

TOWN OF TRUMBULL  
UTILITY MAINTENANCE I  
BOARD OF EDUCATION

CIVIL SERVICE CLASS: VI

GENERAL STATEMENT OF DUTIES:

1. Directs and performs a variety of tasks in the maintenance of school grounds and buildings.
2. Cuts lawns, trims shrubs and trees, also cuts brush, pulls weeds, and applies fertilizer.
3. Prepares and maintains athletic fields for athletic events.
4. Operates motor-driven and hand mowers, snow plows and dump trucks.
5. Shovels walks.
6. Paints buildings and equipment.
7. Selects proper supplies and equipment and directs their application for the most efficient performance.
8. May assist maintenance mechanic as directed in the construction, alteration or repair of buildings and equipment.
9. May drive truck to deliver or pick up materials and supplies and load/unload same.
10. Makes repair and adjustments to grounds maintenance equipment.
11. Performs miscellaneous related tasks as required.

SUPERVISION RECEIVED:

Works under the direction of the Maintenance Supervisor, Crew Leader or Maintenance Mechanics.

SUPERVISION EXERCISED:

May supervise one or more Utility Maintenance II or other personnel of lower classification as assigned.

MINIMUM QUALIFICATIONS, KNOWLEDGE, SKILL AND ABILITY:

1. Considerable physical strength and stamina.
2. Ability to get along well with the public, staff, and to work around children.
3. Ability to follow written and oral instructions.
4. Ability to plan and organize work and to work effectively with fellow employees.
5. Ability to use the tools and mechanical equipment used in building and grounds repair and maintenance.
6. Ability to operate trucks and tractors with various attachments.
7. Holds CDL State of Connecticut motor vehicle license.

EXPERIENCE AND TRAINING:

1. High school graduation.
2. Not less than four (4) years experience in building and/or maintenance work OR two (2) years of employment in maintenance work OR an equivalent combination of experience and training.