

TOWN OF TRUMBULL

MAINTENANCE MECHANIC/PLUMBER

BOARD OF EDUCATION

WG: VIII

GENERAL STATEMENT OF DUTIES:

1. Performs complex work in connection with the associated trade, maintenance and servicing of the buildings and sites. Activities to be performed involve knowledge of several skills and crafts with strong emphasis in the field of plumbing. Utilizes these skills in the construction, alteration, remodeling and repair of all facilities, and other related tasks.
2. Has thorough knowledge of all tools required for use in the associated trade.
3. Duties will not be limited to specific trade work, and at the discretion of supervisor, may be required to assist other trades.
4. May assist with snow removal including plowing, use of snow blower, or shoveling snow.
5. Performs other duties as assigned.
6. Completes, and documents work in a timely manner, provides reports as needed to accomplish assigned work.
7. Must be available to work overtime or 2nd shift as needed.
8. Organizes small construction projects, including preparing materials lists, obtaining quotes, specifying products, and estimating time.

SUPERVISION RECEIVED:

Reports directly to the Supervisor of Maintenance.

SUPERVISION EXERCISED:

Leads the activities of maintenance personnel of a lower classification.

MINIMUM QUALIFICATIONS, KNOWLEDGE, SKILL AND ABILITY:

1. Considerable knowledge of building maintenance, including building construction, alteration and repair.
2. Ability to understand and follow oral and written instructions, including blueprints and sketches.
3. Considerable ability to use manual and power tools and mechanical equipment used in building repair and maintenance.
4. Ability to get along well with children and the general public.
5. Must be able to lift at least 80 lbs.

EXPERIENCE AND TRAINING:

1. High school diploma or equivalent
2. Must possess a valid trade license P1.
3. Must possess valid CT driver's license.
4. Not less than five (5) years of experience in associated trade with appropriate trade license.