

Parks and Recreation Commission
Tuesday, February 16, 2016
7:00 p.m.
Town Hall Council Chambers

Members present: Robert Ferrigno (Presiding), Kevin Bellows, Lee DeFusco, Esq., Brian LeClerc, Ken Martin, Sr., Richard Moore, Michael Travisano and Nancy Walsh.

Members absent: Vin Lipinski.

Also in attendance, Stuart McCarthy, Parks and Recreation Director

Special Guests:

Mike Fedell, 117 Pinewood Trail, Senior City Baseball League
Mark Fritz, 133 Fernwood Rd., Trumbull Babe Ruth
Liz Parenzan, 26 Meadowview Dr., Trumbull BMX
Benita Barhpaga, 460 Edison Rd., Cheetah Cricket Club
Jessica Weimann, 42 Valleyview Rd., Relay for Life
Steve Finger, 21 Brookhedge Rd., Trumbull Little League
Mark Windzer, 650 Mix Ave., Hamden, CT, Asst. Coach American Legion
Byron Campbell, 49 Woodlawn Dr., Trumbull AYSO
Lori Lewis, 23 Columbine Dr., Trumbull United
John Egan, 585 White Plains Rd., Christian Heritage School
Ted Chase, 27 Francis St., Trumbull Youth Lacrosse
Cindy Fluskey, 2010 Huntington Tnpk., Girls' Field Hockey
Bill Urban, 49 Midland, Dennis Riccardi, 58 Laurel St., TDOG
Gene Cellini, 55 Gatehouse Rd., Pop Warner Football and Cheerleading

Meeting was called to order by Robert Ferrigno at 7:00 p.m.

Robert Ferrigno asked if there were any Public Comments at this time. Public Comments-none.

Robert Ferrigno announced that we will be hearing Athletic Field Users at this time.

Mike Fedell, 117 Pinewood Trail, Senior City Baseball League

Mike Fedell stated that the league consists of college baseball players and some beyond, 28 league games with 14 home games on the THS Varsity Baseball Field, entire team is self-Funded with 8 teams 2 of the teams are Trumbull teams and between 15-18 players on each Team.

Robert Ferrigno asked when does the season start and inquired about the filing of insurance and financial documents.

Mike Fedell stated that the season runs from May 20 – July 25 and that all documents have been submitted.

Mark Fritz, 133 Fernwood Rd., Trumbull Babe Ruth

Mark stated that there are 10 teams made up of Juniors ages 13-15 and Seniors ages 16-18 with 2 teams of seniors which play at THS. The majority of games are played at Unity, Varsity Field at THS and the season runs from April – June and seniors will run from May to mid-June.

Robert Ferrigno asked how many teams, how many people on each team and when the season ends.

Mark Fritz stated that there were 10 teams with 12-18 players on each team and that the season runs from the end of April with ending with tournaments in July. He also stated that the Fall Ball plans will be submitted.

Liz Parenzan 26 Meadowview Dr., Trumbull BMX

Liz Parenzan stated that the schedules have been submitted to the commission with practices being Monday's and Thursday's from 6 – 8 p.m. and racing on Saturday's from 9 a.m. – 1 p.m.

Robert Ferrigno asked how many people are currently members.

Liz Parenzan stated that there are 145 members with 45 racing and half of the members are from Trumbull and she is waiting for some of the background checks which will be submitted.

Stuart McCarthy noted that the background checks are submitted on a rolling basis.

Richard Moore asked what is sold at the concession stand.

Liz Parenzan stated that they are only allowed to sell packaged snacks. She also stated that they would like to have access to the BMX track from Monday-Sunday due to the how labor intensive it is to maintain the track and would like the rangers to be notified.

Benita Barhpaga, 460 Edison Rd., Cheetah Cricket Club

The Cheetah Cricket Club pays for all expenses and will have practices on Sunday afternoons with 14 teams. All materials are provided by the club and the labor is provided by the town.

Richard Moore asked how many games.

Benita Barhpaga stated that there were 8 games.

Jessica Weimann, 42 Valleyview Rd., Relay for Life

Jessica Weimann stated that the event runs June 4, 2016 from 7 a.m. – June 5 until 10 a.m. at THS with chaperone and participant forms to be submitted. Police presence will be coordinated with the Police Department.

Steve Finger, 21 Brookhedge Rd., Trumbull Little League

Steve Finger stated that the season runs from April – June with tournaments in June and July with 800 participants and the fall ball will be from September – October for weekend use of Unity, Islandbrook, Nothnagle, some elementary schools, Madison and Long Hill fields.

Mark Windzer, 650 Mix Ave., Hamden, American Legion

Mark Windzer, Assistant Coach stated the program runs from June – July with the fall program running September – October with 20 dates on Monday's, Wednesday's and Friday's. Fall dates run on weekends with two teams, practice dates from April – June with weekend times being 9 a.m. – 1 p.m. and weekday from 5:30 p.m. – 7:15 p.m. He also stated that Brett Connor is the Head Coach.

Byron Campbell, 49 Woodlawn Dr., Trumbull AYSO

Byron Campbell stated that all documents have been submitted with a proposed start date being the 2nd week of April, also requesting April break from 9 – 12 Indian Ledge with the April clinic being Monday-Friday from 9 a.m. – 12 noon. Season begins April 23 – June. He also requested additional space in the event that Quadrant #4 is closed due to weather /field conditions.

Robert Ferrigno asked when does the fall season run.

Byron Campbell stated that the fall season runs from the 2nd week of September – November.

Lori Lewis, 23 Columbine Dr., Trumbull United Soccer

Lori Lewis stated that they have 350 players with 18 teams and practices will be Monday – Thursday, games and tournaments on Saturday's and Sunday's. Season runs from April 10- June 20. Request for Summer will include Tuesday's & Thursday's at Indian Ledge 1 & 2 from July 1 – first week of August from 5 p.m. – 8 p.m. Fall season will be from end of August through November.

John Egan, 585 White Plains Rd., Christian Heritage School

Stated that he would like to thank Mary Markham, Stuart McCarthy, Dmitri Paris and the commission for all their support. He stated that the baseball numbers are down and will not be needing Madison Middle School. The spring season field request will be at Unity, Madison Middle School, Nothnagle, Unity and Tashua Tennis Courts. Fall request will be coming at the end of the spring.

Stuart McCarthy stated that CHS reciprocates with our department regarding use of their facility.

Ted Chase, 27 Francis St., Trumbull Youth Lacrosse

Ted Chase stated that all documents were submitted to Stuart and the season runs from April – mid-June with 90% of the schedule submitted. They also run programs for high school students that are an affordable option for the students along with a fall clinic which consists of 1 day/week at Hillcrest Middle school on Sunday's.

Robert Ferrigno asked how many participants.

Ted Chase stated that they have 450 participants with an increase of 10% over last year.

Ken Martin asked what is the cost for these programs.

Ted Chase stated that the Spring season is \$250.00 and \$500.00/year including Winter clinic at Insports Trumbull.

Cindy Fluskey, 2010 Huntington Tnpk., Girls' Field Hockey

Cindy Fluskey stated that the season runs from September – November behind Hillcrest Middle School and Sunday's on the THS Turf field.

Robert Ferrigno asked how many participants.

Cindy Fluskey stated that there are 70 girls that play throughout Fairfield County.

Stuart McCarthy stated that they are currently filing for a 501(c)3 designation.

Nancy Walsh asked what grades are represented.

Cindy Fluskey stated that currently they are from 5th – 8th grade and that the program is growing.

Bill Urban, 49 Midland and Dennis Riccardi, 58 Laurel St., TDOG

Bill Urban thanked the commission for the drawing and they are requesting the following:

- Plaque measuring 10 x 12 to thank supporters
- Logo of TDOG to be posted on the gable side of the compost road. Logo will be navy or black on a tan background.

MOTION MADE by Robert Ferrigno and seconded by Michael Travisano to close the meeting to the Public Comments. Motion carried unanimously.

Stuart McCarthy stated that we were sending flowers to Joan Plouffe for a speedy recovery.

Stuart McCarthy stated that the minutes from the January 11, 2016 meeting need to be corrected as follows:

Page 1 – under Update on Unity Park irrigation project:

- Valve cover boxes to be completed after the summer season should read "Valve cover boxes to be completed before summer season."

MOTION MADE by Kevin Bellows and seconded by Nancy Walsh to accept the minutes with the above correction. Motion carried (one abstention - Richard Moore).

MOTION MADE by Kevin Bellows and seconded by Michael Travisano as follows:

The Parks and Recreation Commission approves the application of TDOG to use Trumbull Parks and Recreation Department facilities in accordance with the Town of Trumbull Field Use Policy as a category Group #1 organization. Motion carried unanimously.

Stuart McCarthy would like the commission to approve the Relay for Life event and that he has already contacted the Athletic Director at THS and that subject to the BOE approval the event will proceed. Also, he stated that the Chief of Police will work with the Relay for Life personnel regarding police presence and that no flammable materials, such as, luminaries are prohibited. The fee for use of facility will be \$1,500.00.

Jessica Weimann stated that they will be using glow sticks only.

MOTION MADE by Nancy Walsh and seconded by Richard Moore as follows:

The Parks and Recreation Commission approves the application of Relay for Life to use Trumbull Parks and Recreation Department facilities in accordance with the Town of Trumbull Field Use Policy as a category Special Events organization. Motion carried unanimously.

Stuart McCarthy presented on Recreation Program Fees.

- Please note that on the 1st page of the fees the Basketball Clinic should be \$45.00 and the Basketball League should be \$50.00. He stated that all other information is provided and the fees are reasonable in regards to the number of hours with some programs being under \$5.00/hour and playgrounds being between .60 and .90 cents/hour.
- this a reasonable start to cover the cost and will submit for review annually for a fee review. Also, he would like to see program enhancements. See attached fee schedule.

Michael Travisano asked if there could be a questionnaire that residents could fill out regarding what they like and dislike about the programs.

Stuart McCarthy stated that the RecTrac Program would be able to issue a survey regarding the programs in September or October of this year.

Lee DeFusco, Esq. asked if the new fee structure will guarantee a high level of participants.

Stuart McCarthy stated that the programs are affordable and the funds are allocated in a Special Agency Account. He also stated that the fees have not increased over many years and that the new increases are minimal.

Discussion continued.

MOTION MADE by Kevin Bellows and seconded by Ken Martin to accept the Recreation Program Fees. Motion carried unanimously.

MOTION MADE by Lee DeFusco, Esq. and seconded by Kevin Bellows as follows:

The Parks and Recreation Commission approves the application of Senior City Baseball League to use Trumbull Parks and Recreation Department facilities in accordance with the Town of Trumbull Field Use Policy as a category Group #2 organization. Motion carried unanimously.

MOTION MADE by Nancy Walsh and seconded by Michael Travisano as follows:

The Parks and Recreation Commission approves the application of Trumbull Babe Ruth to use Trumbull Parks and Recreation Department facilities in accordance with the Town of Trumbull Field Use Policy as a category Group #1 organization. Motion carried unanimously.

Stuart McCarthy stated that he would like to draft an agreement with Little League regarding the maintenance and replacement guidelines.

Robert Ferrigno stated that routine maintenance falls under the jurisdiction of Stuart and that anything else must be brought before the commission.

Ken Martin stated that he had concerns about the garage and surrounding area at Unity Park and would like to see it addressed before the season begins.

MOTION MADE by Kevin Bellows and seconded by Brian LeClerc as follows:

The Parks and Recreation Commission approves the application of Trumbull BMX to use Trumbull Parks and Recreation Department facilities in accordance with the Town of Trumbull Field Use Policy as a category Group #1 organization. Motion carried unanimously.

MOTION MADE by Richard Moore and seconded by Nancy Walsh as follows:

The Parks and Recreation Commission approves the application of Cheetah Cricket Club to use Trumbull Parks and Recreation Department facilities in accordance with the Town of Trumbull Field Use Policy as a category Group #1 organization. Motion carried unanimously.

MOTION MADE by Michael Travisano and seconded by Kevin Bellows as follows:

The Parks and Recreation Commission approves the application of American Legion to use Trumbull Parks and Recreation Department facilities in accordance with the Town of Trumbull Field Use Policy as a category Group #1 organization. Motion carried unanimously.

MOTION MADE by Ken Martin and seconded by Lee DeFusco, Esq. as follows:

The Parks and Recreation Commission approves the application of Trumbull Little League to use Trumbull Parks and Recreation Department facilities in accordance with the Town of Trumbull Field Use Policy as a category Group #1 organization. Motion carried unanimously.

MOTION MADE by Brian LeClerc and seconded by Michael Travisano as follows:

The Parks and Recreation Commission approves the application of Trumbull AYSO to use Trumbull Parks and Recreation Department facilities in accordance with the Town of Trumbull Field Use Policy as a category Group #1 organization. Motion carried unanimously.

MOTION MADE by Lee DeFusco, Esq. and seconded by Ken Martin as follows:

The Parks and Recreation Commission approves the application of Trumbull United Soccer to use Trumbull Parks and Recreation Department facilities in accordance with the Town of Trumbull Field Use Policy as a category Group #1 organization. Motion carried unanimously.

MOTION MADE by Nancy Walsh and seconded by Michael Travisano as follows:

The Parks and Recreation Commission approves the application of Christian Heritage School to use Trumbull Parks and Recreation Department facilities in accordance with the Town of Trumbull Field Use Policy as a category Group #1 organization. Motion carried unanimously.

MOTION MADE by Richard Moore and seconded by Brian LeClerc as follows:

The Parks and Recreation Commission approves the application of Trumbull Youth Lacrosse to use Trumbull Parks and Recreation Department facilities in accordance with the Town of Trumbull Field Use Policy as a category Group #1 organization. Motion carried unanimously.

MOTION MADE by Kevin Bellows and seconded by Ken Martin as follows:

The Parks and Recreation Commission approves the application of Girls' Field Hockey to use Trumbull Parks and Recreation Department facilities in accordance with the Town of Trumbull Field Use Policy as a category Group #1 organization. Motion carried unanimously.

MOTION MADE by Michael Travisano and seconded by Ken Martin as follows:

The Parks and Recreation Commission approves the application of Trumbull Pop Warner to use Trumbull Parks and Recreation Department facilities in accordance with the Town of Trumbull Field Use Policy as a category Group #1 organization. Motion carried unanimously.

Stuart McCarthy stated that he will invite St. Joseph High School to the next meeting to discuss their request.

Stuart McCarthy presented the budget for Parks and Recreation as follows:

1. Clarifying Special Agency Accounts
2. Hours and wages for seasonal park rangers
3. Technology improvements for rangers and Parks and Recreation Department

Discussion continued.

MOTION MADE by Lee DeFusco, Esq. and seconded by Kevin Bellows to re-open the Public Comments session to hear Gene Cellini of Pop Warner Football and Cheerleading. Motion carried unanimously.

Gene Cellini, 55 Gatehouse Rd., Pop Warner Football and Cheerleading

Gene Cellini presented to the commission the following:

- responsible for teaching fundamentals of football and cheerleading
- submitted all documents
- follows NFL safety criteria
- certification for proper tackling techniques
- use of Madison Middle School football field and baseball field
- recruited 3 – 4 moms and dads for on field Athletic Director
- 8 games with field usage from August 1 – mid-November
- 200 football participants and 80-90 cheerleading participants
- use of Teen Center – will forward to Stuart the request – mats are provided courtesy of Pop Warner

MOTION MADE by Kevin Bellows and seconded by Ken Martin to return to the meeting. Motion carried unanimously.

Discussion continued regarding the budget.

Stuart McCarthy stated that we will be increasing the wages for the part-time rangers and some positions will not be replaced.

Nancy Walsh asked why the Office Manager Position was higher.

Stuart McCarthy stated that it was compared to other towns and will go through Civil Service.

Discussion continued.

Stuart McCarthy stated that he will be bringing someone in to be trained by the Tree Warden.

Ken Martin inquired as to why many trees will be cut at the end of the budget season.

Stuart McCarthy stated that he will be revising the policies for removal and replacement of trees.

Discussion continued.

Richard Moore asked about the pool liner at Beach Pool.

Stuart McCarthy stated that the on-site engineer will be Kevin Chamberlain.

Ken Martin stated that we will be resuming the Park Assignments.

Discussion continued.

MOTION MADE by Kevin Bellows and seconded by Richard More to adjourn. Motion carried unanimously. Meeting adjourned at 9:03 p.m.

Respectfully submitted by,

Christina L. Pereiro
Temporary Clerk

Proposed Fee Increases Approved Parks and Recreation Commission 2-8-16

Recreation Programs	Current Fee	Proposed Fee		Current Fee	Proposed Fee
Summer Programs			Fall Programs		
Adult Water Training	\$ 35.00	\$ 50.00	Adult Water Training	\$ 35.00	\$ 50.00
Basketball Clinic	\$ 30.00	\$ 45.00	Adult Deep Water Aerobics	\$ 35.00	\$ 50.00
Basketball League	\$ 35.00	\$ 50.00	Babysitting	\$ 90.00	\$ 90.00
Childrens Summer Art and Music	\$ 40.00	\$ 45.00	Basketball	\$ 35.00	\$ 45.00
Field Trips***			Childrens Art and Music	\$ 40.00	\$ 45.00
Flag Football	\$ 30.00	\$ 45.00	TYO Karate	\$ 40.00	\$ 50.00
Give and Go Soccer	\$ 30.00	\$ 35.00	Spec Needs Karate	\$ 35.00	\$ 40.00
Junior Camp	\$ 75.00	\$ 100.00	Spec Needs Yoga	\$ 40.00	\$ 40.00
Playgrounds	\$100.00	\$ 130.00	Swim Lessons Adult	\$ 30.00	\$ 40.00
Special Needs Fun Camp	\$ 60.00	\$ 70.00	Swim Lessons Kids	\$ 30.00	\$ 35.00
Swim Instruction	\$ 30.00	\$ 30.00	Swim Lessons Toddlers	\$ 30.00	\$ 35.00
Tennis Adult	\$ 70.00	\$ 80.00	Tennis Lessons Adult	\$ 70.00	\$ 80.00
Tennis Advanced Youth	\$ 35.00	\$ 50.00	Child Co-ed Volleyball	\$ 30.00	\$ 50.00
Tennis Clinic	\$ 25.00	\$ 40.00			
TKO Karate	\$ 50.00	\$ 50.00	Totals		
TKO Special Needs Karate	\$ 40.00	\$ 50.00			
Track	\$ 15.00	\$ 20.00			
Volleyball Camp	\$ 30.00	\$ 40.00			

Softball Clinic	\$ 30.00	\$ 50.00
Fall Adult Golf	\$ 89.00	\$ 89.00
Fall kids Golf	\$ 89.00	\$ 89.00
Adult Yoga	\$ 70.00	\$ 70.00
Aqua Zumba	\$ 60.00	\$ 60.00

DEEP Fishing		
Engineering for Kids	\$ 225.00	\$ 235.00
Future Stars		
Horseback Riding	\$ 150.00	\$ 160.00
Horseback Riding Camp	\$ 650.00	\$ 675.00
Skate Lessons tots	\$ 159.00	\$ 159.00
Skate Lessons Kids	\$ 159.00	\$ 159.00
Skate Lessons Adult	\$ 159.00	\$ 159.00
Tiny Tigers Hockey	\$ 159.00	\$ 159.00
Boot Camp	\$ 120.00	\$ 130.00
Mad Science	\$ 175.00	\$ 190.00
Play-Well Technology Lego Camp	\$ 140.00	\$ 150.00
Summer Skating	\$ 179.00	\$ 199.00
Horseback riding	\$ 120.00	\$ 120.00

Program Development
 Concerts
 Movie Ticket