

TOWN OF TRUMBULL
CIVIL SERVICE BOARD
ANNOUNCES AN EXAMINATION FOR
ASSISTANT TAX COLLECTOR

SALARY: \$28.57, effective July 1, 2015
HOURS: 35 per wk.
CLOSING DATE: June 24, 2015

Applications must be postmarked or on file with the HR/Civil Service, Trumbull, Connecticut, 06611 on or before Wednesday, June 24, 2015.

GENERAL INFORMATION ON THIS EXAMINATION

<u>PARTS</u>	<u>WEIGHTS</u>
Oral Evaluation	100%

Each candidate must have had the required experience and training to be eligible for this position which includes 3 years' experience in a municipal tax office, CCMC certification preferred and college degree preferred.

Before final certification, each applicant must successfully pass a physical examination attesting to physical ability to perform the duties involved. All applicants are investigated for police records, and motor vehicle if driving is necessary for the position.

Applicants must be citizens of the United States or must present proper authorization to work in the United States by the closing date.

IMPORTANT INSTRUCTIONS FOR APPLYING:

Applications will be available online only.

Please to go www.trumbull-ct.gov to print the application and mail completed application to:

Town of Trumbull
HR/Civil Service
5866 Main Street
Trumbull, CT 06611

Applications will **NOT** be available at the HR/Civil Service office. You must download and print the application. The application must be mailed to the address above, or faxed to 203/452-3856; or emailed to mmeier@trumbull-ct.gov.