

**TOWN OF TRUMBULL
NOTICE OF SPECIAL MEETING
BOARD OF FINANCE
and
TOWN COUNCIL**

DATE: July 12, 2012
TIME: 6:00 P.M.
PLACE: Council Chambers

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

FISCAL YEAR 2012-13 SUPPLEMENTAL APPROPRIATION

07-12-01	Timothy Herbst First Selectman	FROM:	Fund Balance	\$60,000
		TO:	01080000-522205 Public Events Program Expenses	\$60,000
			Annual Town Concert	

ADJOURNMENT

Timothy M. Herbst
First Selectman



Office of the First Selectman
Town Hall
5866 Main Street
Trumbull, Connecticut 06611
203-452-5005

TOWN OF TRUMBULL CONNECTICUT

July 6, 2012

Chairwoman Elaine Hammers
Trumbull Board of Finance
5866 Main Street
Trumbull, CT 06611

Chairman Carl A. Massaro Jr.
Trumbull Town Council
5866 Main Street
Trumbull CT, 06611

Re: Supplemental Appropriation for Annual Town Concert

Dear Chairwoman Hammers & Chairman Massaro:

A request is being made of the Board of Finance and the Trumbull Town Council concerning a supplemental appropriation for the annual Town Concert. By way of background, the Town Concert series started in 2004 under the administration of First Selectman Baldwin.

As you recall, in previous years the Town Concert was financed by a Town Contractor via a recurring \$50,000 loan to the Town. This loan did not receive Board of Finance or Town Council approval. In light of the questions that have been raised concerning the previous funding arrangement, in 2010 the Town utilized unspent landscape bonds not in the General Fund to provide seed money for the concert. The utilization of the landscape bonds did not require approval from respective Town bodies as they were not appropriated via the annual budget process. We were the beneficiaries of good luck in 2010 with a successful concert that allowed the Town to make money. We were the beneficiaries of bad luck in 2011 with Hurricane Irene.

Following the issues raised by Mr. Tesoro in 2010, we are coming to the Board of Finance and Town Council requesting a Town appropriation for purposes of holding the annual summer concert. There are many people, including elected and appointed officials in the Town, who have opined that we should continue with the summer concert and in fact bring back Trumbull Day. Every person should understand that with these events come associated costs and liabilities to the Town and those costs and liabilities either increase or decrease depending upon the success or failure of an event. I should also point out that these events are also impacted by weather, which is entirely outside of our control.

Since taking office in 2009, we have determined that there is very little documentation as it relates to an itemized breakdown of costs associated with the annual summer concert. In point of fact, we secured services of a promoter who helped secure talent, without seeking an RFQ or RFP for those services. In 2012, the Town sought an RFQ for a concert promoter to assist us with the planning of this event. This promoter, PKM Presents, LLC has provided us with a detailed, itemized list of the associated costs in the production of annual Town concert. As you can see from the attached document, the Total show's expenses of \$159,000 that does not include payment to the performer. Currently we are in the process of negotiating with three artists. The attached document provided to the Board of Finance and the Town Council reflects the costs as they relate to one of those artists. We have omitted the name of the artist in light of ongoing negotiations.

After reviewing all funds available in the special agency account for the annual Town Concert, it has been determined that the current balance of \$44,587 will not be sufficient to cover all expenses associated with the production of the concert including the procurement of talent. We feel that a supplemental appropriation of \$60,000, in addition to the \$44,586 in the special agency account, will ensure that the Town will be in a stronger position to avoid a loss on this year's concert. We are not saying that the \$60,000 will be spent, per se. In essence, we are asking the Town's Board of Finance and Town Council for a bridge loan that will ensure that the Town has adequate resources to work with our concert promoter in producing a successful concert.

In addition to our request for a supplemental appropriation, I am also asking the Board of Finance to take the \$60,000 supplemental appropriation, the \$44,587 already existing in the special agency account and \$12,000 remaining in the Trumbull Day account and create one Special Agency Fund for Town Events. We are currently exploring the possibility of taking certain elements of Trumbull Day, especially as they relate to rides and fireworks and incorporate them into a weekend of events that could be held in conjunction with the annual Town Concert. We believe exploring this option will ensure mutual success of both events and avoid the losses we have taken in previous years, which in turn caused Trumbull Day to be canceled. As I said at the onset of this letter, with these Town sponsored events comes a cost that everyone should take into consideration. In the interest of transparency and in response to the concerns raised by Mr. Tesoro in 2010, we believe a collaborative decision of all of your bodies is appropriate and that is why I have brought this matter to your immediate attention and ask for your respective board's consideration and approval.

Very truly yours,



Timothy M. Herbst
First Selectman

