

Town of Trumbull School Nurse

General Statement of Duties:

The School Nurse serves as a liaison between school personnel, family, community, and healthcare providers to advocate for health care and a healthy school environment. S/he uses clinical knowledge and judgment to provide health care to students, staff and visitors, oversee school health services, policies, and programs, and promote health education.

1. Assessment of the ill and injured on the school campus
2. First aid to the ill and injured on the school campus
3. Prevention, control and tracking of communicable diseases
4. Immunization review to insure state compliance
5. Health screenings based on grade level (color deficiency, vision, hearing and scoliosis)
6. Maintain student health records
7. Coordinate chronic health condition management and make appropriate referrals
8. Connect school community with health resources
9. Medication administration with physician authorization
10. Advocate for the health rights of children and their families; support the educational process
11. Develop, update and maintain Individualized Health Care plans and Emergency Health Care Plans for students with chronic & acute health conditions; participate in planning meetings (504s, PPTs, IEPs)
12. Review and follow up mandated school physicals/health histories
13. Prepare reports and surveys as directed by the School Nurse Coordinator and Director of Nursing
14. Attend monthly staff meetings
15. Assume responsibility for continuing education and personal and professional development

Supervision Received:

The School Nurse reports to the Director of Nursing and may be assigned tasks and scheduling assignments from the School Nurse Coordinator.

Supervision Exercised:

The full-time School Nurse may assign tasks to part-time and substitute School Nurses that work in the building she is assigned to.

Minimum Qualifications, Knowledge, Skill and Ability:

1. Minimum of 1 year work experience as a registered nurse within the last 3 years. School nursing, public health, pediatrics, emergency department or critical care nursing experience preferred
2. Demonstrated ability in professional nursing documentation (written and with electronic medical records)
3. Demonstrated ability to work with computer technology (Outlook & Word)

Experience and Training:

1. Registered Nurse as defined by section 20-87a of Connecticut General Statutes; BSN and/or School Nurse Certification considered an asset
2. Current RN licensure in the State of Connecticut
3. Current CPR certification for Health Care Providers by the American Red Cross
4. Current State of Connecticut driver's license
5. Demonstrated ability to effectively communicate and work collaboratively with colleagues, parents and children