

TOWN OF TRUMBULL  
GARAGE SERVICE PERSON  
HIGHWAY

GENERAL STATEMENT OF DUTIES:

1. Semi-skilled work in the maintenance of Town vehicles and equipment and general garage attendant duties.
2. Provides routine maintenance and repair of vehicles and equipment
3. Services cars, trucks, tractors and highway power equipment with motor oil.
4. Changes and repairs tires and tubes
5. Checks air in tires and adjusts pressure.
6. Is responsible for all inventories of tires, tubes, grease, oil and related supplies and equipment.
7. Picks up and delivers automobile and equipment parts.
8. Cleans garage and work areas and premises.
9. May operate any machinery necessary to performance of duties.
10. During plowing or sanding operations may operate pay loader or assigned equipment as designated.
11. Transports vehicles to designated locations.
12. Does related tasks as assigned.
13. Works in all kinds of weather.

SUPERVISION RECEIVED:

Works under direction of Garage Supervisor or designated supervisor who reviews work in progress and upon completion.

SUPERVISION EXCERCISED:

None.

MINIMUM QUALIFICATIONS, KNOWLEDGE, SKILL AND ABILITY:

Ability to understand and follow oral and written instructions and to keep records.

EXPERIENCE AND TRAINING:

High School Diploma or GED.

Three (3) years experience in repair and maintenance of automotive and/or diesel equipment on a semi-skilled level. Must possess current valid Connecticut CDL (Commercial Driver's License).