

**TOWN OF TRUMBULL
BOARD OF FINANCE
NOTICE OF MEETING**

DATE: June 14, 2012
TIME: 7:00 P.M.
PLACE: Council Chambers

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

TOWN TREASURER’S REPORT – John Ponzio

06-12-01 – BONDING RESOLUTION

To consider and act upon a resolution entitled "RESOLUTION APPROPRIATING \$3,430,000 FOR THE TRUMBULL BOARD OF EDUCATION CAPITAL IMPROVEMENT PLAN 2012-2013 AND AUTHORIZING THE ISSUE OF \$3,430,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE".

06-12-02 – BONDING RESOLUTION

To consider and act upon a resolution entitled "RESOLUTION APPROPRIATING \$1,629,480 FOR THE TRUMBULL CAPITAL IMPROVEMENT PLAN 2012-2013 AND AUTHORIZING THE ISSUE OF \$1,629,480 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE".

FISCAL YEAR 2011-12 SUPPLEMENTAL APPROPRIATION

06-12-03	Timothy Herbst First Selectman	FROM:	General Fund	\$78,587
		TO:	01013800-522202 Professional Services System Efficiencies Consulting Services for Town and BOE.	\$78,587

FISCAL YEAR 2011-12 SUPPLEMENTAL APPROPRIATION

06-12-04	Suzanne Burr Monaco Town Clerk	FROM:	General Fund	\$ 2,855
		TO:	01013600-501103 Salaries – Seasonal To increase Salaries – Seasonal account.	\$ 2,855

FISCAL YEAR 2011-2012 TRANSFER

06-12-05	Suzanne Burr Monaco Town Clerk	FROM:	01013600-522205 Program Expense	\$ 620.00
			01013600-534402 Program Supplies	\$1,407.00
			01013600-556601 Professional Dev-Seminar	\$ 76.00
			01013600-556602 Professional Dues	\$ 90.00
			01013600-578801 Service Contract	\$ 400.00
		TO:	01013600-501103 Salaries – Seasonal	\$1,960.00
		01013600-545501 Legal Notices	\$ 633.00	
	To increase Salaries – Seasonal account and Legal Notices			

FISCAL YEAR 2011-2012 TRANSFER

06-12-06	Jamie Bratt Director of Planning and Development	FROM:	01014200-501101 Full time salaries	\$39,309
			01014200-502201 Clerical Fees	\$ 1,940
			01014200-545501 Legal Notices	\$ 6,338
			01014200-545502 Public Relations	\$ 50
			01014200-556601 Prof. Dev. Seminars	\$ 210
			01014200-556602 Prof. Dev. Dues	\$ 350
		TO:	01014200-522202 Professional Services	\$48,197
	Consulting service to review and make recommendations on the Town's Master Plan.			
	Adoption of Master Plan is required by the State.			

FISCAL YEAR 2011-2012 TRANSFER

06-12-07	Jamie Bratt Director of Planning and Development	FROM:	01014200-501101 Full time salaries	\$21,605
		TO:	01014200-501102 Part time salaries	\$21,605
			To replenish part time salaries originally budgeted as full time.	

FISCAL YEAR 2011-2012 TRANSFER

06-12-08	Graham Bissett Buidling Department	FROM:	01023200-501101 Full time salaries	\$35,923
		TO:	01023200-581888 Capital Outlay Purchase technology equipment.	\$35,923
		FROM:	01023200-501101 Full time salaries	\$16,061
		TO:	01014200-501102 Part time salaries Cover part time salary originally budgeted in full time salary account.	\$16,061

FISCAL YEAR 2011-2012 TRANSFER

06-12-09	Timothy Herbst First Selectman	FROM:	01010400-501102 Salaries Part Time	\$17,274
		TO:	01010400-501101 Salaries Full Time First Selectman's administrative assistant originally budgeted as part time.	\$17,274

FISCAL YEAR 2011-2012 TRANSFER

06-12-10	Maria T. Pires Director of Finance	FROM:	01011000-501101 Full time salaries	\$ 1,976
		TO:	01011000-501103 Seasonal salaries Seasonal to assist while employee on disability.	\$ 1,976

FISCAL YEAR 2011-2012 TRANSFER

06-12-11	Barbara Crandall Chief-Trumbull EMS	FROM:	01012600-534402 Program Supplies	\$ 2,712
		TO:	01012600-581888 Capital Outlay Purchase of radio equipment. FCC narrowband compliance requirement due 12/21/2012.	\$ 2,712

INTERNAL AUDITOR'S REPORT – Jim Henderson

DISCUSSION ITEMS

- Year to Date Budget to Actual Report – Expenditures

APPROVAL OF MINUTES – April 25, 2012; May 10, 2012; May 23, 2012

ADJOURNMENT

Town of Trumbull Treasurer's Report

Cash Balances and Investment Income

Bank		FY2012			11 Months Year to Date	Prior FY2011		
		Month of May 2012				May'11	11 Mths YTD	
		Cash Balance Amount at Mo. End	Interest Income	Average Rate / Yield	Interest Income	Interest Income	Prior Yr Rate/Yield	Interest Income
Merrill Lynch	Cash	526,140	5	0.20%	177	78	0.50%	214
	Investments	3,690,896	6,319	1.90%	86,252	6,452	2.27%	91,302
Janney Investments	Cash	154,186	1	0.01%	10	-	n/a	-
	CD's	250,012 (2)	96	0.44%	607 (1)	n/a	n/a	n/a
	Investments	3,611,878	10,178	3.11%	102,334	-	n/a	-
	Total	8,233,112	16,599		189,380	6,530		91,516
STIF	Money Fund	3,654,090	302	0.10%	5,497	638	0.21%	7,801
TD Bank - Investment	Money Fund	32,874,961	7,755	0.25%	67,633	6,892	0.30%	92,103
TD Bank - Tax Collector	Money Fund	7,184,383	-	0.00%	2,412	1,120	0.25%	7,638
Fairfield County Bank	Money Fund	377,105	26	0.08%	378	40	0.12%	967
	Infinex CD's	1,556,071 (2)	542	0.37%	5,396 (1)	667	0.37%	9,866
Totals		53,879,722	25,224		270,696	15,887		209,891
Projection for Current Fiscal Year					275,000			
Current Year 2011 / 2012 Budget					<u>275,000</u>			
Prior Year - FY11 Actual								<u>210,767</u>

Note:

(1) Includes YTD Accrued Interest

(2) Includes May Accrued Interest

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: June 14, 2012
AGENDA: 06-12-01
AMOUNT: \$3,430,000

2011-2012

(A) APPROPRIATION []

FROM: ACCOUNT NO.
ACCOUNT NAME

TO: ACCOUNT NO.
ACCOUNT NAME

(B) TRANSFER []

FROM: ACCOUNT NO.
ACCOUNT NAME

TO: ACCOUNT NO.
ACCOUNT NAME

(C) SUMMARY OF REQUEST

To consider and act upon a resolution entitled "RESOLUTION APPROPRIATING \$3,430,000 FOR THE TRUMBULL BOARD OF EDUCATION CAPITAL IMPROVEMENT PLAN 2012-2013 AND AUTHORIZING THE ISSUE OF \$3,430,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE".

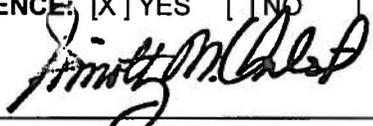
(D) REQUESTED BY:

Al Barbarotta

(E) SUPPORTING DATA:

SEE ATTACHMENT (ALSO SEPARATE HANDOUT AT BOF 5/23/2012)

(F) CONCURRENCE: [X] YES [] NO [] NEED ADD'L INFORMATION



TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED ___
2. RECOMMENDED TO TOWN COUNCIL ___
3. TABLED ___
4. DENIED ___
5. OTHER ___

RESOLUTION APPROPRIATING \$3,430,000 FOR THE TRUMBULL BOARD OF EDUCATION CAPITAL IMPROVEMENT PLAN 2012-2013 AND AUTHORIZING THE ISSUE OF \$3,430,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Section 1. The sum of \$3,430,000 is appropriated for the planning, acquisition and construction of the Town of Trumbull Board of Education Capital Improvement Plan 2012-2013, as adopted and amended by the Town Council from time to time, and consisting of: (i) Life Safety; (ii) Energy efficiency (iii); (iv) miscellaneous other school system wide improvements; and for appurtenances, equipment and services related thereto, or so much thereof as may be accomplished within such appropriation, including administrative, advertising, printing, legal and financing costs to the extent paid therefrom, said appropriation to be in addition to all prior appropriations for said purpose. The Town Council may by resolution transfer funding herein authorized among projects within the 2012-2013 CIP.

Section 2. To meet said appropriation \$3,430,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the twentieth year after their date. Said bonds may be issued in one or more series as determined by the First Selectman and the and the Town Treasurer (hereafter the Town Officials), and the amount of bonds of each series to be issued shall be fixed by the Town Officials. Said bonds shall be issued in the amount not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing and legal costs of issuing the bonds. Capital project revenues, including bid premiums and investment income derived from investment of bond proceeds (and net investment income derived from note proceeds) are authorized to be credited by the Director of Finance to the project account and expended to pay project expenses customarily paid therefrom. The remaining appropriation and bond authorization shall be reduced by the amount of capital project revenues so credited. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, or, be combined with other bonds of the Town and such combined issue shall be in the denomination per aggregate maturity of \$1,000 or a whole multiple thereof, be issued in bearer form or in fully registered form, be executed in the name and on behalf of the Town by the manual or facsimile signatures of the Town Officials, bear the Town seal or a facsimile thereof, be certified by a bank or trust company designated by the Town Officials, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company designated by the Town Officials, and be approved as to their legality by Joseph Fasi LLC, of Hartford. They shall bear such rate or rates of interest as shall be determined by the Town Officials. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The aggregate principal amount of the bonds to be issued, the annual

installments of principal, redemption provisions, if any, the date, time of issue and sale and other terms, details and particulars of such bonds, shall be determined by the Town Officials, in accordance with the General Statutes of the State of Connecticut, as amended.

Section 3. Said bonds shall be sold by the Town Officials, in a competitive offering or by negotiation, in their discretion. If sold at competitive offering, the bonds shall be sold upon sealed proposals, auction, or similar competitive process at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, the provisions of purchase agreement shall be subject to approval of the Town Council.

Section 4. The Town Officials, are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be executed in the name and on behalf of the Town by the manual or facsimile signatures of the Town Officials, bear the Town seal or a facsimile thereof, be payable at a bank or trust company designated by the Town Officials, be approved as to their legality by Joseph Fasi LLC, of Hartford, and be certified by a bank or trust company designated by the Town Officials, pursuant to Section 7-373 of the General Statutes of Connecticut, as amended. They shall be issued with maturity dates which comply with the provisions of the General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the project. Upon the sale of said bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. Resolution of Official Intent to Reimburse Expenditures with Borrowings. The Town (the "Issuer") hereby expresses its official intent pursuant to §1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and after the date of passage of this ordinance in the maximum amount and for the capital project defined in Section 1 with the proceeds of bonds, notes, or other obligations ("Bonds") authorized to be issued by the Issuer. The Bonds shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the project, or such later date the Regulations may authorize. The Issuer hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay project expenses in accordance herewith pending the issuance of reimbursement bonds, and to amend this declaration.

Section 6. The Town Officials, are hereby authorized to exercise all powers conferred by section 3-20e of the general statutes with respect to secondary market disclosure and to provide annual information and notices of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this ordinance.

Section 7. It is hereby found and determined that it is in public interest to issue all, or a portion of, the Bonds, Notes or other obligations of the Town as qualified private activity bonds, or with interest that is includable in gross income of the holders thereof for purposes of federal income taxation. The Town Officials are hereby authorized to issue and utilize without further approval any financing alternative currently or hereafter available to municipal governments pursuant to law including but not limited to any "tax credit bonds" or "Build America Bonds" including Direct Payment and Tax Credit versions.

2012-17 Capital Plan w/o New A/C Systems and the Reduced Request

PRIORITY	PROJECT TITLE/COMMENTS	Red. Req.	12-13	13-14	14-15	15-16	16-17	2012-2017
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PRIORITY 1 PROJECTS									
LIFE SAFETY	1	Asbestos Removal	186,000	144,715	367,000	360,378	170,000	204,000	1,246,093
	2	FOG Mandate - Complete		0	0	0	0	0	0
	3	Security		0	0	0	0	475,200	475,200
	4	IAC/Ventilation		3,701,500	1,526,228	1,849,763	1,681,650	229,680	8,988,821
	5	Fuel Tank Repair/Replacement	283,250	380,625	476,375	314,124	491,375	0	1,662,499
	6	Intercom Replacement		60,000	60,000	30,000	0	0	150,000
	7	Site Power and Electrical Distribution	8,500	1,044,250	549,299	1,614,590	1,621,176	0	4,829,315
	8	Sprinklers		18,750	0	0	880,369	0	899,119
	9	Other		186,800	2,385,711	309,608	11,100	145,000	3,038,219
LIFE SAFETY TOTALS:			477,750	5,538,640	5,364,613	4,478,483	4,855,670	1,053,880	21,289,266

PRIORITY 2 PROJECTS									
TECHNOLOGY	10	Replacement computers, laptops, printers, data projectors		172,400	183,000	205,500	158,000	150,500	869,400
	11	Network Infrastructure		0	140,000	150,000	150,000	0	440,000
	12	Internet Security		10,500	0	8,500	0	0	19,000
	13	Smart Boards w/SRS systems, MS, Elem		138,000	90,000	138,000	90,000	90,000	546,000
	14	District Wireless		0	8,000	15,000	15,000	15,000	53,000
	15	Video on-demand and digital signage each location		50,000	75,000	75,000	0	0	200,000
	16	District Server replacement/Vmware		28,000	15,000	15,000	0	0	58,000
	17	District upgrades, memory, monitors for non-replacement computers		11,200	8,500	11,000	6,500	85,000	122,200
	18	Software tools		4,800	6,800	0	11,000	0	22,600
TECHNOLOGY TOTALS:			414,900	528,300	618,000	430,500	340,500	2,330,200	

PRIORITY 3 PROJECTS									
ENERGY EFFICIENCY	19	Window Replacement	1,062,500	1,785,000	508,885	5,684,374	0	0	7,978,259
	20	Boilers and Heat Piping		10,500,373	515,000	1,940,445	1,036,483	0	13,992,281
	21	Hot Water tanks and heaters	45,000	90,000	35,750	75,000	131,812	0	332,562
	22	A/C - Replacement and New					29,000		29,000
	23	Building Management Systems		237,500	624,678	548,375	678,352	0	2,088,905
	24	Unit Ventilator Replacement		0	870,350	400,047	138,750	0	1,409,147
25	Other		38,850	173,637	113,894	0	0	326,381	
ENERGY EFFICIENCY TOTALS:			1,107	26,156,535	2,680,551	7,442,043	1,136,242	0	26,156,535

2012-17 Capital Plan w/o New A/C Systems and the Reduced Request

PRIORITY 4 PROJECTS									
MISCELLANEOUS	26	District-wide Paving	546,853	380,000	1,161,094	274,554	693,054	772,524	3,281,226
	27	District-wide roof replacement (Over 20 yrs)	1,227,439	1,202,439	5,174,004	1,250,000	\$ 2,194,947	1,800,117	11,721,507
	28	Clock Replacement		40,000	55,000	21,000	0	0	116,000
	29	Plumbing Replacement/Repairs		0	0	289,770	146,687	883,049	1,319,506
	30	Lavatory/Locker Room Upgrades		25,000	695,246	2,078,073	832,500	0	3,630,819
	31	Vehicle Replacement		96,000	72,640	50,000	50,000	66,130	334,770
	32	Other		778,875	2,751,911	2,284,074	1,472,409	762,542	8,049,811
MISCELLANEOUS TOTALS			1,774,292	2,522,314	9,909,895	6,247,471	5,389,597	4,384,362	28,453,639
TOTALS	1	LIFE SAFETY	477,750	5,538,840	5,384,613	4,478,463	4,855,670	1,053,880	21,289,266
	2	TECHNOLOGY		414,900	526,300	618,000	430,500	340,500	2,330,200
	3	ENERGY EFFICIENCY	1,107,500	12,651,723	2,728,300	8,762,135	2,014,377	0	26,156,535
	4	MISCELLANEOUS	1,774,292	2,522,314	9,909,895	6,247,471	5,389,597	4,384,362	28,453,639
	TOTALS			3,359,542	21,125,577	18,529,108	20,106,069	12,680,144	5,778,742

Total Reduced Request for 2012/13 including A/E.	
contingency, etc	3,926,129

Bonding financing costs
 (2% of \$3,359,542) 67,190
3,426,732

Rounded to \$3,430,000

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: June 14, 2012
AGENDA: 06-12-02
AMOUNT: \$1,629,480

2011-2012

(A) APPROPRIATION []

FROM: ACCOUNT NO.
ACCOUNT NAME

TO: ACCOUNT NO.
ACCOUNT NAME

(B) TRANSFER []

FROM: ACCOUNT NO.
ACCOUNT NAME

TO: ACCOUNT NO.
ACCOUNT NAME

(C) SUMMARY OF REQUEST

To consider and act upon a resolution entitled "RESOLUTION APPROPRIATING \$1,629,480 FOR THE TRUMBULL CAPITAL IMPROVEMENT PLAN 2012-2013 AND AUTHORIZING THE ISSUE OF \$1,629,480 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE".

(D) REQUESTED BY:

Timothy M. Herbst, First Selectman; Maria Pires, Director of Finance; John Marsilio, Director of Public Works

(E) SUPPORTING DATA:

SEE ATTACHMENT. (ALSO SEPARATE HANDOUT AT BOF 5/23/2012
* Includes detail for this request and the request for \$1,565,520 approved at the 5/23/2012 meeting along with amortization schedule for both Town BOE bonding.

(F) CONCURRENCE: YES NO NEED ADD'L INFORMATION


TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED ___
2. RECOMMENDED TO TOWN COUNCIL ___
3. TABLED ___
4. DENIED ___
5. OTHER ___

RESOLUTION APPROPRIATING \$1,629,480 FOR THE TRUMBULL CAPITAL IMPROVEMENT PLAN 2012-2013 AND AUTHORIZING THE ISSUE OF \$1,629,480 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Section 1. The sum of \$1,629,480 is appropriated for the planning, acquisition and construction of the Town of Trumbull Capital Improvement Plan 2012-2013, as adopted and amended by the Town Council from time to time, and consisting of: (i) Public Facilities; (ii) other projects; (iii) enterprise, and for appurtenances, equipment and services related thereto, or so much thereof as may be accomplished within such appropriation, including administrative, advertising, printing, legal and financing costs to the extent paid therefrom, said appropriation to be in addition to all prior appropriations for said purpose. The Town Council may by resolution transfer funding herein authorized among projects within the 2012-2013 CIP.

Section 2. To meet said appropriation \$1,629,480 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the twentieth year after their date. Said bonds may be issued in one or more series as determined by the First Selectman and the Town Treasurer (hereafter the Town Officials), and the amount of bonds of each series to be issued shall be fixed by the Town Officials. Said bonds shall be issued in the amount not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing and legal costs of issuing the bonds. Capital project revenues, including bid premiums and investment income derived from investment of bond proceeds (and net investment income derived from note proceeds) are authorized to be credited by the Director of Finance to the project account and expended to pay project expenses customarily paid therefrom. The remaining appropriation and bond authorization shall be reduced by the amount of capital project revenues so credited. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, or, be combined with other bonds of the Town and such combined issue shall be in the denomination per aggregate maturity of \$1,000 or a whole multiple thereof, be issued in bearer form or in fully registered form, be executed in the name and on behalf of the Town by the manual or facsimile signatures of the Town Officials, bear the Town seal or a facsimile thereof, be certified by a bank or trust company designated by the Town Officials, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company designated by the Town Officials, and be approved as to their legality by Joseph Fasi LLC, of Hartford. They shall bear such rate or rates of interest as shall be determined by the Town Officials. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The aggregate principal amount of the bonds to be issued, the annual installments of principal, redemption provisions, if any, the date, time of issue and sale and other

terms, details and particulars of such bonds, shall be determined by the Town Officials, in accordance with the General Statutes of the State of Connecticut, as amended.

Section 3. Said bonds shall be sold by the Town Officials, in a competitive offering or by negotiation, in their discretion. If sold at competitive offering, the bonds shall be sold upon sealed proposals, auction, or similar competitive process at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, the provisions of purchase agreement shall be subject to approval of the Town Council.

Section 4. The Town Officials, are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be executed in the name and on behalf of the Town by the manual or facsimile signatures of the Town Officials, bear the Town seal or a facsimile thereof, be payable at a bank or trust company designated by the Town Officials, be approved as to their legality by Joseph Fasi LLC, of Hartford, and be certified by a bank or trust company designated by the Town Officials, pursuant to Section 7-373 of the General Statutes of Connecticut, as amended. They shall be issued with maturity dates which comply with the provisions of the General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the project. Upon the sale of said bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. Resolution of Official Intent to Reimburse Expenditures with Borrowings. The Town (the "Issuer") hereby expresses its official intent pursuant to §1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and after the date of passage of this ordinance in the maximum amount and for the capital project defined in Section 1 with the proceeds of bonds, notes, or other obligations ("Bonds") authorized to be issued by the Issuer. The Bonds shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the project, or such later date the Regulations may authorize. The Issuer hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay project expenses in accordance herewith pending the issuance of reimbursement bonds, and to amend this declaration.

Section 6. The Town Officials, are hereby authorized to exercise all powers conferred by section 3-20e of the general statutes with respect to secondary market disclosure and to provide annual information and notices of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this ordinance.

Section 7. It is hereby found and determined that it is in public interest to issue all, or a portion of, the Bonds, Notes or other obligations of the Town as qualified private activity bonds, or with interest that is includable in gross income of the holders thereof for purposes of federal income taxation. The Town Officials are hereby authorized to issue and utilize without further approval any financing alternative currently or hereafter available to municipal governments pursuant to law including but not limited to any "tax credit bonds" or "Build America Bonds" including Direct Payment and Tax Credit versions.

TOWN OF TRUMBULL
Funding Plan for Capital Improvements
CY 2012

	CY 2012	LOCIP	ROAD AID	GRANT	BUDGET	BOND
Board of Education	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Roadways	-	-	-	-	-	-
Public Facilities	335,000	40,000	-	-	-	295,000
Fleet & Equipment	45,000	-	-	-	-	45,000
Other	3,687,000	152,000	-	2,012,500	371,000	1,151,500
Enterprise	73,000	-	-	-	-	73,000
TOTAL*	\$ 4,140,000	\$ 192,000	\$ -	\$ 2,012,500	\$ 371,000	\$ 1,564,500
Bond Financing Costs on Town's CIP bonding at 2% rounded						\$ 64,980
TOTAL, this resolution (\$3,195,000 less \$1,565,520 previously approved)						\$ 1,629,480

* Projected costs are gross amounts; actual bonded amounts will be net of any other funding sources, including State reimbursements. Amounts proposed for future periods are not adjusted for inflation.

	CY 2012	LOCIP	ROAD AID	GRANT	BUDGET	BOND
<u>Board of Education-Separate</u>						
<u>Bonding</u>						
Life Safety	-	-	-	-	-	-
Technology	-	-	-	-	-	-
Energy Efficiency	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-
TOTAL BOE	-	-	-	-	-	-
<u>Roadways</u>						
Roadway Paving	-	-	-	-	-	-
TOTAL ROADWAYS	-	-	-	-	-	-
<u>Public Facilities</u>						
Helen Plumb Building	10,000	10,000	-	-	-	-
Town Hall	300,000	30,000	-	-	-	270,000
Public Works Yard	25,000	-	-	-	-	25,000
TOTAL PUBLIC FACILITIES	335,000	40,000	-	-	-	295,000
<u>Fleet & Equipment</u>						
Highway	-	-	-	-	-	-
Parks	45,000	-	-	-	-	45,000
TOTAL FLEET & EQUIPMENT	45,000	-	-	-	-	45,000
<u>Other</u>						
Economic Development	1,498,000	-	-	1,127,000	371,000	-
Park Improvements	860,000	20,000	-	764,000	-	76,000
Other Projects	993,500	132,000	-	121,500	-	740,000
Public Safety	313,000	-	-	-	-	313,000
Technology	22,500	-	-	-	-	22,500
TOTAL VARIOUS	3,687,000	152,000	-	2,012,500	371,000	1,151,500
<u>Enterprise</u>						
Tashua Knolls GC Fleet & Equipment	48,000	-	-	-	-	48,000
Tashua Knolls GC Other	25,000	-	-	-	-	25,000
TOTAL ENTERPRISE	73,000	-	-	-	-	73,000
GRAND TOTAL	4,140,000	192,000	-	2,012,500	371,000	1,564,500

<u>CATEGORY</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>CY 2012</u>	<u>LOCIP</u>	<u>ROAD AID</u>	<u>GRANT</u>	<u>BUDGET</u>	<u>BOND</u>
Roadways	Paving	Barnswallow	193,580					
Roadways	Paving	Brookview Drive	69,069					
Roadways	Paving	Cedar Hill	50,245					
Roadways	Paving	Danube/Petticoat (Aquarion Reimb.)	80,221			80,221		
Roadways	Paving	Farmview Circle	30,297					
Roadways	Paving	Heavenly Lane	74,087					
Roadways	Paving	Jackson Drive (cost to complete)	58,640					
Roadways	Paving	Mohawk Drive	67,215					
Roadways	Paving	Old Hollow (partial)	105,700					
Roadways	Paving	Orleans Drive	14,424					
Roadways	Paving	Oxen Hill Road	134,080					
Roadways	Paving	Porters Hill (Partial)	115,243					
Roadways	Paving	Tungsten Circle	17,080					
Roadways	Paving	Tungsten Lane	26,860					
Roadways	Paving	Haviland (road redesign)	39,337		39,337			
Roadways	Paving	Strobel Rd (road redesign)	206,573		206,573			
Roadways	Paving	Blackhouse Road (road redesign)	89,936		89,936			
Roadways	Paving	Chestnut Hill Road (road redesign)	81,000		81,000			
Roadways	Paving	Asphalt Adjustment	82,503		82,503			
		Roadways Total	1,536,090	-	499,349	80,221	-	956,520
		Approved Previous resolution 5/23/2012	(1,536,090)	-	(499,349)	(80,221)		(956,520)
		Net-this bonding resolution	-	-	-	-	-	-

BUILDING	CATEGORY	DESCRIPTION	CY 2012	LOCIP	ROAD AID	GRANT	BUDGET	BOND
Helen Plumb Bldg	Exterior	Paint	10,000	10,000				-
Town Hall	Conveying Systems	Elevator	300,000	30,000				270,000
Public Works Yard	Mechanical	Exhaust System - Garage Area	25,000					25,000
		PUBLIC FACILITIES TOTAL	335,000	40,000	-	-	-	295,000

DEPT	Make	MODEL / DESCRIPTION	YEAR	CY 2012	LOCIP	ROAD AID	GRANT	BUDGET	BOND
Parks	Brush Bandit	Chipper	2003	45,000					45,000
		Parks Total		45,000	-	-	-	-	45,000
		GRAND TOTAL		45,000	-	-	-	-	45,000

CATEGORY	LOCATION	DESCRIPTION	CY 2012	LOCIP	ROAD AID	GRANT	BUDGET	BOND
Economic Development	Rails to Trails	Section B (Manor-WhitePlains)*	371,000	-	-	-	371,000	-
Economic Development	Rails to Trails	Section D/E	560,000			560,000		-
Economic Development	Rails to Trails	Visitor Center	567,000			567,000		-
		Economic Development Total	1,498,000	-	-	1,127,000	371,000	-
Park Improvements	48 & 54 Larkspur Drive	Land Acquisition Open Space	724,000	20,000		704,000		-
Park Improvements	Various	Tennis Court Surfacing	36,000					36,000
Park Improvements	Tashua Knolls	Tennis Court Light Timers	10,000					10,000
Park Improvements	Twin Brooks Meadow	Invasive Plant Species Mitigation	60,000			60,000		-
Park Improvements	Twin Brooks Beach	Parking Lot Replacement	30,000					30,000
		Park Improvements Total	860,000	20,000	-	764,000	-	76,000
CATEGORY	LOCATION	DESCRIPTION						
Other Projects	Highway	Salt Shed / Pre-Engineered Gargages	200,000					200,000
Other Projects	Town Hall	Feas Study-TwnHl & Annex Space	40,000					40,000
Other Projects	Town Hall	Standby Generator	250,000					250,000
Other Projects	Historical Society Bldg	Exterior Painting	10,500	10,500				-
Other Projects	Highway	Wash Bay	250,000					250,000
Other Projects	Town-Wide	Energy Efficiency Projects	243,000	121,500		121,500		-
		Other Projects Total	993,500	132,000	-	121,500	-	740,000
CATEGORY	LOCATION	DESCRIPTION						
Public Safety	Police Department	Technology Upgrades	248,000					248,000
Public Safety	Police Department	Perimeter Fencing	65,000					65,000
		Public Safety Total	313,000	-	-	-	-	313,000
CATEGORY	LOCATION	DESCRIPTION						
Technology	Senior Center	Disaster Recovery	22,500					22,500
		Technology Total	22,500	-	-	-	-	22,500
		GRAND TOTAL	3,687,000	152,000	-	2,012,500	371,000	1,151,500

* Section B Rails to Trails \$371,000 is value of materials, equipment, and labor for project. Does not represent additional GF budgeted amounts. Cost included in GF personnel and supplies. Section B serves as required match for funding of other sections.

			CY 2012	LOCIP	ROAD AID	GRANT	BUDGET	BOND
CATEGORY	LOCATION	DESCRIPTION						
Tashua Knolls Golf Course	Toro / 1996	Greensmower 3100	30,000					30,000
Tashua Knolls Golf Course	Toro	Green Aerifier 648	18,000					18,000
Equipment & Vehicles To al			48,000	-	-	-	-	48,000
Tashua Knolls Golf Course	Golf Course	Renovate Bunkers	15,000					15,000
Tashua Knolls Golf Course	Maintenance Barn	Renovation of Maintenance Barn	10,000					10,000
Other Projects To al			25,000	-	-	-	-	25,000
GRAND TOTAL			73,000	-	-	-	-	73,000

CAPITAL IMPROVEMENT PLAN NARRATIVE

STANDARD DEFINITION FOR CAPITAL IMPROVEMENT

- Any acquisition or lease of land
- Purchase of major equipment or vehicles in excess of \$10,000 with life expectancy 3+ years
- Construction of new building facilities with cost in excess of \$10,000
- Major building improvements with a cost in excess of \$10,000
- Major equipment or furnishings in excess of \$10,000

BOARD OF EDUCATION

The Board of Education based their request on a capital improvement plan prepared by Savin Engineers, P.C., in September 2007. Facility Manager Al Barbarotta and Plant Administrator Steve Kennedy reviewed the plan and made updates as necessary to each respective school. Per Superintendent Ralph Iassogna, the total plan cost of \$93,740,711 over the five years can be reduced to \$78,229,640 by eliminating items such as air conditioning. Also, the BOE identified \$3,984,561 of the Year 1 cost as top priority investments for bonding. See Exhibit A for the proposal detail and email from the Superintendent.

ROADWAYS

Streets were prioritized based on wear, safety, and usage for years 2012-2016. The original cost to repave these roads was based on State of Connecticut bid prices from August 2010 and has been adjusted to reflect updated bid pricing as of June 2011. Cost includes asphalt, tack, catch basin, manholes, curbing as needed, grading/compacting, loading and trucking of excess material, in addition to an estimate for escalation charges that will be incurred. The amount shown for the remaining years is based on repaving of 8.06 miles of roadway per year (assumes total roadway of 201.45 miles divided by 25 year average service life).

PUBLIC FACILITIES

Costs are based on professional estimates from a report prepared by Antinozzi Associates, which was revised on September 30, 2010. Projects will be bid as required by Charter and costs are subject to change.

FLEET & EQUIPMENT

Highway and Parks Departments replace equipment based on usage and condition. The vehicle may have rust and erosion due to road or work conditions that require replacement sooner than the recommended useful life. The general rule is to replace this equipment every 15 to 20 years. Cost estimates are based on State bid contracts or MSRP.

ECONOMIC DEVELOPMENT

Emergency Exit at the Trumbull Corporate Park - \$50,000

Purpose is to provide an emergency exit out of the Corporate Park(onto Route 8) in the event of a catastrophic incident. This has been requested by several of the businesses that are currently located in the Corporate Park. In addition, the lack of an emergency exit has been an expressed concern of prospective businesses over the past few years. The access would be opened by Town or State emergency officials only.

Nature Center & Ranger Station - \$1,100,000

5,000 square foot facility to encompass both the new Nature Center and Ranger Station. The facility will replace two existing facilities. Cost includes equipment from existing facilities including playground and solar panels, transported from existing sites to new facility. Location to be determined. Preliminary cost estimate was provided by Antinozzi Associates based on RS Means for square footage.

Rails to Trails (Pequonnock River Railroad Trail – PRRT) - \$2,348,000

The Town of Trumbull has worked with the City of Bridgeport and the Town of Monroe through the Greater Bridgeport Regional Council (GBRC) to design and construct the regional Pequonnock River Railroad Trail (PRRT) since 1994. When completed, the PRRT will span sixteen (16) miles and pass through the communities of Trumbull, Monroe, and Bridgeport. The Trail is a valuable asset to the region as it winds through many scenic state and municipal parks and greenways including Wolfe Park, Old Mine Park, Pequonnock Valley State Park, Twin Brooks Park, Fairchild Memorial Park, Beardsley State Park and the Beardsley Zoo. The Town is responsible for 20% of the total costs shown for Section A1/A2, B, and D/E. The balance will be covered by State and Federal grants through the CT Department of Transportation and the Federal Highway Administration. Contracts between ConnDOT and the Town will be available in the fall.

The Visitor Center project is currently in the design phase. GBRC will submit this project as part of the additional PRRT sections to the State for approval. The cost shown is an estimate for the purchase of the site/building and renovations for public use.

Reservoir Avenue Design and Best Use Analysis - \$40,000

The purpose of this study is to provide the Town's land use boards with data that enables them to make educated decisions on the best use for this area. Due to changing market and economic conditions, the town is likely to be confronted with applications that may not be in line with the Plan of Conservation or the Zoning Code, which were adopted under very different conditions. The analysis will determine if zoning regulations should change to reflect the current conditions.

PARK IMPROVEMENTS

Park improvements are necessary for the functioning and usefulness of the recreational facilities and for safety purposes. Costs are estimated based on manufacturer quotes or professional estimate. Project costs are spread out over several years where feasible. The land acquisition was approved for funding by the State of Connecticut Department of Emergency Management and

Homeland Security under the FEMA Pre-Disaster Mitigation Grant program. The cost shown is the total cost for purchase of both properties. The Town would be responsible for the demolition and closing costs estimated at \$30,000.

OTHER PROJECTS

Highway Salt Shed / Pre-Engineered Garages - \$200,000

Enclosure for salt/sand pile required to comply with DEP regulations. Garages will accommodate new fleet of plows and other equipment. The total cost for both is \$875,000 of which \$600,000 has already been authorized to bond.

Feasibility Study - \$40,000

Estimated cost for study to determine best use for Town Hall and Annex to maximize office space and create user friendly layout for public service.

Standby Generator - \$250,000

Generator for Town Hall to ensure operations in the event a loss of power for an extended period. This became a need after the past storms which crippled Town operations and threatened the integrity of Town data.

Town Clerk Vault Shelving - \$12,000

Shelving for archives, vital statistics and town records. State Historic Documents Preservation Grant program may offset cost by up to \$10,000.

Berkshire Avenue Storage Garage - \$60,000

Part of the structure will be repurposed as the Emergency Management storage and staging facility. The cost will replace the roof to ensure this equipment is protected as well as the Voter Registration's materials and equipment.

Trumbull Main Library Furnishings - \$28,000

Modernize public library facilities with replacement of furnishings. Replace furnishings over 35 years old with modern rectangular tables and chairs for patron use. Cost estimated at \$1,000 each table x 10 tables and 40 chairs at \$250 each. Comfortable stuffed chair seating to scatter throughout library for quiet reading similar to bookstore layouts. Stuffed chairs estimated at \$1,000 each for 8 chairs.

Highway GPS - \$32,400

GPS will be installed in Public Works vehicles. The system will be used for safety; fleet and personnel management. This is the second installment for the equipment and maintenance agreement.

Highway Wash Bay - \$250,000

To replace inoperable wash bay used to clean and maintain all Town vehicles. Currently there is no hot water or pressure washing available. The structure will not accommodate the larger Public Works trucks, which need to be thoroughly cleaned of salt and debris for operational safety and fuel efficiency. An additional \$250,000 needs authorization. \$150,000 was authorized in last year’s plan. The total cost is \$400,000.

Senior Center Additional Parking - \$30,360

Project would remove the playground which is not used by the seniors and add 69 additional parking spaces.

Town-wide Energy Efficiency Projects - \$243,000

Funding for energy efficiency projects Town-wide. The United Illuminating Company will make credits and grants available to the Town for certain improvements. Cost will not need to be bonded in full. Estimate based on Antinozzi Report.

EMS Radio System - \$250,000

The FCC mandate for narrowband compliance will make current communications system being used illegal after December 31, 2013. To bring the system into compliance for use the Town needs to purchase and install new base stations and compliant portable devices at EMS headquarters. The deadline is not expected to be extended again by the FCC. Cost based on estimate from vendor.

PUBLIC SAFETY

Radio System Replacement & Dispatch Center - \$2,958,506

See Exhibit B for proposal.

Cell Block Modifications - \$100,000

Replace the barred cells with clear, heavy plastic cell doors to offer greater visibility for both officer and prisoner safety.

Technology Upgrades - \$248,000

#	Description	Quantity	Unit Cost (Est.)	Ext. Cost (Est.)
1	CAD/RMS and Mobile Servers	1	\$ 90,000	\$ 90,000
2	Audilog Server (Voice Recorder)	1	\$ 11,400	\$ 11,400
3	Desktop Workstations	54	\$ 800	\$ 43,200
4	Laptops	9	\$ 1,200	\$ 10,800
5	Mobile Data Terminals	17	\$ 4,000	\$ 68,000
6	Auto-attendant for phone system	1	\$ 5,000	\$ 5,000
7	iRecord Video Interogation System	1	\$ 20,000	\$ 20,000
				\$ 248,400

Perimeter Fencing - \$65,000

Fencing to secure the area behind the facility. Currently non-authorized private vehicles can drive through this area to exit the parking lot. Approximately 984 linear feet of high chain link fencing is needed with two sliding gates operated by a card key.

Police Annex Building - \$200,000

A 24 x 30 foot cinder block and brick face building is needed on the rear of the property to offer a secure area for processing impounded vehicles and storage.

TECHNOLOGY

Technology projects are those identified as critical and necessary for the continued secure operation of the Town. The projects have been prioritized by the Technology Department. A brief description of each follows:

Disaster Recovery / Server & Storage – State regulations require off site server and storage along with a disaster recovery plan for Town data. Off site location identified is Senior Center Building.

Time & Attendance System – Card and biometric identification system used to track employee work hours to be integrated with financial system. Cost based on vendor quote for equipment, software, implementation and training. Includes first year of system maintenance.

Wireless Network – Network to allow all Town buildings access to system.

ENTERPRISE

Tashua Knolls Golf Course projects were proposed by the General Manager based on priorities set by the Commission. Cost estimates were provided by TKGC and spread out over several years when applicable.

TOWN OF TRUMBULL
Funding Plan for Capital Improvments
CY 2012

Approved
BoF - 5/23/2012
TC - 6/4/2012

	CY 2012	LOCIP	ROAD AID	GRANT	BUDGET	BOND
Board of Education		\$ -	\$ -	\$ -	\$ -	\$ -
Roadways	1,536,090	-	499,349	80,221	-	956,520
Public Facilities			-	-	-	-
Fleet & Equipment	609,000	-	-	-	-	609,000
Other			-	-	-	-
Enterprise		-	-	-	-	-
TOTAL*	\$ 2,145,090	\$ -	\$ 499,349	\$ 80,221	\$ -	\$ 1,565,520

* Projected costs are gross amounts; actual bonded amounts will be net of any other funding sources, including State reimbursements. Amounts proposed for future periods are not adjusted for inflation.

			CY 2012	LOCIP	ROAD AID	GRANT	BUDGET	BOND
CATEGORY	DESCRIPTION	LOCATION						
Roadways	Paving	Barnswallow	193,580					
Roadways	Paving	Brookview Drive	69,069					
Roadways	Paving	Cedar Hill	50,245					
Roadways	Paving	Danube/Petticoat (Aquarion Reimb.)	80,221			80,221		
Roadways	Paving	Farmview Circle	30,297					
Roadways	Paving	Heavenly Lane	74,087					
Roadways	Paving	Jackson Drive (cost to complete)	58,640					
Roadways	Paving	Mohawk Drive	67,215					
Roadways	Paving	Old Hollow (partial)	105,700					
Roadways	Paving	Orleans Drive	14,424					
Roadways	Paving	Oxen Hill Road	134,080					
Roadways	Paving	Porters Hill (Partial)	115,243					
Roadways	Paving	Tungsten Circle	17,080					
Roadways	Paving	Tungsten Lane	26,860					
Roadways	Paving	Haviland (road redesign)	39,337		39,337			
Roadways	Paving	Strobel Rd (road redesign)	206,573		206,573			
Roadways	Paving	Blackhouse Road (road redesign)	89,936		89,936			
Roadways	Paving	Chestnut Hill Road (road redesign)	81,000		81,000			
Roadways	Paving	Asphalt Adjustment	82,503		82,503			
		Roadways Total	1,536,090	-	499,349	80,221	-	956,520

Fleet and Equip

DEPT	Make	MODEL / DESCRIPTION	YEAR	CY 2012	LOCIP	ROAD AID	GRANT	BUDGET	BOND
Highway	INTERNATIONAL	SNOWPLOW/SANDER	1988	160,000					160,000
Highway	INTERNATIONAL	SNOWPLOW/SANDER	1988	160,000					160,000
Highway	CAT	PAYLOAD/BACKHOE	1988	164,000					164,000
Highway		TRUCK LIFT **OSHA REQUIREMENT**		125,000					125,000
		Highway Total		609,000	-	-	-	-	609,000

Town of Trumbull, CT
Debt Schedule Assumptions
Existing plus Proposed Bonding
 4/6/2012

Assumption

#1

Bond Date	Size	Rate	Purpose		
September 1, 2012	28,550,000	3.00%	Notes	THS	15,900,000
September 1, 2013	6,625,000	4.00%	2013 CIP	Sewer	5,500,000
September 1, 2014				Cap Impr Plan 2011	7,150,000
September 1, 2015					
September 1, 2016					
September 1, 2017					
TOTAL	35,175,000				28,550,000

Growth Rate

#2

Grand List (10-1-11)	4,439,102,155	1.00%
Budget (FYE 2012)	140,444,325	3.50%

#3

NET Outstanding (as of 7/1/12)		Gross Outstanding (as of 7/1/12)	
GP	21,033,780	GP	21,033,780
Schools	62,034,800	Schools	62,034,800
Sewer (25%)	15,784,605	Sewer (100%)	63,138,420
Golf (not incl in schedules)	2,558,000	Golf (not incl)	2,558,000
	<u>101,411,185</u>	Total	148,765,000
Less Golf	(2,558,000)		
Total Net Outstanding	98,853,185		

← Includes 2012 REF issue →

SCENARIO #1

Projects debt service based on bonding the 2012 Bond Anticipation Notes (Short Term Borrowing) and borrowing current request in 2013

Fiscal Year	Existing GP Debt (Excl. Golf)			Existing School Debt			Existing Sewer Debt at 25%			TOTAL EXISTING NET LONG TERM DEBT		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2005										-	-	-
2006										-	-	-
2007			-			-			-	-	-	-
2008			-			-			-	-	-	-
2009			-			-			-	-	-	-
2010			-			-			-	-	-	-
2011			-			-			-	-	-	-
2012			-			-			-	-	-	-
2013	1,958,560	789,690	2,748,250	4,723,300	2,108,847	6,832,147	991,535	532,504	1,524,039	7,673,395	3,431,042	11,104,437
2014	1,763,040	719,655	2,482,695	4,756,500	1,954,293	6,710,793	905,865	505,526	1,411,391	7,425,405	3,179,473	10,604,878
2015	1,895,040	648,323	2,543,363	4,897,500	1,801,692	6,699,192	1,053,115	476,047	1,529,162	7,845,655	2,926,061	10,771,716
2016	1,862,590	572,521	2,435,111	4,846,500	1,636,416	6,482,916	1,045,728	441,333	1,487,060	7,754,818	2,650,269	10,405,086
2017	1,757,590	493,241	2,250,831	4,297,500	1,455,614	5,753,114	1,053,228	404,078	1,457,305	7,108,318	2,352,933	9,461,250
2018	1,772,190	418,197	2,190,387	4,362,500	1,288,898	5,651,398	1,058,328	365,898	1,424,226	7,193,018	2,072,992	9,266,010
2019	1,551,190	344,672	1,895,862	3,554,500	1,112,823	4,667,323	990,578	325,234	1,315,812	6,096,268	1,782,729	7,878,996
2020	1,547,590	282,589	1,830,179	3,551,500	984,108	4,535,608	990,478	289,385	1,279,863	6,089,568	1,556,082	7,645,650
2021	1,546,990	220,033	1,767,023	3,549,500	861,057	4,410,557	988,878	254,528	1,243,406	6,085,368	1,335,618	7,420,986
2022	1,072,000	156,595	1,228,595	3,549,500	729,374	4,278,874	939,125	217,770	1,156,895	5,560,625	1,103,739	6,664,364
2023	794,000	118,093	912,093	3,514,500	600,855	4,115,355	818,625	185,867	1,004,492	5,127,125	904,815	6,031,940
2024	802,000	91,780	893,780	3,393,500	484,703	3,878,203	816,625	158,738	975,363	5,012,125	735,220	5,747,345
2025	745,000	72,670	817,670	2,237,500	399,472	2,636,972	768,125	133,945	902,070	3,750,625	606,087	4,356,712
2026	728,000	53,842	781,842	2,255,500	334,672	2,590,172	783,875	109,031	892,906	3,767,375	497,545	4,264,920
2027	611,000	35,869	646,869	2,167,500	267,994	2,435,494	605,375	85,428	690,803	3,383,875	389,291	3,773,166
2028	512,000	16,049	528,049	1,492,500	208,863	1,701,363	605,125	63,250	668,375	2,609,625	288,161	2,897,786
2029	60,000	3,430	63,430	1,492,500	156,200	1,648,700	568,125	41,008	609,133	2,120,625	200,638	2,321,263
2030	15,000	1,900	16,900	1,492,500	101,475	1,593,975	351,875	23,725	375,600	1,859,375	127,100	1,986,475
2031	20,000	1,200	21,200	1,200,000	50,750	1,250,750	300,000	11,625	311,625	1,520,000	63,575	1,583,575
2032	20,000	400	20,400	700,000	14,000	714,000	150,000	3,000	153,000	870,000	17,400	887,400
2033												
2034												
2035												
2036												
2037												
2038												
2039												
	21,033,780	5,040,747	26,074,527	62,034,800	16,552,103	78,586,903	15,784,605	4,627,920	20,412,525	98,853,185	26,220,770	125,073,955

Existing

Town of Trumbull, CT
Debt Schedules
Existing plus Proposed Bonding

Fiscal Year	Existing General Purpose Debt			Existing School Debt			Existing Sewer Debt @ 25%			TOTAL EXISTING LONG TERM NET DEBT			PLUS: Note Interest	(Less) Grant Reimb.	Total Net	Year/Year Change (Existing)
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total				
2012	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2013	1,958,560	789,690	2,748,250	4,723,300	2,108,847	6,832,147	991,535	532,504	1,524,039	7,673,395	3,431,042	11,104,437	284,707	-	11,389,144	
2014	1,763,040	719,655	2,482,695	4,756,500	1,954,293	6,710,793	905,865	505,526	1,411,391	7,425,405	3,179,473	10,604,878	-	-	10,604,878	(784,265)
2015	1,895,040	648,323	2,543,363	4,897,500	1,801,692	6,699,192	1,053,115	476,047	1,529,162	7,845,655	2,926,061	10,771,716	-	-	10,771,716	166,838
2016	1,862,590	572,521	2,435,111	4,846,500	1,636,416	6,482,916	1,045,728	441,333	1,487,060	7,754,818	2,650,269	10,405,086	-	-	10,405,086	(366,630)
2017	1,757,590	493,241	2,250,831	4,297,500	1,455,614	5,753,114	1,053,228	404,078	1,457,305	7,108,318	2,352,933	9,461,250	-	-	9,461,250	(943,836)
2018	1,772,190	418,197	2,190,387	4,362,500	1,288,898	5,651,398	1,058,328	365,898	1,424,226	7,193,018	2,072,992	9,266,010	-	-	9,266,010	(195,240)
2019	1,551,190	344,672	1,895,862	3,554,500	1,112,823	4,667,323	990,578	325,234	1,315,812	6,096,268	1,782,729	7,878,996	-	-	7,878,996	(1,387,014)
2020	1,547,590	282,589	1,830,179	3,551,500	984,108	4,535,608	990,478	289,385	1,279,863	6,089,568	1,556,082	7,645,650	-	-	7,645,650	(233,346)
2021	1,546,990	220,033	1,767,023	3,549,500	861,057	4,410,557	988,878	254,528	1,243,406	6,085,368	1,335,618	7,420,986	-	-	7,420,986	(224,664)
2022	1,072,000	156,595	1,228,595	3,549,500	729,374	4,278,874	939,125	217,770	1,156,895	5,560,625	1,103,739	6,664,364	-	-	6,664,364	(756,622)
2023	794,000	118,093	912,093	3,514,500	600,855	4,115,355	818,625	185,867	1,004,492	5,127,125	904,815	6,031,940	-	-	6,031,940	(632,424)
2024	802,000	91,780	893,780	3,393,500	484,703	3,878,203	816,625	158,738	975,363	5,012,125	735,220	5,747,345	-	-	5,747,345	(284,595)
2025	745,000	72,670	817,670	2,237,500	399,472	2,636,972	768,125	133,945	902,070	3,750,625	606,087	4,356,712	-	-	4,356,712	(1,390,633)
2026	728,000	53,842	781,842	2,255,500	334,672	2,590,172	783,875	109,031	892,906	3,767,375	497,545	4,264,920	-	-	4,264,920	(91,792)
2027	611,000	35,869	646,869	2,167,500	267,994	2,435,494	605,375	85,428	690,803	3,383,875	389,291	3,773,166	-	-	3,773,166	(491,754)
2028	512,000	16,049	528,049	1,492,500	208,863	1,701,363	605,125	63,250	668,375	2,609,625	288,161	2,897,786	-	-	2,897,786	(875,380)
2029	60,000	3,430	63,430	1,492,500	156,200	1,648,700	568,125	41,008	609,133	2,120,625	200,638	2,321,263	-	-	2,321,263	(576,523)
2030	15,000	1,900	16,900	1,492,500	101,475	1,593,975	351,875	23,725	375,600	1,859,375	127,100	1,986,475	-	-	1,986,475	(334,788)
2031	20,000	1,200	21,200	1,200,000	50,750	1,250,750	300,000	11,625	311,625	1,520,000	63,575	1,583,575	-	-	1,583,575	(402,900)
2032	20,000	400	20,400	700,000	14,000	714,000	150,000	3,000	153,000	870,000	17,400	887,400	-	-	887,400	(696,175)
2033	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2034	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2035	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2036	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2037	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2038	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2039	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	21,033,780	5,040,747	26,074,527	62,034,800	16,552,103	78,586,903	15,784,605	4,627,920	20,412,525	98,853,185	26,220,770	125,073,955	284,707	0	125,358,662	
	21,033,780	5,040,747		62,034,800	16,552,103		15,784,605	4,627,920		98,853,185	26,220,770					

NOTE: GOLF DEBT IS EXCLUDED FROM ABOVE.

28,550,000 1-Sep-12			3.00%			6,625,000 1-Sep-13			3.00%			35,175,000 Total NEW Debt Service (est)			1.00%			3.50%		Total Debt as a % of Exp	10% of Budget
Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Total Net Existing + New	Year/Year Change	Annual Increase to Grand List	Value of 1 Mill	Annual Growth in Total Expenditures								
-	-	-	-	-	-	-	-	-	-	-	-	0	140,444,325	-	-	-	14,044,433				
-	428,250	428,250	-	-	-	-	428,250	428,250	11,817,394	-	4,439,102,155	4,439,102	146,635,150	8.06%	14,663,515						
1,427,500	835,088	2,262,588	-	99,375	99,375	1,427,500	835,088	2,262,588	12,867,466	1,050,072	4,483,493,177	4,483,493	151,767,380	8.48%	15,176,738						
1,427,500	792,263	2,219,763	331,250	193,781	525,031	1,427,500	792,263	2,219,763	12,991,479	124,013	4,528,328,108	4,528,328	157,079,239	8.27%	15,707,924						
1,427,500	749,438	2,176,938	331,250	183,844	515,094	1,427,500	749,438	2,176,938	12,582,024	(409,455)	4,573,611,389	4,573,611	162,577,012	7.74%	16,257,701						
1,427,500	706,613	2,134,113	331,250	173,906	505,156	1,427,500	706,613	2,134,113	11,595,363	986,661	4,619,347,503	4,619,348	168,267,207	6.89%	16,826,721						
1,427,500	663,788	2,091,288	331,250	163,969	495,219	1,427,500	663,788	2,091,288	11,357,297	(238,065)	4,665,540,978	4,665,541	174,156,560	6.52%	17,415,656						
1,427,500	620,963	2,048,463	331,250	154,031	485,281	1,427,500	620,963	2,048,463	9,927,459	(1,429,839)	4,712,196,388	4,712,196	180,252,039	5.51%	18,025,204						
1,427,500	578,138	2,005,638	331,250	144,094	475,344	1,427,500	578,138	2,005,638	9,651,287	(276,171)	4,759,318,352	4,759,318	186,560,861	5.17%	18,656,086						
1,427,500	535,313	1,962,813	331,250	134,156	465,406	1,427,500	535,313	1,962,813	9,383,798	(267,489)	4,806,911,536	4,806,912	193,090,491	4.86%	19,309,049						
1,427,500	492,488	1,919,988	331,250	124,219	455,469	1,427,500	492,488	1,919,988	8,584,351	(799,447)	4,854,980,651	4,854,981	199,848,658	4.30%	19,984,866						
1,427,500	449,663	1,877,163	331,250	114,281	445,531	1,427,500	449,663	1,877,163	7,909,102	(675,249)	4,903,530,457	4,903,530	206,843,361	3.82%	20,684,336						
1,427,500	406,838	1,834,338	331,250	104,344	435,594	1,427,500	406,838	1,834,338	7,581,683	(327,420)	4,952,565,762	4,952,566	214,082,878	3.54%	21,408,288						
1,427,500	364,013	1,791,513	331,250	94,406	425,656	1,427,500	364,013	1,791,513	6,148,225	(1,433,458)	5,002,091,420	5,002,091	221,575,779	2.77%	22,157,578						
1,427,500	321,188	1,748,688	331,250	84,469	415,719	1,427,500	321,188	1,748,688	6,013,607	(134,617)	5,052,112,334	5,052,112	229,330,932	2.62%	22,933,093						
1,427,500	278,363	1,705,863	331,250	74,531	405,781	1,427,500	278,363	1,705,863	5,479,029	(534,579)	5,102,633,457	5,102,633	237,357,514	2.31%	23,735,751						
1,427,500	235,538	1,663,038	331,250	64,594	395,844	1,427,500	235,538	1,663,038	4,560,823	(918,205)	5,153,659,792	5,153,660	245,665,027	1.86%	24,566,503						
1,427,500	192,713	1,620,213	331,250	54,656	385,906	1,427,500	192,713	1,620,213	3,941,475	(619,348)	5,205,196,390	5,205,196	254,263,303	1.55%	25,426,330						
1,427,500	149,888	1,577,388	331,250	44,719	375,969	1,427,500	149,888	1,577,388	3,563,863	(377,613)	5,257,248,353	5,257,248	263,162,519	1.35%	26,316,252						
1,427,500	107,063	1,534,563	331,250	34,781	366,031	1,427,500	107,063	1,534,563	3,118,138	(445,725)	5,309,820,837	5,309,821	272,373,207	1.14%	27,237,321						
1,427,500	64,238	1,491,738	331,250	19,875	351,125	1,427,500	64,238	1,491,738	2,379,138	(739,000)	5,362,919,045	5,362,919	281,906,269	0.84%	28,190,627						
1,427,500	21,413	1,448,913	331,250	9,938	341,188	1,427,500	21,413	1,448,913	1,448,913	(930,225)	5,416,548,236	5,416,548	291,772,988	0.50%	29,177,299						
-	-	-	331,250	4,969	336,219	-	-	-	-	(1,448,913)	5,470,713,718	5,470,714	301,985,043	0.00%	30,198,504						
-	-	-	-	-	-	-	-	-	-	0	5,525,420,855	5,525,421	312,554,520	0.00%	31,255,452						
-	-	-	-	-	-	-	-	-	-	0	5,580,675,064	5,580,675	323,493,928	0.00%	32,349,393						
-	-	-	-	-	-	-	-	-	-	0	5,636,481,815	5,636,482	334,816,215	0.00%	33,481,622						
-	-	-	-	-	-	-	-	-	-	0	5,692,846,633	5,692,847	346,534,783	0.00%	34,653,478						
-	-	-	-	-	-	-	-	-	-	0	5,749,775,099	5,749,775	358,663,500	0.00%	35,866,350						
28,550,000	8,993,250	37,543,250	6,625,000	2,076,938	8,701,938	28,550,000	8,993,250	37,543,250	162,901,912	-	-	-	-	-	-	-					
0	-	-	0	-	-	-	-	-	-	-	-	-	-	-	-	-					

Town of Trumbull, CT
Debt Schedule Assumptions
Existing plus Proposed Bonding
 4/6/2012

#1

Bond Date	Size	Rate	Purpose
September 1, 2012	28,550,000	3.00%	Notes
September 1, 2013	6,625,000	4.00%	2013 CIP
September 1, 2014	34,000,000	4.00%	2014 CIP
September 1, 2015	30,000,000	4.00%	2015 CIP
September 1, 2016	22,000,000	4.00%	2016 CIP
September 1, 2017	21,000,000	4.00%	2017 CIP
TOTAL	142,175,000		

#2

Growth Rate

#3

Grand List (10-1-11)	4,439,102,155	1.00%
Budget (FYE 2012)	140,444,325	3.50%

NET Outstanding (as of 7/1/12)	
GP	21,033,780
Schools	62,034,800
Sewer (25%)	15,784,605
Golf (not incl in schedules)	2,558,000
	<u>101,411,185</u>
Less Golf	(2,558,000)
Total Net Outstanding	98,853,185

Gross Outstanding (as of 7/1/12)	
GP	21,033,780
Schools	62,034,800
Sewer (100%)	63,138,420
Golf (not incl)	2,558,000
Total	148,765,000

Includes 2012 REF issue

SCENARIO #2-

Assumes the Town will bond all of the future projects in the 5 year capital plan

Fiscal Year	Existing GP Debt (Excl. Golf)			Existing School Debt			Existing Sewer Debt at 25%			TOTAL EXISTING NET LONG TERM DEBT			PLUS: Gross Note Interest	(Less) Grant Reimb.	Total Net
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total			
2005															
2006															
2007			-			-			-			-			-
2008			-			-			-			-			-
2009			-			-			-			-			-
2010			-			-			-			-			-
2011			-			-			-			-			-
2012			-			-			-			-			-
2013	1,958,560	789,690	2,748,250	4,723,300	2,108,847	6,832,147	991,535	532,504	1,524,039	7,673,395	3,431,042	11,104,437			11,104,437
2014	1,763,040	719,655	2,482,695	4,756,500	1,954,293	6,710,793	905,865	505,526	1,411,391	7,425,405	3,179,473	10,604,878			10,604,878
2015	1,895,040	648,323	2,543,363	4,897,500	1,801,692	6,699,192	1,053,115	476,047	1,529,162	7,845,655	2,926,061	10,771,716			10,771,716
2016	1,862,590	572,521	2,435,111	4,846,500	1,636,416	6,482,916	1,045,728	441,333	1,487,060	7,754,818	2,650,269	10,405,086			10,405,086
2017	1,757,590	493,241	2,250,831	4,297,500	1,455,614	5,753,114	1,053,228	404,078	1,457,305	7,108,318	2,352,933	9,461,250			9,461,250
2018	1,772,190	418,197	2,190,387	4,362,500	1,288,898	5,651,398	1,058,328	365,898	1,424,226	7,193,018	2,072,992	9,266,010			9,266,010
2019	1,551,190	344,672	1,895,862	3,554,500	1,112,823	4,667,323	990,578	325,234	1,315,812	6,096,268	1,782,729	7,878,996			7,878,996
2020	1,547,590	282,589	1,830,179	3,551,500	984,108	4,535,608	990,478	289,385	1,279,863	6,089,568	1,556,082	7,645,650			7,645,650
2021	1,546,990	220,033	1,767,023	3,549,500	861,057	4,410,557	988,878	254,528	1,243,406	6,085,368	1,335,618	7,420,986			7,420,986
2022	1,072,000	156,595	1,228,595	3,549,500	729,374	4,278,874	939,125	217,770	1,156,895	5,560,625	1,103,739	6,664,364			6,664,364
2023	794,000	118,093	912,093	3,514,500	600,855	4,115,355	818,625	185,867	1,004,492	5,127,125	904,815	6,031,940			6,031,940
2024	802,000	91,780	893,780	3,393,500	484,703	3,878,203	816,625	158,738	975,363	5,012,125	735,220	5,747,345			5,747,345
2025	745,000	72,670	817,670	2,237,500	399,472	2,636,972	768,125	133,945	902,070	3,750,625	606,087	4,356,712			4,356,712
2026	728,000	53,842	781,842	2,255,500	334,672	2,590,172	783,875	109,031	892,906	3,767,375	497,545	4,264,920			4,264,920
2027	611,000	35,869	646,869	2,167,500	267,994	2,435,494	605,375	85,428	690,803	3,383,875	389,291	3,773,166			3,773,166
2028	512,000	16,049	528,049	1,492,500	208,863	1,701,363	605,125	63,250	668,375	2,609,625	288,161	2,897,786			2,897,786
2029	60,000	3,430	63,430	1,492,500	156,200	1,648,700	568,125	41,008	609,133	2,120,625	200,638	2,321,263			2,321,263
2030	15,000	1,900	16,900	1,492,500	101,475	1,593,975	351,875	23,725	375,600	1,859,375	127,100	1,986,475			1,986,475
2031	20,000	1,200	21,200	1,200,000	50,750	1,250,750	300,000	11,625	311,625	1,520,000	63,575	1,583,575			1,583,575
2032	20,000	400	20,400	700,000	14,000	714,000	150,000	3,000	153,000	870,000	17,400	887,400			887,400
2033															
2034															
2035															
2036															
2037															
2038															
2039															
	21,033,780	5,040,747	26,074,527	62,034,800	16,552,103	78,586,903	15,784,605	4,627,920	20,412,525	98,853,185	26,220,770	125,073,955	0	0	125,073,955

Existing

Town of Trumbull, CT
Debt Schedules
Existing plus Proposed Bonding

Fiscal Year	Existing General Purpose Debt			Existing School Debt			Existing Sewer Debt : 25%			TOTAL EXISTING LONG TERM NET DEBT			PLUS: Note Interest	(Less) Grant Reimb.	(Less) TOTAL Golf Debt	Total Net	Year/Year Change (Existing)
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total					
2012	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2013	1,958,560	789,690	2,748,250	4,723,300	2,108,847	6,832,147	991,535	532,504	1,524,039	7,673,395	3,431,042	11,104,437	284,707	-	-	11,389,144	
2014	1,763,040	719,655	2,482,695	4,756,500	1,954,293	6,710,793	905,865	505,526	1,411,391	7,425,405	3,179,473	10,604,878	-	-	-	10,604,878	(784,265)
2015	1,895,040	648,323	2,543,363	4,897,500	1,801,692	6,699,192	1,053,115	476,047	1,529,162	7,845,655	2,926,061	10,771,716	-	-	-	10,771,716	166,838
2016	1,862,590	572,521	2,435,111	4,846,500	1,636,416	6,482,916	1,045,728	441,333	1,487,061	7,754,818	2,650,269	10,405,086	-	-	-	10,405,086	(366,630)
2017	1,757,590	493,241	2,250,831	4,297,500	1,455,614	5,753,114	1,053,228	404,078	1,457,305	7,108,318	2,352,933	9,461,250	-	-	-	9,461,250	(943,836)
2018	1,772,190	418,197	2,190,387	4,362,500	1,288,898	5,651,398	1,058,328	365,898	1,424,226	7,193,018	2,072,992	9,266,010	-	-	-	9,266,010	(195,240)
2019	1,551,190	344,672	1,895,862	3,554,500	1,112,823	4,667,323	990,578	325,234	1,315,812	6,096,268	1,782,729	7,878,996	-	-	-	7,878,996	(1,387,014)
2020	1,547,590	282,589	1,830,179	3,551,500	984,108	4,535,608	990,478	289,385	1,279,863	6,089,568	1,556,082	7,645,650	-	-	-	7,645,650	(233,346)
2021	1,546,990	220,033	1,767,023	3,549,500	861,057	4,410,557	988,878	254,528	1,243,406	6,085,368	1,335,618	7,420,986	-	-	-	7,420,986	(224,664)
2022	1,072,000	156,595	1,228,595	3,549,500	729,374	4,278,874	939,125	217,770	1,156,895	5,560,625	1,103,739	6,664,364	-	-	-	6,664,364	(756,622)
2023	794,000	118,093	912,093	3,514,500	600,855	4,115,355	818,625	185,867	1,004,492	5,127,125	904,815	6,031,940	-	-	-	6,031,940	(632,424)
2024	802,000	91,780	893,780	3,393,500	484,703	3,878,203	816,625	158,738	975,363	5,012,125	735,220	5,747,345	-	-	-	5,747,345	(284,595)
2025	745,000	72,670	817,670	2,237,500	399,472	2,636,972	768,125	133,945	902,070	3,750,625	606,087	4,356,712	-	-	-	4,356,712	(1,390,633)
2026	728,000	53,842	781,842	2,255,500	334,672	2,590,172	783,875	109,031	892,906	3,767,375	497,545	4,264,920	-	-	-	4,264,920	(91,792)
2027	611,000	35,869	646,869	2,167,500	267,994	2,435,494	605,375	85,428	690,803	3,383,875	389,291	3,773,166	-	-	-	3,773,166	(491,754)
2028	512,000	16,049	528,049	1,492,500	208,863	1,701,363	605,125	63,250	668,375	2,609,625	288,161	2,897,786	-	-	-	2,897,786	(875,380)
2029	60,000	3,430	63,430	1,492,500	156,200	1,648,700	568,125	41,008	609,133	2,120,625	200,638	2,321,263	-	-	-	2,321,263	(576,523)
2030	15,000	1,900	16,900	1,492,500	101,475	1,593,975	351,875	23,725	375,600	1,859,375	127,100	1,986,475	-	-	-	1,986,475	(334,788)
2031	20,000	1,200	21,200	1,200,000	50,750	1,250,750	300,000	11,625	311,625	1,520,000	63,575	1,583,575	-	-	-	1,583,575	(402,900)
2032	20,000	400	20,400	700,000	14,000	714,000	150,000	3,000	153,000	870,000	17,400	887,400	-	-	-	887,400	(696,175)
2033	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2034	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2035	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2036	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2037	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2038	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2039	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	21,033,780	5,040,747	26,074,527	62,034,800	16,552,103	78,586,903	15,784,605	4,627,920	20,412,525	98,853,185	26,220,770	125,073,955	284,707	0	0	125,358,662	
	21,033,780	5,040,747		62,034,800	16,552,103		15,784,605	4,627,920		98,853,185	26,220,770						

NOTE: GOLF DEBT IS EXCLUDED FROM ABOVE.

28,550,000 1-Sep-12			6,625,000 1-Sep-13			34,000,000 1-Sep-14			30,000,000 1-Sep-15			22,000,000 1-Sep-16		
3.00%			3.00%			4.00%			4.00%			4.00%		
Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	428,250	428,250	-	-	-	-	-	-	-	-	-	-	-	-
1,427,500	835,088	2,262,588	-	99,375	99,375	-	-	-	-	-	-	-	-	-
1,427,500	792,263	2,219,763	331,250	193,781	525,031	-	680,000	680,000	-	-	-	-	-	-
1,427,500	749,438	2,176,938	331,250	183,844	515,094	1,700,000	1,326,000	3,026,000	-	600,000	600,000	-	-	-
1,427,500	706,613	2,134,113	331,250	173,906	505,156	1,700,000	1,258,000	2,958,000	1,500,000	1,170,000	2,670,000	-	440,000	440,000
1,427,500	663,788	2,091,288	331,250	163,969	495,219	1,700,000	1,190,000	2,890,000	1,500,000	1,110,000	2,610,000	1,100,000	858,000	1,958,000
1,427,500	620,963	2,048,463	331,250	154,031	485,281	1,700,000	1,122,000	2,822,000	1,500,000	1,050,000	2,550,000	1,100,000	814,000	1,914,000
1,427,500	578,138	2,005,638	331,250	144,094	475,344	1,700,000	1,054,000	2,754,000	1,500,000	990,000	2,490,000	1,100,000	770,000	1,870,000
1,427,500	535,313	1,962,813	331,250	134,156	465,406	1,700,000	986,000	2,686,000	1,500,000	930,000	2,430,000	1,100,000	726,000	1,826,000
1,427,500	492,488	1,919,988	331,250	124,219	455,469	1,700,000	918,000	2,618,000	1,500,000	870,000	2,370,000	1,100,000	682,000	1,782,000
1,427,500	449,663	1,877,163	331,250	114,281	445,531	1,700,000	850,000	2,550,000	1,500,000	810,000	2,310,000	1,100,000	638,000	1,738,000
1,427,500	406,838	1,834,338	331,250	104,344	435,594	1,700,000	782,000	2,482,000	1,500,000	750,000	2,250,000	1,100,000	594,000	1,694,000
1,427,500	364,013	1,791,513	331,250	94,406	425,656	1,700,000	714,000	2,414,000	1,500,000	690,000	2,190,000	1,100,000	550,000	1,650,000
1,427,500	321,188	1,748,688	331,250	84,469	415,719	1,700,000	646,000	2,346,000	1,500,000	630,000	2,130,000	1,100,000	506,000	1,606,000
1,427,500	278,363	1,705,863	331,250	74,531	405,781	1,700,000	578,000	2,278,000	1,500,000	570,000	2,070,000	1,100,000	462,000	1,562,000
1,427,500	235,538	1,663,038	331,250	64,594	395,844	1,700,000	510,000	2,210,000	1,500,000	510,000	2,010,000	1,100,000	418,000	1,518,000
1,427,500	192,713	1,620,213	331,250	54,656	385,906	1,700,000	442,000	2,142,000	1,500,000	450,000	1,950,000	1,100,000	374,000	1,474,000
1,427,500	149,888	1,577,388	331,250	44,719	375,969	1,700,000	374,000	2,074,000	1,500,000	390,000	1,890,000	1,100,000	330,000	1,430,000
1,427,500	107,063	1,534,563	331,250	34,781	366,031	1,700,000	306,000	2,006,000	1,500,000	330,000	1,830,000	1,100,000	286,000	1,386,000
1,427,500	64,238	1,491,738	331,250	19,875	351,125	1,700,000	170,000	1,870,000	1,500,000	180,000	1,680,000	1,100,000	154,000	1,254,000
1,427,500	21,413	1,448,913	331,250	9,938	341,188	1,700,000	102,000	1,802,000	1,500,000	120,000	1,620,000	1,100,000	110,000	1,210,000
-	-	-	331,250	4,969	336,219	1,700,000	102,000	1,802,000	1,500,000	150,000	1,650,000	1,100,000	154,000	1,254,000
-	-	-	-	-	-	1,700,000	34,000	1,734,000	1,500,000	90,000	1,590,000	1,100,000	110,000	1,210,000
-	-	-	-	-	-	-	-	-	1,500,000	30,000	1,530,000	1,100,000	66,000	1,166,000
-	-	-	-	-	-	-	-	-	-	-	-	1,100,000	22,000	1,122,000
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
28,550,000	8,993,250	37,543,250	6,625,000	2,076,938	8,701,938	34,000,000	14,144,000	48,144,000	30,000,000	12,420,000	42,420,000	22,000,000	9,064,000	31,064,000
0			0			0			0			0		

21,000,000 1-Sep-17 4.00%			142,175,000 Total NEW Debt Service (est)			1.00%			3.50%			
Principal	Interest	Total	Principal	Interest	Total	Total Net Existing + New	Year/Year Change	Annual Increase to Grand List	Value of 1 Mill	Annual Growth in Total Expenditures	Total Debt as a % of Exp	10% of Budget
-	-	-	-	-	-	-			0	140,444,325		14,044,433
-	-	-	-	428,250	428,250	11,817,394		4,439,102,155	4,439,102	146,635,150	8.06%	14,663,515
-	-	-	1,427,500	835,088	2,262,588	12,867,466	1,050,072	4,483,493,177	4,483,493	151,767,380	8.48%	15,176,738
-	-	-	1,427,500	1,472,263	2,899,763	13,671,479	804,013	4,528,328,108	4,528,328	157,079,239	8.70%	15,707,924
-	-	-	3,127,500	2,675,438	5,802,938	16,208,024	2,536,545	4,573,611,389	4,573,611	162,577,012	9.97%	16,257,701
-	-	-	4,627,500	3,574,613	8,202,113	17,663,363	1,455,339	4,619,347,503	4,619,348	168,267,207	10.50%	16,826,721
-	420,000	420,000	5,727,500	4,241,788	9,969,288	19,235,297	1,571,935	4,665,540,978	4,665,541	174,156,560	11.04%	17,415,656
1,050,000	819,000	1,869,000	6,777,500	4,425,963	11,203,463	19,082,459	(152,839)	4,712,196,388	4,712,196	180,252,039	10.59%	18,025,204
1,050,000	777,000	1,827,000	6,777,500	4,169,138	10,946,638	18,592,287	(490,171)	4,759,318,352	4,759,318	186,560,861	9.97%	18,656,086
1,050,000	735,000	1,785,000	6,777,500	3,912,313	10,689,813	18,110,798	(481,489)	4,806,911,536	4,806,912	193,090,491	9.38%	19,309,049
1,050,000	693,000	1,743,000	6,777,500	3,655,488	10,432,988	17,097,351	(1,013,447)	4,854,980,651	4,854,981	199,848,658	8.56%	19,984,866
1,050,000	651,000	1,701,000	6,777,500	3,398,663	10,176,163	16,208,102	(889,249)	4,903,530,457	4,903,530	206,843,361	7.84%	20,684,336
1,050,000	609,000	1,659,000	6,777,500	3,141,838	9,919,338	15,666,683	(541,420)	4,952,565,762	4,952,566	214,082,878	7.32%	21,408,288
1,050,000	567,000	1,617,000	6,777,500	2,885,013	9,662,513	14,019,225	(1,647,458)	5,002,091,420	5,002,091	221,575,779	6.33%	22,157,578
1,050,000	525,000	1,575,000	6,777,500	2,628,188	9,405,688	13,670,607	(348,617)	5,052,112,334	5,052,112	229,330,932	5.96%	22,933,093
1,050,000	483,000	1,533,000	6,777,500	2,371,363	9,148,863	12,922,029	(748,579)	5,102,633,457	5,102,633	237,357,514	5.44%	23,735,751
1,050,000	441,000	1,491,000	6,777,500	2,114,538	8,892,038	11,789,823	(1,132,205)	5,153,659,792	5,153,660	245,665,027	4.80%	24,566,503
1,050,000	399,000	1,449,000	6,777,500	1,857,713	8,635,213	10,956,475	(833,348)	5,205,196,390	5,205,196	254,263,303	4.31%	25,426,330
1,050,000	357,000	1,407,000	6,777,500	1,600,888	8,378,388	10,364,863	(591,613)	5,257,248,353	5,257,248	263,162,519	3.94%	26,316,252
1,050,000	315,000	1,365,000	6,777,500	1,344,063	8,121,563	9,705,138	(659,725)	5,309,820,837	5,309,821	272,373,207	3.56%	27,237,321
1,050,000	168,000	1,218,000	6,777,500	736,238	7,513,738	8,401,138	(1,304,000)	5,362,919,045	5,362,919	281,906,269	2.98%	28,190,627
1,050,000	126,000	1,176,000	6,777,500	479,413	7,256,913	7,256,913	(1,144,225)	5,416,548,236	5,416,548	291,772,988	2.49%	29,177,299
1,050,000	189,000	1,239,000	5,350,000	595,000	5,945,000	5,945,000	(1,311,913)	5,470,713,718	5,470,714	301,985,043	1.97%	30,198,504
1,050,000	147,000	1,197,000	5,350,000	381,000	5,731,000	5,731,000	(214,000)	5,525,420,855	5,525,421	312,554,520	1.83%	31,255,452
1,050,000	105,000	1,155,000	3,650,000	201,000	3,851,000	3,851,000	(1,880,000)	5,580,675,064	5,580,675	323,493,928	1.19%	32,349,393
1,050,000	63,000	1,113,000	2,150,000	85,000	2,235,000	2,235,000	(1,616,000)	5,636,481,815	5,636,482	334,816,215	0.67%	33,481,622
1,050,000	21,000	1,071,000	1,050,000	21,000	1,071,000	1,071,000	(1,164,000)	5,692,846,633	5,692,847	346,534,783	0.31%	34,653,478
-	-	-	-	-	-	-	(1,071,000)	5,749,775,099	5,749,775	358,663,500	0.00%	35,866,350
21,000,000	8,610,000	29,610,000	135,550,000	53,231,250	188,781,250	314,139,912						

0

Town of Trumbull, CT
Debt Schedule Assumptions
Existing plus Proposed Bonding
 4/6/2012

#1

Bond Date	Size	Rate	Purpose
September 1, 2012	28,550,000	3.00%	Notes
September 1, 2013	6,625,000	4.00%	2013 CIP
September 1, 2014	20,000,000	4.00%	2014 CIP
September 1, 2015	20,000,000	4.00%	2015 CIP
September 1, 2016	10,000,000	4.00%	2016 CIP
September 1, 2017	10,000,000	4.00%	2017 CIP
TOTAL	95,175,000		

#2

Growth Rate

Grand List (10-1-11)	4,439,102,155	1.00%
Budget (FYE 2012)	140,444,325	3.50%

#3

NET Outstanding (as of 7/1/12)	
GP	21,033,780
Schools	62,034,800
Sewer (25%)	15,784,605
Golf (not incl in schedules)	2,558,000
	<u>101,411,185</u>
Less Golf	(2,558,000)
Total Net Outstanding	98,853,185

Gross Outstanding (as of 7/1/12)	
GP	21,033,780
Schools	62,034,800
Sewer (100%)	63,138,420
Golf (not incl)	2,558,000
Total	148,765,000

Includes 2012 REF issue

SCENARIO #3

Assumes what the Town can afford each year and still stay within the 10% of yearly debt service to expenditures

Fiscal Year	Existing GP Debt (Excl. Golf)			Existing School Debt			Existing Sewer Debt at 25%			TOTAL EXISTING NET LONG TERM DEBT			PLUS: Gross Note Interest	(Less) Grant Reimb.	Total Net
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total			
2005															
2006															
2007			-			-			-			-			-
2008			-			-			-			-			-
2009			-			-			-			-			-
2010			-			-			-			-			-
2011			-			-			-			-			-
2012			-			-			-			-			-
2013	1,958,560	789,690	2,748,250	4,723,300	2,108,847	6,832,147	991,535	532,504	1,524,039	7,673,395	3,431,042	11,104,437			11,104,437
2014	1,763,040	719,655	2,482,695	4,756,500	1,954,293	6,710,793	905,865	505,526	1,411,391	7,425,405	3,179,473	10,604,878			10,604,878
2015	1,895,040	648,323	2,543,363	4,897,500	1,801,692	6,699,192	1,053,115	476,047	1,529,162	7,845,655	2,926,061	10,771,716			10,771,716
2016	1,862,590	572,521	2,435,111	4,846,500	1,636,416	6,482,916	1,045,728	441,333	1,487,060	7,754,818	2,650,269	10,405,086			10,405,086
2017	1,757,590	493,241	2,250,831	4,297,500	1,455,614	5,753,114	1,053,228	404,078	1,457,305	7,108,318	2,352,933	9,461,250			9,461,250
2018	1,772,190	418,197	2,190,387	4,362,500	1,288,898	5,651,398	1,058,328	365,898	1,424,226	7,193,018	2,072,992	9,266,010			9,266,010
2019	1,551,190	344,672	1,895,862	3,554,500	1,112,823	4,667,323	990,578	325,234	1,315,812	6,096,268	1,782,729	7,878,996			7,878,996
2020	1,547,590	282,589	1,830,179	3,551,500	984,108	4,535,608	990,478	289,385	1,279,863	6,089,568	1,556,082	7,645,650			7,645,650
2021	1,546,990	220,033	1,767,023	3,549,500	861,057	4,410,557	988,878	254,528	1,243,406	6,085,368	1,335,618	7,420,986			7,420,986
2022	1,072,000	156,595	1,228,595	3,549,500	729,374	4,278,874	939,125	217,770	1,156,895	5,560,625	1,103,739	6,664,364			6,664,364
2023	794,000	118,093	912,093	3,514,500	600,855	4,115,355	818,625	185,867	1,004,492	5,127,125	904,815	6,031,940			6,031,940
2024	802,000	91,780	893,780	3,393,500	484,703	3,878,203	816,625	158,738	975,363	5,012,125	735,220	5,747,345			5,747,345
2025	745,000	72,670	817,670	2,237,500	399,472	2,636,972	768,125	133,945	902,070	3,750,625	606,087	4,356,712			4,356,712
2026	728,000	53,842	781,842	2,255,500	334,672	2,590,172	783,875	109,031	892,906	3,767,375	497,545	4,264,920			4,264,920
2027	611,000	35,869	646,869	2,167,500	267,994	2,435,494	605,375	85,428	690,803	3,383,875	389,291	3,773,166			3,773,166
2028	512,000	16,049	528,049	1,492,500	208,863	1,701,363	605,125	63,250	668,375	2,609,625	288,161	2,897,786			2,897,786
2029	60,000	3,430	63,430	1,492,500	156,200	1,648,700	568,125	41,008	609,133	2,120,625	200,638	2,321,263			2,321,263
2030	15,000	1,900	16,900	1,492,500	101,475	1,593,975	351,875	23,725	375,600	1,859,375	127,100	1,986,475			1,986,475
2031	20,000	1,200	21,200	1,200,000	50,750	1,250,750	300,000	11,625	311,625	1,520,000	63,575	1,583,575			1,583,575
2032	20,000	400	20,400	700,000	14,000	714,000	150,000	3,000	153,000	870,000	17,400	887,400			887,400
2033															
2034															
2035															
2036															
2037															
2038															
2039															
	21,033,780	5,040,747	26,074,527	62,034,800	16,552,103	78,586,903	15,784,605	4,627,920	20,412,525	98,853,185	26,220,770	125,073,955	0	0	125,073,955

Existing

Town of Trumbull, CT
Debt Schedules
Existing plus Proposed Bonding

Fiscal Year	Existing General Purpose Debt			Existing School Debt			Existing Sewer Debt at 25%			TOTAL EXISTING LONG TERM NET DEBT			PLUS: Note Interest	(Less) Grant Reimb.	(Less) TOTAL Golf Debt	Total Net	Year/Year Change (Existing)
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total					
2012	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2013	1,958,560	789,690	2,748,250	4,723,300	2,108,847	6,832,147	991,535	532,504	1,524,039	7,673,395	3,431,042	11,104,437	284,707	-	-	11,389,144	
2014	1,763,040	719,655	2,482,695	4,756,500	1,954,293	6,710,793	905,865	505,526	1,411,391	7,425,405	3,179,473	10,604,878	-	-	-	10,604,878	(784,265)
2015	1,895,040	648,323	2,543,363	4,897,500	1,801,692	6,699,192	1,053,115	476,047	1,529,162	7,845,655	2,926,061	10,771,716	-	-	-	10,771,716	166,838
2016	1,862,590	572,521	2,435,111	4,846,500	1,636,416	6,482,916	1,045,728	441,333	1,487,060	7,754,818	2,650,269	10,405,086	-	-	-	10,405,086	(366,630)
2017	1,757,590	493,241	2,250,831	4,297,500	1,455,614	5,753,114	1,053,228	404,078	1,457,305	7,108,318	2,352,933	9,461,250	-	-	-	9,461,250	(943,836)
2018	1,772,190	418,197	2,190,387	4,362,500	1,288,898	5,651,398	1,058,328	365,898	1,424,226	7,193,018	2,072,992	9,266,010	-	-	-	9,266,010	(195,240)
2019	1,551,190	344,672	1,895,862	3,554,500	1,112,823	4,667,323	990,578	325,234	1,315,812	6,096,268	1,782,729	7,878,996	-	-	-	7,878,996	(1,387,014)
2020	1,547,590	282,589	1,830,179	3,551,500	984,108	4,535,608	990,478	289,385	1,279,863	6,089,568	1,556,082	7,645,650	-	-	-	7,645,650	(233,346)
2021	1,546,990	220,033	1,767,023	3,549,500	861,057	4,410,557	988,878	254,528	1,243,406	6,085,368	1,335,618	7,420,986	-	-	-	7,420,986	(224,664)
2022	1,072,000	156,595	1,228,595	3,549,500	729,374	4,278,874	939,125	217,770	1,156,895	5,560,625	1,103,739	6,664,364	-	-	-	6,664,364	(756,622)
2023	794,000	118,093	912,093	3,514,500	600,855	4,115,355	818,625	185,867	1,004,492	5,127,125	904,815	6,031,940	-	-	-	6,031,940	(632,424)
2024	802,000	91,780	893,780	3,393,500	484,703	3,878,203	816,625	158,738	975,363	5,012,125	735,220	5,747,345	-	-	-	5,747,345	(284,595)
2025	745,000	72,670	817,670	2,237,500	399,472	2,636,972	768,125	133,945	902,070	3,750,625	606,087	4,356,712	-	-	-	4,356,712	(1,390,633)
2026	728,000	53,842	781,842	2,255,500	334,672	2,590,172	783,875	109,031	892,906	3,767,375	497,545	4,264,920	-	-	-	4,264,920	(91,792)
2027	611,000	35,869	646,869	2,167,500	267,994	2,435,494	605,375	85,428	690,803	3,383,875	389,291	3,773,166	-	-	-	3,773,166	(491,754)
2028	512,000	16,049	528,049	1,492,500	208,863	1,701,363	605,125	63,250	668,375	2,609,625	288,161	2,897,786	-	-	-	2,897,786	(875,380)
2029	60,000	3,430	63,430	1,492,500	156,200	1,648,700	568,125	41,008	609,133	2,120,625	200,638	2,321,263	-	-	-	2,321,263	(576,523)
2030	15,000	1,900	16,900	1,492,500	101,475	1,593,975	351,875	23,725	375,600	1,859,375	127,100	1,986,475	-	-	-	1,986,475	(334,788)
2031	20,000	1,200	21,200	1,200,000	50,750	1,250,750	300,000	11,625	311,625	1,520,000	63,575	1,583,575	-	-	-	1,583,575	(402,900)
2032	20,000	400	20,400	700,000	14,000	714,000	150,000	3,000	153,000	870,000	17,400	887,400	-	-	-	887,400	(696,175)
2033	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2034	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2035	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2036	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2037	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2038	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2039	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	21,033,780	5,040,747	26,074,527	62,034,800	16,552,103	78,586,903	15,784,605	4,627,920	20,412,525	98,853,185	26,220,770	125,073,955	284,707	0	0	125,358,662	
	21,033,780	5,040,747		62,034,800	16,552,103		15,784,605	4,627,920		98,853,185	26,220,770						

NOTE: GOLF DEBT IS EXCLUDED FROM ABOVE.

28,550,000 1-Sep-12 3.00%			6,625,000 1-Sep-13 3.00%			20,000,000 1-Sep-14 4.00%			20,000,000 1-Sep-15 4.00%			10,000,000 1-Sep-16 4.00%			10,000,000 1-Sep-17 4.00%		
Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
-	428,250	428,250	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1,427,500	835,088	2,262,588	-	99,375	99,375	-	-	-	-	-	-	-	-	-	-	-	-
1,427,500	792,263	2,219,763	331,250	193,781	525,031	-	400,000	400,000	-	-	-	-	-	-	-	-	-
1,427,500	749,438	2,176,938	331,250	183,844	515,094	1,000,000	780,000	1,780,000	-	400,000	400,000	-	-	-	-	-	-
1,427,500	706,613	2,134,113	331,250	173,906	505,156	1,000,000	740,000	1,740,000	1,000,000	780,000	1,780,000	-	200,000	200,000	-	-	-
1,427,500	663,788	2,091,288	331,250	163,969	495,219	1,000,000	700,000	1,700,000	1,000,000	740,000	1,740,000	500,000	390,000	890,000	-	200,000	200,000
1,427,500	620,963	2,048,463	331,250	154,031	485,281	1,000,000	660,000	1,660,000	1,000,000	700,000	1,700,000	500,000	370,000	870,000	500,000	390,000	890,000
1,427,500	578,138	2,005,638	331,250	144,094	475,344	1,000,000	620,000	1,620,000	1,000,000	660,000	1,660,000	500,000	350,000	850,000	500,000	370,000	870,000
1,427,500	535,313	1,962,813	331,250	134,156	465,406	1,000,000	580,000	1,580,000	1,000,000	620,000	1,620,000	500,000	330,000	830,000	500,000	350,000	850,000
1,427,500	492,488	1,919,988	331,250	124,219	455,469	1,000,000	540,000	1,540,000	1,000,000	580,000	1,580,000	500,000	310,000	810,000	500,000	330,000	830,000
1,427,500	449,663	1,877,163	331,250	114,281	445,531	1,000,000	500,000	1,500,000	1,000,000	540,000	1,540,000	500,000	290,000	790,000	500,000	310,000	810,000
1,427,500	406,838	1,834,338	331,250	104,344	435,594	1,000,000	460,000	1,460,000	1,000,000	500,000	1,500,000	500,000	270,000	770,000	500,000	290,000	790,000
1,427,500	364,013	1,791,513	331,250	94,406	425,656	1,000,000	420,000	1,420,000	1,000,000	460,000	1,460,000	500,000	250,000	750,000	500,000	270,000	770,000
1,427,500	321,188	1,748,688	331,250	84,469	415,719	1,000,000	380,000	1,380,000	1,000,000	420,000	1,420,000	500,000	230,000	730,000	500,000	250,000	750,000
1,427,500	278,363	1,705,863	331,250	74,531	405,781	1,000,000	340,000	1,340,000	1,000,000	380,000	1,380,000	500,000	210,000	710,000	500,000	230,000	730,000
1,427,500	235,538	1,663,038	331,250	64,594	395,844	1,000,000	300,000	1,300,000	1,000,000	340,000	1,340,000	500,000	190,000	690,000	500,000	210,000	710,000
1,427,500	192,713	1,620,213	331,250	54,656	385,906	1,000,000	260,000	1,260,000	1,000,000	300,000	1,300,000	500,000	170,000	670,000	500,000	190,000	690,000
1,427,500	149,888	1,577,388	331,250	44,719	375,969	1,000,000	220,000	1,220,000	1,000,000	260,000	1,260,000	500,000	150,000	650,000	500,000	170,000	670,000
1,427,500	107,063	1,534,563	331,250	34,781	366,031	1,000,000	180,000	1,180,000	1,000,000	220,000	1,220,000	500,000	130,000	630,000	500,000	150,000	650,000
1,427,500	64,238	1,491,738	331,250	19,875	351,125	1,000,000	100,000	1,100,000	1,000,000	120,000	1,120,000	500,000	70,000	570,000	500,000	80,000	580,000
1,427,500	21,413	1,448,913	331,250	9,938	341,188	1,000,000	60,000	1,060,000	1,000,000	80,000	1,080,000	500,000	50,000	550,000	500,000	60,000	560,000
-	-	-	331,250	4,969	336,219	1,000,000	60,000	1,060,000	1,000,000	100,000	1,100,000	500,000	70,000	570,000	500,000	90,000	590,000
-	-	-	-	-	-	1,000,000	20,000	1,020,000	1,000,000	60,000	1,060,000	500,000	50,000	550,000	500,000	70,000	570,000
-	-	-	-	-	-	-	-	-	1,000,000	20,000	1,020,000	500,000	30,000	530,000	500,000	50,000	550,000
-	-	-	-	-	-	-	-	-	-	-	-	500,000	10,000	510,000	500,000	30,000	530,000
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	500,000	10,000	510,000
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
28,550,000	8,993,250	37,543,250	6,625,000	2,076,938	8,701,938	20,000,000	8,320,000	28,320,000	20,000,000	8,280,000	28,280,000	10,000,000	4,120,000	14,120,000	10,000,000	4,100,000	14,100,000
0			0			0			0			0			0		

95,175,000 Total NEW Debt Service (est)			1.00%				3.50%						
Principal	Interest	Total	Total Net Existing + New	Year/Year Change	Annual Increase to Grand List	Value of 1 Mill	Existing Mill Rate for Debt Service	New Debt Mill Rate Impact	Total Mill Rate For DS	New Debt Impact to \$300,000 Assessment	Annual Growth in Total Expenditures	Total Debt as a % of Exp	10% of Budget
-	-	-	-	-	0	-	-	-	-	-	140,444,325	-	14,044,433
-	428,250	428,250	11,817,394		4,439,102,155	4,439,102	2.57	0.10	2.66	28.94	146,635,150	8.06%	14,663,515
1,427,500	835,088	2,262,588	12,867,466	1,050,072	4,483,493,177	4,483,493	2.37	0.50	2.87	151.39	151,767,380	8.48%	15,176,738
1,427,500	1,192,263	2,619,763	13,391,479	524,013	4,528,328,108	4,528,328	2.38	0.58	2.96	173.56	157,079,239	8.53%	15,707,924
2,427,500	1,929,438	4,356,938	14,762,024	1,370,545	4,573,611,389	4,573,611	2.28	0.95	3.23	285.79	162,577,012	9.08%	16,257,701
3,427,500	2,426,613	5,854,113	15,315,363	553,339	4,619,347,503	4,619,348	2.05	1.27	3.32	380.19	168,267,207	9.10%	16,826,721
3,927,500	2,693,788	6,621,288	15,887,297	571,935	4,665,540,978	4,665,541	1.99	1.42	3.41	425.76	174,156,560	9.12%	17,415,656
4,427,500	2,740,963	7,168,463	15,047,459	(839,839)	4,712,196,388	4,712,196	1.67	1.52	3.19	456.38	180,252,039	8.35%	18,025,204
4,427,500	2,578,138	7,005,638	14,651,287	(396,171)	4,759,318,352	4,759,318	1.61	1.47	3.08	441.60	186,560,861	7.85%	18,656,086
4,427,500	2,415,313	6,842,813	14,263,798	(387,489)	4,806,911,536	4,806,912	1.54	1.42	2.97	427.06	193,090,491	7.39%	19,309,049
4,427,500	2,252,488	6,679,988	13,344,351	(919,447)	4,854,980,651	4,854,981	1.37	1.38	2.75	412.77	199,848,658	6.68%	19,984,866
4,427,500	2,089,663	6,517,163	12,549,102	(795,249)	4,903,530,457	4,903,530	1.23	1.33	2.56	398.72	206,843,361	6.07%	20,684,336
4,427,500	1,926,838	6,354,338	12,101,683	(447,420)	4,952,565,762	4,952,566	1.16	1.28	2.44	384.91	214,082,878	5.65%	21,408,288
4,427,500	1,764,013	6,191,513	10,548,225	(1,553,458)	5,002,091,420	5,002,091	0.87	1.24	2.11	371.34	221,575,779	4.76%	22,157,578
4,427,500	1,601,188	6,028,688	10,293,607	(254,617)	5,052,112,334	5,052,112	0.84	1.19	2.04	357.99	229,330,932	4.49%	22,933,093
4,427,500	1,438,363	5,865,863	9,639,029	(654,579)	5,102,633,457	5,102,633	0.74	1.15	1.89	344.87	237,357,514	4.06%	23,735,751
4,427,500	1,275,538	5,703,038	8,600,823	(1,038,205)	5,153,659,792	5,153,660	0.56	1.11	1.67	331.98	245,665,027	3.50%	24,566,503
4,427,500	1,112,713	5,540,213	7,861,475	(739,348)	5,205,196,390	5,205,196	0.45	1.06	1.51	319.31	254,263,303	3.09%	25,426,330
4,427,500	949,888	5,377,388	7,363,863	(497,613)	5,257,248,353	5,257,248	0.38	1.02	1.40	306.86	263,162,519	2.80%	26,316,252
4,427,500	787,063	5,214,563	6,798,138	(565,725)	5,309,820,837	5,309,821	0.30	0.98	1.28	294.62	272,373,207	2.50%	27,237,321
4,427,500	434,238	4,861,738	5,749,138	(1,049,000)	5,362,919,045	5,362,919	0.17	0.91	1.07	271.96	281,906,269	2.04%	28,190,627
4,427,500	271,413	4,698,913	4,698,913	(1,050,225)	5,416,548,236	5,416,548	-	0.87	0.87	260.25	291,772,988	1.61%	29,177,299
3,000,000	320,000	3,320,000	3,320,000	(1,378,913)	5,470,713,718	5,470,714	-	0.61	0.61	182.06	301,985,043	1.10%	30,198,504
3,000,000	200,000	3,200,000	3,200,000	(120,000)	5,525,420,855	5,525,421	-	0.58	0.58	173.74	312,554,520	1.02%	31,255,452
2,000,000	100,000	2,100,000	2,100,000	(1,100,000)	5,580,675,064	5,580,675	-	0.38	0.38	112.89	323,493,928	0.65%	32,349,393
1,000,000	40,000	1,040,000	1,040,000	(1,060,000)	5,636,481,815	5,636,482	-	0.18	0.18	55.35	334,816,215	0.31%	33,481,622
500,000	10,000	510,000	510,000	(530,000)	5,692,846,633	5,692,847	-	0.09	0.09	26.88	346,534,783	0.15%	34,653,478
-	-	-	-	(510,000)	5,749,775,099	5,749,775	-	-	-	-	358,663,500	0.00%	35,866,350
88,550,000	33,813,250	122,363,250	247,721,912							7,377.17			

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: June 14, 2012
AGENDA: 6-12-03
AMOUNT: \$78,587.00

2011-2012

(A) APPROPRIATION

FROM: ACCOUNT NO.
ACCOUNT NAME General Fund \$78,587.00

TO: ACCOUNT NO. 01013800-522202
ACCOUNT NAME Professional Services \$78,587.00

(B) TRANSFER

FROM: ACCOUNT NO.
ACCOUNT NAME

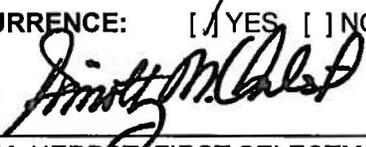
TO: ACCOUNT NO.
ACCOUNT NAME

(C) SUMMARY OF REQUEST: Consulting Services for the Town of Trumbull and the Board of Education

(D) REQUESTED BY: Timothy M. Herbst, First Selectman

(E) SUPPORTING DATA: SEE ATTACHED SUMMARY. ENTIRE RFQ INCLUDED IN THE 5/23/2012 AGENDA.

(F) CONCURRENCE: YES NO NEED ADD'L INFORMATION



TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED___
2. RECOMMENDED TO TOWN COUNCIL___
3. TABLED___
4. DENIED___
5. OTHER___

Timothy M. Herbst
First Selectman



Office of the First Selectman
Town Hall
5866 Main Street
Trumbull, Connecticut 06611
203-452-5005

TOWN OF TRUMBULL CONNECTICUT

To: Elaine Hammers, Chairwoman, Trumbull Board of Finance

From: Timothy M. Herbst, First Selectman

**Re: Request for Supplemental Appropriation
Efficiency Review/Joinder of Services Town of Trumbull/Trumbull Public Schools**

Date: May 18, 2012

This memorandum will outline the request for supplemental appropriation in the amount of \$78,587.00 as it relates to the above captioned matter. Earlier this year, after conversations with the School Superintendent and Board of Education Chairman, I appointed an advisory commission to study system efficiencies between the Town of Trumbull and the Trumbull Board of Education. The purpose of this commission was to explore a joinder and reorganization of services between the Town and the Board of Education that would save taxpayer's money without compromising the superb quality of the non core services provided by our school system and Town.

The commission is made up of qualified individuals who bring a wealth of public and private sector financial experience to the table, not to mention educational administrative experience. Once this commission was empaneled, a collective decision was made to enlist the services of a qualified third-party to properly conduct a system efficiency audit between the Town of Trumbull and the Trumbull Board of Education. As a result of a formal request for proposal (RFP), four companies responded to the Town's request for proposal. After an extensive interviewing and screening process, a collective decision was made to enlist the services of the Gibson Consulting Group to perform this efficiency review.

Enclosed for your review is the RFP submitted to the Town of Trumbull by the Gibson Consulting Group, their presentation to the Advisory Commission on System Efficiencies, presented on April 30, 2012, and a copy of the comprehensive review performed for the Bridgeport Public School System performed by the Gibson Consulting Group and submitted on March 31, 2010.

Based upon the review of the services that will be provided by the Gibson Consulting Group, we believe the Town will get the best value for its dollar based upon the hours contemplated to be

devoted towards this project. Gibson Consulting Group has quoted the Town of Trumbull a figure of \$78,587.00 to perform this audit. We would like to point out however that they have agreed to dedicate 373 hours to this project; the most amount of time and effort of all of the bidders that responded to this request for proposal.

Superintendent Iassogna and I mutually agree that this process needs to be thorough and comprehensive. We also believe that this process needs to derive real recommendations and solutions that will lead to greater efficiencies that in turn will save the taxpayers money without compromising the quality of our superb school system. I would encourage all members of the Board of Finance to review the efficiency audit performed by the Gibson Consulting Group for the Bridgeport Public School System, attached hereto. Gibson identified nearly \$7 million of efficiency savings that could be realized as result of their recommendations.

We believe it is critical to proceed with the approval of this supplemental appropriation request, so we may complete this process. There very well could be efficiencies that can be identified in advance of budget deliberations for the 2013-2014 school year. We look forward to appearing before the Trumbull Board of Finance to discuss this request for supplemental appropriation.

GIBSON

CONSULTING GROUP

April 10, 2012

Town of Trumbull
Purchasing Department
5866 Main Street
Trumbull, Connecticut 06611

Dear Purchasing Department:

We are pleased to present Gibson Consulting Group, Inc.'s (Gibson) proposal to conduct *Consultant Services* for the Town of Trumbull and the Trumbull Board of Education.

In your review of our proposal, we would stress the following points:

- A major player in the national education market, Gibson focuses exclusively on K-12 education. Our clients include public school systems, state education agencies, and regional education service agencies. We have worked with five of the largest 14 school systems in the United States. We also have experience in Connecticut, having recently conducted an efficiency study of Bridgeport Public Schools.
- Mr. Greg Gibson, the firm's founder and president, is one of the nation's leading experts on school system efficiency and is dedicating a significant effort to this project. He was formerly the lead education consultant for an international accounting and consulting firm.
- Our proven approach meets the requirements of the RFP and also supports a knowledge transfer component so that the Trumbull Board of Education can track and analyze efficiency on its own going forward.
- We will be on call throughout the project. While we are located in Texas, we will be available when it is convenient for you.

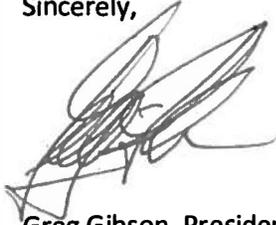
The submission of this proposal ensures a commitment that Gibson possesses the capacity necessary to perform this work. This proposal is valid for 90 days.

If you have any questions regarding this proposal, please contact me at 512-328-0885 or at ggibson@gibsonconsult.com.

Gibson Consulting Group, Inc. is eager to participate in this important project for the Town of Trumbull and the Trumbull Board of Education. We look forward to working with you and will devote our best efforts to our work on this assignment. Any findings, recommendations, or other written materials will

represent our best professional judgment based on the information made available to us. We look forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to read "Greg Gibson", written over a faint, illegible typed name.

Greg Gibson, President

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Tab 10: Sample Assignments

- ***Bridgeport Regional Business Council – Efficiency Study Report***
- ***Clark County School District – Educational and Operational Efficiency Study Executive Summary***
- ***Los Angeles Unified School District – Cost Savings Briefing Report***

A Proposal to Conduct

Consultant Services

for the

Town of Trumbull

and the

Trumbull Board of Education

RFP #: 5941

DUE: April 11, 2012 @ 12:00 NOON

Proposal Submitted by:

GIBSON
CONSULTING GROUP

Company Contact:

Greg Gibson

1221 South MOPAC Expressway

Suite 355

Austin, Texas 78746

Phone: (512) 328.0885

Email: ggibson@gibsonconsult.com

Tab 2: Proposal Overview

Gibson Consulting Group, Inc. (Gibson) presents this proposal to conduct *Consultant Services* for the Town of Trumbull and the Trumbull Board of Education (Trumbull). Gibson has extensive experience in conducting efficiency studies, and has conducted this type of project for some of the largest school districts in the nation, most recently for the Clark County School District in Las Vegas and the Los Angeles Unified School District. We also have recent experience in Connecticut, having conducted a very similar efficiency study of Bridgeport Public Schools for the Bridgeport Regional Business Council in collaboration with the City of Bridgeport.

We have assembled an extraordinary project team for this engagement, bringing the top national experts on financial management, efficiency measurement and analysis, technology integration, process analysis, and financial reporting. Our team has worked together before and represents every functional area of school system operations. Mr. Greg Gibson, CPA, the firm's founder and president, is one of the nation's leading experts on school district efficiency and is a trainer and speaker on efficiency and performance based budgeting. Mr. Gibson is devoting a significant effort to this project as the project director and senior consultant/analyst.

Our review process will involve many stakeholders invested in the success of Trumbull – including Board of Education members, town leaders, Trumbull Public Schools' senior and departmental management, Trumbull Public Schools' campus leaders and staff, and employee organization representatives. The methodology in this proposal has been proven and will identify opportunities for savings and improved efficiency and efficacy. Our technical approach consists of the following key stages:

Stage I – Project Initiation

Project Planning

May 2012

Kick-Off Meeting

Stage II – Information Gathering

Data Collection and Assessment

May 2012

Site Work – Interviews, Focus Groups and Analysis of Business Operations

Stage III – Assessment

Shared Services

District Organization

Facilities Management

Financial Management

Energy Management

May 2012 – June 2012

Personnel Management

Food Service Management

Technology

Performance-Based Budgeting

Stage VI – Solutions

Briefing Report

June 2012

Efficiency Data Dashboard Prototype

Presentation to the Town of Trumbull and Board of Education

July 2012

We look forward to the opportunity to work with Trumbull. We want to help the district ensure that its resources are being used efficiently to support the best educational programs and highest student achievement possible.

Tab 3: Research View

For the Consultant Services for the Town of Trumbull and the Trumbull Board of Education various methodologies, tools, and best practices will be used to successfully complete the review. We discuss them below:

Methodologies

1. **Reasonableness Testing** – We will review the data and calculated performance measures for reasonableness before the analysis begins. Because much of the operational data is not subject to audit, data quality may not be as strong. Reasonableness testing will show extreme data and performance outliers that might represent a data error instead of a performance issue. For example, if one school shows custodial productivity of 50,000 square feet per custodian, and no services are contracted out, there is likely a data problem.
2. **Performance Measure Analysis (Trend)** – We will perform a five-year trend analysis to identify favorable or unfavorable trends in efficiency. A shorter time period is insufficient to establish trends as there may be unusual fluctuations in any given year. We will be sensitive to changes in law, policy, board priority, or account coding requirements that could influence a trend analysis.
3. **Performance Measure Analysis (Peer Districts/Benchmarks)** – In addition to the required comparison to peer districts, we will make selective comparisons to available benchmark data such as the Council of Great City Schools and the Association of Physical Plant Administrators.
4. **Performance Measure Analysis (Best Practice/Industry Standard)** – Separate from the peer analysis are comparisons to best practices or optimum performance standards. Some of these best practices are published (U.S. Department of Education Task Force on Facilities Maintenance, Food Service Manual); others may be based on known best practices employed by other school systems.
5. **Process Mapping, Analysis, and Re-Engineering** – We may develop process maps in certain areas to evaluate the efficiency of a process. Job descriptions and documented procedures do not provide sufficient information to analyze processes from beginning to end. We will obtain whatever process maps the school districts have, but may conduct our own process mapping analysis to identify streamlining, automation, and savings opportunities.
6. **Validation (Triangulation) through Observation at Central Office and Schools** – We will learn about district operations through data and interviews, but will also observe operations at the central office, schools, and other district facilities (e.g., maintenance shop, bus barn, etc.) to validate what we have seen and heard. Often, there is a disconnect between how the central office perceives operations and how they are actually being conducted at the schools. School visits can also be used to validate staff counts.

7. **Organizational Analysis (Logical Alignment of Functions and Span of Control)** – The global organization chart and each department’s organization chart will be validated through the interview process and analyzed for logical alignment of functions and adequate spans of control. The span of control relates not only to the number of direct reports to supervisors, but also to the degree of budget and staff responsibility as a whole. School system organization charts often do not reflect the current structure or all of the employees, but once they are complete and accurate they provide very useful information to support the identification of organizational restructuring and savings opportunities.
8. **Sample Auditing** – In some cases we may conduct sample audits of personnel files, IEP files, purchase transactions or other documents to support a finding. This study is not an audit per se, but auditing concepts can be useful in establishing the necessary support.
9. **Budget Process Analysis (Use of Efficiency Measures in Budget Process)** – Since this study is about efficiency, and the district’s budget process controls spending, we will review the budget process to determine if these two elements are linked. Most school systems do not have performance measures as part of their budgeting process, relying more on a traditional view of total expenditures, expenditures per student, a limited 3-year view of data, and a focus on incremental changes from prior year as opposed to the entire budget. This common approach meets state budget requirements but is not useful in evaluating efficiency. We will review the budget process to determine if there is widespread or departmental use of performance measures to support the budget development process.
10. **Analysis of Decision-Making Framework** – The way decisions are made in a school system can influence the efficiency of operations. A highly decentralized decision making structure allows schools freedom to make decisions regarding spending that could have significant repercussions for the central office systems and staff that support them. A highly centralized structure may be more efficient, but may be constraining the flexibility needed to meet student needs. We will look for documentation of a decision-making framework, but in its absence attempt to understand where the district is in the balance of decision making authority.

Sources of Best Practices

- AdvanceED School Staffing Standards
- Food Service Productivity (Dorothy Panell)
- Council of Great City Schools – Benchmark Data
- Texas Transportation Institute – Transportation Standards
- US DOE Staffing Standards for Custodians and Grounds Keeping
- Best Practice Database Maintained by Gibson from over 200 prior projects

Tools

- *Microsoft Visio*: process mapping and organizational analysis tool
- *Microsoft SQL Server*: data aggregation and performance measure analysis
- *Micro Strategies Data Visualization Platform*: drill down, reporting, and graphic capabilities

Sample Data Request

- Detailed actual expenditure data in electronic format – past five years, in record layout format broken down by each account code component.
- Detailed staffing data in electronic format – past five years, in record layout format. Data needs to include last name, first name, job title, job code, annual base pay, hourly rate (if applicable), supplemental pay, full-time equivalent percentage, department code, location code, and applicable funding codes.
- Any performance or efficiency reports or measures currently developed by any TPS department or function
- Policies and administrative regulations (available on-line)
- District and departmental organization charts
- Access to job descriptions
- Any current process maps
- Active planning documents (strategic plan, technology, facilities, etc.)
- Budget calendar
- Budget packets (available on-line)
- Employment contracts
- Financial Audits and Management letters – past five years
- Historical enrollment by school and grade level, including special populations
- Site-based decision making plan
- Gross square feet, by location/campus – past five years
- Energy usage reports and statistics – past five years
- Consultant reports on any central office department in past three years
- List of professional service contracts
- Access to professional service bidding and contract files
- Read-only (remote) access to Munis information systems
- Health insurance claims reports
- Workers compensation insurance claims reports
- List of non-instructional software applications supporting departments and schools
- Key transaction volumes and workload statistics for each department
- List of district recent and current initiatives to improve efficiency and/or cut costs

Performance-Based Budgeting

Our performance-based budgeting service builds off of our experience and knowledge with efficiency analysis. With performance-based budgeting, we empower school districts by helping them create an effective system for integrating efficiency analysis and performance into the budgeting process. This powerful change allows management the ability to ensure that the allocation of resources is equitably, while supporting the most efficient operations. Additionally, performance-based budgeting helps school districts link long-term goals to day-to-day activities. It provides board members and other stakeholders with the information they need to fully understand the implications of the district budget.

The services available under this service area include:

- Change management
- Redesign of budget packet contents and presentations
- Data visualization tool to store and report the measures
- Integration of measurement, budgeting, and planning processes
- Coaching of department staff on how to analyze and improve efficiency

Audits and Investigations

Gibson helps school systems with the analysis and investigation of potential fraud in school systems, particularly in areas where employees may have access to assets and records. Our firm includes a Certified Internal Auditor, Certified Public Accountants, and school finance experts who have experience in conducting audits, fraud investigations, and other financial reviews in the K-12 market and private sector. We also have experience in providing expert witness testimony in depositions and trials.

Services related to this area that Gibson can provide are:

- Expert testimony
- Forensic accounting
- Internal audit services
- Identification of fraudulent program activity

Technology Consulting

Gibson's technology experts help school districts determine their technology needs, develop RFPs, evaluate vendors and products, and implement software successfully. We ensure clients meet their technology needs, pulling from our technical experience and education industry knowledge.

Gibson's technology services help school systems make technology decisions that increase efficiency, improve user satisfaction, and save money. The Gibson team has extensive knowledge of school district organization, operations, policies, budgets, as well as state and national reporting standards. We understand the unique environments in which school districts operate, as well as the fiscal constraints that can impact the decision-making and prioritization process in development efforts. We have experience in all aspects of the software selection life cycle – including requirements definition, database design, user-interface design, process re-engineering, and implementation.

Our technology experts provide the following services:

- Software quality assurance
- System feasibility assistance
- Process mapping and analysis
- Technology department reviews
- Software implementation and project management
- System requirements definition and software selection

Decision Support

Recently, information management best practices have replaced two-dimensional custom reports and difficult-to-use report writers with multi-dimensional data visualization tools that allow end users – principals, teachers, administrators – to have direct access to information for analysis. By designing and implementing data warehouse tools that support more efficient and thorough analysis of student, financial, staffing, and other data we help school systems understand and manage that data. Additionally, this support helps our clients create highly usable information to increase organizational efficiency.

In this effort, we provide:

- End user training
- An introduction to new analytical methods
- Design and implementation of decision-support tools

Program Evaluation

Gibson works closely with school districts and state education agencies on the design, implementation, and execution of program evaluation projects that assess the effectiveness of education initiatives and grant programs. In conducting these evaluation projects, researchers at Gibson employ quantitative and qualitative research methods, using a wide variety of data collection techniques, including student, teacher, and administrator surveys; in-depth interviews; focus groups; and classroom observations. In their approach to analyses, Gibson's researchers use descriptive and multivariate analyses of student-, campus-, and district-level data. We believe our ability to evaluate cost-effectiveness as well as academic effectiveness makes us a unique firm within the program evaluation market.

Our program evaluation approach helps our clients better understand the impact that their programs have on students and teachers. We provide districts with the information necessary to make data-driven decisions related to key education initiatives at the state, district, or campus level through:

- Effective analysis of campus- and student-level data
- Appropriate descriptive and inferential statistical analyses
- Rigorous research design and varied data collection methodologies
- Superior ongoing communication and support throughout the course of the evaluation project
- Delivery of clear and concise reports with understandable take-away messages and actionable recommendations

Survey Research

Our survey research service builds off of our experience and knowledge in program evaluation. Gibson has provided consulting support and services on large-scale survey efforts for numerous clients in the education sector from state education agencies to private education organizations to public school districts. Gibson has amassed a team with expertise in every area pertinent to survey research.

Our survey team's skillset include:

- Reporting
- Instrument design
- Development of sampling frameworks
- Data collection (including both electronic and paper/pencil methods)
- Statistical analyses (descriptive and inferential, cross-sectional and longitudinal)

In addition to the survey team's proficiency collecting and analyzing data, we have particular expertise and experience providing clients with results that are actionable, easy to understand, and available in various formats, including written reports of findings; PowerPoint presentations; analytic datasets and databases for clients to conduct their own additional analyses; as well as dynamic data visualization tools that graphically and interactively represent the data for the client. Our clients express satisfaction with our ability to translate sophisticated statistical concepts into meaningful results with actionable recommendations.

On the following pages, we have included a chart demonstrating our recent project experience.

Gibson Consulting Group - Project Experience Past Five Years

District / Client	Project	Year	Scope of Work					
			Performance Audit	Internal Audit	Decision Support	Performance-Based Budgeting	Program Evaluation	Technology
Amarillo ISD, TX	Vision 2020 Program Evaluation	2010-11					<input checked="" type="checkbox"/>	
Abilene ISD, TX	Schedule Review	2010	<input checked="" type="checkbox"/>					
Arlington Public Schools, VA	School Performance Review	2011	<input checked="" type="checkbox"/>					
Austin ISD, TX	Cost Savings	2008				<input checked="" type="checkbox"/>		
Austin ISD, TX	Board Reporting	2007-08	<input checked="" type="checkbox"/>					
Austin ISD, TX	Strategic Plan	2007-08	<input checked="" type="checkbox"/>					
Austin ISD, TX	REACH Program Evaluation	2009-10					<input checked="" type="checkbox"/>	
Beaufort County SD, SC	Accelerated Learning Evaluation	2010					<input checked="" type="checkbox"/>	
Bridgeport Public Schools, CT	Cost Savings, Efficiency Review	2010	<input checked="" type="checkbox"/>					
Carlisle ISD, TX	Cost Savings	2010	<input checked="" type="checkbox"/>					
Clark County School District	Educational and Operational Efficiency Review	2011	<input checked="" type="checkbox"/>					
Clear Creek ISD, TX	Software Requirements Study	2007						<input checked="" type="checkbox"/>
Comal ISD, TX	Internal Audit & Special Investigation	2008		<input checked="" type="checkbox"/>				
Comal ISD, TX	Special Education Review	2009	<input checked="" type="checkbox"/>					
Deer Park ISD, TX	Software Requirements & Implementation	2008-10						<input checked="" type="checkbox"/>
E3 Alliance, TX	Data Informed Region; Early Childhood Business Planning	2011	<input checked="" type="checkbox"/>					<input checked="" type="checkbox"/>
Eanes ISD, TX	Technology Review & Plan	2009						<input checked="" type="checkbox"/>
Ector County ISD, TX	Technology Department Review	2007-08						<input checked="" type="checkbox"/>
El Paso ISD, TX	Software Requirements Study							<input checked="" type="checkbox"/>
El Paso ISD, TX	Process Analysis	2008	<input checked="" type="checkbox"/>					
El Paso ISD, TX	Budget Stakeholder Committee	2007, 2008				<input checked="" type="checkbox"/>		
Fort Bend ISD, TX	Process Mapping and Re-engineering	2010	<input checked="" type="checkbox"/>					
Fort Worth ISD, TX	Special Interest Programs Evaluation	2009					<input checked="" type="checkbox"/>	
Fort Worth ISD, TX	Software Requirements Study	2007						<input checked="" type="checkbox"/>
Grand Prairie ISD, TX	Internal Audit	2008-09		<input checked="" type="checkbox"/>				
Grand Prairie ISD, TX	Performance Measurement System	2008-09				<input checked="" type="checkbox"/>		
Grand Prairie ISD, TX	Cost Savings	2008				<input checked="" type="checkbox"/>		
Granger ISD, TX	Financial Investigation	2007-08		<input checked="" type="checkbox"/>				
Hallsville ISD, TX	Internal Audit and Cost Savings	2010	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
Hallsville ISD, TX	Performance-Based Budgeting	2010-11				<input checked="" type="checkbox"/>		
Hanover Public Schools, VA	School Performance Review	2010-11	<input checked="" type="checkbox"/>					
Hutto ISD, TX	Cost Savings	2008				<input checked="" type="checkbox"/>		
IDEA Public Schools, TX	Cost Savings & Budget Development	2008-10	<input checked="" type="checkbox"/>					
IDEA Public Schools, TX	Performance Management Assessment	2008-09	<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
IDEA Public Schools, TX	Finance Consulting & Interim CFO	2009		<input checked="" type="checkbox"/>				
IDEA Public Schools, TX	Human Resources Review	2009	<input checked="" type="checkbox"/>					
IDEA Public Schools, TX	Requirement Definition for Data Warehouse & Internet Portal	2009						<input checked="" type="checkbox"/>

Gibson Consulting Group - Project Experience Past Five Years

District / Client	Project	Year	Scope of Work					
			Performance Audit	Internal Audit	Decision Support	Performance - Based Budgeting	Program Evaluation	Technology
Jefferson County SD, CO	Employee Survey	2010-11					<input checked="" type="checkbox"/>	
Kamehameha Schools, HI	Software Requirements Study	2007						<input checked="" type="checkbox"/>
Katy ISD, TX	Change Management Project	2008	<input checked="" type="checkbox"/>					
Katy ISD, TX	SMS Software Requirements / Evaluation	2011						
Leander ISD, TX	Special Education Review	2009-10	<input checked="" type="checkbox"/>					
Leander ISD, TX	Technology Review	2010						
Lockhart ISD, TX	Food Services Review	2008	<input checked="" type="checkbox"/>					
Lockhart ISD, TX	Financial Investigation	2008		<input checked="" type="checkbox"/>				
Los Angeles USD, CA	Performance Measures and Budget Savings	2007-08	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>
Lufkin ISD, TX	Cost Savings	2010-11	<input checked="" type="checkbox"/>					
Lumberton ISD, TX	Cost Savings	2011	<input checked="" type="checkbox"/>					
Midland ISD, TX	Organization Study	2007	<input checked="" type="checkbox"/>					
Midland ISD, TX	Technology Department Review	2007						<input checked="" type="checkbox"/>
Montgomery ISD, TX	Internal Audit	2008		<input checked="" type="checkbox"/>				
Nixon-Smiley ISD, TX	Facilities & Food Services Review	2008	<input checked="" type="checkbox"/>					
Oregon Department of Education	OSSS	2011						
Pasadena USD, CA	Management Audit, Facilities Review	2007	<input checked="" type="checkbox"/>					
Pflugerville ISD, TX	Organization Study	2007	<input checked="" type="checkbox"/>					
Pflugerville ISD, TX	Internal Audit	2009-11		<input checked="" type="checkbox"/>				
Pflugerville ISD, TX	Cost Savings	2009	<input checked="" type="checkbox"/>					
Region 7 Education Service Center, TX	DMAC Review and Enhancements	2009-11			<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>
Region 10 Education Service Center, TX	Audit of McKinney Vento Project	2009-10		<input checked="" type="checkbox"/>				
Region 13 Education Service Center, TX	Shared Services Agreement Review	2008					<input checked="" type="checkbox"/>	
Region 13 Education Service Center, TX	Supplemental Educational Service Providers Evaluation	2008-11					<input checked="" type="checkbox"/>	
Region 13 Education Service Center, TX	Texas Turnaround Initiative Evaluation	2010-11					<input checked="" type="checkbox"/>	
Region 13 Education Service Center, TX	Requirements Definition	2009						<input checked="" type="checkbox"/>
Region 13 Education Service Center, TX	Regional Day School Program for the Deaf	2010-11						
Region 13 Education Service Center, TX	Data Warehouse, Technology department Review	2006						
Region 13 Education Service Center, TX	Evaluation of Technology Tools	2010						<input checked="" type="checkbox"/>
Region 16 Education Service Center, TX	Training Module for Shared Service Arrangements	2008	<input checked="" type="checkbox"/>					
Region 20 Education Service Center, TX	Software Evaluation	2008						<input checked="" type="checkbox"/>
Schertz-Cibolo-Universal City ISD, TX	Curriculum Review	2008					<input checked="" type="checkbox"/>	
Stafford County Public Schools, VA	Strategic Plan Development	2007	<input checked="" type="checkbox"/>					
Texas Association of School Board Officials	Data Warehouse and Web Interface Creation	2007-10						<input checked="" type="checkbox"/>
Texas Charter Schools Association	Quality Framework	2010-11						<input checked="" type="checkbox"/>
Texas Charter Schools Association	Customer Survey	2010	<input checked="" type="checkbox"/>					

Gibson Consulting Group - Project Experience Past Three Years								
District / Client	Project	Year	Scope of Work					
			Performance Audit	Internal Audit	Decision Support	Performance - Based Budgeting	Program Evaluation	Technology
Texas Education Agency	Evaluation of TX HS Completion and Success Grant	2005-07					<input checked="" type="checkbox"/>	
Texas Education Agency	Evaluation of Statewide Accounting System	2007					<input checked="" type="checkbox"/>	
Texas Higher Education Coordination Board	Evaluation of Adult Completion Program	2010					<input checked="" type="checkbox"/>	
TESCCC	Vendor Management; Technology Review	2010-2011						<input checked="" type="checkbox"/>
Tyler ISD, TX	High School Re-Organization	2007	<input checked="" type="checkbox"/>					
Tyler ISD, TX	Performance-Based Budgeting and Measurement	2003-08				<input checked="" type="checkbox"/>		
Tyler ISD, TX	Special Education Department Review	2007-08					<input checked="" type="checkbox"/>	
Uplift Education, TX	Performance Management Assessment	2008	<input checked="" type="checkbox"/>				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Uplift Education, TX	Systems Maximization	2009						<input checked="" type="checkbox"/>
Uplift Education, TX	Software Requirements / Evaluation	2009						<input checked="" type="checkbox"/>
Wimberley ISD, TX	Organization Study	2007	<input checked="" type="checkbox"/>					

Past Experience

Below, we present detailed descriptions of Gibson's completed, similar or related assignments to that of Trumbull:

Bridgeport Regional Business Council

In November 2009, Gibson was selected among seven competing firms to conduct an efficiency study of Bridgeport Public Schools for the Bridgeport Regional Business Council in collaboration with the City of Bridgeport. The project included identification of specific savings opportunities as well as an overall assessment of operational efficiency and management effectiveness. This work was completed in April 2010, and we are currently conducting a project to implement our recommendations in collaboration with Bridgeport Public Schools, the Regional Business Council, and the City of Bridgeport.

See the *References* section below for a Bridgeport Regional Business Council reference.

Clark County School District

Clark County School District (Nevada) – the fifth-largest school system in the United States – selected Gibson from among six competing firms to conduct an Educational and Operational Efficiency Assessment Study. This \$900,000, three-month project involved the identification of major cost reduction opportunities, a review of the district's budget process, development of a data dashboard prototype for performance measure tracking, and a review of educational programs and management.

See the *References* section below for a Clark County School District reference.

Virginia Department of Planning and Budget

Gibson participated in the first non-pilot year of then Governor Mark Warner's statewide program to improve efficiency in Virginia public schools. Gibson conducted the two largest school division reviews – Stafford County and Spotsylvania County – in 2004 and 2005.

Most recently, Gibson completed a review of Hanover County Public Schools and is in the process of reviewing Arlington Public Schools. Each of these reviews included evaluations of educational service delivery and operational areas. The purpose of the reviews was to identify savings that could be gained through best practices in:

- Finance
- Facilities
- Organization
- Transportation
- Service Delivery
- Human Resources
- Technology Management
- Other Non-Instructional Areas

These savings allowed divisions the ability to redirect administrative savings to the classroom.

See the *References* section below for a Virginia Department of Planning and Budget reference.

Los Angeles Unified School District

In May 2007, LAUSD contracted with Gibson to identify cost savings to help bridge a projected budget gap of over \$150 million. Gibson analyzed financial and staffing data, and worked with department heads to identify and evaluate savings opportunities in the nation's second largest public school system. Over \$65 million in savings opportunities were identified, the majority of which relate to position consolidation and reduction. The savings were identified during a four month project timeframe with a project budget of \$250,000.

Concurrently with the cost savings work, Gibson helped LAUSD's new Division of Accountability start the development of a performance measurement system for non-instructional functions. This involved the identification of specific performance measures, and training of department heads and budget staff on how to analyze and interpret results.

Texas Comptroller's Office and Legislative Budget Board

Gibson conducted school system efficiency studies at 20 public school districts for the Texas Comptroller's Office and the Legislative Budget Board. Using a standardized methodology, 12 different functional areas of school system operations were subject to review on each engagement in order to identify areas where cost savings could be achieved. The areas included:

- Food Services
- Transportation

- Human Resources
- Safety and Security
- Financial Management
- Community Involvement
- Educational Service Delivery
- Asset and Risk Management
- Purchasing and Warehousing
- Organization and Management
- Facilities Use and Management
- Technology Acquisition Practices

Each area was evaluated for efficiency and effectiveness, and annual cost savings of up to 10 percent of the annual general fund operating budget were identified.

Florida Office of Program Policy Analysis and Government Accountability

We have conducted three best financial management practices reviews for the Office of Program Policy Analysis and Government Accountability (OPPAGA) for Hillsborough County Public Schools, Collier County Public Schools and Martin County Public Schools. Based on a state law passed in 2001, each school system is to be subject to a review every five years until it obtains a Best Practices Seal by the Commissioner of Education. The objective of these reviews was to evaluate whether school systems are applying the best practices adopted by the Commissioner. Over 600 indicators of the best practices were included in the methodology. We have worked with OPPAGA to refine its methodology over the years.

Katy Independent School District

This project included process mapping to identify immediate efficiencies, defining requirements for a new ERP system, development of a Request for Proposals (RFP), scripting and scoring of vendor demonstrations, scripting reference calls, evaluation planning, assessment of software vendors and products, and implementation planning assistance.

Fort Worth Independent School District

Fort Worth ISD chose Gibson to develop a procedure for the procurement of a new Enterprise Resource Planning (ERP) system as well as a new Student Information Management System. For this project, we performed a requirements analysis and RFP development as well as an analysis of proposals and a recommendation. Based on our findings, we recommended the purchase of separate, rather than combined systems. Additionally, we advised the selection of certain vendors to perform demonstrations of their systems. At this point, The Fort Worth ISD project managers in place at the time stopped our contracted work, choosing to handle the remainder of the project in-house. For more information about this project see *Tab 5: Proposed Work Plan and Deliverables*.

Deer Park Independent School District

Deer Park ISD chose Gibson to assist with the selection and implementation of their new finance and human resources systems. Gibson provided the following services during this project: requirements

development, process mapping and analysis, RFP development, vendor response analysis, vendor demonstration planning and management, vendor recommendation, and implementation assistance related to HR process analysis, system set-up and report writing.

IDEA Public Schools

Gibson completely redesigned the budget process for IDEA Public Schools, a 7,000 student charter school network in South Texas. The district had employed an incremental approach to budgeting focusing only on changes from the prior year. The IDEA leadership and board sought more transparency for the budget process and also wanted to ensure the school system was operating efficiently. Gibson overhauled the budget development process by incorporating performance measures into the process, creating new templates for each department and the schools, and training administrative and school leaders on the new process. The new budget approach has allowed IDEA to link each school and department budget to its system-level priorities.

References

Below, we have included three references for Gibson Consulting Group, Inc. (Gibson) from relevant past projects. Gibson urges you to contact each reference in order to validate the quality of services we provide and the commitment to our clients we maintain.

Bridgeport Regional Business Council

In November 2009, Gibson was selected among seven competing firms to conduct an efficiency study of Bridgeport Public Schools (Connecticut) for the Bridgeport Regional Business Council in collaboration with the City of Bridgeport. The project included identification of specific savings opportunities as well as an overall assessment of operational efficiency and management effectiveness. Gibson completed this work in April 2010.

Contact:

Paul Timpanelli, President and CEO
10 Middle Street
14th Floor
Bridgeport, CT 06604
Phone: (203) 335-3800, ext. 113
E-mail: timpanelli@brbc.org

Clark County School District

Clark County School District (Nevada), the fifth-largest school system in the United States, selected Gibson from among six competing firms to conduct an Educational and Operational Efficiency Assessment Study. This \$900,000, three-month project involved the identification of major cost reduction opportunities, a review of the district's budget process, development of a data dashboard prototype for performance measure tracking, and a review of educational programs and management.

Contact:

Carolyn Edwards, Trustee
5100 W. Sahara Avenue
Las Vegas, 89146
Phone: (702) 799-1072
E-mail: cedwards@interact.ccsd.net

Virginia Department of Planning and Budget

Gibson participated in the first non-pilot year of then Governor Mark Warner's statewide program to improve efficiency in Virginia public schools. Gibson conducted the two largest school division reviews – Stafford County and Spotsylvania County – in 2004 and 2005. Most recently, Gibson completed a review of Hanover County Public Schools and is in the process of reviewing Arlington Public Schools. Each of these reviews included evaluations of educational service delivery and operational areas. The purpose of

the reviews was to identify savings that could be gained through best practices in organization, service delivery, human resources, facilities, finance, transportation, technology management and other non-instructional areas, thereby allowing divisions to redirect administrative savings to the classroom.

Contact:

John Ringer, Associate Director

1111 East Broad Street

Room 5040

Richmond, VA 23219

Phone: (804) 786-7324

E-mail: john.ringer@dpb.virginia.gov

See the *Capacity* and *Sample Assignments* sections in this same tab – *Tab 4: Required Submittals* – for more examples of past experience.

Tab 6: Cost

This section presents our price proposal to conduct *Consultant Services* for the Town of Trumbull and the Trumbull Board of Education (Trumbull). In your consideration of our price proposal, we would like to stress the following key points:

- Our estimate of hours for this project is based on prior experience with similar projects, modified based on the scope of work.
- We are willing to negotiate any element of this price proposal or the scope of work.

The following summary table shows the estimated hours, professional fees and other expenses necessary to complete each major group of tasks described in *Tab 8: Project Approach*.

The total estimated hours for the project are **373** and the total estimated consulting fees are **\$70,135**. Expenses are estimated at **\$8,452** bringing the total price of the project to **\$78, 587**.

Major Area	Hours	Fees
Stage I – Project Initiation	28	\$5,370
Stage II – Information Gathering	157	\$28,965
Stage III – Assessment	86	\$16,610
Stage IV – Solutions	66	\$11,450
Project Management	36	\$7,740
Total Hours and Fees	373	\$70,135
Total Expenses		\$8,452
Grand Total		\$78,587

To follow is an explanation of the assumptions we made when estimating our fees and expenses for this project:

Fee Assumptions

Our price proposal is based on the following assumptions:

- Trumbull will provide requested data to us within 10 days of the request, and will make every effort to provide data in electronic format.
- Trumbull staff will be available for interviews and questions.
- Trumbull will provide a single, consolidated set of comments on draft deliverables within seven calendar days.

Expense Assumptions

The estimated expenses assume two (2) trips for Gibson team members to travel to Trumbull. The first trip will be to conduct the site work and will consist of a four-person team of consultants on site for three days. The second trip will include the project director only for the recommendation report presentation to the Town of Trumbull and the Trumbull Board of Education.

The airfare amount assumes discount airfares will be available on at least 75 percent of the flights. This requires that Gibson can identify travel requirements at least two weeks in advance for 75 percent of the trips.

We are assuming that while on-site, we will be able to use the District's photocopy equipment, internet connection via hard line or wireless access, and a conference room.

We will use email for regular communications relating to information exchange. This will help minimize communications, postage and courier expenses.

Project Billing

The following billing schedule will be applied:

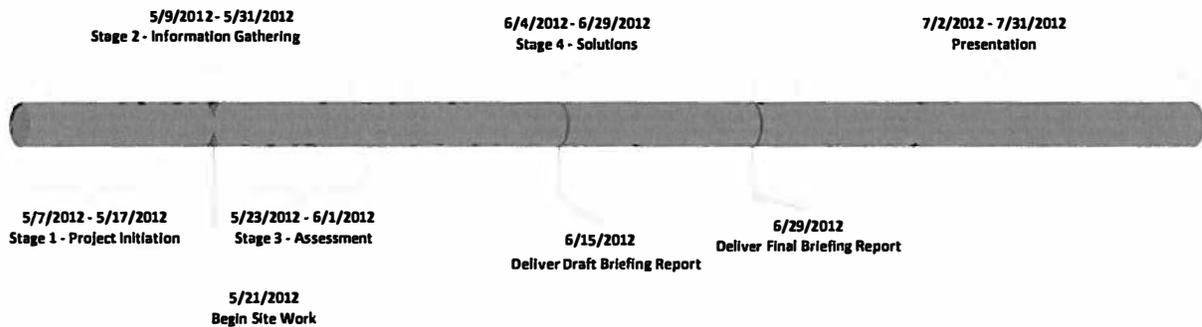
Month	Percentage	Amount
May	50%	\$39,293.50
June	40%	\$31,434.80
July	10%	\$7,858.70
Total	100%	\$78,587.00

Payment on invoices is due within 20 days of your receipt.

Tab 7: Project Timeline

Based on the approach detailed in the *Tab 8: Project Approach* of this proposal, Gibson Consulting Group, Inc. (Gibson) estimates that the *Consultant Services for the Town of Trumbull and the Trumbull Board of Education* (Trumbull) will take approximately two months to complete. The following timeline assumes that the project will begin May 7, 2012 and will end with a presentation of recommendations resulting from this project to the First Selectman (also, the Town Council and Board of Education, if necessary) by the end of June 2012. Gibson estimates that site work will begin May 21, 2012. Gibson will submit a draft briefing report to the First Selectman and other stakeholders by June 15, 2012. Once Trumbull has received the report, we will request consolidated comments within seven (7) calendar days. Once Gibson receives consolidated feedback, we will prepare a final briefing report no later than June 29, 2012. We can present the findings to Trumbull in July.

Below, we present an overview of our project schedule:



TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: June 14, 2012
AGENDA: 6-12-04
AMOUNT: \$2,855

2011-2012

(A) APPROPRIATION

FROM: ACCOUNT NO. \$2,855
ACCOUNT NAME General Fund

TO: ACCOUNT NO. 01013600-501103 \$2,855
ACCOUNT NAME Salaries - Seasonal

(B) TRANSFER

FROM: ACCOUNT NO.
ACCOUNT NAME

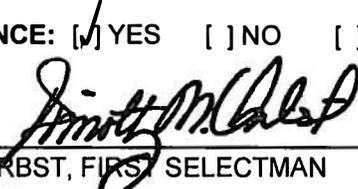
TO: ACCOUNT NO.
ACCOUNT NAME

(C) SUMMARY OF REQUEST: To increase the Salaries - Seasonal account to the end of the year.

(D) REQUESTED BY: Suzanne Burr Monaco

(E) SUPPORTING DATA: SEE ATTACHED

(F) CONCURRENCE: YES NO NEED ADD'L INFORMATION


TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED
2. RECOMMENDED TO TOWN COUNCIL
3. TABLED
4. DENIED
5. OTHER

FOR 2012 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

01 GENERAL FUND							

01 GENERAL GOVERNMENT							

01013600 TOWN CLERK							

01013600 501101 FULL TIME/	171,261	0	171,261	158,669.70	.00	12,591.30	92.6%
01013600 501102 PART TIME/	13,626	0	13,626	12,696.30	.00	929.70	93.2%
01013600 501103 SEASONAL/T	2,500	0	2,500	6,382.00	.00	-3,882.00	255.3%*
01013600 501105 OVERTIME	3,000	0	3,000	2,358.67	.00	641.33	78.6%
01013600 501106 LONGEVITY	850	0	850	850.00	.00	.00	100.0%
01013600 522204 SVS-CONTRC	22,000	0	22,000	21,521.21	478.79	.00	100.0%
01013600 522205 PROGRAMEXP	3,500	0	3,500	2,880.00	.00	620.00	82.3%
01013600 534402 PROGRAM SU	3,200	0	3,200	1,792.50	.00	1,407.50	56.0%
01013600 545501 LEGAL NOTI	2,500	0	2,500	3,132.42	.00	-632.42	125.3%*
01013600 556601 PRF DV-SEM	1,000	0	1,000	924.00	.00	76.00	92.4%
01013600 556602 PROFESSION	595	0	595	505.00	.00	90.00	84.9%
01013600 578801 SERVICE CO	400	0	400	.00	.00	400.00	.0%
01013600 578803 PROGRAM-RE	2,500	0	2,500	2,500.00	.00	.00	100.0%
01013600 598889 STCTFISHGA	0	0	0	8,242.00	.00	-8,242.00	100.0%*
TOTAL TOWN CLERK	226,932	0	226,932	222,453.80	478.79	3,999.41	98.2%
TOTAL GENERAL GOVERNMENT	226,932	0	226,932	222,453.80	478.79	3,999.41	98.2%
TOTAL GENERAL FUND	226,932	0	226,932	222,453.80	478.79	3,999.41	98.2%
TOTAL EXPENSES	226,932	0	226,932	222,453.80	478.79	3,999.41	
GRAND TOTAL	226,932	0	226,932	222,453.80	478.79	3,999.41	98.2%

** END OF REPORT - Generated by Maria Pires **

TOWN CLERK'S OFFICE
Town of Trumbull
Connecticut

SUZANNE BURR MONACO
TOWN CLERK
(203) 452-5037



TOWN HALL
5866 Main Street
Trumbull, Connecticut 06611

To: Maria T. Pires, Director of Finance
From: Suzanne Burr Monaco, Town Clerk
Re: Transfers and Supplemental Appropriation
Date: June 8, 2012

Transfer Requests:

From:

01013600-522205 Program Expense	\$ 620.00
01013600-534402 Program Supplies	\$1,407.00
01013600-556601 Prof. Dev-Seminar	\$ 76.00
01013600-556602 Professional Dues	\$ 90.00
01013600-578801 Service Contract	\$ 400.00

To:

01013600-501103 Salaries – Seasonal	\$1,960.00
01013600-545501 Legal Notices	\$ 633.00

Supplemental Appropriation Request:

01013600-501103 Salaries – Seasonal	\$2,855
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TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: June 14, 2012
AGENDA: 6-12-05
AMOUNT: \$2,593.00

2011-2012

(B) TRANSFER [X]

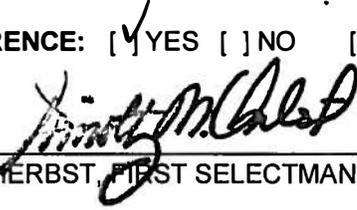
FROM: ACCOUNT NO.	01013600-522205	\$620.00
ACCOUNT NAME	Program Expense	
ACCOUNT NO.	01013600-534402	\$1,407.00
ACCOUNT NAME	Program Supplies	
ACCOUNT NO.	01013600-556601	\$76.00
ACCOUNT NAME	Professional Dev-Seminar	
ACCOUNT NO.	01013600-556602	\$90.00
ACCOUNT NAME	Professional Dues	
ACCOUNT NO.	01013600-578801	\$400.00
ACCOUNT NAME	Service Contract	
TO: ACCOUNT NO.	01013600-501103	\$1,960.00
ACCOUNT NAME	Salaries – Seasonal	
ACCOUNT NO.	01013600-545501	\$633.00
ACCOUNT NAME	Legal Notices	

(C) SUMMARY OF REQUEST: To increase Salaries – Seasonal account and Legal Notices

(D) REQUESTED BY: Suzanne Burr Monaco

(E) SUPPORTING DATA: SEE ATTACHED.

(F) CONCURRENCE: [] YES [] NO [] NEED ADD'L INFORMATION


TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED ___
2. RECOMMENDED TO TOWN COUNCIL ___
3. TABLED ___
4. DENIED ___
5. OTHER ___

FOR 2012 13

			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

01 GENERAL FUND									

01 GENERAL GOVERNMENT									

01013600 TOWN CLERK									

01013600	501101	FULL TIME/	171,261	0	171,261	158,669.70	.00	12,591.30	92.6%
01013600	501102	PART TIME/	13,626	0	13,626	12,696.30	.00	929.70	93.2%
01013600	501103	SEASONAL/T	2,500	0	2,500	6,382.00	.00	-3,882.00	255.3%*
01013600	501105	OVERTIME	3,000	0	3,000	2,358.67	.00	641.33	78.6%
01013600	501106	LONGEVITY	850	0	850	850.00	.00	.00	100.0%
01013600	522204	SVS-CONTRC	22,000	0	22,000	21,521.21	478.79	.00	100.0%
01013600	522205	PROGRAMEXP	3,500	0	3,500	2,880.00	.00	620.00	82.3%
01013600	534402	PROGRAM SU	3,200	0	3,200	1,792.50	.00	1,407.50	56.0%
01013600	545501	LEGAL NOTI	2,500	0	2,500	3,132.42	.00	-632.42	125.3%*
01013600	556601	PRF DV-SEM	1,000	0	1,000	924.00	.00	76.00	92.4%
01013600	556602	PROFESSION	595	0	595	505.00	.00	90.00	84.9%
01013600	578801	SERVICE CO	400	0	400	.00	.00	400.00	.0%
01013600	578803	PROGRAM-RE	2,500	0	2,500	2,500.00	.00	.00	100.0%
01013600	598889	STCTFISHGA	0	0	0	8,242.00	.00	-8,242.00	100.0%*
TOTAL TOWN CLERK			226,932	0	226,932	222,453.80	478.79	3,999.41	98.2%
TOTAL GENERAL GOVERNMENT			226,932	0	226,932	222,453.80	478.79	3,999.41	98.2%
TOTAL GENERAL FUND			226,932	0	226,932	222,453.80	478.79	3,999.41	98.2%
TOTAL EXPENSES			226,932	0	226,932	222,453.80	478.79	3,999.41	
GRAND TOTAL			226,932	0	226,932	222,453.80	478.79	3,999.41	98.2%

** END OF REPORT - Generated by Maria Pires **

TOWN CLERK'S OFFICE
Town of Trumbull
Connecticut

SUZANNE BURR MONACO
TOWN CLERK
(203) 452-5037



TOWN HALL
5866 Main Street
Trumbull, Connecticut 06611

To: Maria T. Pires, Director of Finance
From: Suzanne Burr Monaco, Town Clerk
Re: Transfers and Supplemental Appropriation
Date: June 8, 2012

Transfer Requests:

From:

01013600-522205 Program Expense	\$ 620.00
01013600-534402 Program Supplies	\$1,407.00
01013600-556601 Prof. Dev-Seminar	\$ 76.00
01013600-556602 Professional Dues	\$ 90.00
01013600-578801 Service Contract	\$ 400.00

To:

01013600-501103 Salaries – Seasonal	\$1,960.00
01013600-545501 Legal Notices	\$ 633.00

Supplemental Appropriation Request:

01013600-501103 Salaries – Seasonal	\$2,855
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TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: June 14, 2012
AGENDA: 6-12-06
AMOUNT: \$48,197

2011-2012

(B) TRANSFER [X]

FROM: ACCOUNT NO.	01014200-501101	\$39,309
ACCOUNT NAME	Full time salaries	
ACCOUNT NO.	01014200-502201	\$1,940
ACCOUNT NAME	Clerical Fees	
ACCOUNT NO.	01014200-545501	\$6,338
ACCOUNT NAME	Legal Notices	
ACCOUNT NO.	01014200-545502	\$50
ACCOUNT NAME	Public Relations	
ACCOUNT NO.	01014200-556601	\$210
ACCOUNT NAME	Prof. Dev. Seminars	
ACCOUNT NO.	01014200-556602	\$350
ACCOUNT NAME	Prof. Dev. Dues	
TO: ACCOUNT NO.	01014200-522202	\$48,197
ACCOUNT NAME	Professional Services	

(C) SUMMARY OF REQUEST: Consulting service to review and make recommendations on the Town's Master Plan. Adoption of Master Plan is required by the State.

(D) REQUESTED BY: Jamie Bratt, Director of Planning and Development

(E) SUPPORTING DATA: SEE ATTACHED

(F) CONCURRENCE: YES NO NEED ADD'L INFORMATION


TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED ___
2. RECOMMENDED TO TOWN COUNCIL ___
3. TABLED ___
4. DENIED ___
5. OTHER ___

June 7, 2012

To: Town of Trumbull Board of Finance
From: Jamie Bratt, Director of Planning & Development
Re: Transfer of Available funds

Dear Commissioners:

By writing, I wish to request a transfer of \$48,197 from the payroll line items of the FY 2012 Planning & Zoning Budget to the Program Services line item.

The finance department has calculated excess funds of \$48,197 within the department this year. This variance is mostly due to budgeted staff that was not hired until the last quarter of this fiscal year.

Currently, the Planning & Zoning department is spearheading an initiative to hire outside consulting firm for the purposes of developing an updated Plan of Conservation and Development (POCD) for the town. The most recent project of similar scope cost \$50,000 in 2006. Therefore, although final proposals for the project will not be reviewed until mid-July, we believe the total cost for the project will exceed \$50,000.

As such, we would like to dedicate all available excess 2012 funds towards the contract for the POCD update. This will minimize the request for supplemental funds in the next fiscal year.

If you have any questions regarding this request, I would be happy to answer them.

Many thanks for your time and consideration.

Sincerely,

Jamie Bratt

Director of Planning & Development

Line	Description	FY2012 Overage	Notes		
501101					
501102	Salaries (FT/PT)	\$39,309.00			
522201	Clerical Services	\$1,940.00			
545501	Legal Notices	\$6,338.60			
545502	Com-Pub RP	\$50.00			
556601	Prf Dv Sem	\$210.00	\$250 remaining, \$35 used for June CT APA meeting - Jamie		
556602	Prf Dv Prf	\$350.00			
		\$48,197.60	Requested Transfer Amount		
		-\$1,426.30	Settlement Amount		
		\$6,829.00	Existing Funds in 522205		
		\$53,600.30	Total Available for POCD Contract		

FOR 2012 13

			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

01 GENERAL FUND									

01 GENERAL GOVERNMENT									

01014200 PLANNING AND ZONING									

01014200	501101	FULL TIME/	126,162	0	126,162	54,825.75	.00	71,336.25	43.5%
01014200	501102	PART TIME/	54,203	0	54,203	69,207.50	.00	-15,004.50	127.7%*
01014200	501105	OVERTIME	3,000	0	3,000	2,720.83	.00	279.17	90.7%
01014200	501106	LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01014200	522201	SVS-CLRC	2,000	0	2,000	60.00	.00	1,940.00	3.0%
01014200	522205	PROG EXP	17,979	0	17,979	11,149.30	.00	6,829.70	62.0%
01014200	545501	LEGAL NOTI	15,000	0	15,000	7,886.14	.00	7,113.86	52.6%
01014200	545502	COM-PUB RP	50	0	50	.00	.00	50.00	.0%
01014200	556601	PRF DV-SEM	250	0	250	40.00	.00	210.00	16.0%
01014200	556602	PRF DV-PRF	400	0	400	50.00	.00	350.00	12.5%
TOTAL PLANNING AND ZONING			219,469	0	219,469	146,364.52	.00	73,104.48	66.7%
TOTAL GENERAL GOVERNMENT			219,469	0	219,469	146,364.52	.00	73,104.48	66.7%
TOTAL GENERAL FUND			219,469	0	219,469	146,364.52	.00	73,104.48	66.7%
TOTAL EXPENSES			219,469	0	219,469	146,364.52	.00	73,104.48	
GRAND TOTAL			219,469	0	219,469	146,364.52	.00	73,104.48	66.7%

** END OF REPORT - Generated by Maria Pires **

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: June 14, 2012
AGENDA: 6-12-07
AMOUNT: \$21,605

2011-2012

(A) APPROPRIATION []

FROM: ACCOUNT NO.
ACCOUNT NAME

TO: ACCOUNT NO.
ACCOUNT NAME

(B) TRANSFER [X]

FROM: ACCOUNT NO. 01014200-501101 \$21,605
ACCOUNT NAME Full time salaries

TO: ACCOUNT NO. 01014200-501102 \$21,605
ACCOUNT NAME Part time salaries

(C) SUMMARY OF REQUEST To replenish part time salaries originally budgeted as full time.

(D) REQUESTED BY: Jamie Bratt, Director of Planning and Development

(E) SUPPORTING DATA: SEE ATTACHED.

(F) CONCURRENCE: YES NO NEED ADD'L INFORMATION



TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED ___
2. RECOMMENDED TO TOWN COUNCIL ___
3. TABLED ___
4. DENIED ___
5. OTHER ___

PLANNING & ZONING									
			ORIGINAL	YTD		AVAILABLE	TRANSFER	THIS TRANSFER REQUEST	
ORG	OBJECT	A/C DESCR	BUDGET	EXPENDED	DESCRIPTION	BUDGET	FROM	TRANSFER TO	AVAILABLE BUDGET
01014200	501101	FULL TIME/	126,162.00	54,825.75					
		Projected to end yr-June 2012		10,424.00	\$2,606*4 WEEKS				
			126,162.00	65,249.75		60,912.25	(21,603)		39,309.25
01014200	501102	PART TIME SALARIES	54,203.00	69,207.50					
			54,203.00	69,207.50					
		Projected to end yr-June 2012		6,600.00	\$1,650*4 WEEKS				
			54,203.00	75,807.50		(21,604.50)		21,605	0.50
01014200	522202	PROFESSIONAL SERVICES	-	-		-			
		NET AVAILABLE FROM SALARIES				39,307.75	(21,603.00)	21,605.00	39,309.75

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: June 14, 2012
AGENDA: 6-12-08
AMOUNT: \$51,984

2011-2012

(A) APPROPRIATION []

FROM: ACCOUNT NO.
ACCOUNT NAME

TO: ACCOUNT NO.
ACCOUNT NAME

(B) TRANSFER [X]

FROM: ACCOUNT NO. 01023200-501101 \$35,923 (1)
ACCOUNT NAME Full time salaries

TO: ACCOUNT NO. 01023200-581888 \$35,923 (1)
ACCOUNT NAME Capital Outlay

FROM: ACCOUNT NO. 01023200-501101 \$16,061 (2)
ACCOUNT NAME Full time salaries

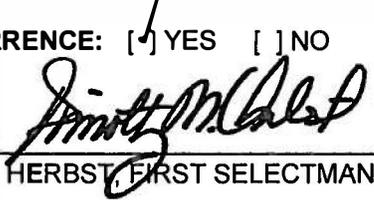
TO: ACCOUNT NO. 01014200-501102 \$16,061 (2)
ACCOUNT NAME Part time salaries

(C) SUMMARY OF REQUEST: (1) Purchase computers and technology equipment.
(2) Cover part time salary originally budgeted in full time salary account.

(D) REQUESTED BY: Graham Bissett, Building Department

(E) SUPPORTING DATA: SEE ATTACHED.

(F) CONCURRENCE: [] YES [] NO [] NEED ADD'L INFORMATION


TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED ___
2. RECOMMENDED TO TOWN COUNCIL ___
3. TABLED ___
4. DENIED ___
5. OTHER ___

FOR 2012 13

			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

01 GENERAL FUND									

02 PUBLIC SAFETY									

01023200 BUILDING OFFICIAL									

01023200	501101	FULL TIME/	317,651	0	317,651	240,146.97	.00	77,504.03	75.6%
01023200	501102	PART TIME/	24,180	0	24,180	36,240.84	.00	-12,060.84	149.9%*
01023200	501105	OVERTIME	5,000	0	5,000	3,777.01	.00	1,222.99	75.5%
01023200	501106	LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01023200	501888	UNIFORM AL	300	0	300	.00	272.12	27.88	90.7%
01023200	522204	CONTRACTUA	250	0	250	.00	70.00	180.00	28.0%
01023200	534401	OFFICE SUP	1,535	0	1,535	1,108.00	.00	427.00	72.2%
01023200	545501	LEGAL NOTI	75	0	75	.00	.00	75.00	.0%
01023200	556601	SEMINARS/C	300	0	300	190.00	.00	110.00	63.3%
01023200	556602	PROFESSION	375	0	375	377.00	.00	-2.00	100.5%*
01023200	556604	PUBLICATIO	825	0	825	.00	750.42	74.58	91.0%
01023200	578801	MNTNCE-SV	2,392	0	2,392	2,392.00	.00	.00	100.0%
01023200	581888	CAPITAL OU	4,733	0	4,733	4,733.25	.00	-.25	100.0%*
TOTAL BUILDING OFFICIAL			358,041	0	358,041	289,390.07	1,092.54	67,558.39	81.1%
TOTAL PUBLIC SAFETY			358,041	0	358,041	289,390.07	1,092.54	67,558.39	81.1%
TOTAL GENERAL FUND			358,041	0	358,041	289,390.07	1,092.54	67,558.39	81.1%
TOTAL EXPENSES			358,041	0	358,041	289,390.07	1,092.54	67,558.39	
GRAND TOTAL			358,041	0	358,041	289,390.07	1,092.54	67,558.39	81.1%

** END OF REPORT - Generated by Maria Pires **

June 7, 2012

Maria Pires
Finance Director
Town of Trumbull

Dear Maria,

The Building Dept. is requesting a transfer of funds between the following accounts;

From Full Time Salary 01023200- 501101 in the amount of **\$35,923.**

Into Capital Outlay 01023200-581888 in the amount of **\$35,923.**

This includes 5 computers: \$5,625

3 iPads and attachments: \$2,247

Server License: \$ 2,800

Omni Page OCR Program: \$149.99

Scanner: \$479.99.

Energov Data Conversion: \$2,499

Licenses for iPad: \$2,124.

Live link Module: \$ 14,999.

Planning Module: \$ 4,999

TOTAL \$35,923.

Item 2

From Full Time Salary: 01023200- 501101 in the amount of: \$16,061.

(Current deficit plus 4 weeks @ \$1,000. per. For Part Time to complete year.)

Into Part Time Salary: 01023200- 501102 in the amount of: \$16,061.

To cover Part Time Salary Originally budgeted in Full Time Salary Account.

Sincerely,



Graham Bisset
Building Official
GB/II

Maria Pires

From: Robert Dunn
Sent: Thursday, June 07, 2012 10:23 AM
To: eahammers@charter.net
Cc: Maria Pires; Daniel Nelson; Graham Bisset
Subject: Building Dept. fund transfer request

Hi Ms. Hammers,

My name is Robert Dunn. I am the Deputy Building Official for the town. We are excited about bringing the technology in our department up to date. We feel this will enable us to serve the citizens of the town in a much more efficient manner. This will allow us to use the GIS system that was installed to streamline the information we need to facilitate the building permitting process.

Some of the things this will allow us to do are:

- See permit info when out in the field.
- Can tie into GIS & Create a building layer.
- Can immediately sign off on inspections & email report.
- Will help schedule inspections & set up routes (with maps)
- Will integrate with Planning & Zoning enabling Zoning to see setbacks using GIS data.
- Can take pictures of violations in field & attach to permits.
- Will be able to track building progress, which will be helpful to the Assessor in determining completion rate of construction for tax purposes.
- Can install current building codes on iPad to check code issues in field and supply answers to contractors.
- Integrates with other departments by sharing data.
- EnerGov imported parcel information (owner information and assessor info) in 2005. Info is out of date in our program. By using new *GIS Data Link* information will be updated on the fly. All parcel information will be current, which will ensure correct data for tax purposes.
- Our computers are outdated. We previously had an upgrade of our computer systems approved. The money was taken out of our budget and moved into the IT budget and the money was spent in other departments. We are running Office 2003, which is not capable of opening newer files.
- We will scan our older street cards to digitalize the data. We will be aligned to have the data imported into our EnerGov permitting software so we will have all our data in one location.

I would be happy to supply you with any additional information regarding this. Please feel free to call me.

Sincerely,



Software & Services Purchase Proposal

EXPIRATION 9/ 30/ 2012

PLEASE FAX ORDER TO: 678.474.1002
 ATTN: CHRIS HARPENAU OR
 CHARPENAU@ENERGOV.COM

EnerGov Solutions
 Government Connected Solutions

2160 Satellite Boulevard Suite 300
 Duluth, Georgia 30097
 Phone 888.355.1093 Fax 678.474.1002
sales@energov.com

TO Mr. Robert Dunn
 Town of Trumbull
 5866 Main Street
 Trumbull, CT 06611
 Ph: 203-452-5019
rdunn@trumbull-ct.gov

[For internal use only]

USERS	ITEM #	DESCRIPTION	PER / UNIT PRICE	NOTES	LINE TOTAL
	1	EnerGov Desktop v9 <ul style="list-style-type: none"> Migration of existing EnerGov Desktop Licenses to EnerGov Desktop v9 	Free	Free license transfer from Desktop to Enterprise Server	\$0
	2	Add Planning Module	\$4,999		\$4,999
	3	EnerGov GIS Server Standard (requires ArcGIS Server 9.3.1 or higher)	\$14,999		\$14,999
	4	(1) Workforce Server One-Time Fee (discounted see below)	\$4,999		① \$4,999
	5	(3) iG Inspect Licenses for iPad @ \$59/month/user (\$2,124 annual)	\$2,124		\$2,124
**Travel Expenses and Configuration, Training will be billed separately.				SUBTOTAL	\$27,121
				DISCOUNT	① (\$ 2,500)
				TOTAL	\$24,621

EnerGov Solutions, LLC
 2160 Satellite Boulevard Suite 300
 Duluth, Georgia 30097
 Phone 888.355.1093 Fax 678.474.1002
www.energov.com

Laura Vargas

From: William B. Chin
Sent: Friday, June 01, 2012 9:00 AM
To: Laura Vargas (lvargas@trumbull-ct.gov)
Subject: RE: Prices

Computer: \$1125
64-bit, 250 GB hard drive, 4 GB ram, DVD +/- RW, speakers, 19" monitor, with Microsoft Office 2010 Standard

iPad:
16 GB with wifi & cellular: \$629
Verizon 1GB data plan: \$20 per month
Car charger: \$30
iPad case: \$90

Microsoft Windows Server Standard license: ~~\$2,600~~

2,800 (per Bill Chen 6/6/2012)

Totals:

Computers (5): \$5,625 ✓

iPads (3 with data plan): \$2,967 $-720 = 2,247$ ✓

Server License: \$2,600 ✓

Grand Total: \$11,1912

Bill

William B. Chin
Director of Information Technology
Town of Trumbull
5866 Main Street
Trumbull, CT 06611
203-452-5101 office



Shop Support Community

Keyword or E-Value Code Search

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Dell recommends Windows® 7.

- Live Sales Help
- E-Mail Updates
- My Account
- Feedback

FUJITSU ScanSnap S1500 Instant PDF Sheet-Fed Scanner with Rack2-Filer - Version 5.0



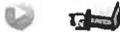
The Fujitsu ScanSnap S1500 provides Windows® users an effective way to greatly reduce paper clutter, storage space, and security risk associated with unmanaged paperwork at home or office. Even better, documents scanned by ScanSnap take on a higher level of accessibility and usefulness once liberated into the digital realm. Additionally, the ScanSnap S1500 Deluxe Bundle includes Rack2-Filer V5.0, an ultra-intuitive scanning and file management application for home or small office. Through the use of graphical cabinets and e-Binders, users will experience a familiar yet heightened level of accessibility and convenience to their digital content.

Dell Price **\$479.99**

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Manufacturer Part#: PA03586-B015 | Dell Part#: A2565453

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Overview

The Fujitsu ScanSnap S1500 provides Windows® users an effective way to greatly reduce paper clutter, storage space, and security risk associated with unmanaged paperwork at home or office. Even better, documents scanned by ScanSnap take on a higher level of accessibility and usefulness once liberated into the digital realm. Additionally, the ScanSnap S1500 Deluxe Bundle includes Rack2-Filer V5.0, an ultra-intuitive scanning and file management application for home or small office. Through the use of graphical cabinets and e-Binders, users will experience a familiar yet heightened level of accessibility and convenience to their digital content.

Manufacturer Part#: PA03586-B015
 Dell Part#: A2565453

Customer Recommendations

Customers who viewed this product also viewed these

 **Customer Rating**
 ★★★★★
 4.3 out of 5

DELL
 Dell 2155cdn Color Multi-function Laser Printer
Market Value¹ \$649.99
Instant Savings \$150.00

Dell Price **\$499.99**

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 **Customer Rating**
 ★★★☆☆
 3.3 out of 5

DELL
 Dell 3115cn Color Multi-function Laser Printer
Market Value¹ \$899.99
Instant Savings \$90.00

Dell Price **\$809.99**

[Customize It](#)

 **Customer Rating**
 ★★★☆☆
 3.7 out of 5

DELL
 Dell 2335dn Mono Multi-function Laser Printer
Market Value¹ \$449.99
Instant Savings \$126.00

Dell Price **\$323.99**

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PC MAC

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TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: June 14, 2012
AGENDA: 6-12-09
AMOUNT: \$17,274

2011-2012

(A) APPROPRIATION []

FROM: ACCOUNT NO.
ACCOUNT NAME

TO: ACCOUNT NO.
ACCOUNT NAME

(B) TRANSFER [X]

FROM: ACCOUNT NO. 01010400-501102 \$17,274
ACCOUNT NAME Salaries Part Time

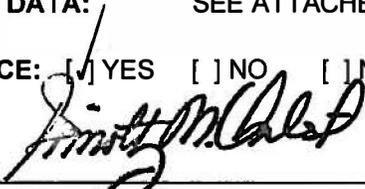
TO: ACCOUNT NO. 01010400-501101 \$17,274
ACCOUNT NAME Salaries Full Time

(C) SUMMARY OF REQUEST: First Selectman's administrative assistant originally budgeted as part time.

(D) REQUESTED BY: Timothy M. Herbst, First Selectman

(E) SUPPORTING DATA: SEE ATTACHED.

(F) CONCURRENCE: YES NO NEED ADD'L INFORMATION



TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED ___
2. RECOMMENDED TO TOWN COUNCIL ___
3. TABLED ___
4. DENIED ___
5. OTHER ___

FOR 2012 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

01 GENERAL FUND	-----						
01 GENERAL GOVERNMENT	-----						
01010400 FIRST SELECTMAN	-----						
01010400 501101 FULL TIME/	225,560	0	225,560	224,029.51	.00	1,530.49	99.3%
01010400 501102 SAL-PT/PER	20,888	0	20,888	3,188.88	.00	17,699.12	15.3%
01010400 556601 PRF DV-SEM	3,000	0	3,000	1,700.76	.00	1,299.24	56.7%
01010400 567704 EXPENSE AC	3,500	0	3,500	2,731.52	.00	768.48	78.0%
TOTAL FIRST SELECTMAN	252,948	0	252,948	231,650.67	.00	21,297.33	91.6%
TOTAL GENERAL GOVERNMENT	252,948	0	252,948	231,650.67	.00	21,297.33	91.6%
TOTAL GENERAL FUND	252,948	0	252,948	231,650.67	.00	21,297.33	91.6%
TOTAL EXPENSES	252,948	0	252,948	231,650.67	.00	21,297.33	
GRAND TOTAL	252,948	0	252,948	231,650.67	.00	21,297.33	91.6%

** END OF REPORT - Generated by Maria Pires **

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: June 14, 2012
AGENDA: 6-12-10
AMOUNT: \$1,976

2011-2012

(A) APPROPRIATION []

FROM: ACCOUNT NO.
ACCOUNT NAME

TO: ACCOUNT NO.
ACCOUNT NAME

(B) TRANSFER [X]

FROM: ACCOUNT NO. 01011000-501101 \$1,976
ACCOUNT NAME Full time salaries

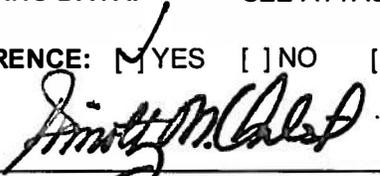
TO: ACCOUNT NO. 01011000-501103 \$1,976
ACCOUNT NAME Seasonal salaries

(C) SUMMARY OF REQUEST: Seasonal to assist while employee on disability.

(D) REQUESTED BY: Maria T.Pires, Director of Finance

(E) SUPPORTING DATA: SEE ATTACHED.

(F) CONCURRENCE: YES NO NEED ADD'L INFORMATION



TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED _____
2. RECOMMENDED TO TOWN COUNCIL _____
3. TABLED _____
4. DENIED _____
5. OTHER _____

FOR 2012 13

			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

01 GENERAL FUND									

01 GENERAL GOVERNMENT									

01011000 FINANCE DEPARTMENT									

01011000	501101	FULL TIME/	457,862	0	457,862	422,383.62	.00	35,478.38	92.3%
01011000	501102	PART TIME/	50,700	0	50,700	45,942.19	.00	4,757.81	90.6%
01011000	501103	SAL-SEASON	0	0	0	1,975.44	.00	-1,975.44	100.0%*
01011000	501105	OVERTIME	1,000	-550	450	.00	.00	450.00	.0%
01011000	501106	LONGEVITY	825	0	825	625.00	.00	200.00	75.8%
01011000	556601	PRF DV-SEM	2,000	-1,430	570	460.00	.00	110.00	80.7%
01011000	556602	PRF DV-PRF	470	0	470	380.00	.00	90.00	80.9%
01011000	556603	PRF DV-INS	3,000	1,950	4,950	4,916.55	.00	33.45	99.3%
01011000	556604	PRF DV-PUB	300	30	330	327.81	.00	2.19	99.3%
01011000	567704	TRNSP-EXP	300	0	300	285.92	.00	14.08	95.3%
TOTAL FINANCE DEPARTMENT			516,457	0	516,457	477,296.53	.00	39,160.47	92.4%
TOTAL GENERAL GOVERNMENT			516,457	0	516,457	477,296.53	.00	39,160.47	92.4%
TOTAL GENERAL FUND			516,457	0	516,457	477,296.53	.00	39,160.47	92.4%
TOTAL EXPENSES			516,457	0	516,457	477,296.53	.00	39,160.47	
GRAND TOTAL			516,457	0	516,457	477,296.53	.00	39,160.47	92.4%

** END OF REPORT - Generated by Maria Pires **

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: June 14, 2012
AGENDA: 6-12-11
AMOUNT: \$2,712.00

2011-2012

(A) APPROPRIATION []

FROM: ACCOUNT NO.
ACCOUNT NAME

TO: ACCOUNT NO.
ACCOUNT NAME

(B) TRANSFER [X]

FROM: ACCOUNT NO. 01012600-534402 \$2,712.00
ACCOUNT NAME Program Supplies

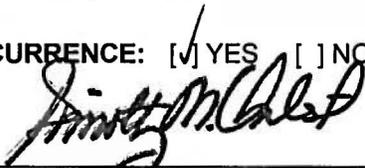
TO: ACCOUNT NO. 01012600-581888 \$2,712.00
ACCOUNT NAME Capital Outlay

(C) SUMMARY OF REQUEST: To cover the purchase of radio equipment to complete the FCC narrowband compliance requirement due 12/21/2012.

(D) REQUESTED BY: Barbara Crandall, Chief-Trumbull EMS

(E) SUPPORTING DATA: SEE ATTACHED.

(F) CONCURRENCE: YES NO NEED ADD'L INFORMATION



TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED ___
2. RECOMMENDED TO TOWN COUNCIL ___
3. TABLED ___
4. DENIED ___
5. OTHER ___

FOR 2012 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

01 GENERAL FUND	-----						
02 PUBLIC SAFETY	-----						
01022600 EMERGENCY MEDICAL SERVICES	-----						
01022600 501101 FULL TIME/	49,918	0	49,918	46,225.27	.00	3,692.73	92.6%
01022600 501102 PART TIME/	234,000	0	234,000	182,228.90	.00	51,771.10	77.9%
01022600 501105 OVERTIME	1,200	0	1,200	1,204.47	.00	-4.47	100.4%*
01022600 501888 UNIFORM AL	4,000	0	4,000	1,664.75	.00	2,335.25	41.6%
01022600 522202 PROFESSION	393,465	0	393,465	392,454.88	.00	1,010.12	99.7%
01022600 522203 ANCILLARY	55,865	0	55,865	36,086.52	.00	19,778.48	64.6%
01022600 534401 OFFICE SUP	1,250	0	1,250	551.22	123.63	575.15	54.0%
01022600 534402 PROGRAM SU	38,190	0	38,190	23,611.69	381.80	14,196.51	62.8%
01022600 534403 MTLN-CLNG	400	0	400	14.87	.00	385.13	3.7%
01022600 545503 PUBLIC REL	1,500	0	1,500	750.00	.00	750.00	50.0%
01022600 556601 PRF DV-SEM	1,000	0	1,000	.00	.00	1,000.00	.0%
01022600 556603 PRF DV-INS	8,765	0	8,765	2,870.00	.00	5,895.00	32.7%
01022600 567703 TRNSP-TRV	750	0	750	216.50	.00	533.50	28.9%
01022600 578801 SERVICE CO	955	0	955	797.00	.00	158.00	83.5%
01022600 578802 EQUIPMENT/	5,500	0	5,500	1,659.78	.00	3,840.22	30.2%
01022600 578804 REFUSE REM	698	0	698	664.32	.00	33.68	95.2%
01022600 581888 CAPITAL OU	128,429	0	128,429	57,054.65	.00	71,374.35	44.4%
01022600 589901 ANNUAL REN	2,780	0	2,780	2,058.65	.00	721.35	74.1%
01022600 590011 HEAT	6,498	0	6,498	4,407.20	.00	2,090.80	67.8%
01022600 590012 ELECTRICIT	13,036	0	13,036	9,107.78	.00	3,928.22	69.9%
01022600 590013 WATER	1,097	0	1,097	804.00	.00	293.00	73.3%
01022600 590014 TELEPHONE	2,319	0	2,319	1,739.38	.00	579.62	75.0%
TOTAL EMERGENCY MEDICAL SERVICES	951,615	0	951,615	766,171.83	505.43	184,937.74	80.6%
TOTAL PUBLIC SAFETY	951,615	0	951,615	766,171.83	505.43	184,937.74	80.6%
TOTAL GENERAL FUND	951,615	0	951,615	766,171.83	505.43	184,937.74	80.6%
TOTAL EXPENSES	951,615	0	951,615	766,171.83	505.43	184,937.74	
GRAND TOTAL	951,615	0	951,615	766,171.83	505.43	184,937.74	80.6%

** END OF REPORT - Generated by Maria Pires **



EMERGENCY MEDICAL SERVICE
250 MIDDLEBROOKS AVENUE
06611-3098

TOWN OF TRUMBULL CONNECTICUT



"Treat Them at the Scene"

MEMORANDUM

TO: Maria Pires, Director of Finance

FROM: Barbara Crandall, Chief
Trumbull EMS *bc*

DATE: June 7, 2012

RE: Transfer of Funds

Trumbull EMS is requesting a transfer of funds as listed below to cover the purchase of radio equipment to complete the FCC narrowband compliance requirement due December 31, 2012. Total expenses for this purchase will be \$74,085.36 as noted on the quotations attached. These quotations include all upgrades for narrowband compliance, including licensing, as well as the upgrade to our radios in 903 which are not programmable to the new system.

We are requesting the following transfer of funds:

From Account #534402 Program Supplies the amount of \$2,712 to Account #581888 Capital Outlay

From: Dennis Vieira (dvieira@norcomct.net)
To: irnmn1130@sbcglobal.net; bbrandall@trumbull-ct.gov; jjb-aia@juno.com;
Date: Tue, June 5, 2012 2:45:48 PM
Cc:
Subject: New System

Mike, attached are 2 quotes. The Motorola State Contract quote for the Motorola equipment part of the system. This includes the infrastructure, the mobiles for 903, the control stations, and programming of infrastructure. The Northeastern State Contract quote includes the installation of the system, installation related parts and narrow band programming. Total system cost is \$69,607.36.

Purchasing will need to issue 2 PO's when they are ready to purchase. The Motorola PO must include some specific verbiage so let me know when this is ready to go and I will inform Bob Chimini on the requirements. The Northeastern PO does not need any specific requirements.

Even though you budgeted for just the basic system (to duplicate what you currently have), this new system includes much more. This system includes repeater operation which will enhance your mobile to mobile coverage. It includes voting which will enhance your field units coverage. It includes a VHF control station for CMED as a backup should your phone line go down. It includes a UHF Informer Receiver at EMS as an additional backup which will allow CMED to contact EMS headquarters on MED 2.

Please review and call me with any questions.

Dennis Vieira
NORTHEASTERN
Communications, Inc
Direct 203-568-6935
Fax 203-568-6910
Email dvieira@norcomct.net

**NORTHEASTERN
Communications Inc.**

27 Wesley Drive
Trumbull, Connecticut 06611

QUOTATION

Phone (203) 268-9754 • Fax (203) 268-0691
E-Mail: dvieira@norcomct.net
Main Office 1-800-223-9008

Prepared For:

Trumbull EMS
Mike Delvecchio
250 Middlebrook Ave.
Trumbull, CT, 06611

PHONE: (203) 452-5146

Prepared By: Dennis Vieira

Email: dvieira@norcomct.net

Date: 2/14/12

RADIOS FOR NEW AMBULANCE #903

QTY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	CMED UHF RADIO WITH 2 CONTROL HEADS AAM79QTD9PW5_N Motorola PM1500 Mobile Radio, UHF 380-470 Mhz, 110 watt, 255 channel capable, 8 character alpha display, two piece radio with 2 control heads and speakers, 1 palm mic for front and 1 palm mic for rear, analog operation, ¼ wave whip UHF antenna, console brackets, programming and installation.		
1	VHF EMS REMOTE MOUNT RADIO. AAM25SKKD9AA2_N Motorola CDM1250 Analog Mobile Radio, VHF 136-174 Mhz, 45 watt, 64 channel capable, 14 character alpha display, two piece radio with 1 control head, integral speaker for front, external speaker for rear, palm mic for front and rear, ¼ wave whip VHF antenna, console brackets, programming and installation.		

Total System Cost for New Radio Equipment.

\$4,478.00

Pricing, Descriptions, Quantities, Conditions and Terms have been read and agreed to.

Quotation Accepted By: _____ Title: _____ Date: _____
(Signature of Authorizing Person)

"Serving your communication needs for over 40 years"



**NORTHEASTERN
Communications Inc.**

27 Wesley Drive
Trumbull, Connecticut 06611

QUOTATION

Phone (203) 268-9754 • Fax (203) 268-0691
E-Mail: dvieira@norcomct.net
Main Office 1-800-223-9008

Notes:

- Installation to be done at Northeastern Facility in Naugatuck.
- Ambulance dealer to install antenna and control cables.
- Customer to provide center console.
- Installation includes normal installation. Special brackets, custom mounting locations, or additional parts will be extra.
- Pricing at or below State Contract # 10ITZ0018.

Limit of Liability:

Northeastern Communications, Inc. will not be liable for any damages, including any lost profits, lost savings, loss of use, loss of life or other incidental, consequential or liquidated damages arising out of the use or inability to use a product or service, even if Northeastern Communications, Inc. or its employee has been advised of the possibility of such damages or for any claim by any other party. Northeastern Communications, Inc. will have its liability limited to the repair or replacement of the original equipment supplied or refund of fees paid for the original equipment or services rendered.

TERMS: Net 30

DELIVERY: 4-6 Weeks

PRICE VALIDITY: 30 Days.

WARRANTY: 2-Year warranty on mobiles and 1 year on accessories.

APPLICABLE SALES TAX AND SHIPPING WILL BE ADDED.

Pricing, Descriptions, Quantities, Conditions and Terms have been read and agreed to.

Quotation Accepted By: _____ Title: _____ Date: _____
(Signature of Authorizing Person)

"Serving your communication needs for over 40 years"



MOTOROLA

Authorized Radio System
Specialist



MOTOROLA SOLUTIONS

Quote Number: QU0000189490

Effective: 30 MAY 2012

Effective To: 31 AUG 2012

Bill-To:

TRUMBULL, TOWN OF
5866 MAIN ST
TRUMBULL, CT 06611
United States

Ultimate Destination:

TRUMBULL, TOWN OF
250 MIDDLEBROOK AVE
TRUMBULL, CT 06611
United States

Attention:

Name: Mike Delvecchio
Phone: 203-452-5146

Sales Contact:

Name: Dennis Vieira
Email: dvieira@norcomct.net
Phone: 2032689754

Contract Number: CONNECTICUT STATE A-99-001

Freight terms: FOB Destination

Payment terms: Net 45

Item	Quantity	Nomenclature	Description	List price	Your price	% Discount	Price	Extended Price
1	2	T7039A	GTR 8000 BASE RADIO	\$6,000.00	\$4,800.00	20.00		\$9,600.00
1a	2	CA01954AA	ADD: WILDCARD W/GPIO	\$1,200.00	\$960.00	20.00		\$1,920.00
1b	2	X530BG	ADD: VHF (136-174 MHZ)	\$6,300.00	\$5,040.00	20.00		\$10,080.00
1c	2	X153AW	ADD: RACK MOUNT HARDWARE	\$50.00	\$40.00	20.00		\$80.00
1d	2	CA01949AA	ADD: ANALOG CONVENTIONAL SOFTWARE	-	-			-
1e	2	X182CB	ADD: DUPLEXER, 144-160 MHZ), TIIFN TX AND RX MUST BE 144-160	\$1,380.00	\$1,104.00	20.00		\$2,208.00
1f	2	X265AM	BR PRESELECTOR, 150-174 MHZ	\$500.00	\$400.00	20.00		\$800.00
1g	2	CA01951AA	ADD: ANALOG CONVENTIONAL VOTING SOFTWARE	-	-			-
2	2	F2979A	SM,MLC8000 MOD	\$1,000.00	\$800.00	20.00		\$1,600.00
2a	2	VA00011AA	ADD: 19INCH RACK MOUNT HARDWARE KIT CABINET OR RACK	\$50.00	\$40.00	20.00		\$80.00
2b	2	VA00012AA	ADD: 120/240VAC TO +12VDC POWER ADAPTER	\$50.00	\$40.00	20.00		\$80.00
2c	2	VA00784AA	ADD: LOG CONVENTIONAL VOTING COMPARATOR/GATEWAY	\$500.00	\$400.00	20.00		\$800.00
3	1	F2979A	SM,MLC8000 MOD	\$1,000.00	\$800.00	20.00		\$800.00
3a	1	VA00012AA	ADD: 120/240VAC TO +12VDC POWER ADAPTER	\$50.00	\$40.00	20.00		\$40.00
3b	1	VA00784AA	ADD: LOG CONVENTIONAL VOTING COMPARATOR/GATEWAY	\$500.00	\$400.00	20.00		\$400.00
4	2	AAM25KKD9AA2AN	CDMI250 136-174 25-45W 64CH	\$783.00	\$626.40	20.00		\$1,252.80
5	2	HKN9327BR	IGNITION SWITCH CBL	\$15.00	\$12.00	20.00		\$24.00
6	2	L3276AC	TONE REMOTE ADAPTER	\$695.00	\$590.75	15.00		\$1,181.50
7	2	DDN6338A	RADIO INTERFACE CABLE 4 USE WITH MAXTRAC, M1225, SM50, SM120, CDM1550	\$72.00	\$61.20	15.00		\$122.40
8	1	DDNI089A	TYPE N FEMALE PS FOR 1/2 IN LDF4-50A CABLE	\$26.00	\$20.80	20.00		\$20.80
9	125	L1705A	CABLE: 1/2" LDF HELIAX POLY JKT PER FOOT	\$3.30	\$2.64	20.00		\$330.00
10	1	DDNI089A	TYPE N FEMALE PS FOR 1/2 IN LDF4-50A CABLE	\$26.00	\$20.80	20.00		\$20.80
11	2	DSSG1206B2A	1/2" SURE GROUND GROUNDING KIT	\$19.00	\$15.20	20.00		\$30.40
12	1	AAM79QTD9PW5AN	PM1500 380-470 100W 255CH	\$1,900.00	\$1,520.00	20.00		\$1,520.00
12a	1	QA00530AA	ADD: DUAL CONTROL HEAD	\$340.00	\$272.00	20.00		\$272.00
12b	1	QA00556AA	ADD: DUAL CH RMC 3	\$27.00	\$21.60	20.00		\$21.60
12c	1	QA00553AA	ADD: DUAL CH BRACKET	\$20.00	\$16.00	20.00		\$16.00

Item	Quantity	Nomenclature	Description	List price	Your price	% Discount	Price	Extended Price
12d	1	QA00552AA	ADD: DUAL CH SPEAKER	\$65.00	\$52.00	20.00		\$52.00
12e	1	QA00551AA	ADD: DUAL CH MIC	\$65.00	\$52.00	20.00		\$52.00
13	1	HLN1457A	HANDSET/HANGUP (HANGUP CUP)	\$285.00	\$242.25	15.00		\$242.25
14	1	AAM25KKD9AA2AN	CDMI 250 136-174 25-45W 64CH	\$783.00	\$626.40	20.00		\$626.40
15	1	RLN4802A	REMOTE MOUNT KIT CH B/C	\$93.50	\$74.80	20.00		\$74.80
16	1	HKN4192B	MOBILE PWRCABLE 20 FT, 10 AWG, 20A	\$38.33	\$30.66	20.01		\$30.66
17	1	RKN4078A	REMOTE MNT CBL 5M W/O MANUAL	\$10.50	\$8.40	20.00		\$8.40
18	1	HK9327BR	IGNITION SWITCH CBL	\$15.00	\$12.00	20.00		\$12.00
19	1	AARMN4038B	HEAVY DUTY MIC	\$81.50	\$65.20	20.00		\$65.20
20	1	HSN814513	7.5W EXTERNAL SPKR	\$47.50	\$38.00	20.00		\$38.00
21	2205	SVC03SVC0123D	SUBSCRIBER INSTALL - SVCR LOCATION	\$1.00	\$1.00	-		\$2,205.00
22	9450	SVC03SVC0105D	INFRASTRUCTURE PROGRAMMING	\$1.00	\$1.00	-		\$9,450.00

Total Quote in USD

\$46,157.01

PO Issued to Motorola Solutions Inc. must:

- >Be a valid Purchase Order (PO)/Contract/Notice to Proceed on Company Letterhead. Note: Purchase Requisitions cannot be accepted
- >Have a PO Number/Contract Number & Date
- >Identify "Motorola Solutions Inc." as the Vendor
- >Have Payment Terms or Contract Number
- >Be issued in the Legal Entity's Name
- >Include a Bill-To Address with a Contact Name and Phone Number
- >Include a Ship-To Address with a Contact Name and Phone Number
- >Include an Ultimate Address (only if different than the Ship-To)
- >Be Greater than or Equal to the Value of the Order
- >Be in a Non-Editable Format
- >Identify Tax Exemption Status (where applicable)
- >Include a Signature (as Required)

NORTHEASTERN Communications Inc.

27 Wesley Drive
Trumbull, Connecticut 06611

Phone (203) 568-6935 • Fax (203) 268-0691
Main Office 1-800-223-9008

June 4, 2012

Mike Delvecchio
Trumbull EMS
250 Middlebrook Ave
Trumbull, CT 06611

Mike,

Included is the Northeastern portion of your new system proposal. This includes the installation services, installation related parts, and optimization costs for the system per site. The pricing for parts and labor are Connecticut State Contract # 10ITZ0018. Please review and call me with any questions.

<u>Section</u>	<u>Installations</u>	<u>\$23,450.35</u>
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<u>QTY</u>	<u>Item</u>	<u>Description</u>
1	INSTALL	Program and Prep Stations
1	FCC	FCC Licensing for repeater frequency
1	INSTALL	Main Standby Configuration
PD Site		
1	INSTALL	Install Station at PD and sweep antenna
1	INSTALL	Comparator Install
1	INSTALL	Optimize System
2	441175	Connector, 1/2" SF N Male
25	430174	Cable, 1/2" Superflex
1	335622	Connector, TBD (Existing LDF)
1	DSIS50NXC2MA	Protector, RF
1	39978	Protector, AC
2	484804	Protector, TELCO
FD Daniels Farm Site		
1	INSTALL	Install Station at Daniels Farm site and sweep antenna
1	LSUB	Replace antenna at FD site (teir 1 Labor)
2	441175	Connector, 1/2" SF N Male
25	430174	Cable, 1/2" Superflex
1	335622	Connector, TBD (Existing LDF)
1	DSIS50NXC2MA	Protector, RF
1	39978	Protector, AC
2	484804	Protector, TELCO
1	576793	220 150.5-158.5 - 5.25 db Omni
2	377273	Connector, N Male 1/2" LDF
15	429150	Cable, 1/2" LDF
EMS		
1	INSTALL	Reprogram 7 mobiles, 24 portables and 3 stations for narrowband
1	INSTALL	Assemble and program control station
1	INSTALL	Install control station at EMS and reprogram remote for tone control. Sweep antenna.
1	GS35	Bogen PA Amp
1	INSTALL	Install Informer and Amplifier

"Serving your communication needs for over 40 years"



MOTOROLA

Authorized Radio System
Specialist

NORTHEASTERN Communications Inc.

27 Wesley Drive
Trumbull, Connecticut 06611

Phone (203) 568-6935 • Fax (203) 268-0691
Main Office 1-800-223-9008

1	305267	Connector, N Male LMR200
15	74421	Cable, LMR200
1	57427	Connector, Mini UHF LMR200
1	0180352A11	UHF Whip 450-470
1	0180352A07	VHF Whip 152-162
2	K794	Thick roof mount
1	C-EB30-MPM-1P	Console bracket for PM1500
1	C-EB30-CDR-1P	Console bracket for CDM
1	INSTALL	Install PM1500 and CDM

CMED

1	INSTALL	Install control station
1	INSTALL	Assemble, program and test control station
1	RS20A	Power supply
1	305267	Connector, N Male LMR200
15	74421	Cable, LMR200
1	57427	Connector, Mini UHF LMR200
1	94573	MFB1503 150-156 db (reqs brackets)
1	84468	Mounting Bracket

Notes and Clarifications:

- A.C. power, telco circuit(s) and suitable ground window(s) to be provided by "customer" within three feet of the purposed installation location.
- To utilize existing antenna and cable at PD. The existing antenna on old tower or new antenna supplied by TMobile on new proposed tower.
- To install new antenna at Daniels Farm FD and utilize existing cable.
- Customer is supplying the new equipment to be installed.
- Customer responsible for approval and access to all sites.
- Comparator for voting system does not include a display at CMED, PD or RDC.
- The price quoted does not include costs associated with permits. If permits are required an additional charge will apply.
- Units that are corrupt may become inoperative when reprogrammed. Any unit that fails during reprogramming will need to be repaired or replaced at additional cost.

Limit of Liability:

Northeastern Communications, Inc. will not be liable for any damages, including any lost profits, lost savings, loss of use, loss of life or other incidental, consequential or liquidated damages arising out of the use or inability to use a product or service, even if Northeastern Communications, Inc. or its employee has been advised of the possibility of such damages or for any claim by any other party. Northeastern Communications, Inc. will have its liability limited to the repair or replacement of the original equipment supplied or refund of fees paid for the original equipment or services rendered.

TERMS: NET 30 Days.

DELIVERY: Approximately 6 to 8 Weeks ARO.

PRICE VALIDITY: 30 Days.

WARRANTY: 1-Year Regular Business Hours.

Quotation Prepared by: Dennis Vieira

Date: 6/4/12

Email: dvieira@norcomct.net

Pricing, Descriptions, Quantities, Conditions, and Terms have been read and agreed to.

Quotation Accepted By: _____ Title: _____ Date: _____

"Serving your communication needs for over 40 years"



MOTOROLA
Authorized Radio System
Specialist



2013

INTERNAL AUDIT PLAN

**James W. Henderson Financial/
Accounting Controls Analyst**

As Presented to the

**Town of Trumbull
Board of Finance
June 14, 2012**

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June 14, 2012

Ms. Elaine Hammers, Chairwoman

Board of Finance
Town of Trumbull
5866 Main Street
Trumbull, CT 06611

Dear Ms. Hammers,

I respectfully submit the enclosed Annual Audit Plan for the fiscal year ended June 30, 2013 for the consideration and approval of the Town of Trumbull Board of Finance. This plan is for the period beginning July 1, 2012 (pending Board of Finance approval) through June 30, 2013.

The Role of the Internal Auditor

The Institute of Internal Auditors defines the role of the Internal Auditor as follows:

Internal auditing is an independent, objective assurance and consulting activity designed to add value and improve an organization's operations. It helps an organization accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes.

In the context of this definition and the role described within my job description, along with information I have ascertained from various informal interviews, I have selected a number of audit objectives for the fiscal year ended June 30, 2013. **Please be advised that circumstances may arise during the course of the audit year that may alter this set of priorities. Any and all necessary adjustments to this plan will be communicated to the Board of Finance in as timely manner as possible.**

In addition to the various audit activities planned, it is likely that I will continue to be involved (in an advisory capacity) in the planning and implementation of certain procedural or organizational initiatives that occur within the Town of Trumbull throughout the fiscal year.

I would like to thank you for the opportunity to provide this information to the Board of Finance and look forward to another productive year together.

Respectfully yours,

A handwritten signature in black ink, appearing to read "James Henderson". The signature is fluid and cursive, written in a professional style.

James Henderson
Financial/Accounting Controls Analyst

CC: Andrew Palo
Thomas Tesoro
Paul Lavoie
Cindy Penkoff
Steven Lupien
David Rutigliano
Vincent DeGennaro
Susan LaChance

The following is a list of the audit activities planned for the fiscal year ended June 30, 2013. Please note that they are not arranged in any order of importance. The prioritized order of these activities has not been determined. Situations may occur that force changes within a plan of audit activities. All such changes will be discussed with the Board of Finance in a timely manner.

Senior Center - The operational follow-up review of the various activities of the Trumbull Senior Center.

Special Agency Funds- An operational audit review of how funds are set up and what they are used for.

Public Works Department- Audit of Public Works spare parts costs and inventory levels on hand.

Fuel and Energy Consumption- The operational audit investigation of current uses of fuels and consumption costs.

Public Works Department- Follow up of Operational Review of the various activities of the Town's Department of Public Works per findings recommendation of external audit.



Performance Audit of the Trumbull Senior Center

Internal Audit Follow-up Report

TOWN OF TRUMBULL, CT

June 14, 2012

James W. Henderson

Financial/Accounting Controls Analyst

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Town of Trumbull
Office of the Financial/Accounting Controls Analyst

Foreword

The internal audit function is an important tool of management for maintaining the integrity, efficiency and the effectiveness of financial systems and other management controls that are in place. The conducting of an effective internal audit is necessary to promote high standards of corporate governance.

Performance audits are defined as engagements that provide assurance or conclusions based on an evaluation of sufficient, appropriate evidence against stated criteria, such as specific requirements, measures, or defined business practice. A performance audit also provides objective analysis so that management and those charged with governance and oversight can use the information in this report to improve program performance and operations, reduce costs, facilitate decisions by those who are responsible to oversee or initiate corrective action and contribute to public accountability.

During the months of July and August of 2010 I conducted an internal audit review of the Trumbull Senior Center. That report documented eleven audit finding recommendations for implementation. This follow-up report is intended to be a reminder to the Senior Center Commission of those recommendations as well as an update to the Board of Finance on the progress of implementation of those recommendations as well as any new audit recommendations.

As part of the audit process I interviewed personnel at the Trumbull Senior Center and made various field observations. This follow-up review investigated the daily operations of the Senior Center and compared them to the standards of the National Institute of Senior Centers (NCOA).

The Senior Center Commission should only seek accreditation after making the recommended remedial changes to its culture and structure. Until the major recommendations of the prior audit report are implemented it would not be a worthwhile endeavor to seek accreditation at this time.

Respectfully submitted,



James Henderson
Financial/Accounting Controls Analyst

Executive Summary

This performance follow-up audit uses the National Institute of Senior Centers self –assessment guidelines as a basis to determine if the Trumbull Senior Center is meeting its mission in a nationally accepted professional manner. The basis utilized is compliance with nine standards of senior center operations.

Standard 1: Purpose

A senior center shall have a written statement of its mission consistent with the senior center philosophy. It shall also have a written statement of its goals and objectives based on its mission and on the needs and interests of older adults in its community or service area. A senior center shall have written action plans that describe how its program will achieve goals and objectives. These statements shall be used to guide the character and direction of the senior center's operation and program.

Standard 2: Community

A senior center shall participate in cooperative community planning, establish service delivery arrangements with other community agencies and organizations, and serve as a focal point in the community. A senior center shall be a source of public information, community education, advocacy, and opportunities for older adults.

Standard 3: Governance

A senior center shall be organized to create effective relationships among participants, staff, governing structure, and the community in order to achieve its mission and goals.

Standard 4: Administration and Human Resources

A senior center shall have clear administrative and human resources policies and procedures that contribute to the effective management of its operation. It shall be staffed by qualified personnel paid and volunteer capable of implementing its program.

Standard 5: Program Planning

A senior center shall provide a broad range of group and individual activities and services that respond to the needs and interests of older adults, families, and caregivers in its community or service area.

Standard 6: Evaluation

A senior center shall have appropriate and adequate arrangements to evaluate and report on its operation and program.

Standard 7: Fiscal Management

A senior center shall practice sound fiscal planning and management, financial record keeping, and reporting.

Standard 8: Records and Reports

A senior center shall keep complete records required to operate, plan and review its program. It shall regularly prepare and circulate reports to inform its governing structure, its participants, staff, funders, public officials, and the general public about all aspects of its operation and program.

Standard 9: Facility

A senior center shall make use of facilities that promote effective program operation and that provide for the health, safety, and comfort of participants, staff, and community.

Background

Generally accepted government auditing standards require me to follow-up on all significant findings and recommendations to determine whether the areas audited have taken timely and corrective actions. The continued attention to significant findings and recommendations is necessary to ensure that the organization realizes the full benefits of the audit process.

In order to effectively monitor progress on findings and recommendations, I am maintaining a database of all audit findings that have been included in my reports. I will notify the Senior Center by memo regarding outstanding findings and ask that they respond back to me about their progress towards resolving those findings. Once the Senior Center responds, I will schedule a site visit so that I can observe any changes they have implemented and test the effectiveness of those changes to the overall operation of the Center. Those findings that have been satisfactorily addressed will be marked as such in my database and will require no future audit review. Those findings that are not fully implemented will not be marked in the database and will continue to appear on my future follow-up reports to the Board of Finance. Partial implementations will be noted as such and referenced for future follow-up review and completion.

Purpose

The purpose of this audit is to determine the progress the Senior Center Commission has made in implementing the planned actions to address the audit findings of the performance review report issued on September 16, 2010.

Scope

The scope will be the review and testing of audit findings that relate to the established criteria of the "**Minimum Standards for Senior Centers**" as developed by the National Institute of Senior Centers in conjunction with the National Council on Aging (NCOA).

Methodology

As I have described in the background section above, a database will be utilized to track the status of all reported audit findings. Limited observation and test work will be performed to determine the effectiveness of any actions taken by management in response to the documented audit findings. I will review any on-going concerns with the Senior Center Commission, revise implementation plans and dates as required, and prepare a written report documenting those reviews.

I conducted this follow-up audit in accordance with **Generally Accepted Government Auditing Standards**. Those standards require that I plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for my findings and conclusions based on my audit objectives. I believe that the evidence obtained provides a reasonable basis for my findings and conclusions based on my audit objectives.

Town of Trumbull
Office of the Financial/Accounting Controls Analyst

In applying these **Generally Accepted Government Auditing Standards**, I am responsible for using my professional judgment when I establish the scope and methodology for my work, determining the tests and procedures that should be performed, conducting the work, and reporting the results. I need to maintain integrity and objectivity when performing this work to make decisions that are consistent with the broader public interest in the program or activity that is under review. When reporting the results of my work, I am responsible for disclosing all material or significant facts that I know which if not disclosed could mislead knowledgeable users, misrepresent the results of my findings, or conceal improper or unlawful practices.

Recommendations Follow-up Review

1) The Senior Center does not have a formal Mission Statement

Senior Center Commission response was: *The Senior Center Director will compose a mission statement which will be reviewed and approved by the Trumbull Senior Center Commission.*

Follow-up: The Senior Center Commission has developed written statements that express its basic purpose and mission. The mission statement has been included in a pamphlet suitable for distribution to the public and Senior Center patrons. The Mission Statement document has been approved by the Senior Center Commission at its May 20, 2011 meeting.

Recommendation is implemented

2) Goals and objectives of the Senior Center should be detailed and measurable

Senior Center Commission response was: *Goals and objectives will be composed by the Director which will be reviewed by the Senior Commission.*

Follow-up: The Director in conjunction with the Senior Center Commission has developed goals and objectives that will be included in a pamphlet that will be made available to the public. Per the original audit report they will be reviewed annually and modified as needed by the Senior Center Commission to reflect changes in either the service area or in the program level of service. The Senior Center Commission has approved the goals and objectives that were formulated at its May 20, 2011 meeting.

Recommendation is implemented

3) Governing documents should be developed

Senior Center Commission response was: *Senior Center by-laws and charter does not exist other than for the Senior Commission itself. This item must be discussed with the First Selectman.*

Follow-up: The Senior Center Commission has developed a formal set of written by-laws that detail the organizational structure and the rules and responsibilities of its component groups. The Senior Center Commission has of this date not formally discussed the implementation of the by-laws with the First Selectman.

Recommendation is not implemented

Town of Trumbull
Office of the Financial/Accounting Controls Analyst

4) Insufficient number of qualified personnel paid and unpaid

Senior Center Commission response was: *Staffing will be discussed by the Senior Center Commission and a decision to create a thirty-five (35) hour position will be at the discretion of the First Selectman.*

Follow-up: Budgetary constraints have prevented the hiring of a full-time thirty-five (35) hour per week employee. The number of unpaid volunteers to assist in the operations of the Senior Center has increased. This has enabled the Director to devote more time to the administrative and supervisory duties of her position at the Center.

Recommendation is partially implemented

5) Personnel policies and procedures should be incorporated into a manual

Senior Center Commission response was: *Many of these items are civil service matters and will be discussed with the Chief of Staff. We are looking for a booklet or employee manual. Senior Center staff is part-time except for the Director who is a union employee with a separate policy and grievance procedure.*

Follow-up: The personnel policies and procedures have been developed but, still need to be discussed with the Chief of Staff as well as the Civil Service Director before they can be implemented by the Senior Center Commission.

Recommendation is not implemented

6) Training of Senior Center Director, staff and volunteers

Senior Center Commission response was: *Training and skill improvement of the staff and volunteers need to be discussed with the Finance Department. We will need funding for such programs.*

Follow-up: The training of the Senior Center Director in aspects of financial management and the training of staff personnel in managing daily Center activities have not been acted upon at this time.

Recommendation is not implemented

7) Documentation of emergency procedures

Senior Center Commission response was: *The Director of the Senior Center and Senior Commission will meet with the Fire Department, EMS, Police Department, and Maintenance Supervisor for advice and information on testing of various pieces of safety equipment.*

Follow-up: Emergency procedures have been compiled and have been combined into a comprehensive manual for reference and use by the staff of the Senior Center as well as patrons of the Center.

Recommendation is implemented

8) Inadequate Financial records and procedures

Senior Center Commission response was: *The Senior Center will work with the Finance Director to establish accounting procedures and software.*

Follow-up: The Senior Center Director has developed formal procedures for the keeping of financial records and reporting financial results to the Senior Center Commission. Excel has been utilized to develop some very basic revenue and expense financial reports for the Senior Center Commission to review on a monthly basis.

Recommendation is partially implemented

9) Accountability and reporting to the Senior Commission and the public

Senior Center Commission response was: *The Senior Commission will establish a treasurer and manage the Senior Commission Special Agency Account. The Commissions fund raising account will be maintained with a deposit and requisition procedure for credits and debits. We will request advice and direction through the Finance Director. The Senior Center Commission has a monthly meeting which oversees the operation and function of the entire Senior Center and offers advice. At these meetings we discuss all aspects of the Centers functioning and have a financial report given. The Director only gives a monthly report of activities and upcoming events at the Center.*

Follow-up: Financial reports that would include at least a profit and loss statement have not been developed. Formal financial reports have not been received by the Commission for review on a monthly basis. The Senior Center Commission has been receiving basic reports of monthly revenues and expenses. The Director of the Senior Center needs to be able to report an accurate accounting of the Center's finances to the Commission and the public as well. The position of Treasurer has not been established by the Senior Center Commission.

Recommendation is not implemented

10) Evaluation of Senior Center's progress

Senior Center Commission response was: *The Senior Center Commission will formulate an evaluation form for participants of all activities. These evaluations will be discussed and presented to the Director for discussion. Surveys will be conducted quarterly.*

Follow-up: The Senior Center Commission as the governing entity of the facility has not conducted an overall evaluation of the Center's progress. An evaluation report should be compiled using the referenced criteria stated in the initial audit report as its basis for gauging progress toward accreditation status. While participant surveys are important the Senior Center Commission itself has to do an evaluation of the overall operation of the Senior Center to gauge progress toward accreditation.

Recommendation is not implemented

11) Federal and State posting requirements for Senior Centers

Senior Center Commission response was: *Federal and State postings for the Senior Center will be downloaded from the internet and posted by the staff member's office mail boxes. The Civil Service Department will be consulted.*

Follow-up: A number of the required Federal and State postings have not been displayed by the Senior Center Commission. The following are items that still need to be posted by the Senior Center Management:

- (1) Participant Grievance Procedures;
- (2) Emergency Procedures;
- (3) Evacuation Routes;
- (4) Proof of Quarterly Fire Drill
- (5) Proof of Annual Fire/Building Inspection;
- (6) Proof of Annual Fire Extinguisher Inspection;
- (7) OSHA Safety & Health Poster;
- (8) Phone Numbers for Fire Department, Police, Ambulance, Hospital, and Local Emergency Management Office;
- (9) Location of First Aid Kits and Fire Extinguishers

Recommendation is partially implemented

New Findings and Recommendations

1) **The Senior Center Commission does not follow the purchasing and procurement policy of the Town**

The Senior Center Commission has failed to follow the purchasing policy of the Town in its procurement of a 70" large screen TV for the price of three thousand four hundred ninety nine dollars and ninety seven cents (\$3,499.97) without the official approval of the purchasing authority.

New Recommendation for the Senior Center Commission

The Senior Center Commission should follow the purchasing policy outlined in the Town charter which states under Section G. Purchasing Contracts and Expenditures:

Before any purchase is made or any contract for insurance, public work or services, other than professional services, involving an expenditure of more than one thousand dollars (\$1,000.00), is let, said purchasing authority shall procure quotes from at least three (3) sources, whenever practicable, and such quotes shall be open to any bidder who shall conform to the regulations which may be imposed by said purchasing authority when the quotes are requested.

The Senior Center should have written purchasing procedures that includes: A.) an approving system for all purchases, B.) the names of persons authorized to contract or purchase for the Center, C.) obtaining competitive price quotes or bids, D.) separation of staff responsibilities for ordering and receiving functions.

Response of Senior Center Management

The Vice Chairperson during a meeting of the Senior Commission on September 23rd, 2011 directed attention to the charter regarding Purchasing Policies and Procedures and specifically to the requirements to have three quotes available for review before making purchases of \$1,000 or more.

2) **The Senior Center did not utilize its State Sales Tax Exemption**

An item was purchased on which the Senior Center paid sales tax and failed to use the Town municipal sales tax exemption.

New Recommendation for the Senior Center Commission

When the Senior Center Commission purchases equipment or furniture the Commission should always utilize the state sales tax exemption for municipalities.

Response of Senior Center Management

The Senior Commission member who made the purchase failed to provide the tax exempt certificate at the time of sale.

3) Employee work hours at Senior Center

During my field work I observed one of the Senior Center bus driver's playing cards in the game room during hours he was on town work time.

New Recommendation for the Senior Commission

The Senior Commission should prohibit any employee of the Senior Center from participating in any Senior Center activities during their regular hours of work.

Response of Senior Center Management

Had a meeting with the staff at the Senior Center and under no circumstances are employees allowed to participate in Center activities on idle time, breaks or town time. Corrective action was taken and time was taken from his pay the following week.

4) Liability and legality issue regarding work performed

While performing a cursory walk- through of the facility I noticed that a large screen television in the snack room is connected to cable television via an in-house wiring setup with a splitter to redirect the television signal from the original point of entry into the building to another television.

New Recommendation for the Senior Commission

The Senior Commission should immediately remove any wiring from the premises that has not been installed by the local cable television provider Charter Communications. Mr. Gary Ratar who is a Senior Center Commission Board member performed the installation work of the wiring for the connection of the television. This leaves the Town of Trumbull open to possible liability issues if he were to be injured performing this work since he is not an employee of the Town and is not a licensed cable television installer. The Senior Center Director should contact Charter Communications and have the television connected professionally to receive cable. Legality issues with this type of connection could also arise if any damage were to occur to Charter Communications equipment as well as the Senior Center facility. Additional monthly payments may also be required for this connection.

Response of Senior Center Management

I called Commission member Gary Raytar to discuss how the television was connected. Mr. Raytar stated the cable is connected via a split and it is legal. Mr. Raytar is calling Charter Cable to discuss the legality of this matter and a report to follow.

FOR 2012 13

			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

01 GENERAL FUND									

01 GENERAL GOVERNMENT									

01010000 TOWN COUNCIL									

01010000	522201	CLERICAL	12,186	0	12,186	11,410.50	.00	775.50	93.6%
01010000	522202	PROFESSION	56,032	0	56,032	58,681.15	.00	-2,649.15	104.7%*
01010000	545501	LEGAL NOTI	17,000	0	17,000	20,896.46	.00	-3,896.46	122.9%*
TOTAL TOWN COUNCIL			85,218	0	85,218	90,988.11	.00	-5,770.11	106.8%
01010100 THE TRUMBULL NATURE COMMISSION									

01010100	522201	SVS-CLRC	780	0	780	600.00	.00	180.00	76.9%
01010100	578801	MNTNCE-SV	112	0	112	109.28	.00	2.72	97.6%
01010100	590011	UTIL-HEAT	3,182	0	3,182	2,115.21	.00	1,066.79	66.5%
01010100	590012	UTIL-ELECT	1,720	0	1,720	970.38	.00	749.62	56.4%
01010100	590013	UTIL-WATER	686	0	686	179.99	.00	506.01	26.2%
01010100	590014	UTIL-PHONE	760	0	760	1,476.97	.00	-716.97	194.3%*
TOTAL THE TRUMBULL NATURE COMMISSION			7,240	0	7,240	5,451.83	.00	1,788.17	75.3%
01010200 ETHICS COMMISSION									

01010200	522201	CLERICAL F	120	0	120	.00	.00	120.00	.0%
TOTAL ETHICS COMMISSION			120	0	120	.00	.00	120.00	.0%
01010300 CHARTER REVISION									

01010300	522201	SVS-CLRC	500	-166	334	333.10	.00	.90	99.7%
01010300	522202	SVS-PROF	0	4,166	4,166	3,230.00	.00	936.00	77.5%
01010300	545501	COM-LEGAL	1,500	-1,500	0	.00	.00	.00	.0%

FOR 2012 13

			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01010300	545502	COM-PUB RP	2,500	0	2,500	3,425.26	.00	-925.26	137.0%*
TOTAL CHARTER REVISION			4,500	2,500	7,000	6,988.36	.00	11.64	99.8%
01010400 FIRST SELECTMAN									
01010400	501101	FULL TIME/	225,560	0	225,560	224,029.51	.00	1,530.49	99.3%
01010400	501102	SAL-PT/PER	20,888	0	20,888	3,188.88	.00	17,699.12	15.3%
01010400	556601	PRF DV-SEM	3,000	0	3,000	1,700.76	.00	1,299.24	56.7%
01010400	567704	EXPENSE AC	3,500	0	3,500	2,731.52	.00	768.48	78.0%
TOTAL FIRST SELECTMAN			252,948	0	252,948	231,650.67	.00	21,297.33	91.6%
01010600 PROBATE									
01010600	522203	ANCILLARY	2,832	0	2,832	2,832.00	.00	.00	100.0%
01010600	534401	OFFICE SUP	1,586	0	1,586	1,586.00	.00	.00	100.0%
01010600	545504	POSTAGE	2,718	0	2,718	2,718.00	.00	.00	100.0%
01010600	556602	PRF DV-PRF	2,039	0	2,039	2,039.00	.00	.00	100.0%
01010600	556604	PRF DV-PUB	736	0	736	736.00	.00	.00	100.0%
01010600	589901	ANNUAL REN	1,529	0	1,529	1,529.00	.00	.00	100.0%
01010600	590014	TELEPHONE	1,981	0	1,981	1,981.00	.00	.00	100.0%
TOTAL PROBATE			13,421	0	13,421	13,421.00	.00	.00	100.0%
01010800 ELECTIONS									
01010800	501101	FULL TIME/	46,234	0	46,234	47,912.05	.00	-1,678.05	103.6%*
01010800	501102	SAL-PT/PER	17,710	0	17,710	16,415.96	.00	1,294.04	92.7%
01010800	501105	OVERTIME	1,062	0	1,062	1,858.67	.00	-796.67	175.0%*
01010800	522202	PROFESSION	4,750	0	4,750	4,930.81	.00	-180.81	103.8%*
01010800	522203	ANCILLARY	37,670	0	37,670	32,065.00	.00	5,605.00	85.1%
01010800	522205	PROGRAMEXP	14,349	4,000	18,349	14,897.84	.00	3,451.16	81.2%
01010800	534402	PROGRAM SU	6,480	0	6,480	5,934.68	.00	545.32	91.6%
01010800	545501	LEGAL NOTI	325	0	325	.00	.00	325.00	.0%
01010800	545504	POSTAGE	3,910	0	3,910	3,303.00	.00	607.00	84.5%
01010800	556601	PRF DV-SEM	360	0	360	369.97	.00	-9.97	102.8%*
01010800	556602	PRF DV-PRF	150	0	150	130.00	.00	20.00	86.7%

FOR 2012 13

			ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

01010800	556605	PRF DV-TRP	332	0	332	59.94	.00	272.06	18.1%
01010800	578801	MNTNCE-SV	4,802	-4,000	802	.00	.00	802.00	.0%
01010800	590014	TELEPHONE	4,340	0	4,340	3,174.31	.00	1,165.69	73.1%
TOTAL ELECTIONS			142,474	0	142,474	131,052.23	.00	11,421.77	92.0%
01011000 FINANCE DEPARTMENT									

01011000	501101	FULL TIME/	457,862	0	457,862	422,383.62	.00	35,478.38	92.3%
01011000	501102	PART TIME/	50,700	0	50,700	45,942.19	.00	4,757.81	90.6%
01011000	501103	SAL-SEASON	0	0	0	1,975.44	.00	-1,975.44	100.0%*
01011000	501105	OVERTIME	1,000	-550	450	.00	.00	450.00	.0%
01011000	501106	LONGEVITY	825	0	825	625.00	.00	200.00	75.8%
01011000	556601	PRF DV-SEM	2,000	-1,430	570	460.00	.00	110.00	80.7%
01011000	556602	PRF DV-PRF	470	0	470	380.00	.00	90.00	80.9%
01011000	556603	PRF DV-INS	3,000	1,950	4,950	4,916.55	.00	33.45	99.3%
01011000	556604	PRF DV-PUB	300	30	330	327.81	.00	2.19	99.3%
01011000	567704	TRNSP-EXP	300	0	300	285.92	.00	14.08	95.3%
TOTAL FINANCE DEPARTMENT			516,457	0	516,457	477,296.53	.00	39,160.47	92.4%
01011400 BOARD OF FINANCE									

01011400	501101	FULL TIME/	69,915	0	69,915	63,159.05	.00	6,755.95	90.3%
01011400	522201	CLERICAL F	3,125	-850	2,275	1,875.00	.00	400.00	82.4%
01011400	545501	LEGAL NOTI	1,000	850	1,850	1,839.50	.00	10.50	99.4%
01011400	556602	PRF DV-PRF	140	0	140	110.00	.00	30.00	78.6%
TOTAL BOARD OF FINANCE			74,180	0	74,180	66,983.55	.00	7,196.45	90.3%
01011600 TAX ASSESSOR									

01011600	501101	FULL TIME/	230,542	0	230,542	220,255.65	.00	10,286.35	95.5%
01011600	501102	SAL-PT/PER	31,180	0	31,180	28,714.18	.00	2,465.82	92.1%
01011600	501105	SAL-OVRTIM	5,000	0	5,000	3,222.16	.00	1,777.84	64.4%
01011600	522202	PROFESSION	9,900	0	9,900	9,900.00	.00	.00	100.0%
01011600	522204	SVS-CONTRC	18,850	0	18,850	18,175.00	.00	675.00	96.4%
01011600	534402	PROGRAM SU	560	0	560	77.42	.00	482.58	13.8%

FOR 2012 13

			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

01011600	545501	LEGAL NOTI	200	0	200	206.74	.00	-6.74	103.4%*
01011600	556601	PRF DV-SEM	4,935	0	4,935	4,719.50	.00	215.50	95.6%
01011600	556602	PRF DV-PRF	345	0	345	325.00	.00	20.00	94.2%
01011600	581888	CAPITAL OU	154,500	0	154,500	144,181.21	.00	10,318.79	93.3%
TOTAL TAX ASSESSOR			456,012	0	456,012	429,776.86	.00	26,235.14	94.2%
01011800 BOARD OF ASSESSMENT APPEALS									

01011800	522201	CLERICAL F	6,275	0	6,275	1,503.73	.00	4,771.27	24.0%
01011800	545501	LEGAL NOTI	650	0	650	201.44	.00	448.56	31.0%
01011800	556601	PRF DV-SEM	200	0	200	.00	.00	200.00	.0%
TOTAL BOARD OF ASSESSMENT APPEALS			7,125	0	7,125	1,705.17	.00	5,419.83	23.9%
01012000 TAX COLLECTOR									

01012000	501101	FULL TIME/	262,425	0	262,425	248,678.14	.00	13,746.86	94.8%
01012000	501102	PART TIME/	15,210	0	15,210	13,442.68	.00	1,767.32	88.4%
01012000	501105	OVERTIME	0	0	0	3,672.12	.00	-3,672.12	100.0%*
01012000	501106	LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01012000	522203	SVS-ANCLRY	11,200	0	11,200	10,813.28	.00	386.72	96.5%
01012000	522204	SVS-CONTRC	17,146	0	17,146	5,538.54	.00	11,607.46	32.3%
01012000	534401	OFFICE SUP	10,000	0	10,000	5,241.21	137.17	4,621.62	53.8%
01012000	545501	LEGAL NOTI	3,750	0	3,750	2,110.16	.00	1,639.84	56.3%
01012000	545504	POSTAGE	18,690	0	18,690	1,651.39	.00	17,038.61	8.8%
01012000	556601	PRF DV-SEM	550	0	550	346.00	.00	204.00	62.9%
01012000	556602	PRF DV-PRF	240	0	240	175.00	.00	65.00	72.9%
01012000	556604	PRF DV-PUB	278	0	278	.00	.00	278.00	.0%
01012000	581888	CAP OUTLAY	8,000	0	8,000	.00	.00	8,000.00	.0%
TOTAL TAX COLLECTOR			347,914	0	347,914	292,093.52	137.17	55,683.31	84.0%
01012200 PURCHASING									

01012200	501101	FULL TIME/	72,979	0	72,979	67,637.56	.00	5,341.44	92.7%
01012200	501106	LONGEVITY	200	0	200	200.00	.00	.00	100.0%
01012200	545501	LEGAL NOTI	4,000	-60	3,940	7,556.80	.00	-3,616.80	191.8%*

FOR 2012 13

			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

01012200	556601	PRF DV-SEM	100	30	130	130.00	.00	.00	100.0%
01012200	556602	PRF DV-PRF	30	30	60	60.00	.00	.00	100.0%
TOTAL PURCHASING			77,309	0	77,309	75,584.36	.00	1,724.64	97.8%
01012400 TREASURER									

01012400	501101	FULL TIME/	21,432	0	21,432	19,842.42	.00	1,589.58	92.6%
TOTAL TREASURER			21,432	0	21,432	19,842.42	.00	1,589.58	92.6%
01012600 TECHNOLOGY									

01012600	501101	FULL TIME/	150,390	-74,877	75,513	67,567.05	.00	7,945.95	89.5%
01012600	501102	SAL-PT/PER	24,103	0	24,103	21,437.67	.00	2,665.33	88.9%
01012600	501105	OVERTIME	1,000	977	1,977	1,976.37	.00	.63	100.0%
01012600	522202	PROFESSION	5,700	10,900	16,600	6,600.00	9,900.00	100.00	99.4%
01012600	522204	CONTRACTUA	150,140	0	150,140	143,652.23	4,925.83	1,561.94	99.0%
01012600	556601	PRF DV-SEM	0	100	100	96.65	.00	3.35	96.7%
01012600	556602	PRF DV-PRF	225	-100	125	.00	.00	125.00	.0%
01012600	578802	EQUIPMENT/	5,000	0	5,000	213.33	.00	4,786.67	4.3%
01012600	581888	CAP OUTLAY	112,000	63,000	175,000	30,493.94	9,129.41	135,376.65	22.6%
TOTAL TECHNOLOGY			448,558	0	448,558	272,037.24	23,955.24	152,565.52	66.0%
01012800 TOWN ATTORNEYS									

01012800	522202	PROFESSION	300,000	0	300,000	275,000.00	.00	25,000.00	91.7%
TOTAL TOWN ATTORNEYS			300,000	0	300,000	275,000.00	.00	25,000.00	91.7%
01013000 HUMAN RESOURCES									

01013000	501101	FULL TIME/	112,969	0	112,969	104,684.21	.00	8,284.79	92.7%
01013000	501105	SAL-OVRTIM	0	0	0	116.47	.00	-116.47	100.0%*
01013000	501106	LONGEVITY	200	0	200	200.00	.00	.00	100.0%

FOR 2012 13

			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01013000	522201	CLERICAL F	420	0	420	240.00	.00	180.00	57.1%
01013000	522202	PROFESSION	77,150	0	77,150	56,890.94	.00	20,259.06	73.7%
01013000	522203	SVS-ANCLRY	3,000	0	3,000	399.55	.00	2,600.45	13.3%
01013000	545501	LEGAL NOTI	5,500	0	5,500	4,478.81	.00	1,021.19	81.4%
01013000	556602	PRF DV-PRF	175	0	175	91.00	.00	84.00	52.0%
01013000	556604	PRF DV-PUB	560	0	560	119.80	.00	440.20	21.4%
TOTAL HUMAN RESOURCES			199,974	0	199,974	167,220.78	.00	32,753.22	83.6%
01013400 EMPLOYEE BENEFITS									
01013400	511150	FRNGE-FICA	1,464,890	4,080	1,468,970	1,355,444.69	.00	113,525.31	92.3%
01013400	511151	FRINGE-M/D	4,649,671	10,680	4,660,351	4,631,120.14	.00	29,230.86	99.4%
01013400	511152	FRINGE-WC	728,086	0	728,086	1,203,243.94	.00	-475,157.94	165.3%*
01013400	511153	FRINGE-UN	30,000	0	30,000	104,060.00	.00	-74,060.00	346.9%*
01013400	511154	FB-MEDADM	16,000	0	16,000	13,187.63	.00	2,812.37	82.4%
01013400	511155	FRINGE-LIF	46,100	0	46,100	33,739.56	.00	12,360.44	73.2%
01013400	511159	FRINGE-CLE	600	0	600	240.00	.00	360.00	40.0%
01013400	522106	PENS-POL	1,450,000	0	1,450,000	1,450,000.00	.00	.00	100.0%
01013400	522107	PEN-TN&BE	3,000,000	0	3,000,000	3,000,000.00	.00	.00	100.0%
01013400	522108	POLRETMED	38,000	0	38,000	38,000.00	.00	.00	100.0%
01013400	522110	DEFCONTR	28,800	0	28,800	9,662.91	.00	19,137.09	33.6%
01013400	522202	SVS-PROF	25,000	0	25,000	22,291.45	.00	2,708.55	89.2%
TOTAL EMPLOYEE BENEFITS			11,477,147	14,760	11,491,907	11,860,990.32	.00	-369,083.32	103.2%
01013600 TOWN CLERK									
01013600	501101	FULL TIME/	171,261	0	171,261	158,669.70	.00	12,591.30	92.6%
01013600	501102	PART TIME/	13,626	0	13,626	12,696.30	.00	929.70	93.2%
01013600	501103	SEASONAL/T	2,500	0	2,500	6,382.00	.00	-3,882.00	255.3%*
01013600	501105	OVERTIME	3,000	0	3,000	2,358.67	.00	641.33	78.6%
01013600	501106	LONGEVITY	850	0	850	850.00	.00	.00	100.0%
01013600	522204	SVS-CONTRC	22,000	0	22,000	21,521.21	478.79	.00	100.0%
01013600	522205	PROGRAMEXP	3,500	0	3,500	2,880.00	.00	620.00	82.3%
01013600	534402	PROGRAM SU	3,200	0	3,200	1,792.50	.00	1,407.50	56.0%
01013600	545501	LEGAL NOTI	2,500	0	2,500	3,132.42	.00	-632.42	125.3%*
01013600	556601	PRF DV-SEM	1,000	0	1,000	924.00	.00	76.00	92.4%
01013600	556602	PROFESSION	595	0	595	505.00	.00	90.00	84.9%
01013600	578801	SERVICE CO	400	0	400	.00	.00	400.00	.0%

FOR 2012 13

			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

01013600	578803	PROGRAM-RE	2,500	0	2,500	2,500.00	.00	.00	100.0%
01013600	598889	STCTFISHGA	0	0	0	8,242.00	.00	-8,242.00	100.0%*
TOTAL TOWN CLERK			226,932	0	226,932	222,453.80	478.79	3,999.41	98.2%
01013800 TOWN HALL									

01013800	501116	CONTINGENC	240,300	0	240,300	2,250.00	.00	238,050.00	.9%
01013800	511160	P&L INS	837,924	0	837,924	935,731.77	.00	-97,807.77	111.7%*
01013800	522202	PROFESSION	3,000	0	3,000	.00	.00	3,000.00	.0%
01013800	522205	PROGRAM EX	20,000	0	20,000	12,690.66	.00	7,309.34	63.5%
01013800	522208	CONTRIBUT	16,250	0	16,250	3,100.00	.00	13,150.00	19.1%
01013800	534401	OFFICE SUP	36,000	0	36,000	32,850.66	994.58	2,154.76	94.0%
01013800	534402	PROGRAM SU	1,500	0	1,500	482.08	.00	1,017.92	32.1%
01013800	534403	MTLS-CLNG	1,500	0	1,500	1,088.01	227.95	184.04	87.7%
01013800	545502	PUBLIC REP	2,000	0	2,000	.00	.00	2,000.00	.0%
01013800	545504	POSTAGE	39,000	0	39,000	37,505.72	.00	1,494.28	96.2%
01013800	578801	SERVICE CO	9,493	0	9,493	7,100.92	110.00	2,282.08	76.0%
01013800	578804	REFUSE REM	2,093	0	2,093	2,165.96	.00	-72.96	103.5%*
01013800	581888	CAPITAL OU	5,000	0	5,000	1,135.00	2,965.00	900.00	82.0%
01013800	581889	CAP&NONREC	20,000	0	20,000	.00	.00	20,000.00	.0%
01013800	589901	ANNUAL REN	4,500	0	4,500	1,797.87	.00	2,702.13	40.0%
01013800	590011	HEAT	14,076	0	14,076	9,718.37	.00	4,357.63	69.0%
01013800	590012	ELECTRICIT	84,097	0	84,097	61,696.93	.00	22,400.07	73.4%
01013800	590013	WATER	2,196	0	2,196	1,495.51	.00	700.49	68.1%
01013800	590014	TELEPHONE	111,954	0	111,954	117,005.48	.00	-5,051.48	104.5%*
TOTAL TOWN HALL			1,450,883	0	1,450,883	1,227,814.94	4,297.53	218,770.53	84.9%
01014200 PLANNING AND ZONING									

01014200	501101	FULL TIME/	126,162	0	126,162	54,825.75	.00	71,336.25	43.5%
01014200	501102	PART TIME/	54,203	0	54,203	69,207.50	.00	-15,004.50	127.7%*
01014200	501105	OVERTIME	3,000	0	3,000	2,720.83	.00	279.17	90.7%
01014200	501106	LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01014200	522201	SVS-CLRC	2,000	0	2,000	60.00	.00	1,940.00	3.0%
01014200	522205	PROG EXP	17,979	0	17,979	11,149.30	.00	6,829.70	62.0%
01014200	545501	LEGAL NOTI	15,000	0	15,000	7,886.14	.00	7,113.86	52.6%
01014200	545502	COM-PUB RP	50	0	50	.00	.00	50.00	.0%
01014200	556601	PRF DV-SEM	250	0	250	40.00	.00	210.00	16.0%

FOR 2012 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01014200 556602 PRF DV-PRF	400	0	400	50.00	.00	350.00	12.5%
TOTAL PLANNING AND ZONING	219,469	0	219,469	146,364.52	.00	73,104.48	66.7%
01014400 ZONING BOARD OF APPEALS							
01014400 545501 LEGAL NOTI	7,000	0	7,000	11,684.34	.00	-4,684.34	166.9%*
01014400 556601 PRF DV-SEM	150	0	150	.00	.00	150.00	.0%
TOTAL ZONING BOARD OF APPEALS	7,150	0	7,150	11,684.34	.00	-4,534.34	163.4%
01014600 ECONOMIC DEVELOPMENT							
01014600 501101 SAL-FT/PER	0	53,336	53,336	8,769.22	.00	44,566.78	16.4%
01014600 522202 SVS-PROF	80,000	-53,336	26,664	.00	.00	26,664.00	.0%
01014600 522205 PROG EXP	6,300	0	6,300	2,361.87	.00	3,938.13	37.5%
01014600 534401 MTLN-OFFCE	300	0	300	280.99	2.00	17.01	94.3%
01014600 534402 PROGSUPPL	1,800	0	1,800	310.00	.00	1,490.00	17.2%
01014600 545503 COM-PUB RL	10,000	0	10,000	5,521.78	.00	4,478.22	55.2%
01014600 545504 COM-PSTAGE	500	0	500	.00	.00	500.00	.0%
01014600 556601 PRF DV-SEM	500	0	500	40.00	.00	460.00	8.0%
01014600 556602 PRF DV-PRF	400	0	400	.00	.00	400.00	.0%
01014600 567703 TRNSP-TRV	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL ECONOMIC DEVELOPMENT	100,800	0	100,800	17,283.86	2.00	83,514.14	17.1%
01014800 INLAND WETLANDS COMMISSION							
01014800 522201 CLERICAL F	1,500	0	1,500	471.02	.00	1,028.98	31.4%
01014800 534401 MTLN-OFFCE	200	0	200	159.39	.00	40.61	79.7%
01014800 534402 PROGRAM SU	75	0	75	50.00	.00	25.00	66.7%
01014800 545501 LEGAL NOTI	8,000	0	8,000	4,781.24	.00	3,218.76	59.8%
01014800 556601 SEMINARS/C	500	0	500	115.00	65.00	320.00	36.0%
01014800 556604 PUBLICATIO	100	0	100	.00	.00	100.00	.0%
TOTAL INLAND WETLANDS COMMISSION	10,375	0	10,375	5,576.65	65.00	4,733.35	54.4%
01015000 RECYCLING COMMISSION							
01015000 522205 PROG EXP	1,250	0	1,250	1,024.00	.00	226.00	81.9%

FOR 2012 13

			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

01015000	534402	MTLS-PROG	1,400	0	1,400	1,409.27	.00	-9.27	100.7%*
	TOTAL RECYCLING COMMISSION		2,650	0	2,650	2,433.27	.00	216.73	91.8%
01015400 CONSERVATION COMMISSION -----									
01015400	522201	SVS-CLRC	600	0	600	432.00	.00	168.00	72.0%
01015400	545502	COM-PUB RP	75	0	75	.00	.00	75.00	.0%
01015400	545503	COM-PUB RL	0	0	0	154.00	.00	-154.00	100.0%*
01015400	556601	PRF DV-SEM	100	0	100	105.00	.00	-5.00	105.0%*
	TOTAL CONSERVATION COMMISSION		775	0	775	691.00	.00	84.00	89.2%
01015600 CLEAN ENERGY FUND -----									
01015600	522205	PROG EXP	1,600	0	1,600	1,599.84	.00	.16	100.0%
	TOTAL CLEAN ENERGY FUND		1,600	0	1,600	1,599.84	.00	.16	100.0%
01015800 TRANSIT DISTRICT -----									
01015800	522205	PROGRAM EX	44,084	0	44,084	44,084.00	.00	.00	100.0%
	TOTAL TRANSIT DISTRICT		44,084	0	44,084	44,084.00	.00	.00	100.0%
	TOTAL GENERAL GOVERNMENT		16,496,747	17,260	16,514,007	16,098,069.17	28,935.73	387,002.10	97.7%
02 PUBLIC SAFETY -----									
01022000 POLICE -----									
01022000	501101	FULL TIME/	5,742,351	0	5,742,351	5,290,564.62	.00	451,786.38	92.1%
01022000	501102	PART TIME/	55,918	0	55,918	29,565.25	.00	26,352.75	52.9%
01022000	501103	SAL-SEASON	0	0	0	13,162.50	.00	-13,162.50	100.0%*
01022000	501104	RELIEF/VAC	47,702	0	47,702	29,394.97	.00	18,307.03	61.6%

FOR 2012 13

			ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
			APPROP	ADJSTMTS	BUDGET			BUDGET	USED
01022000	501105	OVERTIME	468,000	0	468,000	610,384.63	.00	-142,384.63	130.4%*
01022000	501106	LONGEVITY	22,450	0	22,450	21,569.69	.00	880.31	96.1%
01022000	501109	COLLEGE IN	21,400	0	21,400	.00	.00	21,400.00	.0%
01022000	501112	SHIFTDIFF	42,504	0	42,504	45,176.92	.00	-2,672.92	106.3%*
01022000	501113	HOLIDAY	260,980	0	260,980	251,375.82	.00	9,604.18	96.3%
01022000	501114	TRAINING	80,000	0	80,000	84,649.11	.00	-4,649.11	105.8%*
01022000	501887	POLICE UNI	16,500	0	16,500	11,447.72	.00	5,052.28	69.4%
01022000	501888	UNIFORM AL	44,000	0	44,000	32,697.23	2,768.61	8,534.16	80.6%
01022000	522203	ANCILLARY	13,500	0	13,500	12,694.21	.00	805.79	94.0%
01022000	534401	OFFICE SUP	14,000	0	14,000	14,023.87	.00	-23.87	100.2%*
01022000	534402	PROGRAM SU	36,036	0	36,036	26,084.75	712.57	9,238.68	74.4%
01022000	534403	MTLS-CLNG	5,562	0	5,562	4,900.47	651.00	10.53	99.8%
01022000	545503	PUBLIC REL	2,500	0	2,500	2,539.99	.00	-39.99	101.6%*
01022000	556602	PRF DV-PRF	1,400	0	1,400	1,515.00	.00	-115.00	108.2%*
01022000	556603	PRF DV-INS	26,577	0	26,577	22,096.38	908.00	3,572.62	86.6%
01022000	556604	PRF DV-PUB	500	0	500	182.97	.00	317.03	36.6%
01022000	567704	EXPENSE AC	11,700	0	11,700	10,188.93	1,227.19	283.88	97.6%
01022000	578801	SERVICE CO	114,100	0	114,100	92,113.66	6,723.00	15,263.34	86.6%
01022000	578803	PROGRAM-RE	6,000	0	6,000	5,749.31	.00	250.69	95.8%
01022000	578804	REFUSE REM	2,093	0	2,093	1,826.99	.00	266.01	87.3%
01022000	581888	CAPITAL OU	155,920	4,588	160,508	156,165.38	.00	4,342.62	97.3%
01022000	589901	ANNUAL REN	5,000	0	5,000	3,215.56	.00	1,784.44	64.3%
01022000	590011	UTIL-HEAT	5,426	0	5,426	3,290.39	.00	2,135.61	60.6%
01022000	590012	ELECTRICIT	100,013	0	100,013	77,129.51	.00	22,883.49	77.1%
01022000	590013	WATER	2,933	0	2,933	2,195.84	.00	737.16	74.9%
01022000	590014	TELEPHONE	17,409	0	17,409	15,003.67	.00	2,405.33	86.2%
01022000	590015	TRAFFICLIT	8,100	0	8,100	7,648.16	.00	451.84	94.4%
TOTAL POLICE			7,330,574	4,588	7,335,162	6,878,553.50	12,990.37	443,618.13	94.0%
01022400 ANIMAL CONTROL									
01022400	501101	FULL TIME/	53,257	0	53,257	49,365.00	.00	3,892.00	92.7%
01022400	501102	PART TIME/	26,465	0	26,465	24,250.59	.00	2,214.41	91.6%
01022400	501105	OVERTIME	2,000	0	2,000	1,747.50	.00	252.50	87.4%
01022400	501887	UNIFORMCLG	400	0	400	189.50	.00	210.50	47.4%
01022400	501888	UNIFORMALL	600	0	600	556.20	.00	43.80	92.7%
01022400	522202	SVS-PROF	6,500	0	6,500	6,522.95	.00	-22.95	100.4%*
01022400	522203	SVS-ANCLRY	300	0	300	.00	.00	300.00	.0%
01022400	534402	PROGSUPPL	3,750	0	3,750	3,186.73	381.78	181.49	95.2%
01022400	545501	COM-LEGAL	850	0	850	617.70	.00	232.30	72.7%
01022400	556603	PRF DV-INS	150	0	150	150.00	.00	.00	100.0%

FOR 2012 13

			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01022400	578801	MNTNCE-SV	740	0	740	605.00	110.00	25.00	96.6%
01022400	578802	MNTNCE-EQP	2,760	0	2,760	318.50	.00	2,441.50	11.5%
01022400	578804	MNTNCE-RFS	698	0	698	830.41	.00	-132.41	119.0%*
01022400	581888	CAP OUTLAY	2,885	0	2,885	2,575.00	.00	310.00	89.3%
01022400	590011	UTIL-HEAT	2,274	0	2,274	1,609.39	.00	664.61	70.8%
01022400	590012	UTIL-ELECT	4,321	0	4,321	4,652.18	.00	-331.18	107.7%*
01022400	590013	UTIL-WATER	641	0	641	449.51	.00	191.49	70.1%
01022400	590014	UTIL-PHONE	331	0	331	289.91	.00	41.09	87.6%
TOTAL ANIMAL CONTROL			108,922	0	108,922	97,916.07	491.78	10,514.15	90.3%
01022500 CENTRAL EMRGNCY DISPATCH COMM									

01022500	522201	SVS-CLRC	0	600	600	420.00	.00	180.00	70.0%
TOTAL CENTRAL EMRGNCY DISPATCH COMM			0	600	600	420.00	.00	180.00	70.0%
01022600 EMERGENCY MEDICAL SERVICES									

01022600	501101	FULL TIME/	49,918	0	49,918	46,225.27	.00	3,692.73	92.6%
01022600	501102	PART TIME/	234,000	0	234,000	182,228.90	.00	51,771.10	77.9%
01022600	501105	OVERTIME	1,200	0	1,200	1,204.47	.00	-4.47	100.4%*
01022600	501888	UNIFORM AL	4,000	0	4,000	1,664.75	.00	2,335.25	41.6%
01022600	522202	PROFESSION	393,465	0	393,465	392,454.88	.00	1,010.12	99.7%
01022600	522203	ANCILLARY	55,865	0	55,865	36,086.52	.00	19,778.48	64.6%
01022600	534401	OFFICE SUP	1,250	0	1,250	551.22	123.63	575.15	54.0%
01022600	534402	PROGRAM SU	38,190	0	38,190	23,611.69	381.80	14,196.51	62.8%
01022600	534403	MTLS-CLNG	400	0	400	14.87	.00	385.13	3.7%
01022600	545503	PUBLIC REL	1,500	0	1,500	750.00	.00	750.00	50.0%
01022600	556601	PRF DV-SEM	1,000	0	1,000	.00	.00	1,000.00	.0%
01022600	556603	PRF DV-INS	8,765	0	8,765	2,870.00	.00	5,895.00	32.7%
01022600	567703	TRNSP-TRV	750	0	750	216.50	.00	533.50	28.9%
01022600	578801	SERVICE CO	955	0	955	797.00	.00	158.00	83.5%
01022600	578802	EQUIPMENT/	5,500	0	5,500	1,659.78	.00	3,840.22	30.2%
01022600	578804	REFUSE REM	698	0	698	664.32	.00	33.68	95.2%
01022600	581888	CAPITAL OU	128,429	0	128,429	57,054.65	.00	71,374.35	44.4%
01022600	589901	ANNUAL REN	2,780	0	2,780	2,058.65	.00	721.35	74.1%
01022600	590011	HEAT	6,498	0	6,498	4,407.20	.00	2,090.80	67.8%
01022600	590012	ELECTRICIT	13,036	0	13,036	9,107.78	.00	3,928.22	69.9%
01022600	590013	WATER	1,097	0	1,097	804.00	.00	293.00	73.3%

FOR 2012 13

			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
01022600	590014	TELEPHONE	2,319	0	2,319	1,739.38	.00	579.62	75.0%	
TOTAL EMERGENCY MEDICAL SERVICES			951,615	0	951,615	766,171.83	505.43	184,937.74	80.6%	
01022800 FIRE MARSHAL										
01022800	501101	FULL TIME/	248,381	0	248,381	230,204.34	.00	18,176.66	92.7%	
01022800	501102	PART TIME/	22,055	0	22,055	23,596.60	.00	-1,541.60	107.0%*	
01022800	501105	OVERTIME	8,000	0	8,000	9,959.85	.00	-1,959.85	124.5%*	
01022800	501887	UNIFORMCLG	700	0	700	190.60	.00	509.40	27.2%	
01022800	501888	UNIFORMALL	3,000	0	3,000	2,320.15	.00	679.85	77.3%	
01022800	522203	ANCILLARY	200	0	200	50.00	.00	150.00	25.0%	
01022800	522205	PROGRAM EX	200	0	200	.00	.00	200.00	.0%	
01022800	534401	MTLS-OFFCE	500	0	500	271.21	65.08	163.71	67.3%	
01022800	534402	PROGRAM SU	800	0	800	190.09	141.94	467.97	41.5%	
01022800	556601	PRF DV-SEM	1,800	0	1,800	1,695.00	.00	105.00	94.2%	
01022800	556602	PRF DV-PRF	1,500	0	1,500	1,330.00	.00	170.00	88.7%	
01022800	556604	PRF DV-PUB	1,200	0	1,200	855.00	.00	345.00	71.3%	
01022800	578802	EQUIPMENT/	1,000	0	1,000	889.80	.00	110.20	89.0%	
01022800	581888	CAPITAL OU	2,400	0	2,400	2,084.00	.00	316.00	86.8%	
01022800	589901	RNTLS-A/LS	7,700	0	7,700	7,508.17	61.57	130.26	98.3%	
01022800	590014	TELEPHONE	2,938	0	2,938	2,954.40	.00	-16.40	100.6%*	
TOTAL FIRE MARSHAL			302,374	0	302,374	284,099.21	268.59	18,006.20	94.0%	
01022824 FIRE MARSHAL-FIRE HYDRANTS										
01022824	590016	UTIL-FIRE	1,254,110	0	1,254,110	921,028.69	.00	333,081.31	73.4%	
TOTAL FIRE MARSHAL-FIRE HYDRANTS			1,254,110	0	1,254,110	921,028.69	.00	333,081.31	73.4%	
01023200 BUILDING OFFICIAL										
01023200	501101	FULL TIME/	317,651	0	317,651	240,146.97	.00	77,504.03	75.6%	
01023200	501102	PART TIME/	24,180	0	24,180	36,240.84	.00	-12,060.84	149.9%*	
01023200	501105	OVERTIME	5,000	0	5,000	3,777.01	.00	1,222.99	75.5%	
01023200	501106	LONGEVITY	425	0	425	425.00	.00	.00	100.0%	
01023200	501888	UNIFORM AL	300	0	300	.00	272.12	27.88	90.7%	

FOR 2012 13

			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

01023200	522204	CONTRACTUA	250	0	250	.00	70.00	180.00	28.0%
01023200	534401	OFFICE SUP	1,535	0	1,535	1,108.00	.00	427.00	72.2%
01023200	545501	LEGAL NOTI	75	0	75	.00	.00	75.00	.0%
01023200	556601	SEMINARS/C	300	0	300	190.00	.00	110.00	63.3%
01023200	556602	PROFESSION	375	0	375	377.00	.00	-2.00	100.5%*
01023200	556604	PUBLICATIO	825	0	825	.00	750.42	74.58	91.0%
01023200	578801	MNTNCE-SV	2,392	0	2,392	2,392.00	.00	.00	100.0%
01023200	581888	CAPITAL OU	4,733	0	4,733	4,733.25	.00	-.25	100.0%*
TOTAL BUILDING OFFICIAL			358,041	0	358,041	289,390.07	1,092.54	67,558.39	81.1%
01023400 EMERGENCY MANAGEMENT									

01023400	501102	SAL-PT/PER	34,080	0	34,080	37,746.44	.00	-3,666.44	110.8%*
01023400	501105	SAL-OVRTIM	19,689	0	19,689	15,048.30	.00	4,640.70	76.4%
01023400	501888	UNIFORMALL	600	0	600	1,466.00	.00	-866.00	244.3%*
01023400	534402	PROGSUPPL	2,000	0	2,000	1,525.71	.00	474.29	76.3%
01023400	578801	MNTNCE-SV	600	0	600	.00	.00	600.00	.0%
01023400	578802	MNTNCE-EQP	1,625	0	1,625	1,318.93	.00	306.07	81.2%
01023400	590014	TELEPHONE	13,589	0	13,589	10,192.68	.00	3,396.32	75.0%
TOTAL EMERGENCY MANAGEMENT			72,183	0	72,183	67,298.06	.00	4,884.94	93.2%
TOTAL PUBLIC SAFETY			10,377,819	5,188	10,383,007	9,304,877.43	15,348.71	1,062,780.86	89.8%
03 PUBLIC WORKS									

01030000 PUBLIC WORKS DIRECTOR									

01030000	501101	FULL TIME/	158,796	0	158,796	146,971.02	.00	11,824.98	92.6%
01030000	556601	PRF DV-SEM	320	3,600	3,920	4,050.00	.00	-130.00	103.3%*
01030000	556602	PRF DV-PRF	300	0	300	60.00	.00	240.00	20.0%
01030000	556604	PRF DV-PUB	0	0	0	20.00	.00	-20.00	100.0%*
01030000	567704	EXPENSE AC	250	0	250	.00	125.00	125.00	50.0%
01030000	590014	TELEPHONE	948	0	948	915.23	.00	32.77	96.5%
TOTAL PUBLIC WORKS DIRECTOR			160,614	3,600	164,214	152,016.25	125.00	12,072.75	92.6%
01030025 PUBLIC WORKS -STREET LIGHTS									

01030025	590015	STREET AND	413,603	0	413,603	334,970.67	.00	78,632.33	81.0%

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			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL PUBLIC WORKS -STREET LIGHTS			413,603	0	413,603	334,970.67	.00	78,632.33	81.0%
01030100 PUBLIC WORKS - HIGHWAY			-----						
01030100	501101	FULL TIME/	1,766,904	0	1,766,904	1,593,774.60	.00	173,129.40	90.2%
01030100	501102	SAL-PT/PER	22,774	0	22,774	22,787.26	.00	-13.26	100.1%*
01030100	501103	SEASONAL/T	7,500	0	7,500	12,706.01	.00	-5,206.01	169.4%*
01030100	501105	OVERTIME	42,500	0	42,500	64,989.68	.00	-22,489.68	152.9%*
01030100	501106	LONGEVITY	1,000	0	1,000	1,000.00	.00	.00	100.0%
01030100	501888	UNIFORM AL	23,815	0	23,815	22,890.51	.00	924.49	96.1%
01030100	522203	ANCILLARY	37,000	0	37,000	20,767.13	.00	16,232.87	56.1%
01030100	534401	OFFICE SUP	2,500	0	2,500	2,173.80	324.56	1.64	99.9%
01030100	534402	PROGRAM SU	160,000	-1,521	158,479	157,398.45	.00	1,080.55	99.3%
01030100	534403	MTLS-CLNG	400	0	400	89.72	.00	310.28	22.4%
01030100	545503	PUBLIC REL	7,700	1,521	9,221	9,196.79	.00	24.21	99.7%
01030100	556601	PRF DV-SEM	200	0	200	242.92	.00	-42.92	121.5%*
01030100	567702	TRNSP-VEH	0	0	0	57.37	.00	-57.37	100.0%*
01030100	578801	SERVICE CO	3,585	0	3,585	727.00	.00	2,858.00	20.3%
01030100	578802	EQUIPMENT/	0	0	0	735.09	.00	-735.09	100.0%*
01030100	578803	PROGRAM-RE	22,000	0	22,000	.00	.00	22,000.00	.0%
01030100	578804	MNTNCE-RFS	6,275	0	6,275	5,976.60	.00	298.40	95.2%
01030100	581888	CAPITAL OU	53,976	0	53,976	50,783.20	.00	3,192.80	94.1%
01030100	589901	ANNUAL REN	82,508	0	82,508	83,103.20	.00	-595.20	100.7%*
01030100	589902	OCCASIONAL	15,000	0	15,000	6,768.80	.00	8,231.20	45.1%
01030100	590011	HEAT	37,222	0	37,222	22,015.54	.00	15,206.46	59.1%
01030100	590012	ELECTRICIT	87,510	0	87,510	64,640.24	.00	22,869.76	73.9%
01030100	590013	WATER	5,190	0	5,190	4,587.21	.00	602.79	88.4%
01030100	590014	TELEPHONE	9,987	0	9,987	8,967.61	.00	1,019.39	89.8%
TOTAL PUBLIC WORKS - HIGHWAY			2,395,546	0	2,395,546	2,156,378.73	324.56	238,842.71	90.0%
01030101 HW-SNOW REMOVAL			-----						
01030101	501105	SAL-OVRTIM	165,000	0	165,000	134,830.67	.00	30,169.33	81.7%
01030101	534402	PROGRAM SU	385,000	0	385,000	228,858.34	74,641.78	81,499.88	78.8%
TOTAL HW-SNOW REMOVAL			550,000	0	550,000	363,689.01	74,641.78	111,669.21	79.7%
01030105 HW-CONSTRUCTION			-----						
01030105	522205	PROG EXP	250,000	0	250,000	200,273.00	33,394.56	16,332.44	93.5%

FOR 2012 13

			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
TOTAL HW-CONSTRUCTION			250,000	0	250,000	200,273.00	33,394.56	16,332.44	93.5%	
01030200 PUBLIC WORKS - BLD MAINTENANCE										
01030200	501101	FULL TIME/	518,662	-25,000	493,662	417,163.37	.00	76,498.63	84.5%	
01030200	501102	SAL-PT/PER	13,294	0	13,294	12,580.10	.00	713.90	94.6%	
01030200	501105	SAL-OVRTIM	2,600	0	2,600	12,093.48	.00	-9,493.48	465.1%*	
01030200	501106	SAL-LNGVIT	850	0	850	850.00	.00	.00	100.0%	
01030200	501888	UNIFORM AL	1,225	0	1,225	860.97	.00	364.03	70.3%	
01030200	522203	SVS-ANCLRY	95,000	0	95,000	82,676.67	7,276.97	5,046.36	94.7%	
01030200	522204	SVS-CONTRC	5,270	0	5,270	4,800.00	.00	470.00	91.1%	
01030200	534402	PROGRAM SU	5,000	0	5,000	4,127.23	.00	872.77	82.5%	
01030200	578802	MNTNCE-EQP	176,060	25,000	201,060	188,203.80	3,872.35	8,983.85	95.5%	
01030200	589902	OCCASIONAL	1,200	0	1,200	.00	.00	1,200.00	.0%	
01030200	590017	SEWER FEE	119,768	0	119,768	133,512.94	.00	-13,744.94	111.5%*	
TOTAL PUBLIC WORKS - BLD MAINTENANCE			938,929	0	938,929	856,868.56	11,149.32	70,911.12	92.4%	
01030300 FLEET MAINTENANCE										
01030300	501101	SAL-FT/PER	556,030	0	556,030	465,183.07	.00	90,846.93	83.7%	
01030300	501105	SAL-OVRTIM	10,200	0	10,200	10,556.58	.00	-356.58	103.5%*	
01030300	501106	SAL-LNGVIT	500	0	500	500.00	.00	.00	100.0%	
01030300	501888	UNIFORMALL	5,575	0	5,575	2,489.97	.00	3,085.03	44.7%	
01030300	567701	TRNSP-GAS	357,192	0	357,192	448,005.70	.00	-90,813.70	125.4%*	
01030300	567702	TRNSP-VEH	341,560	0	341,560	286,145.78	31,119.01	24,295.21	92.9%	
01030300	578801	MNTNCE-SV	2,540	0	2,540	574.03	.00	1,965.97	22.6%	
TOTAL FLEET MAINTENANCE			1,273,597	0	1,273,597	1,213,455.13	31,119.01	29,022.86	97.7%	
01030400 RECYCLING CENTER										
01030400	501101	FULL TIME/	188,737	-15,000	173,737	114,562.67	.00	59,174.33	65.9%	
01030400	501105	OVERTIME	29,840	0	29,840	22,339.22	.00	7,500.78	74.9%	
01030400	501888	UNIFORMALL	500	0	500	350.00	.00	150.00	70.0%	
01030400	522204	CONTRACTUA	1,848,300	0	1,848,300	1,717,994.10	1,085.00	129,220.90	93.0%	
01030400	522207	SPECCONTR	29,950	0	29,950	24,167.21	7,615.05	-1,832.26	106.1%*	

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			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

01030400	534402	PROGRAM SU	8,000	15,000	23,000	2,322.92	451.60	20,225.48	12.1%
01030400	578801	MNTNCE-SV	1,298	0	1,298	1,298.00	.00	.00	100.0%
01030400	581886	HAZARDOUS	15,000	0	15,000	3,969.00	9,000.00	2,031.00	86.5%
01030400	581888	CAPITAL OU	10,000	0	10,000	5,696.99	.00	4,303.01	57.0%
01030400	589901	RNTLS-A/LS	30,597	0	30,597	30,596.60	.00	.40	100.0%
TOTAL RECYCLING CENTER			2,162,222	0	2,162,222	1,923,296.71	18,151.65	220,773.64	89.8%
01030500 TOWN ENGINEER									

01030500	501101	FULL TIME/	440,040	0	440,040	370,148.79	.00	69,891.21	84.1%
01030500	501105	OVERTIME	12,000	0	12,000	8,049.29	.00	3,950.71	67.1%
01030500	501106	LONGEVITY	850	0	850	850.00	.00	.00	100.0%
01030500	501888	UNIFORMALL	840	0	840	764.91	.00	75.09	91.1%
01030500	522202	PROFESSION	5,000	0	5,000	.00	1,500.00	3,500.00	30.0%
01030500	522203	SVS-ANCLRY	600	0	600	.00	.00	600.00	.0%
01030500	522204	SVS-CONTRC	3,634	0	3,634	3,597.53	.00	36.47	99.0%
01030500	534401	OFFICE SUP	2,800	0	2,800	2,677.26	.00	122.74	95.6%
01030500	534402	PROGRAM SU	3,500	0	3,500	3,634.23	.00	-134.23	103.8%*
01030500	545501	LEGAL NOTI	280	0	280	.00	.00	280.00	.0%
01030500	556602	PRF DUES	1,190	0	1,190	580.00	.00	610.00	48.7%
01030500	578802	EQUIPMENT/	2,000	0	2,000	427.50	.00	1,572.50	21.4%
01030500	589901	ANNUAL REN	4,120	0	4,120	4,119.86	.00	.14	100.0%
TOTAL TOWN ENGINEER			476,854	0	476,854	394,849.37	1,500.00	80,504.63	83.1%
TOTAL PUBLIC WORKS			8,621,365	3,600	8,624,965	7,595,797.43	170,405.88	858,761.69	90.0%
04 PUBLIC HEALTH									

01040000 HEALTH DISTRICT									

01040000	522205	PROGRAM EX	241,783	0	241,783	241,633.00	.00	150.00	99.9%
TOTAL HEALTH DISTRICT			241,783	0	241,783	241,633.00	.00	150.00	99.9%
01040200 VITAL STATISTICS									

01040200	522205	PROGRAM EX	500	0	500	356.00	.00	144.00	71.2%

FOR 2012 13

			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01040200	578803	PROGRAM-RE	500	0	500	492.36	.00	7.64	98.5%
TOTAL VITAL STATISTICS			1,000	0	1,000	848.36	.00	151.64	84.8%
01040400 NURSING - SENIORS									
01040400	501102	SAL-PT/PER	32,265	0	32,265	26,313.55	.00	5,951.45	81.6%
01040400	501106	SAL-LNGVIT	200	0	200	.00	.00	200.00	.0%
01040400	534402	MTLS-PROG	500	0	500	240.54	.00	259.46	48.1%
01040400	556602	PRF DUES	25	0	25	.00	.00	25.00	.0%
01040400	567703	TRNSP-TRV	100	0	100	16.12	.00	83.88	16.1%
TOTAL NURSING - SENIORS			33,090	0	33,090	26,570.21	.00	6,519.79	80.3%
01060400 NON PUBLIC SCHOOL									
01060400	501101	SAL-FT/PER	264,696	0	264,696	249,709.47	.00	14,986.53	94.3%
01060400	501102	SAL-PT/PER	14,930	0	14,930	12,806.25	.00	2,123.75	85.8%
01060400	501104	SAL-VAC, W	2,534	0	2,534	1,186.25	.00	1,347.75	46.8%
01060400	501106	SAL-LNGVIT	1,573	0	1,573	1,573.00	.00	.00	100.0%
01060400	534402	MTLS-PROG	1,045	0	1,045	335.44	98.69	610.87	41.5%
01060400	556601	PRF DV-SEM	60	0	60	95.00	.00	-35.00	158.3%*
01060400	567703	TRNSP-TRV	150	0	150	.00	.00	150.00	.0%
TOTAL NON PUBLIC SCHOOL			284,988	0	284,988	265,705.41	98.69	19,183.90	93.3%
TOTAL PUBLIC HEALTH			560,861	0	560,861	534,756.98	98.69	26,005.33	95.4%
05 SOCIAL SERVICES									
01050000 SOCIAL SERVICES									
01050000	501101	FULL TIME/	89,182	0	89,182	89,586.86	.00	-404.86	100.5%*
01050000	501102	PART TIME/	15,590	0	15,590	13,574.83	.00	2,015.17	87.1%
01050000	501103	SAL-SEASON	0	0	0	1,474.14	.00	-1,474.14	100.0%*
01050000	501105	SAL-OVRTIM	0	0	0	8,155.36	.00	-8,155.36	100.0%*
01050000	501106	LONGEVITY	412	0	412	412.00	.00	.00	100.0%

FOR 2012 13

			ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
			APPROP	ADJSTMTS	BUDGET			BUDGET	USED
01050000	534401	MTLS-OFFCE	750	0	750	624.04	.00	125.96	83.2%
01050000	556601	PRF DV-SEM	125	0	125	.00	.00	125.00	.0%
01050000	567703	TRAVEL REI	450	0	450	38.05	.00	411.95	8.5%
01050000	578802	EQUIPMENT/	100	0	100	15.94	.00	84.06	15.9%
01050000	581888	CAPITAL OU	800	0	800	.00	.00	800.00	.0%
01050000	589901	ANNUAL REN	600	0	600	.00	.00	600.00	.0%
01050000	590014	TELEPHONE	2,026	0	2,026	1,696.28	.00	329.72	83.7%
TOTAL SOCIAL SERVICES			110,035	0	110,035	115,577.50	.00	-5,542.50	105.0%
01050200 COUNSELING CENTER									
01050200	501101	FULL TIME/	202,809	0	202,809	187,962.76	.00	14,846.24	92.7%
01050200	501105	SAL-OVRTIM	570	0	570	465.17	.00	104.83	81.6%
01050200	501106	SAL-LNGVIT	1,275	0	1,275	1,275.00	.00	.00	100.0%
01050200	522202	SVS-PROF	3,600	0	3,600	1,500.00	.00	2,100.00	41.7%
01050200	534401	MTLS-OFFCE	1,138	0	1,138	1,097.43	.00	40.57	96.4%
01050200	534402	MTLS-PROG	750	0	750	750.00	.00	.00	100.0%
01050200	545503	PUB REL	585	0	585	.00	.00	585.00	.0%
01050200	556602	PRF DUES	958	0	958	761.00	.00	197.00	79.4%
01050200	567703	TRNSP-TRV	1,500	0	1,500	880.59	.00	619.41	58.7%
01050200	578801	MNTNCE-SV	2,393	0	2,393	1,461.86	132.07	799.07	66.6%
01050200	590011	UTIL-HEAT	1,506	0	1,506	1,646.41	.00	-140.41	109.3%*
01050200	590012	UTIL-ELECT	2,623	0	2,623	1,749.42	.00	873.58	66.7%
01050200	590013	UTIL-WATER	211	0	211	145.43	.00	65.57	68.9%
01050200	590014	UTIL-PHONE	1,698	0	1,698	1,511.70	.00	186.30	89.0%
TOTAL COUNSELING CENTER			221,616	0	221,616	201,206.77	132.07	20,277.16	90.9%
01050600 SENIOR CITIZENS' SERVICES									
01050600	501101	FULL TIME/	46,734	0	46,734	22,284.26	.00	24,449.74	47.7%
01050600	501102	PART TIME/	91,006	0	91,006	86,352.27	.00	4,653.73	94.9%
01050600	501105	SAL-OVRTIM	0	0	0	349.87	.00	-349.87	100.0%*
01050600	501106	LONGEVITY	213	0	213	213.00	.00	.00	100.0%
01050600	522201	CLERICAL F	600	0	600	540.00	.00	60.00	90.0%
01050600	522205	PROGRAM EX	34,105	0	34,105	24,001.54	.00	10,103.46	70.4%
01050600	534401	OFFICE SUP	1,171	0	1,171	1,165.81	.00	5.19	99.6%
01050600	534403	MTLS-CLNG	1,700	0	1,700	249.23	.00	1,450.77	14.7%
01050600	545502	PUBLIC REP	300	0	300	638.48	.00	-338.48	212.8%*

FOR 2012 13

			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01050600	567703	TRAVEL REI	400	0	400	58.62	.00	341.38	14.7%
01050600	578801	SERVICE CO	7,733	0	7,733	4,010.63	160.01	3,562.36	53.9%
01050600	578802	EQUIPMENT/	4,000	0	4,000	711.03	2,100.00	1,188.97	70.3%
01050600	578804	MNTNCE-RFS	0	0	0	1,328.52	.00	-1,328.52	100.0%*
01050600	581888	CAPITAL OU	26,174	0	26,174	6,326.27	.00	19,847.73	24.2%
01050600	590011	UTIL-HEAT	10,173	0	10,173	6,551.47	.00	3,621.53	64.4%
01050600	590012	ELECTRICIT	20,590	0	20,590	14,509.86	.00	6,080.14	70.5%
01050600	590013	WATER	1,501	0	1,501	1,023.59	.00	477.41	68.2%
01050600	590014	TELEPHONE	3,559	0	3,559	3,143.04	.00	415.96	88.3%
TOTAL SENIOR CITIZENS' SERVICES			249,959	0	249,959	173,457.49	2,260.01	74,241.50	70.3%
TOTAL SOCIAL SERVICES			581,610	0	581,610	490,241.76	2,392.08	88,976.16	84.7%
06 EDUCATION									

01060000 EDUCATION									

01060000	511151	FRINGE-M/D	1,074,689	-1,074,689	0	.00	.00	.00	.0%
01060000	511152	FRINGE-WC	0	0	0	50,590.49	.00	-50,590.49	100.0%*
01060000	522204	SVS-CONTRC	159,539	0	159,539	157,781.08	.00	1,757.92	98.9%
01060000	522205	PROG EXP	85,893,093	1,551,745	87,444,838	74,282,505.67	.00	13,162,332.33	84.9%
01060000	567703	TRNSP-TRV	869,854	0	869,854	826,930.26	.00	42,923.74	95.1%
01060000	578805	XTRA ITEM	0	0	0	9,450.00	.00	-9,450.00	100.0%*
01060000	589901	RNTLS-A/LS	245,432	0	245,432	252,186.36	.00	-6,754.36	102.8%*
01060000	595888	INT-BOND	2,191,878	0	2,191,878	2,129,490.02	.00	62,387.98	97.2%
01060000	597888	PRINC-BOND	4,512,150	0	4,512,150	4,512,150.00	.00	.00	100.0%
TOTAL EDUCATION			94,946,635	477,056	95,423,691	82,221,083.88	.00	13,202,607.12	86.2%
01060200 SCHOOL NURSES									

01060200	501101	FULL TIME/	695,209	0	695,209	631,909.52	.00	63,299.48	90.9%
01060200	501102	PART TIME/	30,525	0	30,525	30,610.50	.00	-85.50	100.3%*
01060200	501104	RELIEF/VAC	7,395	0	7,395	6,528.75	.00	866.25	88.3%
01060200	501106	LONGEVITY	1,602	0	1,602	1,177.00	.00	425.00	73.5%
01060200	534401	OFFICE SUP	722	0	722	432.11	.00	289.89	59.8%
01060200	534402	PROGSUPPL	2,058	0	2,058	673.00	905.88	479.12	76.7%
01060200	545504	POSTAGE	120	0	120	120.00	.00	.00	100.0%

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			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01060200	556601	PRF DV-SEM	120	0	120	45.00	.00	75.00	37.5%
01060200	556602	PRF DV-PRF	240	0	240	.00	.00	240.00	.0%
01060200	567703	TRAVEL REI	820	0	820	863.84	.00	-43.84	105.3%*
01060200	578801	MNTNCE-SV	1,355	0	1,355	968.69	.00	386.31	71.5%
TOTAL SCHOOL NURSES			740,166	0	740,166	673,328.41	905.88	65,931.71	91.1%
01060600 BUSINESS/EDUCATION INITIATIVE									
01060600	522202	SVS-PROF	20,000	0	20,000	19,763.75	.00	236.25	98.8%
01060600	522204	CONTRACTUA	8,000	0	8,000	2,100.00	.00	5,900.00	26.3%
01060600	534401	OFFICE SUP	450	0	450	287.91	.00	162.09	64.0%
01060600	534402	PROGRAM SU	300	0	300	181.00	.00	119.00	60.3%
01060600	545502	PUBLIC REP	300	0	300	74.95	.00	225.05	25.0%
01060600	567703	TRNSP-TRV	100	0	100	.00	.00	100.00	.0%
01060600	590011	HEAT	2,787	0	2,787	1,770.78	.00	1,016.22	63.5%
01060600	590012	ELECTRICIT	2,466	0	2,466	1,885.78	.00	580.22	76.5%
01060600	590014	TELEPHONE	346	0	346	289.91	.00	56.09	83.8%
TOTAL BUSINESS/EDUCATION INITIATIVE			34,749	0	34,749	26,354.08	.00	8,394.92	75.8%
TOTAL EDUCATION			95,721,550	477,056	96,198,606	82,920,766.37	905.88	13,276,933.75	86.2%
07 LIBRARIES									
01070000 LIBRARIES									
01070000	501101	FULL TIME/	837,869	0	837,869	777,066.21	.00	60,802.79	92.7%
01070000	501102	PART TIME/	308,516	0	308,516	285,084.82	.00	23,431.18	92.4%
01070000	501105	LIBRARY -O	21,021	0	21,021	20,798.37	.00	222.63	98.9%
01070000	501106	LONGEVITY	2,325	0	2,325	2,125.00	.00	200.00	91.4%
01070000	522201	CLERICAL F	720	0	720	600.00	.00	120.00	83.3%
01070000	522205	PROGRAM EX	11,000	0	11,000	10,728.25	.00	271.75	97.5%
01070000	534401	OFFICE SUP	24,000	0	24,000	18,118.82	4,614.12	1,267.06	94.7%
01070000	534402	PROGRAM SU	167,000	0	167,000	166,528.54	457.42	14.04	100.0%
01070000	545504	POSTAGE	500	0	500	60.76	.00	439.24	12.2%
01070000	578801	SERVICE CO	4,640	0	4,640	4,628.40	185.00	-173.40	103.7%*
01070000	578802	EQUIPMENT/	29,217	0	29,217	28,983.09	1.00	232.91	99.2%
01070000	578803	PROGRAM-RE	4,750	0	4,750	3,046.15	757.27	946.58	80.1%

FOR 2012 13

			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01070000	578804	REFUSE REM	2,527	0	2,527	2,406.84	.00	120.16	95.2%
01070000	581888	CAPITAL OU	11,835	0	11,835	11,835.00	.00	.00	100.0%
01070000	589901	ANNUAL REN	26,883	0	26,883	23,479.45	3,403.55	.00	100.0%
01070000	590011	HEAT	19,229	0	19,229	13,174.96	.00	6,054.04	68.5%
01070000	590012	ELECTRICIT	81,685	0	81,685	58,584.75	.00	23,100.25	71.7%
01070000	590013	WATER	1,980	0	1,980	1,352.67	.00	627.33	68.3%
01070000	590014	TELEPHONE	6,258	0	6,258	6,700.93	.00	-442.93	107.1%*
TOTAL LIBRARIES			1,561,955	0	1,561,955	1,435,303.01	9,418.36	117,233.63	92.5%
TOTAL LIBRARIES			1,561,955	0	1,561,955	1,435,303.01	9,418.36	117,233.63	92.5%
08 RECREATION AND PARKS									

01080000 PUBLIC EVENTS									

01080000	522205	PROGRAM EX	20,000	0	20,000	18,191.62	.00	1,808.38	91.0%
TOTAL PUBLIC EVENTS			20,000	0	20,000	18,191.62	.00	1,808.38	91.0%
01080300 TRUMBULL DAY COMMISSION									

01080300	522201	SVS-CLRC	720	0	720	.00	.00	720.00	.0%
TOTAL TRUMBULL DAY COMMISSION			720	0	720	.00	.00	720.00	.0%
01080400 RECREATION									

01080400	501101	FULL TIME/	165,829	0	165,829	153,506.87	.00	12,322.13	92.6%
01080400	501102	PART TIME/	63,631	-38,000	25,631	13,748.71	.00	11,882.29	53.6%
01080400	501102	YOUTH SAL-PT/PER	0	38,000	38,000	30,972.54	.00	7,027.46	81.5%*
01080400	501103	SAL-SEASON	0	0	0	468.00	.00	-468.00	100.0%*
01080400	501105	SAL-OVRTIM	1,680	0	1,680	2,075.09	.00	-395.09	123.5%*
01080400	501106	SAL-LNGVIT	850	0	850	850.00	.00	.00	100.0%
01080400	522201	CLERICAL F	900	-360	540	240.00	.00	300.00	44.4%
01080400	522201	YOUTH SVS-CLRC	0	360	360	.00	.00	360.00	.0%
01080400	522205	PROG EXP	283,500	-6,000	277,500	326,113.81	.00	-48,613.81	117.5%*

FOR 2012 13

			ORIGINAL	TRANFRS/ ADJSTMTS	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
			APPROP		BUDGET			BUDGET	USED
01080400	522205	YOUTH PROG EXP	0	6,000	6,000	3,988.99	.00	2,011.01	66.5%*
01080400	534402	PROGSUPPL	13,124	-1,541	11,583	12,600.46	.00	-1,017.46	108.8%*
01080400	534402	YOUTH PROGSUPPL	0	1,541	1,541	1,531.63	.00	9.37	99.4%*
01080400	545503	COM-PUB RL	325	-325	0	.00	.00	.00	.0%
01080400	545503	YOUTH COM-PUB RL	0	325	325	199.37	.00	125.63	61.3%*
01080400	556601	PRF DV-SEM	400	0	400	.00	.00	400.00	.0%
01080400	556602	PRF DV-PRF	400	0	400	150.00	.00	250.00	37.5%
01080400	567703	TRNSP-TRV	2,257	-300	1,957	2,240.06	.00	-283.06	114.5%*
01080400	567703	YOUTH TRNSP-TRV	0	300	300	119.32	.00	180.68	39.8%*
01080400	578801	MNTNCE-SV	1,168	0	1,168	905.04	.00	262.96	77.5%
01080400	578804	MNTNCE-RFS	698	0	698	664.32	.00	33.68	95.2%
TOTAL RECREATION			534,762	0	534,762	550,374.21	.00	-15,612.21	102.9%
01080600 PARKS									
01080600	501101	FULL TIME/	880,628	0	880,628	806,009.84	.00	74,618.16	91.5%
01080600	501102	PART TIME/	21,517	-21,000	517	.00	.00	517.00	.0%
01080600	501103	SEASONAL/T	102,510	0	102,510	87,511.05	.00	14,998.95	85.4%
01080600	501105	OVERTIME	37,000	0	37,000	19,906.70	.00	17,093.30	53.8%
01080600	501106	LONGEVITY	1,850	0	1,850	1,850.00	.00	.00	100.0%
01080600	501120	AED STIP	800	0	800	800.00	.00	.00	100.0%
01080600	501888	UNIFORM AL	11,590	0	11,590	6,960.11	.00	4,629.89	60.1%
01080600	522201	SVS-CLRC	3,950	0	3,950	3,620.76	.00	329.24	91.7%
01080600	522203	SVS-ANCLRY	209,400	21,000	230,400	195,020.00	17,450.00	17,930.00	92.2%
01080600	534401	MTLS-OFFCE	750	0	750	326.39	369.97	53.64	92.8%
01080600	534402	PROGRAM SU	65,000	0	65,000	59,409.98	1,646.24	3,943.78	93.9%
01080600	534403	MTLS-CLNG	5,600	0	5,600	.00	4,000.00	1,600.00	71.4%
01080600	545503	PUBLIC REL	3,500	0	3,500	2,800.00	700.00	.00	100.0%
01080600	556601	PRF DV-SEM	750	0	750	200.00	.00	550.00	26.7%
01080600	578801	SERVICE CO	10,414	0	10,414	5,640.00	.00	4,774.00	54.2%
01080600	578802	EQUIPMENT/	22,000	0	22,000	19,983.88	.00	2,016.12	90.8%
01080600	578803	PROGRAM-RE	47,500	0	47,500	44,280.05	2,786.61	433.34	99.1%
01080600	578804	MNTNCE-RFS	434	0	434	413.76	.00	20.24	95.3%
01080600	581888	CAPITAL OU	46,695	0	46,695	36,647.40	8,580.00	1,467.60	96.9%
01080600	589901	ANNUAL REN	75,949	0	75,949	75,949.06	.00	-.06	100.0%*
01080600	589902	OCCASIONAL	7,000	0	7,000	7,000.00	.00	.00	100.0%
01080600	590011	HEAT	7,966	0	7,966	5,305.19	.00	2,660.81	66.6%
01080600	590012	ELECTRICIT	113,094	0	113,094	77,310.45	.00	35,783.55	68.4%
01080600	590013	WATER	47,327	0	47,327	45,401.01	.00	1,925.99	95.9%
01080600	590014	TELEPHONE	17,161	0	17,161	16,749.45	.00	411.55	97.6%
TOTAL PARKS			1,740,385	0	1,740,385	1,519,095.08	35,532.82	185,757.10	89.3%

FOR 2012 13

			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

01080800 TREE WARDEN									

01080800	501101	FULL TIME/	21,043	0	21,043	19,503.12	.00	1,539.88	92.7%
01080800	522205	PROGRAM EX	65,000	0	65,000	50,795.00	.00	14,205.00	78.1%
01080800	578806	EMERG SERV	20,000	62,000	82,000	99,340.00	.00	-17,340.00	121.1%*
TOTAL TREE WARDEN			106,043	62,000	168,043	169,638.12	.00	-1,595.12	100.9%
01080900 ARTS COMMISSION									

01080900	501102	SAL-PT/PER	18,874	0	18,874	17,641.83	.00	1,232.17	93.5%
01080900	522201	SVS-CLRC	480	0	480	180.00	.00	300.00	37.5%
01080900	522205	PROGRAM EX	6,000	0	6,000	6,225.67	.00	-225.67	103.8%*
01080900	534401	OFFICE SUP	420	0	420	410.67	.00	9.33	97.8%
01080900	545503	COM-PUB RL	3,000	0	3,000	2,526.74	.00	473.26	84.2%
01080900	567703	TRNSP-TRV	100	0	100	54.39	.00	45.61	54.4%
TOTAL ARTS COMMISSION			28,874	0	28,874	27,039.30	.00	1,834.70	93.6%
TOTAL RECREATION AND PARKS			2,430,784	62,000	2,492,784	2,284,338.33	35,532.82	172,912.85	93.1%
09 DEBT SERVICE									

01090000 DEBT SERVICE									

01090000	595888	INTEREST G	1,413,999	0	1,413,999	1,468,257.25	.00	-54,258.25	103.8%*
01090000	596888	INTEREST -	107,475	0	107,475	273,803.47	.00	-166,328.47	254.8%*
01090000	597888	G/O BONDS	2,570,160	0	2,570,160	2,570,160.00	.00	.00	100.0%
TOTAL DEBT SERVICE			4,091,634	0	4,091,634	4,312,220.72	.00	-220,586.72	105.4%
TOTAL DEBT SERVICE			4,091,634	0	4,091,634	4,312,220.72	.00	-220,586.72	105.4%
TOTAL GENERAL FUND			140,444,325	565,104	141,009,429	124,976,371.20	263,038.15	15,770,019.65	88.8%
TOTAL EXPENSES			140,444,325	565,104	141,009,429	124,976,371.20	263,038.15	15,770,019.65	
GRAND TOTAL			140,444,325	565,104	141,009,429	124,976,371.20	263,038.15	15,770,019.65	88.8%

** END OF REPORT - Generated by Maria Pires **

**BOARD OF FINANCE
MINUTES
SPECIAL MEETING
April 25, 2012**

CALL TO ORDER

Chairman Elaine Hammers called the Board of Finance meeting to order at 7:05 p.m. at the Town Hall, Trumbull, Connecticut. All those present joined in the Pledge of Allegiance.

PUBLIC COMMENT

There was no public comment.

Members present and absent were as follows:

PRESENT

Chairman, Elaine Hammers
Paul Lavoie
Andrew Palo
Steven Lupien
Dave Rutigliano
Tom Tesoro
Susan LaFrance, Alternate
Vincent DeGennaro, Alternate
Cindy Penkoff, Alternate

ABSENT

Also present: Timothy Herbst, First Selectman; Maria Pires, Finance Director

Mr. Lavoie moved seconded by Mr. Lupien the adoption of the following resolution:

BE IT RESOLVED: That in accordance with Section 10-248a of the General Statutes of Connecticut, there shall be created in the fiscal accounts of the Town a non-lapsing account in the name of the Board of Education into which unexpended funds from one fiscal year may be carried over into the next fiscal year, subject to the annual approval of the Board of Finance for each such fiscal year in which such a carryover is to occur. The total amount, which may be deposited in any fiscal year, shall not exceed one percent (1%) of the total appropriation to the Board of Education for the fiscal year from which the unexpended funds arose.

BE IT FURTHER RESOLVED: That effective July 1, 2012, the unexpended amount for fiscal year 2011-2012 shall be deposited, in accordance with section 10-248a of the general statutes, into a non-lapsing account, account #01-315400, and shall be assigned to the Board of Education for their exclusive use.

VOTE: 5–1–0 (against: Palo)

First Selectman Herbst thanked all who attended the meeting on such short notice, to bring some level of closure to an issue that is very important to our town. He indicated that this has been a very long and collaborative as well as a bipartisan process. The Board of Education voted unanimously to put in place FDK with funds that will become available under Section 10-248a of the General Statutes of Connecticut effective July 1, 2012. We are creating this account now so that parents can properly plan ahead for their children and families this coming school year and to give the Board of Education sufficient time to hire qualified teachers and paraprofessionals.

The Chair indicated that the purpose of tonight's meeting is to establish the account into which the funds will be deposited. We cannot do anything more. At the end of the fiscal year, once the Board of Education determines the surplus, the Board of Finance will put up to 1% of the funds into this account.

We cannot tell the Board of Education how to use the funds; however, more than 1% cannot be put into the account for use as they see fit. This year they are requesting these funds for FDK. Technically, the law does not require that they come to the Board of Finance for prior approval of use. Any funds left in the account can be carried over from year-to-year; however, the Board of Finance has to vote on whether or not to put the funds into the account each year.

When asked, Mr. Iassogna indicated that at this juncture the funds will be available; that accounts are being closely monitored and there will be at least \$875,000 available at the end of the fiscal year.

ADJOURNMENT

By unanimous consent, the meeting was adjourned at 7:31 pm.

Respectfully submitted

Phyllis Collier
Board of Finance Clerk

**BOARD OF FINANCE
MINUTES
May 10, 2012**

CALL TO ORDER

Chairman Elaine Hammers called the Board of Finance meeting to order at 7:00 p.m. at the Town Hall, Trumbull, Connecticut. All those present joined in the Pledge of Allegiance.

PUBLIC COMMENT

There was no public comment.

Members present and absent were as follows:

PRESENT

Chairman, Elaine Hammers
Paul Lavoie
Andrew Palo
Steven Lupien
Dave Rutigliano
Tom Tesoro
Susan LaFrance, Alternate
Vincent DeGennaro, Alternate
Cindy Penkoff, Alternate

ABSENT

Also present: Maria Pires, Finance Director; Mary Moran, Tax Collector; Jim Henderson, Auditor; Al Barbarotto, AFB Construction Management; James Nugent, Chairman - THS Building Committee; John Marsilio, Finance Director; William Chin, Technology Director; William Holden, Republican Registrar.

TOWN TREASURER'S REPORT

The Chair indicated that according to Mr. Ponzio's report, we will exceed the budget.

FISCAL YEAR 2011-12 SUPPLEMENTAL APPROPRIATION

04-12-02	Town Council Item Tabled 4-11-2012	FROM:	Undesignated Fund Balance	\$ 790
		TO:	01010000-522202 Professional Fees	\$ 790
			Redistricting costs for a stenographer	

Mr. Lavoie moved seconded by Mr. Rutigliano to approve the supplemental appropriation of \$790 from Undesignated Fund Balance to 01010000-522202 Professional Fees.

Mrs. Pires indicated that there were enough funds in the Town Council budget to cover the expense; therefore, a supplemental appropriation would not be necessary.

Mr. Lavoie moved seconded by Mr. Rutigliano to withdraw the motion.

FISCAL YEAR 2011-2012 TRANSFER

05-12-01	Public Works – Recycling Center	FROM:	01030400-501101 Full time salaries	\$15,000
		TO:	01030400-534402 Program Supplies DEEP Permit Violation	\$15,000

Mr. Lavoie moved seconded by Mr. Tesoro to approve the transfer of \$15,000 from 01030400-501101 Full time Salaries to 01030400-534402 Program Supplies.

VOTE: 6–0–0 motion passes

Mr. Marsilio indicated that the funds are needed to pay a fine imposed by DEEP, formerly DEP. The first notice of violation was issued in 2008 for \$20,000, and the second notice of violation was issued for \$25,000. We were able to negotiate those fines down to \$15,000; \$7,000 for the first and \$8,000 for the second. In addition to that, we were able to request and be approved to engage in a supplemental environmental program, which permits us to use the \$15,000 in fines to do something that would be environmentally beneficial for the town. We are using the funds to buy receptacles for kitchen waste and organic compost, if approved this evening.

FISCAL YEAR 2011-2012 TRANSFER

05-12-02	Technology	FROM:	01012600-501101 Full time salaries	\$73,977
		TO:	01012600-501105 Overtime	\$ 977
			01012600-522202 Professional Fees Q Send – Q Alert System	\$10,000
			01012600-581888 Capital Outlay Server \$25,000; Wireless \$20,000 12 computers @\$1,500 each	\$63,000

Mr. Lavoie moved seconded by Mr. Lupien to approve the transfer of \$73,977 from 01012600-501101 Full-time salaries to 01012600-501105 Overtime \$977; 01012600-522202 Professional Fees \$10,000; 01012600-581888 Capital Outlay \$63,000.

VOTE: 4–2–0 (Against: Lupien, Tesoro) motion passes

Mr. Chin indicated that the \$977 request represented overtime incurred during the web page revision. He also noted that we currently have the Q-Send – Q-Alert System and the \$10,000 will provide for us to upgrade. In addition, he added, that the \$25,000 increase in capital outlay is not for one server; rather it is an addition to the funds that were already budgeted for the server virtualization project. He indicated that he will forward a breakdown to the Board members and went on to add that the \$20,000 expense for the wireless is an estimate and has not yet gone out to bid.

It was suggested that we wait to transfer the funds until we have more specificity. However, it was also pointed out that since this is a transfer, not a supplemental appropriation, there is no need to wait for the bids.

FISCAL YEAR 2011-2012 TRANSFERS

05-12-03	Elections	FROM:	01010800-578801 Maintenance Service	\$ 4,000
		TO:	01010800-522205 Program Expense	\$ 4,000
			Primary not planned for; maintenance will be paid by the State.	

Mr. Lavoie moved seconded by Mr. Palo approve the transfer of \$4,000 from 01010800-578801 Maintenance Service to 01010800-522205 Program Expense.

VOTE: 6–0–0 motion passes

Mr. Holden spoke regarding the primary that was not budgeted for last year in September. The total cost was \$3920 as follows: poll workers - \$2,635; ballots - \$214; memory cards - \$769; food for the poll workers - \$202; programming expense - \$100.

FISCAL YEAR 2011-2012 TRANSFERS

05-12-04	Finance	FROM:	01011000-501105 Overtime	\$ 550
			01011000-556601 Professional Dev. Seminar	\$ 1,400
		TO:	01011000-556603 Professional Dev. Ins.	\$ 1,950
			MUNIS TRAINING	

Mr. Lavoie moved seconded by Mr. Tesoro to approve the transfer of \$550 from 01011000-501105 Overtime and \$1,400 from 01011000-556601 Professional Dev. Seminar to 01011000-556603 Professional Dev. Ins. \$ 1,950.

VOTE: 6–0–0 motion passes

Mrs. Pires indicated that the Munis Training for employees went over budget.

EMS UPDATE – Barbara Crandall

Mrs. Crandall introduced Mr. Dennis Viera from Northeastern Communication to assist with any questions regarding the EMS update to narrowband compliance deadline. Mrs. Crandall indicated that we will need to access the funds budgeted for this after July 1. She went on to discuss the problems encountered with

APCO when requesting a certain frequency, which was rejected by New York. Trumbull does not agree with the reason for rejection. Mrs. Crandall indicated that they are hoping to hear from APCO by next week.

The Chair indicated that this must be under contract by July 2012, since you cannot roll the funds over. If necessary, the EMS will have to come back to the Board of Finance for a Supplemental Appropriation. She cautioned on making bad decisions to rush this through.

SUSPENSE UPDATE – Mary Moran

Mr. Lavoie moved seconded by Mr. Lupien to approve the Tax Collector's Suspense List in the amount of \$115,817.22.

VOTE: 6–0–0 motion passes

Mrs. Moran presented the Tax Collector's Suspense list, which was approved by the Board and signed by Mrs. Hammers.

INTERNAL AUDITOR'S REPORT – Jim Henderson

Mr. Henderson presented his proposed plan of audits:

- Carryover from last year
- Proposed new for this year
- Addition of Special Agency Funds

He indicated that he would get back to the Board of Finance in June with the finalized project plan. It was suggested that Mr. Henderson update the Time & Attendance Audit progress on a tracking report for the Board of Finance.

RESOLUTION – 05-12-05

Mr. Lupien moved seconded by Mr. Tesoro to waive in its entirety the reading of the amending high school bond resolution, which increases the High School appropriation, and bond authorization \$4 million to a total of \$68.672 million and to incorporate its full text into the minutes of this meeting. The full resolution is attached hereto.

VOTE: 6–0–0 motion passes

Mr. Lupien moved seconded by Mr. Palo that the amending high school bond resolution be adopted as introduced.

The ayes and nays were as follows:

AYES	NAYS
	Elaine Hammers
Andrew Palo	
	Dave Rutigliano
Tom Tesoro	
Steven Lupien	
	Paul Lavoie

VOTE: 3–3–0 (Against: Hammers, Rutigliano, Lavoie)
Motion fails

Mr. James Nugent and Mr. Al Barbarotto presented the information regarding the increase in the Bonding Resolution. It was indicated that you cannot sign contracts without bonding based on the outstanding contingency. Additional requests and change orders cannot be accommodated with the contingency of \$789,060.

It was pointed out that this request would bring the bonding up to the original amount. At the time the bonding was first done, it was advised to lower the bond amount and, when necessary, go back for the remainder of the original request. As it stands now, we cannot move ahead. The Board agreed that there are items that come up that cannot be helped. Mr. Barbarotto indicated that he did not think all of the additional funds requested would be spent.

YEAR TO DATE BUDGET TO ACTUAL REPORT – Expenditures – Marie Pires

Mrs. Pires indicated the following:

- Workman's Comp. is still a problem. We have several claims for settlement.
- Unemployment – 3 dropped off in March; still a deficit, but less.
- We need to hire temps from an agency and overruns charged back to the departments so we do not have to pay 90 weeks of unemployment.
- Part time employees with the golf course should be charged against the Enterprise Fund.
- Liability insurance is overbudget. We need to pay the deductible before coverage comes in.
- Storm damage reimbursement. There were 2 storms in 2011 and we received funds in December. For Irene, we were awarded \$53,000, and its receipt is still pending. We are not sure when we will be reimbursed.
- We received \$20,000 more than we expected for snow damage, since we were reimbursed for equipment usage.

APPROVAL OF MINUTES – March 14, 2012

By unanimous consent, the Board approved the minutes of the March 14, 2012 meeting.

APPROVAL OF MINUTES – April 11, 2012

By unanimous consent, the Board approved the minutes of the April 11, 2012 meeting.

APPROVAL OF MINUTES – April 25, 2012

Mr. Lupien moved seconded by Mr. Tesoro to table the minutes pending verification of the exact wording of the Resolution, as read at the meeting.

BE IT FURTHER RESOLVED: That effective July 1, 2012, the unexpended amount for fiscal year 2011-2012 shall ~~shall~~ may be deposited, in accordance with section 10-248a of the general statutes, into a non-lapsing account, account #01-315400, and shall be assigned to the Board of Education for their exclusive use.

ADJOURNMENT

By unanimous consent, the meeting adjourned at 9:55 pm.

Respectfully submitted

Phyllis Collier
Board of Finance Clerk

**BOARD OF FINANCE
MINUTES
SPECIAL MEETING
May 23, 2012**

CALL TO ORDER

Chairman Elaine Hammers called the Board of Finance meeting to order AT 7:20 P.M. at the Town Hall, Trumbull, Connecticut. All those present joined in the Pledge of Allegiance.

PUBLIC COMMENT

There was no public comment.

Members present and absent were as follows:

PRESENT

Chairman, Elaine Hammers
Paul Lavoie
Andrew Palo
Steven Lupien
Dave Rutigliano
Tom Tesoro
Susan LaFrance, Alternate
Vincent DeGennaro, Alternate
Cindy Penkoff, Alternate

ABSENT

Also present: Maria Pires, Finance Director; Al Barbarotto, AFB Construction Management; Daniel Nelson, Chief of Staff; John Marsilio, Director of Public Work; Paul Timpanelli; Chief Thomas Kiely.

The Chair indicated that Mr. Lupien raised the issue that Special Meetings are only to be called for items of an urgent nature. She went on to add that our Rules state Special Meetings of the Board may be called by the Chairman or the Vice Chairman or any two members of the Board may petition for a special meeting by a letter to the Chairman or the Vice Chairman. Any meeting called under this section must be held within fourteen calendar days of the date of receipt of the request.

Mr. Lupien indicated that since our Rules do not address the reason a Special Meeting can be called Robert's Rules would prevail. He quoted the following: "The reason for Special Meetings is to deal with important matters that may arise between regular meetings and that require urgent action by the society before the next regular meeting." He went on to add that the mill rate fits these criteria since our Charter mandates that we set the mill rate by the 25th. The rest of the items on the agenda, although properly noted, do not fit the test of being urgently required before the next meeting and are out of order.

Mr. Tesoro expressed his support of Mr. Lupien, adding that it would give him additional time to read Mr. Barbarotta's handouts.

Mr. Timpanelli and Jamie Bratt, Director of Planning and Zoning, both indicated that their Agenda Items (05-12-07; 05-12-08 05-12-09) could wait until the next scheduled Board of Finance Meeting. The Chair decided not to take up those items tonight.

The Chair asked Mr. Marsilio, Public Works Director, which item in Agenda Item 05-12-06B could not wait. He indicated that if the Board approved his capital budget prior to July 1, it would give him an edge in ordering equipment and ensure timely arrival. However, he indicated that the paving could not wait; it is scheduled to start in June and continue until Thanksgiving.

The Chair made a ruling to hear the Town Bond (Agenda Item 05-12-6B) due to the nature of the items.

Mr. Lupien moved seconded by Mr. Tesoro to override the Chair.

VOTE: 3-3-0 (Against: Tesoro, Lupien, Palo) motion fails

Mr. Barbarotta indicated that Agenda Item 05-12-06A could wait until the next Board of Finance meeting, giving everyone time to review the information he handed out at the meeting.

Chair called recess at 7:28 pm; meeting resumed at 7:32.

05-12-06B – BONDING RESOLUTION

The Chair indicated the following items needed to be addressed immediately in the Town Bond: the paving, the trucks, and the salt shed. The Chair went on to add that the Board would need to amend the amount down to reflect these three (3) items, after reading the Bond.

Mr. Lupien moved seconded by Mr. Tesoro to read the title and Section 1 of the 2012-2013 CIP bond resolution in their entirety and to waive the reading of the remainder of the resolution, incorporating its full text into the minutes of this meeting.

VOTE: 6-0 motion passes

RESOLUTION APPROPRIATING \$3,195,000 FOR THE TRUMBULL CAPITAL IMPROVEMENT PLAN 2012-2013 AND AUTHORIZING THE ISSUE OF \$3,195,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Section 1. The sum of \$3,195,000 is appropriated for the planning, acquisition and construction of the Town of Trumbull Capital Improvement Plan 2012-2013, as adopted and amended by the Town Council from time to time, and consisting of: (i) Roadway reconstruction and improvement (ii) Public facilities; (iii) Fleet and equipment; (iv) other projects; (v) Enterprise, and for appurtenances, equipment and services related thereto, or so much thereof as may be accomplished within such appropriation, including administrative, advertising, printing, legal and financing costs to the extent paid therefrom, said appropriation to be in addition to all prior appropriations for said purpose. The Town Council may by resolution transfer funding herein authorized among projects within the 2012-2013 CIP.

Mr. Lupien moved seconded by Mr. Lavoie to adopt the resolution as introduced.

VOTE: 6-0-0 motion passes

Mr. Lavoie moved seconded by Mr. Palo to reduce the Town Bond from \$3,195,000 to \$1,565,520 for fleet and equipment.

The ayes and nays were as follows:

AYES	NAYS
Lavoie	
Rutigliano	
Palo	.
Tesoro	
Hammers	

VOTE: 5-0-1 (abstained: Lupien) Resolution Adopted

Mr. Lupien moved, seconded by Mr. Tesoro to adopt a Mill Rate 30.71.

VOTE: 6-0-0 motion passes

ADJOURNMENT

By unanimous consent, the meeting was adjourned at 8:04 pm.

Respectfully submitted

Phyllis Collier
Board of Finance Clerk