

**TOWN OF TRUMBULL
NOTICE OF MEETING
BOARD OF FINANCE**

DATE: January 14, 2016
TIME: 7:00 P.M.
PLACE: Council Chambers

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

TOWN TREASURER'S REPORT – Anthony Musto

INTERNAL AUDIT – Therese Keegan

RULES OF PROCEDURE – TRUMBULL BOARD OF FINANCE

DISCUSSION ITEMS

- Year to Date Budget to Actual Report –Expenditures FY 2016
- Fund Balance Report FYE 2016

APPROVAL OF MINUTES

- December 10, 2015

ADJOURNMENT



Special Revenue Funds

TOWN OF TRUMBULL, CT

January 6, 2016
Therese Keegan
Financial/Accounting Controls Analyst

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January 6, 2016

Mrs. Elaine Hammers, Chairperson
Town of Trumbull Board of Finance
5866 Main Street
Trumbull, CT 06611

Dear Mrs. Hammers:

I respectfully submit the attached report entitled Special Revenue Funds, the objectives of which are to ensure:

1. Fund policy is written and communicated, to include:
 - New fund set up - authorization and documentation
 - Receipts - safeguarded, deposited timely, posted accurately
 - Disbursements - appropriate authorization and compliant with fund purpose
2. Account activity and balances are monitored and fund is inactivated if/when appropriate

I would like to thank Maria Pires, Director of Finance, and Town employees of various Departments who assisted in the completion of this review.

Respectfully submitted,

Therese Keegan
Financial/Accounting Controls Analyst

Executive Summary

In June 2013 the operational audit review entitled Trumbull Special Agency Funds was reported to Board of Finance. The report provided technical guidance related to the establishment and use of Special Revenue Funds. The report provided a purpose, balance and date of last activity for 60 of the 76 funds in existence at that time. The report did not include the Police Special Detail fund balance of \$1,489,558, nor did it include 15 funds with zero balances. The 2013 operational review included the following findings:

- Special Revenue Fund policies and procedures were not documented
- MUNIS “notes” did not consistently provide authority, purpose or source information, making it difficult to opine on appropriateness of fund activity
- The excessive number of Special Revenue Funds was cumbersome and unnecessarily complicated budgeting and accounting
- Accounts should be periodically reviewed and inactivated when appropriate
- Correct balances were not accessible for 7 of the 60 funds due to problems during the MUNIS software update in 2001

This report provides an update as to the implementation of previous recommendations; it delves into the accuracy of fund balances. The report provides key controls to ensure financial accuracy going forward, and finally, the report recommends steps to simplify accounting and to improve budgeting and reporting.

Definition of a Fund

The Town’s funds can be classified into three types:

1. Governmental Funds consist of:
 - the General Fund, which accounts for all activities of the Town not included in other specific funds
 - Capital Projects and non-major funds, such as Special Revenue Funds where revenues are designated or legally restricted
2. Proprietary Funds consist of:
 - Enterprise Funds (WPCA and Tashua Knolls Golf Course)
 - Internal Service Funds (internal cost allocations: vehicle leases, medical insurance, worker’s comp)
3. Fiduciary Funds benefit parties outside the government (Pension Trusts)

Related entities may have some of the same characteristics as a fund yet they do not fully meet the definition. The general purpose of these entities is to segregate resources and restrict expenditures to clearly identifiable purposes. These entities include a number of specifically defined “accounts” with dedicated revenues and related restricted expenditures. In each case, revenue is appropriated, spending is restricted, and any balance remaining in the account at year end does not cancel to the general or other fund.

In the simplest possible situation, a government unit could be in conformity with generally accepted accounting principles if it used a single fund, the general fund, to account for all events and transactions, but there are reasons to have more than one fund:

- Requirements under federal law to segregate resources from the federal government into a separate fund
- To potentially improve control and oversight of contractually restricted use of funds
- When spending activity is significantly different from general fund spending so that a new fund may be required

The general rule is to establish the minimum number of separate funds consistent with legal specifications, operational requirements, and the principles of fund classification. Too many funds causes inflexibility and undue complexity in budgeting, accounting, and other phases of financial management, and is best avoided in the interest of efficient and simplification of overall financial administration. Once the need for the fund is met any remaining balance should be closed into the general fund if legally permitted.

Background

The Town of Trumbull currently maintains 80 Special Revenue Funds, up from 76 two years ago. A complete listing is provided in the first 3 pages of the Appendix. The funds were reported at \$847,234 in 2013, the date of the previous audit. Funds would have totaled \$2,336,792 if Special Detail had been included. The funds totaled \$2,414,237 as of 6/30/15, and \$2,054,801 as of December 30, 2015. The general purpose of these accounts has been to segregate resources and restrict expenditures for clearly identified projects, events or grants. A number of these Special Revenue Fund accounts have been in existence for many years; many pre-date the transfer of data to the MUNIS financial system in 2001, which adds difficulty to reconciliation. Some Town departments utilize multiple Special Revenue Funds for various functions of their operations. Town Finance purchasing guidelines are followed for payments made from these accounts.

Scope and Methodology

- Requested written Special Revenue Fund policy to review:
 - Documentation required to set up a new account / need for account
 - New account set up approval procedures
 - Documentation of monitoring / reconciliation responsibilities
- Judgmentally sampled transactions:
 - Traced sample of receipts to posting in MUNIS
 - Sampled disbursement activity for appropriate utilization of funds
- By definition, when a fund's revenue is dedicated or appropriated and spending is restricted, transactions and balances should not be included in the budgeting process. However, if funds were set up merely for oversight convenience, revenue and expense generated by program operations should be included for budgetary purposes. Review funds to determine whether spending is truly restricted.

Findings & Recommendations

Finding #1: There is no written documentation related to:

- When the setup of a new fund would be appropriate
- Documentation and authorization required to set up a new fund
- Document retention requirements
- Disbursement authorization
- Roles, responsibilities and instructions for review/reconciliation of the fund
- Potential inclusion in budget process
- Process to close out balance and inactivate account once fund purpose is accomplished

Recommendation: Trumbull's Special Revenue Funds total over \$2m. They should be treated with appropriate care and responsibility. Special Revenue Fund Policy should be written to include all of the above criteria. The Policy should then be communicated to Finance employees and Department Managers, who may require training on reconciliation expectations.

Management Response: The Finance Department, with the assistance of the Internal Auditor, will develop an accounting policies and procedures manual. Documentation as to source and uses of funds will be obtained from the Department Managers and it will be attached to Munis for future reference. Also, the IT Director has recently developed a Munis Access Form that documents each employee's permissions to access their departmental accounts and funds.

Finding #2: 2013 audit recommended use of MUNIS "notes" to provide funding and disbursement information to account owners. Recommendation was not implemented. Additionally, my efforts to examine source set up documentation were generally unsuccessful, as neither the Finance Department nor the individual departments could consistently locate grants, endowments, trusts, or contractual documents used to set up and administer the funds. Obviously this causes difficulty in assuring fund activity is appropriate.

Recommendation: Due to space limitations, the notes areas in MUNIS cannot adequately hold enough information required to truly understand the account, especially in circumstances of employee turnover. Document retention guidelines for source documents required for fund set up and proper fund administration should be included in the Special Revenue Funds Policy. Individual fund files should be maintained while the fund is active, and for the mandated number of years once the fund is inactivated. These paper files should include source documents, i.e. grant, endowment, trust, contract, as well as account set up information and reconciliations (per section 3. c. recommendation, below).

Management Response: Documentation as to source and uses of funds will be obtained from the Department Managers and it will be attached to Munis for future reference. This will be of benefit to employees specifically when there is turnover in the department.

Finding #3: An excessive number of Special Revenue Funds unnecessarily complicates budgeting and accounting. The general rule is to establish the minimum number of separate funds consistent with legal specifications, operational requirements, and the principles of fund classification. In an effort to simplify "clean up" entries as well as go-forward accounting and budgeting, the funds were categorized and will be discussed as follows:

| Report reference | Description | Next step | # of funds | Balance 6/30/15 | Adjustments required | Adjusted 6/30/15 | Balance 12/30/15 | Funds remaining |
|------------------|-----------------------------|--------------------|------------|-----------------|----------------------|------------------|------------------|-----------------|
| 3 A | Zero activity, zero balance | Inactivate | 13 | - | - | - | - | (13) |
| 3 B | Completed projects | Close to Dept | 5 | 4,411 | - | 4,411 | 4,411 | (5) |
| | | Close to GF | 20 | 14,532 | (6,871) | 7,662 | 7,676 | (20) |
| 3 C | Active funds: | | | | | | | |
| 3C1 | Stagnant funds | Communicate & use | 10 | 50,735 | - | 50,735 | 50,160 | |
| 3C2 | Unmatched revenue/expense | Move to GF | 2 | 8,889 | | 8,889 | 11,904 | (2) |
| 3C3 | Combinations | Project accounting | 8 | 129,350 | 12,117 | 141,467 | 113,393 | (5) |
| 3C4 | Other active accounts | JE & communicate | 22 | 2,206,319 | (22,907) | 2,180,912 | 1,867,256 | |
| | | | 80 | 2,414,237 | (17,661) | 2,394,076 | 2,054,800 | 35 |

- A. **Inactive accounts** - Special Revenue Accounts should be periodically reviewed and unused accounts should be inactivated. Inactivating unused accounts decreases the possibility of erroneous postings. Detail provided in Appendix, page 5.

Recommendation: 13 funds with zero balance and zero activity should be inactivated immediately.

Management Response: The Director of Finance agrees and will inactivate these funds.

- B. **Completed projects** – Once the need for the fund is met any remaining balance should be closed if legally permitted. As of 6/30/15, 25 funds totaling \$12,087 had balances remaining for projects which had been completed. Correcting entries of \$6,871 were posted in December. Five funds totaling \$4,411 should be integrated inter-departmentally and 20 funds totaling \$7,676 should be written off to the general fund. All transactions and balances were reviewed with the appropriate department manager and with the Director of Finance. Detail provided in Appendix, page 6.

Recommendation: Finance has completed the correcting entries; balances remaining in these funds should be closed interdepartmentally or to the general fund and the 25 fund accounts should be inactivated in MUNIS.

Management Response: The Director of Finance agrees and will make appropriate adjustments and request approval from the Board of Finance to move any unspent funds to the General Funds' Miscellaneous Income.

- C. **Active funds: these funds should continue to be used, but they are not without issue.**
1. **Stagnant funds** - 10 funds totaling \$50,160 were stagnant. These funds were not being used as departments were unaware that they existed, they did not know how to disburse the funds, or they did not know what the funds could be used for. In large part, this was due to employee turnover and lack of available documentation. Department managers were made aware of balances, source of funds and fund purpose. These funds may be used if still appropriate. If purpose of fund has already been accomplished, remaining balance should be returned or closed to general fund, whichever is applicable. Detail provided in Appendix, page 7.

An account was set up in 2005 for the Town Clerk to purchase calling cards for Armed Services personnel. The calling cards were funded by cash donations; the account balance has been \$1,275 since 2010. The office entirely bypassed the accounting process by purchasing calling cards directly from the cash jar.

Recommendation: Special Revenue Fund Policy must be written and communicated and it must include a reconciliation requirement. On a quarterly basis, each Department Manager should provide the Finance Department with a written reconciliation of the account activity and balance. Finance should acknowledge review via signoff and the reconciliation document should be added to each fund's paper file.

Management Response: The Finance Department will work with the Department Managers on a quarterly basis to assist in reconciling their funds.

- 2. Unmatched revenue & expense** – for the most part, the Trumbull Revenue Funds were set up to improve control and oversight of funds. The funds provide both revenue and expense transactions so that account balances can be identified at any point in time. In 3 situations, revenue was posted to the fund account and expenses were paid from the general fund:
- The Copying Fees fund reports revenue; the associated expense is paid from the general fund. Activity should be matched. Balance was \$7,834 as of 6/30/15; \$10,569 as of 12/30/15.
 - The Library's BEI Video fund reports income; the associated expense is paid from the general fund. Activity should be matched. Balance was \$1,055 as of 6/30/15; \$1,335 as of 12/30/15.
 - A portion of the Senior Citizen's Activities fund balance is comprised of fees charged for advertising in the monthly newsletter. These advertising fees approximate \$5,000 annually and should be offsetting the cost of the newsletter. Newsletter expenses are currently charged to the general fund.

Recommendation: On a quarterly basis, each Department Manager should provide the Finance Department with a written reconciliation of the account activity and balance. Finance should acknowledge review via signoff and the reconciliation document should be added to each fund's paper file.

Management Response: The Copying Fees fund was initially used to record revenue from copies and pay for the copier lease used for that purpose. It was noticed that less copies were requested and the fund was not able to sustain the payment on the copier lease, therefore we started budgeting for the new copier leases in the General Fund. However, the revenue continued to get recorded to this Fund. We will be requesting approval from the Board of Finance to move any unspent funds to the General Funds' Miscellaneous Income and close out this fund. The Finance Department will work with the Department Managers on a quarterly basis to assist in reconciling their funds.

3. **Accounts which can be combined** – in the past project accounting was not available in MUNIS so separate funds were sometimes set up to provide clarity, ease of project oversight. Project Accounting is now available in MUNIS. Project accounting is similar to the use of subaccounts. Transactions are tagged as they are input, and transaction and balance detail is maintained without the use of multiple ledger accounts. Detail provided in Appendix, page 8.

- The Police Department’s Overtime fund requires a budget entry of \$22,609. Once the entry is posted, the accounts will net to \$11,544.

Recommendation: In an effort to simplify accounting and budgeting, it was agreed that “like” funds are to be combined. The balances of 8 funds will be combined with other, related fund accounts within the same department, resulting in 3 funds. Project accounting, which provides the same level of reporting detail as the use of separate accounts will be used on a go-forward basis when required.

Management Response: The Director of Finance will assist in the account combinations. Additionally, the Director of Finance agrees and will request approval from the Board of Finance to move the \$22,609 to the General Funds’ Miscellaneous Income.

4. The remaining 22 funds are actively being used. Detail is provided in Appendix, page 9. Transactions were sampled for accuracy and appropriateness and several correcting entries are required.

Recommendation: Finance should complete the entries identified and work with Department Managers to ensure appropriate accounts are used going forward. Special Revenue Fund Policy should be completed and communicated; the Policy would include a periodic departmental review of transactions and account balance, mitigating the risk of mispostings.

Management Response: The Finance Department will work with the Department Managers on a quarterly basis to assist in reconciling their funds.

Finding #4: By definition, when a fund’s revenue is dedicated or appropriated and spending is restricted, transactions and balances should be excluded from the budgeting process. However, if funds were set up merely for oversight convenience or for reasons of timing, it is possible that revenue and expense generated by program operations should be included for budgetary purposes. 2 examples of where this may exist is with Parks funds and with the Senior Center’s Activities fund, which have been building over time and which are general as far as designated use of funds.

Recommendation: Possibility of inclusion in budgetary process should be discussed with department managers. Revenues and expenses of activities they currently provide or expect to provide should be detailed and included in the budget discussion. If programs are self-sustaining, accounting can be performed within the Special Revenue Fund for oversight purposes, but at least some portion of town funding may not be required.

Management Response: The Department Managers will be instructed to provide the board with a status report when presenting their Operating Budget and more frequent if needed. Also the Director of Finance will provide the Board with a monthly update.

Finding #5: The 2013 audit reported that correct balances were not accessible for 7 of the 60 funds due to problems during the MUNIS software update in 2001. At this time, MUNIS fund balances can be obtained, but the easiest research method, the “life-to-date” option, cannot be relied upon for funds in existence prior to 2001.

Management Response: There was a Munis upgrade and this is no longer an issue.

Summary

- A Policy & Procedures manual needs to be prepared and distributed to the Finance Team and to Department Managers. Review and reconciliation training should be provided to account “owners”. The Policy should include the following topics:
 - When the setup of a new fund would be appropriate
 - Documentation and authorization required to set up a new fund
 - Document retention requirements
 - Disbursement authorization
 - Roles, responsibilities and instructions for review/reconciliation of the fund
 - Potential inclusion in budget process
 - Process to close out balance and inactivate account once fund purpose is accomplished
- Original set up documentation should be retained per State guidelines, and available for review upon request.
- Department Managers should provide signed quarterly reconciliations for Finance Department’s review. Reconciliations should include review of account activity, balance and continued need, and should be filed in the fund’s permanent folder.
- Of the population of 80 funds included in this review:
 - 10 funds were stagnant; one had not been used since 2008
 - Due to posting errors, 12 funds have balances requiring adjustment
 - 38 funds should be closed; 13 without balances, 25 with balances
 - 8 funds will be combined interdepartmentally, further reducing the population by 5 funds
 - 2 funds will have activity moved to the general fund

This will reduce the number of funds from 80 to 35

- All funds should be discussed during the budgetary process

Trumbull’s Special Revenue Funds total over \$2 million. They should be treated with appropriate care and responsibility.

Appendix

Town of Trumbull

Special Agency Trust Funds

Balance as of June 30, 201X and as of December 30, 2015

| WP Ref | Department | Fund# | Fund Name | Year est. on MUNIS | Available 6/30/13 | Available 6/30/14 | Available 6/30/15 | Entries made or | Adjusted 6/30/15 | As of 12/30/15 | Fund is used for | Last Activity | Contact |
|--------|----------------------------|-----------------------|-------------------------------------|--------------------|-------------------|-------------------|-------------------|-----------------|------------------|----------------|--|---------------|------------------|
| 14 | Animal Control | 72-13-1300-15 | Feral Cat Project | 2002 | {2,784.71} | {2,784.71} | {2,784.71} | 529.36 | {2,255.35} | {2,254.87} | Animal care | 2011 | Lynn Dellabianca |
| 15 | Animal Control | 72-13-1300-15 / G0205 | Feral Cat Project | 2012 | 5,000.00 | 5,000.00 | 5,000.00 | {5,000.00} | - | - | Animal care | 2013 | Lynn Dellabianca |
| 16 | Building Dept. | 72-13-1300-99 | Town Hall Code Compliance Rebate | 2002 | 12,439.38 | 12,439.38 | 12,439.38 | | 12,439.38 | 12,439.38 | Building code upgrades | 2005 | Graham |
| 40 | Counseling Center | 72-13-1300-66 | Counseling Center | 2002 | 3,182.59 | 3,182.59 | 3,182.59 | | 3,182.59 | 3,182.59 | Enhancing the quality of life in Trumbull by providing family counseling for Trumbull residents and their families | 2011 | Robin Bieber |
| 17 | Economic Development | 72-13-0146-00 | Economic Development Red Carpet Day | 2004 | 3,342.24 | 1,934.24 | 1,934.24 | | 1,934.24 | 1,359.24 | Annual local breakfast for local business | 2013 | Bratt |
| 41 | Emergency Management | 72-13-0234-00 | Trumbull Disaster Trailer Fund | 2004 | 1,901.08 | 1,901.08 | 1,901.08 | | 1,901.08 | 1,901.08 | Maintenance of EMS disaster trailer | 2011 | Barbara Crandall |
| 42 | Emergency Medical Services | 72-02-0226-00 | Emergency Medical Services | 2008 | 3,036.82 | 3,036.82 | 3,036.82 | | 3,036.82 | 3,036.82 | Funds received for certifications | 2008 | Barbara Crandall |
| 43 | Emergency Medical Services | 72-13-1300-88 | EMT/Other | 2001 | 33,811.15 | 32,672.69 | 44,923.35 | | 44,923.35 | 46,430.80 | Program supplies and evaluators for EMT course certification & donations for EMS activities | 2015 | Barbara Crandall |
| 78 | EMS | 72-02-0226-00 | Crump Trust | 2014 | - | 28,985.16 | 21,289.46 | - | 21,289.46 | 21,289.46 | Donor restricted EMS equipment | 2015 | |
| 1 | Engineering | 72-13-0305-17 | RAILS TO TRAIL-RECH & TANG | 2006 | - | - | - | | - | - | | 2006 | |
| 18 | Expendable Trust | 72-13-1300-85 | Long Hill Association | 2001 | {2,900.62} | {2,900.62} | {2,900.62} | | {2,900.62} | {2,900.62} | Not determined | 2002 | |
| 44 | Finance Department | 72-13-1300-00 | Insurance Claims Town Properties | 2001 | 60,174.17 | 84,006.94 | 66,013.39 | | 66,013.39 | 23,876.39 | Insurance proceeds from third party accident, pay for repairs, replacements due to third parties | 2015 | Dawn Savo |
| 45 | Finance Department | 72-13-1300-86 | Cell Tower Bonus | 2002 | 326.87 | 50,326.87 | 45,016.80 | | 45,016.80 | 42,036.80 | Funds collected from cell tower as a sign up bonus to cover improv and other related expenses | 2015 | Finance |
| 46 | Golf | 72-13-1300-92 | Kaulbach Giving Trust-Golf | 2001 | 93,755.64 | 93,885.10 | 94,026.15 | | 94,026.15 | 94,095.77 | Funds are in separate acct (SHH). Trust set to be controlled and used by Golf Commission | 2015 | Golf |
| 47 | Human Resources | 72-13-0130-00 | Police Testing-Oral/Written/AG | 2006 | 13,414.64 | 10,943.78 | 10,722.86 | | 10,722.86 | 7,800.19 | Application fees - entry level PD testing; paymentd for testing materials & interview panelists | 2015 | Mary Ann Meier |
| 19 | Library | 72-13-1300-70 | Friends of the Library | 2009 | 824.61 | 824.61 | 824.61 | | 824.61 | 824.61 | Donations from patrons to support the library | 2010 | Louis Sheehy |
| 48 | Library | 72-13-0606-00 | BEI VIDEO | 2013 | 214.93 | 574.93 | 1,054.93 | | 1,054.93 | 1,334.93 | Income from meeting videos | 2015 | Sheehy/ Donahue |
| 49 | Library | 72-13-1300-87 | Library Lost Book A/C | 2001 | 47,539.88 | 43,852.64 | 42,088.11 | | 42,088.11 | 61,633.65 | Fees collected for lost book replacement | 2015 | Louis Sheehy |
| 20 | Mallett Trust | 72-13-1300-65 | Special Projects | 2002 | 25,041.00 | {275.00} | {275.00} | | {275.00} | {275.00} | Improvement to Town buildings | 2013 | |
| 21 | Mallett Trust | 72-13-1300-90 | MALLETT | 2001 | 418.16 | 418.16 | 418.16 | | 418.16 | 418.16 | | 2005 | |
| 22 | Merrill Beach Trust | 72-13-1300-94 | MRL BCH TR | 2001 | 15,127.50 | {1,128.19} | {1,099.59} | | {1,099.59} | {1,085.48} | Beach improvements -topsoil, plants, etc | 2015 | Credit balance |
| 50 | Nichols Fund | 72-13-1300-91 | Nichols Fund | 2001 | 8,335.97 | 8,335.97 | 8,160.97 | 5,000.00 | 13,160.97 | 8,160.97 | Emergency medical assistance | 2015 | Jennifer Gillis |
| 23 | P&Z | 72-13-1300-97 | P&Z PROJECT | 2006 | 4,938.42 | 4,938.42 | 4,938.42 | | 4,938.42 | 4,938.42 | Callable bonds | 2013 | Finance |

| WP Ref | Department | Fund# | Fund Name | Year est. on MUNIS | Available 6/30/13 | Available 6/30/14 | Available 6/30/15 | Entries made or | Adjusted 6/30/15 | As of 12/30/15 | Fund is used for | Last Activity | Contact |
|--------|-------------------|----------------------|----------------------------------|--------------------|-------------------|-------------------|-------------------|-----------------|------------------|----------------|---|---------------|---------------|
| 2 | Parks | 72-06-0600-00 | Early Learning Center Playground | 2005 | - | - | - | | - | - | Fund for Middlebrooks special needs playground | 2013 | Stuart |
| 24 | Parks | 72-13-1300-14 | Kachele Farm Irrigation | 2002 | (7,959.41) | (7,959.41) | (7,959.41) | | (7,959.41) | (7,959.41) | Irrigation for soccer fields at Madison School | 2003 | Stuart |
| 25 | Parks | 72-13-1300-43 | Vietnam Memorial | 2002 | (4,663.68) | (4,663.68) | (4,663.68) | | (4,663.68) | (4,663.68) | Maintenance of Vietnam Memorial | 2013 | Stuart |
| 26 | Parks | 72-13-1300-82 | Memorial Walkway | 2001 | 349.64 | 349.64 | 349.64 | | 349.64 | 349.64 | Funds for placement of plaques at memorial walkways | 2009 | Stuart |
| 27 | Parks | 72-13-1300-89 | Outdoor Planting | 2001 | 20.25 | 20.25 | 20.25 | | 20.25 | 20.25 | To improve town gateway plantings | 2013 | Stuart |
| 51 | Parks | 72-13-1300-20 | Parks | 2001 | 1,394.73 | 1,394.73 | 1,394.73 | | 1,394.73 | 1,394.73 | Park Rangers set up as an endowment gift | 2013 | Stuart |
| 52 | Parks | 72-13-1300-21 | Trumbull Softball Lights | 2001 | 35,422.50 | 39,184.13 | 49,184.13 | | 49,184.13 | 56,734.13 | Fees collected from leagues for usage of field lights | 2015 | Stuart |
| 53 | Parks | 72-13-1300-22 | Indian Ledge Playground | 2001 | 8,351.25 | 8,351.25 | 8,351.25 | Cancel 2013 | 5,851.25 | 8,351.25 | Funds for maintenance of playground | 2013 | Stuart |
| 54 | Parks | 72-13-1300-53 | Park Stickers | 2014 | - | 29,607.40 | 18,148.08 | | 18,148.08 | 17,343.08 | Last year collected \$5/sticker; payments for stickers & personnel | 2015 | Stuart |
| 55 | Parks | 72-13-1300-54 | Park Permits | 2001 | 17,750.04 | 13,551.62 | 20,366.45 | | 20,366.45 | 22,541.80 | Fees collected for park usage by Town residents/picnics | 2015 | Stuart |
| 56 | Parks | 72-13-1300-79 | Beautification Commission | 2001 | 4,395.40 | 4,395.40 | 4,395.40 | | 4,395.40 | 3,095.40 | Beautify publicly owned land not already within the jurisdiction of the Park Commission | 2012 | Stuart |
| 57 | Planning & Zoning | 72-13-1300-59 | Bid Deposits | 2002 | 8,306.49 | 8,306.49 | 8,306.49 | | 8,306.49 | 8,306.49 | Bid deposits received from contractors for drawings/plans | 2003 | Maria |
| 3 | Police | 72-13-1300-72-522200 | Seized Property - Peoples | 2008 | - | - | - | | - | - | | 2008 | |
| 28 | Police | 72-13-1300-69 | Law Enforcement Block Grant | 2003 | 5,883.00 | 5,883.00 | 5,883.00 | | 5,883.00 | 5,883.00 | Crime prevention & public safety | 2003 | Lombardo |
| 58 | Police | 72-13-1300-44 | Police Technology | 2002 | 22,234.85 | 22,234.85 | 27,234.85 | (22,117.00) | 5,117.85 | 17,234.85 | Upgrading of Police technology equipment | 2015 | M. Lombardo |
| 59 | Police | 72-13-1300-68 | AED Account Police | 2002 | 4,030.74 | 4,030.74 | 4,030.74 | | 4,030.74 | 4,030.74 | Automated External Defibrillators | 2010 | M. Lombardo |
| 60 | Police | 72-13-1300-71-501105 | Salaries - Overtime | 2006 | (211,411.14) | (205,250.04) | (205,427.43) | 12,117.00 | (193,310.43) | (213,234.00) | Police salaries overtime | 2015 | M. Lombardo |
| 61 | Police | 72-13-1300-71-522205 | Expendable Police | 2001 | 201,868.94 | 202,168.94 | 202,168.94 | | 202,168.94 | 202,168.94 | Police program expenses | 2012 | M. Lombardo |
| 62 | Police | 72-13-1300-72-522205 | Seized Property Program Exp | 2002 | 39,536.93 | 71,268.65 | 71,135.84 | | 71,135.84 | 33,125.75 | Police Department property seizures account | 2015 | M. Lombardo |
| 63 | Police | 72-13-1300-73 | Police Youth Program | 2001 | 28,850.31 | 28,850.31 | 28,850.31 | | 28,850.31 | 28,850.31 | Funds for Youth program | 2011 | M. Lombardo |
| 64 | Police | 72-13-1300-74 | Regional Dispatch | 2002 | 1,075.22 | 1,075.22 | 1,075.22 | | 1,075.22 | 1,075.22 | Monroe, Easton, Trumbull Regional Emergency Dispatch Center | 2008 | M. Lombardo |
| 79 | Police | 72-02-0222-00 | Special Detail | 2008 | 1,489,558.00 | 1,503,921.00 | 1,132,450.00 | - | 1,132,450.00 | 800,470.00 | Billing, collecting special detail; officer payments | 2015 | |
| 80 | Police | 72-13-1300-83 | K9 Training | 2015 | - | - | - | - | - | 12,550.79 | Donations through a resident's gofundme covering specific canine training | 2015 | |
| 29 | Public Event | 72-13-1300-18 | Halloween Happening | 2001 | (1,980.99) | (1,980.99) | (1,980.99) | | (1,980.99) | (1,980.99) | Annual Halloween event | 2003 | |
| 30 | Public Events | 72-13-0104-00 | Concerts | 2004 | 0.33 | 0.33 | 0.33 | | 0.33 | 0.33 | Perpetual funding for concert series | 2013 | |
| 31 | Public Events | 72-13-1300-80 | Trumbull Community Prevention | 2002 | 1,154.58 | 1,154.58 | 1,154.58 | | 1,154.58 | 1,154.58 | Not determined | 2002 | |
| 32 | Public Events | 72-13-1300-84 | Trumbull Day Senior Bingo | 2001 | (383.01) | (383.01) | (383.01) | | (383.01) | (383.01) | Part of annual Trumbull Day Celebration | 2009 | |
| 65 | Public Events | 72-08-0800-65 | Town Wide Events | 2002 | 4,053.98 | 4,053.98 | 4,053.98 | | 4,053.98 | 4,053.98 | Various annual Town events funds received from Mallet Trust | 2012 | Finance |
| 33 | Public Works | 72-13-1300-81 | Street Signs | 2001 | 2,908.08 | 2,908.08 | 2,908.08 | | 2,908.08 | 2,908.08 | Replacement of damaged street signs | 2004 | John Marsilio |
| 66 | Public Works | 72-13-1300-98 | Disposal Transfer Station | 2001 | 72,112.87 | 237,550.11 | 284,414.65 | | 284,414.65 | 258,252.47 | Maintenance of the Monroe, Easton, Trumbull transfer station | 2015 | John Marsilio |

| WP Ref | Department | Fund# | Fund Name | Year est. on MUNIS | Available 6/30/13 | Available 6/30/14 | Available 6/30/15 | Entries made or | Adjusted 6/30/15 | As of 12/30/15 | Fund is used for | Last Activity | Contact |
|--------|----------------------------|---------------|---------------------------------|--------------------|-------------------|-------------------|-------------------|-----------------|------------------|----------------|---|---------------|-----------------|
| 34 | Recreation | 72-13-1300-62 | Team | 2002 | (25.69) | (25.69) | (25.69) | | (25.69) | (25.69) | Not determined | 2011 | Stuart |
| 67 | Recreation | 72-13-1300-55 | Recreation Adult | 2001 | 7,198.49 | 6,275.76 | 6,858.96 | | 6,858.96 | 4,018.96 | Fess collected from men's softball coed softball and volleyball | 2015 | Stuart |
| 68 | Recreation | 72-13-1300-56 | Recreation Activity/Fields | 2001 | 22,142.00 | 20,646.22 | 19,657.54 | | 19,657.54 | 6,687.54 | Field use and maintenance | 2015 | Stuart |
| 69 | Recreation | 72-13-1300-57 | Recreation Coed | 2001 | 17,709.71 | 18,767.30 | 18,393.42 | | 18,393.42 | 17,132.58 | Payments to referees and umpires for recreational sports programs/league fees | 2015 | Stuart |
| 70 | Recreation | 72-13-1300-63 | Recreation Fees | 2001 | 141,607.81 | 114,785.78 | 151,627.97 | (5,000.00) | 146,627.97 | 247,987.88 | Activity costs for recreation programs used at year-end to offset shortage in G/F budget | 2015 | Stuart |
| 35 | Senior Center | 72-13-1300-76 | Senior Center Fundraising | 2001 | 534.93 | 534.93 | 534.93 | | 534.93 | 534.93 | Beautification for Senior Center courtyard | 2010 | Jean Fereira |
| 71 | Senior Center | 72-13-1300-75 | Senior Citizen's Activities | 2001 | 35,907.12 | 41,016.92 | 51,322.23 | (790.36) | 50,531.87 | 51,202.73 | Program expenses for Senior Center activities | 2015 | Jean Fereira |
| 72 | Social Services | 72-13-1300-77 | Food Baskets | 2001 | 31,031.03 | 42,377.04 | 41,520.83 | | 41,520.83 | 44,308.07 | Gift certificates for food purchases for the needy | 2015 | Jennifer Gillis |
| 73 | Social Services | 72-13-1300-78 | Social Services Emergency Fund | 2001 | 23,485.52 | 57,264.67 | 57,281.09 | | 57,281.09 | 57,291.19 | Emergency fuel and electric bills | 2015 | Jennifer Gillis |
| 4 | Town | 01-13-1300-64 | TRM SPIRIT | 2010 | - | - | - | | - | - | | | |
| 5 | Town | 72-01-0138-00 | LINDA LUNGI | 2003 | - | - | - | | - | - | | 2005 | |
| 6 | Town | 72-13-1300-17 | RAILS / Trails | 2001 | - | - | - | | - | - | | 2009 | |
| 7 | Town | 72-13-1300-19 | Town Parking Lot | 2001 | - | - | - | | - | - | | 2005 | |
| 8 | Town | 72-13-1300-83 | Bicentennial | 2001 | - | - | - | | - | - | | 2015 | |
| 77 | Town | 72-13-0809-00 | EX ARTCOMM | 2001 | 6,458.98 | 5,823.47 | 4,664.36 | | 4,664.36 | (8,700.63) | 2016 PR 10k | 2015 | Stuart |
| 74 | Town Clerk | 72-01-0136-00 | Postage/Call Cards-Armed Forces | 2005 | 1,275.45 | 1,275.45 | 1,275.45 | | 1,275.45 | 1,275.45 | Program for U.S. Armed Forces military personnel | 2010 | Susan Cole |
| 75 | Town Clerk | 72-13-1300-93 | Copying Fees | 2002 | (8,164.85) | 1,605.15 | 7,834.25 | | 7,834.25 | 10,569.25 | Originally used to fund payments for copier leases | 2015 | Finance |
| 9 | Trumbull Nature Commission | 72-13-0101-00 | Trumbull Nature Commission | 2006 | - | - | - | | - | - | To create an environment where the community can connect with nature | 2012 | |
| 36 | WPCA | 72-03-0301-00 | Alternative Fuel-Clean Air | 2005 | 3,523.56 | 2,520.01 | 2,400.01 | (2,400.01) | - | - | Natural gas car utilized by WPCA | 2015 | John Marsilio |
| 37 | Youth | 72-13-1300-16 | Trumbull Triad | 2001 | 414.43 | 414.43 | 414.43 | | 414.43 | 414.43 | Newsletter for youth programs | 2011 | Stuart |
| 38 | Youth | 72-13-1300-60 | Kids First | 2001 | 1,295.61 | 1,295.61 | 1,295.61 | | 1,295.61 | 1,295.61 | Counseling for children and families | 2006 | Stuart |
| 39 | Youth | 72-13-1300-61 | Safe Rides | 2002 | 11.00 | 11.00 | 11.00 | | 11.00 | 11.00 | To prevent drunk driving | 2004 | Stuart |
| 76 | Youth | 72-13-0504-00 | Youth Commission | 2006 | 21,462.52 | 22,823.10 | 33,796.67 | | 33,796.67 | 30,879.23 | To assist in the social and cultural development of the youth of Trumbull with programs & summer play | 2015 | Stuart |
| 10 | | 72-13-1300-02 | DOG PARK | 2003 | - | - | - | | - | - | | 2003 | |
| 11 | | 72-13-1300-13 | BEACHES POOL | 2005 | - | - | - | | - | - | Sprinkler park | 2008 | |
| 12 | | 72-13-1300-42 | Long Hill Association | 2003 | - | - | - | | - | - | | 2005 | |
| 13 | | 72-13-1300-58 | Joseph Edwards Trust | 2003 | - | - | - | | - | - | Life saving equipment | 2005 | |

2,355,867.24 2,687,605.58 2,414,236.88 (17,661.01) 2,394,075.87 2,054,800.54

3A. 13 funds with zero balance and zero activity can be inactivated immediately:

| WP Ref | Department | Fund# | Fund Name | Year est. on MUNIS | Available 6/30/13 | Available 6/30/14 | Available 6/30/15 | Entries made or required | Adjusted 6/30/15 | As of 12/17/15 | Last Activity |
|--------|----------------------------|----------------------|----------------------------------|--------------------|-------------------|-------------------|-------------------|--------------------------|------------------|----------------|---------------|
| 1 | Engineering | 72-13-0305-17 | RAILS TO TRAIL-REICH & TANG | 2006 | - | - | - | | - | - | 2006 |
| 2 | Parks | 72-06-0600-00 | Early Learning Center Playground | 2005 | - | - | - | | - | - | 2013 |
| 3 | Police | 72-13-1300-72-522209 | Seized Property - Peoples | 2008 | - | - | - | | - | - | 2008 |
| 4 | Town | 01-13-1300-64 | TRM SPIRIT | 2010 | - | - | - | | - | - | |
| 5 | Town | 72-01-0138-00 | LINDA LUNGI | 2003 | - | - | - | | - | - | 2005 |
| 6 | Town | 72-13-1300-17 | RAILS / Trails | 2001 | - | - | - | | - | - | 2009 |
| 7 | Town | 72-13-1300-19 | Town Parking Lot | 2001 | - | - | - | | - | - | 2005 |
| 8 | Town | 72-13-1300-83 | Bicentennial | 2001 | - | - | - | | - | - | 2005 |
| 9 | Trumbull Nature Commission | 72-13-0101-00 | Trumbull Nature Commission | 2006 | - | - | - | | - | - | 2012 |
| 10 | | 72-13-1300-02 | DOG PARK | 2003 | - | - | - | | - | - | 2003 |
| 11 | | 72-13-1300-13 | BEACHES POOL | 2005 | - | - | - | | - | - | 2008 |
| 12 | | 72-13-1300-42 | Long Hill Association | 2003 | - | - | - | | - | - | 2005 |
| 13 | | 72-13-1300-58 | Joseph Edwards Trust | 2003 | - | - | - | | - | - | 2005 |

3B. 25 funds totaling \$12,087 were for completed projects. Correcting entries should be posted. Highlighted balances totaling \$4,411 should be closed inter-departmentally, the balance of \$7,676 should be closed to the General Fund and the accounts should be inactivated in MUNIS:

| WP Ref | Department | Fund# | Fund Name | Year est. on MUNIS | Available 6/30/13 | Available 6/30/14 | Available 6/30/15 | Entries made or required | Adjusted 6/30/15 | As of 12/30/15 | Fund is used for |
|--------|---------------------|-----------------------|----------------------------------|--------------------|-------------------|-------------------|-------------------|--------------------------|------------------|----------------|---|
| 14 | Animal Control | 72-13-1300-15 | Feral Cat Project | 2002 | (2,784.71) | (2,784.71) | (2,784.71) | 529.36 | (2,255.35) | (2,254.87) | Animal care |
| 15 | Animal Control | 72-13-1300-15 / G0205 | Feral Cat Project | 2012 | 5,000.00 | 5,000.00 | 5,000.00 | (5,000.00) | - | - | Animal care |
| 16 | Building Dept. | 72-13-1300-99 | Town Hall Code Compliance Rebate | 2002 | 12,439.38 | 12,439.38 | 12,439.38 | | 12,439.38 | 12,439.38 | Building code upgrades |
| 18 | Expendable Trust | 72-13-1300-85 | Long Hill Association | 2001 | (2,900.62) | (2,900.62) | (2,900.62) | | (2,900.62) | (2,900.62) | Not determined |
| 19 | Library | 72-13-1300-70 | Friends of the Library | 2009 | 824.61 | 824.61 | 824.61 | | 824.61 | 824.61 | Donations from patrons to support the library |
| 20 | Mallett Trust | 72-13-1300-65 | Special Projects | 2002 | 25,041.00 | (275.00) | (275.00) | | (275.00) | (275.00) | Improvement to Town buildings |
| 21 | Mallett Trust | 72-13-1300-90 | MALLETT | 2001 | 418.16 | 418.16 | 418.16 | | 418.16 | 418.16 | |
| 22 | Merrill Beach Trust | 72-13-1300-94 | MRL BCH TR | 2001 | 15,127.50 | (1,128.19) | (1,099.59) | | (1,099.59) | (1,085.48) | Beach improvements...topsoil, plants, etc |
| 23 | P&Z | 72-13-1300-97 | P&Z PROJECT | 2006 | 4,938.42 | 4,938.42 | 4,938.42 | | 4,938.42 | 4,938.42 | Callable bonds |
| 24 | Parks | 72-13-1300-14 | Kachele Farm Irrigation | 2002 | (7,959.41) | (7,959.41) | (7,959.41) | | (7,959.41) | (7,959.41) | Irrigation for soccer fields at Madison School |
| 25 | Parks | 72-13-1300-43 | Vietnam Memorial | 2002 | (4,663.68) | (4,663.68) | (4,663.68) | | (4,663.68) | (4,663.68) | Maintenance of Vietnam Memorial |
| 26 | Parks | 72-13-1300-82 | Memorial Walkway | 2001 | 349.64 | 349.64 | 349.64 | | 349.64 | 349.64 | Funds for placement of plaques at memorial walkways |
| 27 | Parks | 72-13-1300-89 | Outdoor Planting | 2001 | 20.25 | 20.25 | 20.25 | | 20.25 | 20.25 | To improve town gateway plantings |
| 29 | Public Event | 72-13-1300-18 | Halloween Happening | 2001 | (1,980.99) | (1,980.99) | (1,980.99) | | (1,980.99) | (1,980.99) | Annual Halloween event |
| 30 | Public Events | 72-13-0104-00 | Concerts | 2004 | 0.33 | 0.33 | 0.33 | | 0.33 | 0.33 | Perpetual funding for concert series |
| 31 | Public Events | 72-13-1300-80 | Trumbull Community Prevention | 2002 | 1,154.58 | 1,154.58 | 1,154.58 | | 1,154.58 | 1,154.58 | Not determined |
| 32 | Public Events | 72-13-1300-84 | Trumbull Day Senior Bingo | 2001 | (383.01) | (383.01) | (383.01) | | (383.01) | (383.01) | Part of annual Trumbull Day Celebration |
| 33 | Public Works | 72-13-1300-81 | Street Signs | 2001 | 2,908.08 | 2,908.08 | 2,908.08 | | 2,908.08 | 2,908.08 | Replacement of damaged street signs |
| 34 | Recreation | 72-13-1300-62 | Team | 2002 | (25.69) | (25.69) | (25.69) | | (25.69) | (25.69) | Not determined |
| 35 | Senior Center | 72-13-1300-76 | Senior Center Fundraising | 2001 | 534.93 | 534.93 | 534.93 | | 534.93 | 534.93 | Beautification for Senior Center courtyard |
| 36 | WPCA | 72-03-0301-00 | Alternative Fuel-Clean Air | 2005 | 3,523.56 | 2,520.01 | 2,400.01 | (2,400.01) | - | - | Natural gas car utilized by WPCA |
| 37 | Youth | 72-13-1300-16 | Trumbull Triad | 2001 | 414.43 | 414.43 | 414.43 | | 414.43 | 414.43 | Newsletter for youth programs |
| 38 | Youth | 72-13-1300-60 | Kids First | 2001 | 1,295.61 | 1,295.61 | 1,295.61 | | 1,295.61 | 1,295.61 | Counseling for children and families |
| 39 | Youth | 72-13-1300-61 | Safe Rides | 2002 | 11.00 | 11.00 | 11.00 | | 11.00 | 11.00 | To prevent drunk driving |
| 57 | Planning & Zoning | 72-13-1300-59 | Bid Deposits | 2002 | 8,306.49 | 8,306.49 | 8,306.49 | | 8,306.49 | 8,306.49 | Bid deposits received from contractors for drawings/plans |
| | | | | | 61,609.86 | 19,034.62 | 18,943.22 | (6,870.65) | 12,072.57 | 12,087.16 | |

3C 1. 10 stagnant funds which may be used if associated program is still in existence:

| WP Ref | Department | Fund# | Fund Name | Year est. on MUNIS | Available 6/30/13 | Available 6/30/14 | Available 6/30/15 | Adjusted 6/30/15 | As of 12/30/15 | Fund is used for | Last Activity | Contact |
|--------|----------------------------|---------------|-------------------------------------|--------------------|-------------------|-------------------|-------------------|------------------|----------------|--|---------------|------------------|
| 17 | Economic Development | 72-13-0146-00 | Economic Development Red Carpet Day | 2004 | 3,342.24 | 1,934.24 | 1,934.24 | 1,934.24 | 1,359.24 | Annual local breakfast for local business | 2013 | Bratt |
| 40 | Counseling Center | 72-13-1300-66 | Counseling Center | 2002 | 3,182.59 | 3,182.59 | 3,182.59 | 3,182.59 | 3,182.59 | Enhancing the quality of life in Trumbull by providing family counseling for Trumbull residents and their families | 2011 | Robin Bieber |
| 41 | Emergency Management | 72-13-0234-00 | Trumbull Disaster Trailer Fund | 2004 | 1,901.08 | 1,901.08 | 1,901.08 | 1,901.08 | 1,901.08 | Maintenance of EMS disaster trailer | 2011 | Barbara Crandall |
| 42 | Emergency Medical Services | 72-02-0226-00 | Emergency Medical Services | 2008 | 3,036.82 | 3,036.82 | 3,036.82 | 3,036.82 | 3,036.82 | Funds received for certifications | 2008 | Barbara Crandall |
| 51 | Parks | 72-13-1300-20 | Parks | 2001 | 1,394.73 | 1,394.73 | 1,394.73 | 1,394.73 | 1,394.73 | Park Rangers set up as an endowment gift | 2013 | Stuart |
| 59 | Police | 72-13-1300-68 | AED Account Police | 2002 | 4,030.74 | 4,030.74 | 4,030.74 | 4,030.74 | 4,030.74 | Automated External Defibrillators | 2010 | M. Lombardo |
| 63 | Police | 72-13-1300-73 | Police Youth Program | 2001 | 28,850.31 | 28,850.31 | 28,850.31 | 28,850.31 | 28,850.31 | Funds for Youth program | 2011 | M. Lombardo |
| 64 | Police | 72-13-1300-74 | Regional Dispatch | 2002 | 1,075.22 | 1,075.22 | 1,075.22 | 1,075.22 | 1,075.22 | Monroe, Easton, Trumbull Regional Emergency Dispatch Center | 2008 | M. Lombardo |
| 65 | Public Events | 72-08-0800-65 | Town Wide Events | 2002 | 4,053.98 | 4,053.98 | 4,053.98 | 4,053.98 | 4,053.98 | Various annual Town events funds received from Mallet Trust | 2012 | Finance |
| 74 | Town Clerk | 72-01-0136-00 | Postage/Call Cards- Armed Forces | 2005 | 1,275.45 | 1,275.45 | 1,275.45 | 1,275.45 | 1,275.45 | Program for U.S. Armed Forces military personnel | 2010 | Susan Cole |
| | | | | | 52,143.16 | 50,735.16 | 50,735.16 | 50,735.16 | 50,160.16 | | | |

3C 3. Highlighting indicates which funds should be combined. 8 funds will become 3 funds. Project accounting will be used by Parks and Recreation.

| WP Ref | Department | Fund# | Fund Name | Year est. on MUNIS | Available 6/30/13 | Available 6/30/14 | Available 6/30/15 | Entries made or | Adjusted 6/30/15 | As of 12/30/15 | Fund is used for | Last Activity | Contact |
|--------|------------|----------------------|----------------------------|--------------------|-------------------|-------------------|-------------------|-----------------|------------------|----------------|---|---------------|-------------|
| 52 | Parks | 72-13-1300-21 | Trumbull Softball Lights | 2001 | 35,422.50 | 39,184.13 | 49,184.13 | | 49,184.13 | 56,734.13 | Fees collected from leagues for usage of field lights | 2015 | Stuart |
| 54 | Parks | 72-13-1300-53 | Park Stickers | 2014 | - | 29,607.40 | 18,148.08 | | 18,148.08 | 17,343.08 | Last year collected \$5/sticker; payments for stickers & personnel | 2015 | Stuart |
| 55 | Parks | 72-13-1300-54 | Park Permits | 2001 | 17,750.04 | 13,551.62 | 20,366.45 | | 20,366.45 | 22,541.80 | Fees collected for park usage by Town residents/picnics | 2015 | Stuart |
| 60 | Police | 72-13-1300-71-501105 | Salaries - Overtime | 2006 | (211,411.14) | (205,250.04) | (205,427.43) | 12,117.00 | (193,310.43) | (213,234.00) | Police salaries overtime | 2015 | M. Lombardo |
| 61 | Police | 72-13-1300-71-522205 | Expendable Police | 2001 | 201,868.94 | 202,168.94 | 202,168.94 | | 202,168.94 | 202,168.94 | Police program expenses | 2012 | M. Lombardo |
| 67 | Recreation | 72-13-1300-55 | Recreation Adult | 2001 | 7,198.49 | 6,275.76 | 6,858.96 | | 6,858.96 | 4,018.96 | Fees collected from men's softball coed softball and volleyball | 2015 | Stuart |
| 68 | Recreation | 72-13-1300-56 | Recreation Activity/Fields | 2001 | 22,142.00 | 20,646.22 | 19,657.54 | | 19,657.54 | 6,687.54 | Field use and maintenance | 2015 | Stuart |
| 69 | Recreation | 72-13-1300-57 | Recreation Coed | 2001 | 17,709.71 | 18,767.30 | 18,393.42 | | 18,393.42 | 17,132.58 | Payments to referees and umpires for recreational sports programs/league fees | 2015 | Stuart |
| | | | | | 90,680.54 | 124,951.33 | 129,350.09 | 12,117.00 | 141,467.09 | 113,393.03 | | | |

3C 4. 22 funds actively in use:

| WP Ref | Department | Fund# | Fund Name | Year est. on MUNIS | Available 6/30/13 | Available 6/30/14 | Available 6/30/15 | Entries made or required | Adjusted 6/30/15 | As of 12/30/15 | Fund is used for | Last Activity | Contact |
|--------|----------------------------|----------------------|----------------------------------|--------------------|-------------------|-------------------|-------------------|--------------------------|------------------|----------------|---|---------------|------------------|
| 43 | Emergency Medical Services | 72-13-1300-88 | EMT/Other | 2001 | 33,811.15 | 32,672.69 | 44,923.35 | | 44,923.35 | 46,430.80 | Program supplies and evaluators for EMT course certification & donations for EMS activities | 2015 | Barbara Crandall |
| 78 | EMS | 72-02-0226-00 | Crump Trust | 2014 | - | 28,985.16 | 21,289.46 | - | 21,289.46 | 21,289.46 | Donor restricted EMS equipment | 2015 | Barbara Crandall |
| 44 | Finance Department | 72-13-1300-00 | Insurance Claims Town Properties | 2001 | 60,174.17 | 84,006.94 | 66,013.39 | | 66,013.39 | 23,876.39 | Insurance proceeds from third party accident, pay for repairs, replacements due to third parties | 2015 | Dawn Savo |
| 45 | Finance Department | 72-13-1300-86 | Cell Tower Bonus | 2002 | 326.87 | 50,326.87 | 45,016.80 | | 45,016.80 | 42,036.80 | Funds collected from cell tower as a sign up bonus to cover improv and other related expenses | 2015 | Finance |
| 46 | Golf | 72-13-1300-92 | Kaulbach Giving Trust-Golf | 2001 | 93,755.64 | 93,885.10 | 94,026.15 | | 94,026.15 | 94,095.77 | Funds are in separate acct (STIF). Trust set to be controlled and used by Golf Commission | 2015 | Golf |
| 47 | Human Resources | 72-13-0130-00 | Police Testing- Oral/Written/AG | 2006 | 13,414.64 | 10,943.78 | 10,722.86 | | 10,722.86 | 7,800.19 | Application fees - entry level PD testing; paymentd for testing materials & interview panelists | 2015 | Mary Ann Meier |
| 49 | Library | 72-13-1300-87 | Library Lost Book A/C | 2001 | 47,539.88 | 43,852.64 | 42,088.11 | | 42,088.11 | 61,633.65 | Fees collected for lost book replacement | 2015 | Louis Sheehy |
| 50 | Nichols Fund | 72-13-1300-91 | Nichols Fund | 2001 | 8,335.97 | 8,335.97 | 8,160.97 | 5,000.00 | 13,160.97 | 8,160.97 | Emergency medical assistance | 2015 | Jennifer Gillis |
| 53 | Parks | 72-13-1300-22 | Indian Ledge Playground | 2001 | 8,351.25 | 8,351.25 | 8,351.25 | Cancel 2013 encumbrance | 5,851.25 | 8,351.25 | Funds for maintenance of playground | 2013 | Stuart |
| 56 | Parks | 72-13-1300-79 | Beautification Commission | 2001 | 4,395.40 | 4,395.40 | 4,395.40 | | 4,395.40 | 3,095.40 | Beautify publicly owned land not already within the jurisdiction of the Park Commission | 2012 | Stuart |
| 28 | Police | 72-13-1300-69 | Law Enforcement Block Grant | 2003 | 5,883.00 | 5,883.00 | 5,883.00 | | 5,883.00 | 5,883.00 | Crime prevention & public safety | 2003 | Lombardo |
| 58 | Police | 72-13-1300-44 | Police Technology | 2002 | 22,234.85 | 22,234.85 | 27,234.85 | (22,117.00) | 5,117.85 | 17,234.85 | Upgrading of Police technology equipment | 2015 | M. Lombardo |
| 62 | Police | 72-13-1300-72-522205 | Seized Property Program Exp | 2002 | 39,536.93 | 71,268.65 | 71,135.84 | | 71,135.84 | 33,125.75 | Police Department property seizures account | 2015 | M. Lombardo |
| 79 | Police | 72-02-0222-00 | Special Detail | 2008 | 1,489,558.00 | 1,503,921.00 | 1,132,450.00 | - | 1,132,450.00 | 800,470.00 | Billing, collecting special detail; officer payments | 2015 | M. Lombardo |
| 80 | Police | 72-13-1300-83 | K9 Training | 2015 | - | - | - | - | - | 12,550.79 | Donations through a resident's gofundme covering specific canine training | 2015 | M. Lombardo |
| 66 | Public Works | 72-13-1300-98 | Disposal Transfer Station | 2001 | 72,112.87 | 237,550.11 | 284,414.65 | | 284,414.65 | 258,252.47 | Maintenance of the Monroe, Easton, Trumbull transfer station | 2015 | John Marsilio |
| 70 | Recreation | 72-13-1300-63 | Recreation Fees | 2001 | 141,607.81 | 114,785.78 | 151,627.97 | (5,000.00) | 146,627.97 | 247,987.88 | Activity costs for recreation programs used at year-end to offset shortage in G/F budget | 2015 | Stuart |
| 71 | Senior Center | 72-13-1300-75 | Senior Citizen's Activities | 2001 | 35,907.12 | 41,016.92 | 51,322.23 | (790.36) | 50,531.87 | 51,202.73 | Program expenses for Senior Center activities | 2015 | Jean Ferreira |
| 72 | Social Services | 72-13-1300-77 | Food Baskets | 2001 | 31,031.03 | 42,377.04 | 41,520.83 | | 41,520.83 | 44,308.07 | Gift certificates for food purchases for the needy | 2015 | Jennifer Gillis |
| 73 | Social Services | 72-13-1300-78 | Social Services Emergency Fund | 2001 | 23,485.52 | 57,264.67 | 57,281.09 | | 57,281.09 | 57,291.19 | Emergency fuel and electric bills | 2015 | Jennifer Gillis |
| 77 | Town | 72-13-0809-00 | EX ARTCOMM | 2001 | 6,458.98 | 5,823.47 | 4,664.36 | | 4,664.36 | (8,700.63) | 2016 PR 10k | 2015 | Stuart |
| 76 | Youth | 72-13-0504-00 | Youth Commission | 2006 | 21,462.52 | 22,823.10 | 33,796.67 | | 33,796.67 | 30,879.23 | To assist in the social and cultural development of the youth of Trumbull with programs & summer play | 2015 | Stuart |

2,159,383.60 2,490,704.39 2,206,319.23 (22,907.36) 2,180,911.87 1,867,256.01

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TRUMBULL BOARD OF FINANCE

RULES OF PROCEDURE

1. Roberts Rules of Order shall govern the conduct of all meetings of the Trumbull Board of Finance unless substituted for herein or otherwise required by law.
2. The regular monthly meeting of the Trumbull Board of Finance will be held on the second Thursday of each month beginning at 7:00 except for such other dates or times as otherwise adopted by the Board, or by the Chairman after consultation with the Board.
3. Agendas for the regular monthly meeting of the Trumbull Board of Finance shall be delivered to all Board members and alternates seven (7) days prior to the meeting as originally scheduled or rescheduled by the Chairman per Rule #2 above. The Department of Finance shall put forth all requests to be placed on the agenda during the first week of the month in which the meeting is to take place consistent with the requisite mailing schedule.
4. Board members should review the agenda in advance of the meeting and, if they have any concerns or need any additional information regarding specific Agenda items, should contact the Director of Finance so that the requested additional information should be made available at or prior to the meeting.

Any Board member making a request directly to an individual or department head for other information will copy all members of the Board of Finance.

The Chairman shall request all responses be returned either to the Chairman via email, or, if not possible, to all members directly.

The Chairman shall disseminate all responses received from department heads directly to all Board members.

5. In the absence of the Chairman, the Vice Chairman shall have sole authority to cancel meetings except in the case of inclement weather or emergencies, where the decision is made consistent with the closing of Town Hall.
6. Special meetings of the Board can be called by the Chairman or the Vice Chairman or any two members of the Board may petition for a special meeting by a letter to the Chairman or the Vice Chairman. Any meeting called under this section must be held within fourteen calendar days of the date of receipt of the request.

7. If a regular member is absent and does not designate an alternate to act, the majority of the regular members Chairman of the Board of Finance may designate an alternate subject to the provisions of section 9-167a of the Connecticut General Statutes to act in the absent members place. In all matters, except voting, alternative members of the Board have the same rights, privileges and responsibilities as sitting members.
8. The Financial/Accounting Controls Analyst shall report monthly to the Board of Finance on all activities and findings for the prior month and, as such, is available to all members for the purpose of providing information on Town Finance matters; however, his/her work priorities are determined by the Chairman. All requests for information from the Financial/Accounting Controls Analyst may go through the Chairman or if made direct, include all members of the Board on copy.
9. The Board will review the Financial/Accounting Controls Analyst's performance annually in June and make appropriate recommendations.
10. All members of the Board are entitled to have a brief summary of their remarks as they pertain to a specific agenda item included as a part of the minutes by so requesting at the applicable time.
11. With the exception of budget hearings and budget voting sessions, the monthly meetings shall adjourn no later than 10:30 p.m. However, such adjournment at 10:30 p.m. may be waived by an appropriate motion and majority vote of all voting members.
12. The agenda and available backup will be placed on the official Town website three (3) days prior to the meeting date.
13. Minutes shall be posted in accordance with the time requirements of FOI (Freedom of Information Act) and Town Charter noted as DRAFT – Subject to Modification and Approval. After minutes are approved at a subsequent meeting, they will be updated and posted as final in place of the draft.



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TOWN OF TRUMBULL
YEAR-TO-DATE BUDGET REPORT

P 1
glytdbud

FOR 2016 13

| | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|---|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| <hr/> | | | | | | | |
| 01 GENERAL FUND | <hr/> | | | | | | |
| 01 GENERAL GOVERNMENT | <hr/> | | | | | | |
| 01010000 TOWN COUNCIL | <hr/> | | | | | | |
| 01010000 522201 CLERICAL | 14,971 | 1,440 | 16,411 | 7,395.54 | .00 | 9,015.46 | 45.1% |
| 01010000 522202 PROFESSION | 56,500 | -1,440 | 55,060 | 43,580.00 | 11,500.00 | -20.00 | 100.0%* |
| 01010000 545501 LEGAL NOTI | 18,000 | 0 | 18,000 | 6,405.26 | .00 | 11,594.74 | 35.6% |
| TOTAL TOWN COUNCIL | 89,471 | 0 | 89,471 | 57,380.80 | 11,500.00 | 20,590.20 | 77.0% |
| <hr/> | | | | | | | |
| 01010100 THE TRUMBULL NATURE COMMISSION | <hr/> | | | | | | |
| 01010100 522201 SVS-CLRC | 240 | 0 | 240 | 180.00 | .00 | 60.00 | 75.0% |
| 01010100 590011 UTIL-HEAT | 3,513 | 0 | 3,513 | 440.22 | .00 | 3,072.78 | 12.5% |
| 01010100 590012 UTIL-ELECT | 960 | 0 | 960 | 317.39 | .00 | 642.61 | 33.1% |
| 01010100 590013 UTIL-WATER | 241 | 0 | 241 | 124.65 | .00 | 116.35 | 51.7% |
| 01010100 590014 UTIL-PHONE | 474 | 0 | 474 | 228.63 | .00 | 245.37 | 48.2% |
| TOTAL THE TRUMBULL NATURE COMMISSION | 5,428 | 0 | 5,428 | 1,290.89 | .00 | 4,137.11 | 23.8% |
| <hr/> | | | | | | | |
| 01010200 ETHICS COMMISSION | <hr/> | | | | | | |
| 01010200 522201 CLERICAL F | 120 | 0 | 120 | .00 | .00 | 120.00 | .0% |
| TOTAL ETHICS COMMISSION | 120 | 0 | 120 | .00 | .00 | 120.00 | .0% |
| <hr/> | | | | | | | |
| 01010400 FIRST SELECTMAN | <hr/> | | | | | | |
| 01010400 501101 FULL TIME/ | 274,935 | 0 | 274,935 | 139,717.45 | .00 | 135,217.55 | 50.8% |
| 01010400 522202 PROFESSION | 20,000 | 0 | 20,000 | 2,110.00 | 2,890.00 | 15,000.00 | 25.0% |
| 01010400 556601 PRF DV-SEM | 3,500 | 0 | 3,500 | 2,223.02 | .00 | 1,276.98 | 63.5% |
| 01010400 567704 EXPENSE AC | 5,000 | 0 | 5,000 | 4,826.60 | .00 | 173.40 | 96.5% |



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**TOWN OF TRUMBULL
 YEAR-TO-DATE BUDGET REPORT**

 P 2
 glytdbud

FOR 2016 13

| | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|------------------------------------|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| TOTAL FIRST SELECTMAN | 303,435 | 0 | 303,435 | 148,877.07 | 2,890.00 | 151,667.93 | 50.0% |
| 01010600 PROBATE | | | | | | | |
| 01010600 522203 ANCILLARY | 2,216 | 0 | 2,216 | 2,216.00 | .00 | .00 | 100.0% |
| 01010600 534401 OFFICE SUP | 1,940 | 0 | 1,940 | 1,940.00 | .00 | .00 | 100.0% |
| 01010600 545504 POSTAGE | 3,325 | 0 | 3,325 | 3,325.00 | .00 | .00 | 100.0% |
| 01010600 556604 PRF DV-PUB | 166 | 0 | 166 | 166.00 | .00 | .00 | 100.0% |
| 01010600 589901 ANNUAL REN | 1,607 | 0 | 1,607 | 1,607.00 | .00 | .00 | 100.0% |
| 01010600 590014 TELEPHONE | 1,871 | 0 | 1,871 | 1,871.00 | .00 | .00 | 100.0% |
| TOTAL PROBATE | 11,125 | 0 | 11,125 | 11,125.00 | .00 | .00 | 100.0% |
| 01010800 ELECTIONS | | | | | | | |
| 01010800 501101 FULL TIME/ | 46,774 | 0 | 46,774 | 30,767.37 | .00 | 16,006.63 | 65.8% |
| 01010800 501102 SAL-PT/PER | 19,434 | 0 | 19,434 | 9,940.96 | .00 | 9,493.04 | 51.2% |
| 01010800 501105 OVERTIME | 2,000 | 0 | 2,000 | 276.76 | .00 | 1,723.24 | 13.8% |
| 01010800 522202 PROFESSION | 3,400 | 0 | 3,400 | 1,481.90 | .00 | 1,918.10 | 43.6% |
| 01010800 522203 ANCILLARY | 31,770 | 0 | 31,770 | 11,440.00 | .00 | 20,330.00 | 36.0% |
| 01010800 522205 PROGRAMEXP | 13,551 | 0 | 13,551 | 9,655.26 | .00 | 3,895.74 | 71.3% |
| 01010800 534402 PROGRAM SU | 6,000 | 0 | 6,000 | 5,082.09 | 188.78 | 729.13 | 87.8% |
| 01010800 545501 LEGAL NOTI | 325 | 0 | 325 | .00 | .00 | 325.00 | .0% |
| 01010800 545504 POSTAGE | 4,580 | 0 | 4,580 | 2,939.79 | .00 | 1,640.21 | 64.2% |
| 01010800 556601 PRF DV-SEM | 780 | 0 | 780 | 1,240.00 | .00 | -460.00 | 159.0%* |
| 01010800 556602 PRF DV-PRF | 150 | 0 | 150 | 130.00 | .00 | 20.00 | 86.7% |
| 01010800 556605 PRF DV-TRP | 575 | 0 | 575 | 220.80 | .00 | 354.20 | 38.4% |
| 01010800 578801 MNTNCE-SV | 3,000 | 0 | 3,000 | 3,000.00 | .00 | .00 | 100.0% |
| 01010800 590014 TELEPHONE | 2,549 | 0 | 2,549 | .00 | .00 | 2,549.00 | .0% |
| TOTAL ELECTIONS | 134,888 | 0 | 134,888 | 76,174.93 | 188.78 | 58,524.29 | 56.6% |
| 01011000 FINANCE DEPARTMENT | | | | | | | |
| 01011000 501101 FULL TIME/ | 485,029 | 0 | 485,029 | 242,151.75 | .00 | 242,877.25 | 49.9% |
| 01011000 501102 PART TIME/ | 51,047 | 0 | 51,047 | 32,317.08 | .00 | 18,729.92 | 63.3% |
| 01011000 501105 OVERTIME | 500 | 0 | 500 | .00 | .00 | 500.00 | .0% |



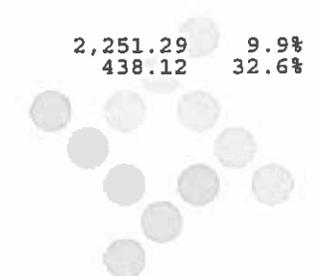
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TOWN OF TRUMBULL
YEAR-TO-DATE BUDGET REPORT

P 3
glytdbud

FOR 2016 13

| | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|--------------------------------------|-----------------|-------------------|----------------|--------------|--------------|------------------|----------|
| 01011000 501106 LONGEVITY | 425 | 0 | 425 | 425.00 | .00 | .00 | 100.0% |
| 01011000 556601 PRF DV-SEM | 2,000 | 0 | 2,000 | .00 | .00 | 2,000.00 | .0% |
| 01011000 556602 PRF DV-PRF | 460 | 0 | 460 | 130.00 | .00 | 330.00 | 28.3% |
| 01011000 556603 PRF DV-INS | 2,000 | 0 | 2,000 | .00 | .00 | 2,000.00 | .0% |
| 01011000 556604 PRF DV-PUB | 400 | 0 | 400 | .00 | .00 | 400.00 | .0% |
| 01011000 567704 TRNSP-EXP | 300 | 0 | 300 | 29.78 | .00 | 270.22 | 9.9% |
| TOTAL FINANCE DEPARTMENT | 542,161 | 0 | 542,161 | 275,053.61 | .00 | 267,107.39 | 50.7% |
| 01011400 BOARD OF FINANCE | | | | | | | |
| 01011400 501101 FULL TIME/ | 73,362 | 0 | 73,362 | 37,528.35 | .00 | 35,833.65 | 51.2% |
| 01011400 522201 CLERICAL F | 3,125 | 0 | 3,125 | 625.00 | .00 | 2,500.00 | 20.0% |
| 01011400 545501 LEGAL NOTI | 1,100 | 0 | 1,100 | .00 | .00 | 1,100.00 | .0% |
| 01011400 556602 PRF DV-PRF | 140 | 0 | 140 | .00 | .00 | 140.00 | .0% |
| TOTAL BOARD OF FINANCE | 77,727 | 0 | 77,727 | 38,153.35 | .00 | 39,573.65 | 49.1% |
| 01011600 TAX ASSESSOR | | | | | | | |
| 01011600 501101 FULL TIME/ | 264,867 | 0 | 264,867 | 134,799.08 | .00 | 130,067.92 | 50.9% |
| 01011600 501102 SAL-PT/PER | 33,626 | 0 | 33,626 | 17,111.49 | .00 | 16,514.51 | 50.9% |
| 01011600 501105 SAL-OVRTIM | 2,250 | 0 | 2,250 | 846.29 | .00 | 1,403.71 | 37.6% |
| 01011600 501888 UNIFORM AL | 150 | 0 | 150 | .00 | .00 | 150.00 | .0% |
| 01011600 522202 PROFESSION | 185,000 | 0 | 185,000 | 36,996.00 | .00 | 148,004.00 | 20.0% |
| 01011600 522204 SVS-CONTRC | 21,650 | 0 | 21,650 | 19,375.00 | .00 | 2,275.00 | 89.5% |
| 01011600 534402 PROGRAM SU | 865 | 0 | 865 | 885.00 | .00 | -20.00 | 102.3%* |
| 01011600 545501 LEGAL NOTI | 250 | 0 | 250 | 216.48 | .00 | 33.52 | 86.6% |
| 01011600 556601 PRF DV-SEM | 4,300 | 0 | 4,300 | 2,853.59 | .00 | 1,446.41 | 66.4% |
| 01011600 556602 PRF DV-PRF | 500 | 0 | 500 | 45.00 | .00 | 455.00 | 9.0% |
| 01011600 581888 CAPITAL OU | 1,000 | 0 | 1,000 | .00 | .00 | 1,000.00 | .0% |
| TOTAL TAX ASSESSOR | 514,458 | 0 | 514,458 | 213,127.93 | .00 | 301,330.07 | 41.4% |
| 01011800 BOARD OF ASSESSMENT APPEALS | | | | | | | |
| 01011800 522201 CLERICAL F | 2,500 | 0 | 2,500 | 248.71 | .00 | 2,251.29 | 9.9% |
| 01011800 545501 LEGAL NOTI | 650 | 0 | 650 | 211.88 | .00 | 438.12 | 32.6% |





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TOWN OF TRUMBULL
YEAR-TO-DATE BUDGET REPORT

P 4
glytddbud

FOR 2016 13

| | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|-----------------------------------|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| 01011800 556601 PRF DV-SEM | 200 | 0 | 200 | .00 | .00 | 200.00 | .0% |
| TOTAL BOARD OF ASSESSMENT APPEALS | 3,350 | 0 | 3,350 | 460.59 | .00 | 2,889.41 | 13.7% |
| 01012000 TAX COLLECTOR | | | | | | | |
| 01012000 501101 FULL TIME/ | 241,310 | 0 | 241,310 | 95,747.16 | .00 | 145,562.84 | 39.7% |
| 01012000 501102 PART TIME/ | 23,708 | 0 | 23,708 | 11,697.13 | .00 | 12,010.87 | 49.3% |
| 01012000 501103 SEASONAL/T | 3,011 | 0 | 3,011 | 3,566.25 | .00 | -555.25 | 118.4%* |
| 01012000 501105 OVERTIME | 2,200 | 0 | 2,200 | 1,964.30 | .00 | 235.70 | 89.3% |
| 01012000 501106 LONGEVITY | 425 | 0 | 425 | 425.00 | .00 | .00 | 100.0% |
| 01012000 522203 SVS-ANCLRY | 11,450 | 0 | 11,450 | 1,638.46 | .00 | 9,811.54 | 14.3% |
| 01012000 522204 SVS-CONTRC | 26,225 | 0 | 26,225 | 18,350.00 | .00 | 7,875.00 | 70.0% |
| 01012000 534401 OFFICE SUP | 8,000 | 0 | 8,000 | 2,341.13 | 390.00 | 5,268.87 | 34.1% |
| 01012000 545501 LEGAL NOTI | 3,000 | 0 | 3,000 | 1,102.94 | .00 | 1,897.06 | 36.8% |
| 01012000 545504 POSTAGE | 25,000 | 0 | 25,000 | .00 | .00 | 25,000.00 | .0% |
| 01012000 556601 PRF DV-SEM | 730 | 0 | 730 | 101.00 | .00 | 629.00 | 13.8% |
| 01012000 556602 PRF DV-PRF | 200 | 0 | 200 | 175.00 | .00 | 25.00 | 87.5% |
| TOTAL TAX COLLECTOR | 345,259 | 0 | 345,259 | 137,108.37 | 390.00 | 207,760.63 | 39.8% |
| 01012200 PURCHASING | | | | | | | |
| 01012200 501101 FULL TIME/ | 74,184 | 0 | 74,184 | 37,947.80 | .00 | 36,236.20 | 51.2% |
| 01012200 545501 LEGAL NOTI | 7,500 | 0 | 7,500 | 4,484.52 | .00 | 3,015.48 | 59.8% |
| 01012200 556601 PRF DV-SEM | 550 | 0 | 550 | .00 | .00 | 550.00 | .0% |
| 01012200 556602 PRF DV-PRF | 240 | 0 | 240 | 150.00 | .00 | 90.00 | 62.5% |
| TOTAL PURCHASING | 82,474 | 0 | 82,474 | 42,582.32 | .00 | 39,891.68 | 51.6% |
| 01012400 TREASURER | | | | | | | |
| 01012400 501101 FULL TIME/ | 23,159 | 0 | 23,159 | 11,438.32 | .00 | 11,720.68 | 49.4% |
| TOTAL TREASURER | 23,159 | 0 | 23,159 | 11,438.32 | .00 | 11,720.68 | 49.4% |
| 01012600 TECHNOLOGY | | | | | | | |
| 01012600 501101 FULL TIME/ | 306,984 | 0 | 306,984 | 155,626.38 | .00 | 151,357.62 | 50.7% |



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TOWN OF TRUMBULL
YEAR-TO-DATE BUDGET REPORT

P 5
glytddbud

FOR 2016 13

| | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|----------------------------|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| 01012600 501105 OVERTIME | 5,000 | 0 | 5,000 | 1,304.20 | .00 | 3,695.80 | 26.1% |
| 01012600 522202 PROFESSION | 9,200 | 0 | 9,200 | 1,924.00 | 4,500.00 | 2,776.00 | 69.8% |
| 01012600 522204 CONTRACTUA | 294,556 | 0 | 294,556 | 198,889.27 | 85,267.47 | 10,399.26 | 96.5% |
| 01012600 556601 PRF DV-SEM | 14,580 | 0 | 14,580 | .00 | .00 | 14,580.00 | .0% |
| 01012600 556602 PRF DV-PRF | 185 | 0 | 185 | .00 | .00 | 185.00 | .0% |
| 01012600 556603 PRF DV-INS | 1,000 | 0 | 1,000 | .00 | .00 | 1,000.00 | .0% |
| 01012600 578802 EQUIPMENT/ | 10,000 | 0 | 10,000 | 1,196.54 | 580.94 | 8,222.52 | 17.8% |
| TOTAL TECHNOLOGY | 641,505 | 0 | 641,505 | 358,940.39 | 90,348.41 | 192,216.20 | 70.0% |
| 01012800 TOWN ATTORNEYS | | | | | | | |
| 01012800 522202 PROFESSION | 319,020 | 0 | 319,020 | 186,095.00 | .00 | 132,925.00 | 58.3% |
| TOTAL TOWN ATTORNEYS | 319,020 | 0 | 319,020 | 186,095.00 | .00 | 132,925.00 | 58.3% |
| 01013000 HUMAN RESOURCES | | | | | | | |
| 01013000 501101 FULL TIME/ | 240,857 | 0 | 240,857 | 115,524.32 | .00 | 125,332.68 | 48.0% |
| 01013000 501105 SAL-OVRTIM | 1,250 | 0 | 1,250 | 124.56 | .00 | 1,125.44 | 10.0% |
| 01013000 501106 LONGEVITY | 425 | 0 | 425 | 425.00 | .00 | .00 | 100.0% |
| 01013000 522201 CLERICAL F | 420 | 0 | 420 | 60.00 | .00 | 360.00 | 14.3% |
| 01013000 522202 PROFESSION | 14,000 | 0 | 14,000 | 2,609.82 | .00 | 11,390.18 | 18.6% |
| 01013000 522203 SVS-ANCLRY | 2,000 | 0 | 2,000 | 165.00 | .00 | 1,835.00 | 8.3% |
| 01013000 522204 SVS-CONTRC | 7,500 | 0 | 7,500 | .00 | .00 | 7,500.00 | .0% |
| 01013000 545501 LEGAL NOTI | 3,500 | 0 | 3,500 | 751.94 | .00 | 2,748.06 | 21.5% |
| 01013000 556601 PRF DV-SEM | 2,500 | 0 | 2,500 | 100.00 | .00 | 2,400.00 | 4.0% |
| 01013000 556602 PRF DV-PRF | 300 | 0 | 300 | 190.00 | .00 | 110.00 | 63.3% |
| 01013000 556604 PRF DV-PUB | 1,000 | 0 | 1,000 | 119.70 | .00 | 880.30 | 12.0% |
| TOTAL HUMAN RESOURCES | 273,752 | 0 | 273,752 | 120,070.34 | .00 | 153,681.66 | 43.9% |
| 01013400 EMPLOYEE BENEFITS | | | | | | | |
| 01013400 511150 FRNGE-FICA | 1,631,257 | 0 | 1,631,257 | 793,860.21 | .00 | 837,396.79 | 48.7% |
| 01013400 511151 FRINGE-M/D | 5,182,000 | 0 | 5,182,000 | 2,529,413.01 | .00 | 2,652,586.99 | 48.8% |
| 01013400 511152 FRINGE-WC | 1,125,000 | 0 | 1,125,000 | 788,636.77 | .00 | 336,363.23 | 70.1% |
| 01013400 511153 FRINGE-UN | 36,000 | 0 | 36,000 | 4,688.00 | .00 | 31,312.00 | 13.0% |



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TOWN OF TRUMBULL
YEAR-TO-DATE BUDGET REPORT

P 6
glytdbud

FOR 2016 13

| | | | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|-------------------------|--------|------------|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| 01013400 | 511154 | FB-MEDADM | 15,200 | 0 | 15,200 | 25,292.01 | .00 | -10,092.01 | 166.4%* |
| 01013400 | 511155 | FRINGE-LIF | 42,900 | 0 | 42,900 | 20,664.56 | .00 | 22,235.44 | 48.2% |
| 01013400 | 511159 | FRINGE-CLE | 600 | 0 | 600 | 120.00 | .00 | 480.00 | 20.0% |
| 01013400 | 522106 | PENS-POL | 2,907,000 | 0 | 2,907,000 | 2,180,250.00 | .00 | 726,750.00 | 75.0% |
| 01013400 | 522107 | PEN-TN&BE | 4,144,000 | 0 | 4,144,000 | 2,178,000.00 | .00 | 1,966,000.00 | 52.6% |
| 01013400 | 522108 | POLRETMED | 125,000 | 0 | 125,000 | .00 | .00 | 125,000.00 | .0% |
| 01013400 | 522110 | DEFCONTR | 217,204 | 0 | 217,204 | 74,120.29 | .00 | 143,083.71 | 34.1% |
| 01013400 | 522202 | SVS-PROF | 22,000 | 0 | 22,000 | 5,324.42 | .00 | 16,675.58 | 24.2% |
| TOTAL EMPLOYEE BENEFITS | | | 15,448,161 | 0 | 15,448,161 | 8,600,369.27 | .00 | 6,847,791.73 | 55.7% |
| 01013600 TOWN CLERK | | | | | | | | | |
| 01013600 | 501101 | FULL TIME/ | 233,447 | 0 | 233,447 | 116,756.38 | .00 | 116,690.62 | 50.0% |
| 01013600 | 501105 | OVERTIME | 3,200 | 0 | 3,200 | 1,789.70 | .00 | 1,410.30 | 55.9% |
| 01013600 | 501106 | LONGEVITY | 850 | 0 | 850 | 850.00 | .00 | .00 | 100.0% |
| 01013600 | 522204 | SVS-CONTRC | 23,000 | 0 | 23,000 | 6,683.91 | 16,316.09 | .00 | 100.0% |
| 01013600 | 522205 | PROGRAMEXP | 5,000 | 0 | 5,000 | 1,240.34 | .00 | 3,759.66 | 24.8% |
| 01013600 | 534402 | PROGRAM SU | 3,200 | 0 | 3,200 | 1,310.00 | .00 | 1,890.00 | 40.9% |
| 01013600 | 545501 | LEGAL NOTI | 3,000 | 0 | 3,000 | 1,012.80 | .00 | 1,987.20 | 33.8% |
| 01013600 | 556601 | PRF DV-SEM | 2,080 | 0 | 2,080 | 702.30 | .00 | 1,377.70 | 33.8% |
| 01013600 | 556602 | PROFESSION | 800 | 0 | 800 | 800.00 | .00 | .00 | 100.0% |
| 01013600 | 578801 | SERVICE CO | 300 | 0 | 300 | .00 | .00 | 300.00 | .0% |
| 01013600 | 578803 | PROGRAM-RE | 2,500 | 0 | 2,500 | 309.10 | 603.90 | 1,587.00 | 36.5% |
| 01013600 | 598889 | STCTFISHGA | 0 | 0 | 0 | 2,740.00 | .00 | -2,740.00 | 100.0%* |
| 01013600 | 598890 | STCTMAR | 0 | 0 | 0 | 1,501.00 | .00 | -1,501.00 | 100.0%* |
| TOTAL TOWN CLERK | | | 277,377 | 0 | 277,377 | 135,695.53 | 16,919.99 | 124,761.48 | 55.0% |
| 01013800 TOWN HALL | | | | | | | | | |
| 01013800 | 501116 | CONTINGENC | 486,488 | 0 | 486,488 | .00 | .00 | 486,488.00 | .0% |
| 01013800 | 511160 | P&L INS | 963,109 | 0 | 963,109 | 645,021.73 | 25,160.80 | 292,926.47 | 69.6% |
| 01013800 | 522202 | PROFESSION | 0 | 10,000 | 10,000 | 130.00 | .00 | 9,870.00 | 1.3% |
| 01013800 | 522205 | PROGRAM EX | 20,000 | 0 | 20,000 | .00 | .00 | 20,000.00 | .0% |
| 01013800 | 522208 | CONTRIBUT | 12,750 | 0 | 12,750 | 4,250.00 | .00 | 8,500.00 | 33.3% |
| 01013800 | 534401 | OFFICE SUP | 32,000 | 0 | 32,000 | 18,167.20 | 2,257.61 | 11,575.19 | 63.8% |
| 01013800 | 534402 | PROGRAM SU | 1,000 | 0 | 1,000 | 337.50 | .00 | 662.50 | 33.8% |
| 01013800 | 534403 | MTLS-CLNG | 1,000 | 0 | 1,000 | 359.80 | 838.06 | -197.86 | 119.8%* |
| 01013800 | 545502 | PUBLIC REP | 1,000 | 0 | 1,000 | .00 | .00 | 1,000.00 | .0% |



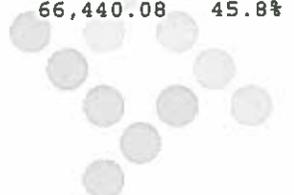
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TOWN OF TRUMBULL
YEAR-TO-DATE BUDGET REPORT

P 7
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FOR 2016 13

| | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|--------------------------------------|--------------------|----------------------|-------------------|-------------------|------------------|---------------------|--------------|
| 01013800 545504 POSTAGE | 45,000 | 0 | 45,000 | 17,328.75 | 5,434.16 | 22,237.09 | 50.6% |
| 01013800 578801 SERVICE CO | 8,840 | 0 | 8,840 | 4,767.98 | 4,676.09 | -604.07 | 106.8%* |
| 01013800 578804 REFUSE REM | 2,124 | 0 | 2,124 | 1,218.04 | 1,072.56 | -166.60 | 107.8%* |
| 01013800 589901 ANNUAL REN | 19,980 | 0 | 19,980 | 10,789.90 | 10,397.90 | -1,207.80 | 106.0%* |
| 01013800 590011 HEAT | 13,380 | 0 | 13,380 | 2,718.80 | .00 | 10,661.20 | 20.3% |
| 01013800 590012 ELECTRICIT | 96,717 | 0 | 96,717 | 46,281.78 | .00 | 50,435.22 | 47.9% |
| 01013800 590013 WATER | 2,234 | 0 | 2,234 | 2,623.65 | .00 | -389.65 | 117.4%* |
| 01013800 590014 TELEPHONE | 96,267 | 0 | 96,267 | 48,567.75 | .00 | 47,699.25 | 50.5% |
| TOTAL TOWN HALL | 1,801,889 | 10,000 | 1,811,889 | 802,562.88 | 49,837.18 | 959,488.94 | 47.0% |
| 01014200 PLANNING AND ZONING | | | | | | | |
| 01014200 501101 FULL TIME/ | 278,170 | -17,200 | 260,970 | 109,998.90 | .00 | 150,971.10 | 42.2% |
| 01014200 501103 SAL-SEASON | 0 | 17,200 | 17,200 | 16,145.00 | .00 | 1,055.00 | 93.9% |
| 01014200 501105 OVERTIME | 5,000 | 0 | 5,000 | 1,840.01 | .00 | 3,159.99 | 36.8% |
| 01014200 501106 LONGEVITY | 425 | 0 | 425 | 425.00 | .00 | .00 | 100.0% |
| 01014200 522201 SVS-CLRC | 180 | 0 | 180 | .00 | .00 | 180.00 | .0% |
| 01014200 522202 SVS-PROF | 23,000 | 0 | 23,000 | 11,999.85 | .00 | 11,000.15 | 52.2% |
| 01014200 522205 PROG EXP | 11,279 | 0 | 11,279 | 11,014.00 | .00 | 265.00 | 97.7% |
| 01014200 534401 OFFICE SUP | 1,000 | 0 | 1,000 | 745.25 | 177.79 | 76.96 | 92.3% |
| 01014200 534402 PROGSUPPL | 150 | 0 | 150 | .00 | .00 | 150.00 | .0% |
| 01014200 545501 LEGAL NOTI | 20,000 | 0 | 20,000 | 11,212.24 | .00 | 8,787.76 | 56.1% |
| 01014200 556601 PRF DV-SEM | 2,500 | 0 | 2,500 | 740.00 | .00 | 1,760.00 | 29.6% |
| 01014200 556602 PRF DV-PRF | 550 | 0 | 550 | 230.00 | .00 | 320.00 | 41.8% |
| 01014200 556604 PRF DV-PUB | 150 | 0 | 150 | .00 | .00 | 150.00 | .0% |
| TOTAL PLANNING AND ZONING | 342,404 | 0 | 342,404 | 164,350.25 | 177.79 | 177,875.96 | 48.1% |
| 01014600 ECONOMIC DEVELOPMENT | | | | | | | |
| 01014600 501101 SAL-FT/PER | 99,730 | 0 | 99,730 | 46,997.61 | .00 | 52,732.39 | 47.1% |
| 01014600 522201 CLERICAL F | 720 | 0 | 720 | .00 | .00 | 720.00 | .0% |
| 01014600 522202 SVS-PROF | 7,000 | 0 | 7,000 | 1,360.00 | .00 | 5,640.00 | 19.4% |
| 01014600 522205 PROG EXP | 5,500 | 0 | 5,500 | 5,406.58 | .00 | 93.42 | 98.3% |
| 01014600 534402 PROGSUPPL | 1,800 | 0 | 1,800 | 32.06 | .00 | 1,767.94 | 1.8% |
| 01014600 545503 COM-PUB RL | 6,500 | 0 | 6,500 | 1,641.00 | .00 | 4,859.00 | 25.2% |
| 01014600 556601 PRF DV-SEM | 1,000 | 0 | 1,000 | 572.67 | .00 | 427.33 | 57.3% |
| 01014600 556602 PRF DV-PRF | 350 | 0 | 350 | 150.00 | .00 | 200.00 | 42.9% |
| TOTAL ECONOMIC DEVELOPMENT | 122,600 | 0 | 122,600 | 56,159.92 | .00 | 66,440.08 | 45.8% |





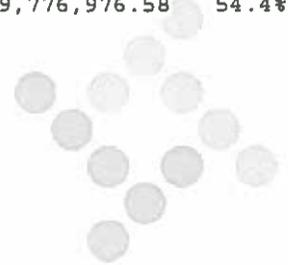
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TOWN OF TRUMBULL
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FOR 2016 13

| | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|--|--------------------|----------------------|-------------------|---------------|--------------|---------------------|-------------|
| 01014800 INLAND WETLANDS COMMISSION | | | | | | | |
| 01014800 522201 CLERICAL F | 1,400 | 0 | 1,400 | 126.59 | .00 | 1,273.41 | 9.0% |
| 01014800 534401 MTLN-OFFCE | 750 | 0 | 750 | .00 | 276.64 | 473.36 | 36.9% |
| 01014800 534402 PROGRAM SU | 100 | 0 | 100 | .00 | .00 | 100.00 | .0% |
| 01014800 545501 LEGAL NOTI | 13,000 | 0 | 13,000 | 3,109.28 | .00 | 9,890.72 | 23.9% |
| 01014800 556601 SEMINARS/C | 2,000 | 0 | 2,000 | 95.00 | .00 | 1,905.00 | 4.8% |
| 01014800 556604 PUBLICATIO | 175 | 0 | 175 | .00 | .00 | 175.00 | .0% |
| TOTAL INLAND WETLANDS COMMISSION | 17,425 | 0 | 17,425 | 3,330.87 | 276.64 | 13,817.49 | 20.7% |
| 01015400 CONSERVATION COMMISSION | | | | | | | |
| 01015400 522201 SVS-CLRC | 600 | 0 | 600 | 180.00 | .00 | 420.00 | 30.0% |
| 01015400 545502 COM-PUB RP | 75 | 0 | 75 | .00 | .00 | 75.00 | .0% |
| 01015400 545503 COM-PUB RL | 250 | 0 | 250 | .00 | .00 | 250.00 | .0% |
| 01015400 556601 PRF DV-SEM | 210 | 0 | 210 | 130.00 | .00 | 80.00 | 61.9% |
| 01015400 556602 PRF DUES | 240 | 0 | 240 | .00 | .00 | 240.00 | .0% |
| TOTAL CONSERVATION COMMISSION | 1,375 | 0 | 1,375 | 310.00 | .00 | 1,065.00 | 22.5% |
| 01015600 CLEAN ENERGY FUND | | | | | | | |
| 01015600 522205 PROG EXP | 1,600 | 0 | 1,600 | .00 | .00 | 1,600.00 | .0% |
| TOTAL CLEAN ENERGY FUND | 1,600 | 0 | 1,600 | .00 | .00 | 1,600.00 | .0% |
| 01015800 TRANSIT DISTRICT | | | | | | | |
| 01015800 522205 PROGRAM EX | 44,084 | 0 | 44,084 | 44,084.00 | .00 | .00 | 100.0% |
| TOTAL TRANSIT DISTRICT | 44,084 | 0 | 44,084 | 44,084.00 | .00 | .00 | 100.0% |
| TOTAL GENERAL GOVERNMENT | 21,424,247 | 10,000 | 21,434,247 | 11,484,741.63 | 172,528.79 | 9,776,976.58 | 54.4% |
| 02 PUBLIC SAFETY | | | | | | | |
| 01022000 POLICE | | | | | | | |



FOR 2016 13

| | | | ORIGINAL APPROP | TRANFRS/ ADJUSTMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|-------------------------|--------|------------|--------------------|-----------------------|-------------------|--------------|--------------|---------------------|-------------|
| 01022000 | 501101 | FULL TIME/ | 6,551,824 | 0 | 6,551,824 | 3,423,905.67 | .00 | 3,127,918.33 | 52.3% |
| 01022000 | 501102 | PART TIME/ | 53,435 | 0 | 53,435 | 24,362.86 | .00 | 29,072.14 | 45.6% |
| 01022000 | 501104 | RELIEF/VAC | 47,157 | 0 | 47,157 | 6,576.80 | .00 | 40,580.20 | 13.9% |
| 01022000 | 501105 | OVERTIME | 625,000 | 0 | 625,000 | 331,730.95 | .00 | 293,269.05 | 53.1% |
| 01022000 | 501106 | LONGEVITY | 19,650 | 0 | 19,650 | 19,475.00 | .00 | 175.00 | 99.1% |
| 01022000 | 501109 | COLLEGE IN | 27,900 | 0 | 27,900 | .00 | .00 | 27,900.00 | .0% |
| 01022000 | 501112 | SHIFTDIFF | 54,000 | 0 | 54,000 | 47,484.51 | .00 | 6,515.49 | 87.9% |
| 01022000 | 501113 | HOLIDAY | 313,000 | 0 | 313,000 | 169,301.70 | .00 | 143,698.30 | 54.1% |
| 01022000 | 501114 | TRAINING | 150,000 | 0 | 150,000 | 76,783.12 | .00 | 73,216.88 | 51.2% |
| 01022000 | 501887 | POLICE UNI | 17,000 | 0 | 17,000 | 7,923.87 | .00 | 9,076.13 | 46.6% |
| 01022000 | 501888 | UNIFORM AL | 48,000 | 0 | 48,000 | 26,441.68 | 3,717.00 | 17,841.32 | 62.8% |
| 01022000 | 522203 | ANCILLARY | 15,000 | 0 | 15,000 | 932.50 | .00 | 14,067.50 | 6.2% |
| 01022000 | 534401 | OFFICE SUP | 15,500 | 0 | 15,500 | 6,983.71 | 3,448.37 | 5,067.92 | 67.3% |
| 01022000 | 534402 | PROGRAM SU | 39,200 | 0 | 39,200 | 12,516.52 | .00 | 26,683.48 | 31.9% |
| 01022000 | 534403 | MTLS-CLNG | 5,800 | 0 | 5,800 | 2,647.77 | 164.57 | 2,987.66 | 48.5% |
| 01022000 | 545503 | PUBLIC REL | 2,500 | 0 | 2,500 | 1,348.30 | 297.40 | 854.30 | 65.8% |
| 01022000 | 556601 | SEMINARS/C | 6,000 | 0 | 6,000 | 2,000.00 | .00 | 4,000.00 | 33.3% |
| 01022000 | 556602 | PRF DV-PRF | 1,500 | 0 | 1,500 | 1,490.00 | .00 | 10.00 | 99.3% |
| 01022000 | 556603 | PRF DV-INS | 34,000 | 0 | 34,000 | 24,261.32 | 575.00 | 9,163.68 | 73.0% |
| 01022000 | 556604 | PRF DV-PUB | 500 | 0 | 500 | 82.50 | .00 | 417.50 | 16.5% |
| 01022000 | 567702 | VEHICLE RE | 55,000 | 0 | 55,000 | 50,172.86 | 385.05 | 4,442.09 | 91.9% |
| 01022000 | 567704 | EXPENSE AC | 14,500 | 0 | 14,500 | 2,504.62 | 1,489.00 | 10,506.38 | 27.5% |
| 01022000 | 578801 | SERVICE CO | 121,280 | 0 | 121,280 | 75,063.09 | 1,564.12 | 44,652.79 | 63.2% |
| 01022000 | 578803 | PROGRAM-RE | 6,000 | 0 | 6,000 | 1,746.72 | 1,263.00 | 2,990.28 | 50.2% |
| 01022000 | 578804 | REFUSE REM | 2,114 | 0 | 2,114 | 1,218.05 | 1,072.68 | -176.73 | 108.4%* |
| 01022000 | 581888 | CAPITAL OU | 199,802 | 0 | 199,802 | 38,341.42 | 26,067.80 | 135,392.78 | 32.2% |
| 01022000 | 589901 | ANNUAL REN | 15,300 | 0 | 15,300 | 8,606.28 | 2,423.00 | 4,270.72 | 72.1% |
| 01022000 | 590011 | UTIL-HEAT | 7,808 | 0 | 7,808 | 1,667.69 | .00 | 6,140.31 | 21.4% |
| 01022000 | 590012 | ELECTRICIT | 86,545 | 0 | 86,545 | 33,976.45 | .00 | 52,568.55 | 39.3% |
| 01022000 | 590013 | WATER | 2,919 | 0 | 2,919 | 1,321.37 | .00 | 1,597.63 | 45.3% |
| 01022000 | 590014 | TELEPHONE | 20,385 | 0 | 20,385 | 8,123.83 | .00 | 12,261.17 | 39.9% |
| 01022000 | 590015 | TRAFFICLIT | 11,072 | 0 | 11,072 | 4,107.92 | .00 | 6,964.08 | 37.1% |
| TOTAL POLICE | | | 8,569,691 | 0 | 8,569,691 | 4,413,099.08 | 42,466.99 | 4,114,124.93 | 52.0% |
| 01022400 ANIMAL CONTROL | | | | | | | | | |
| 01022400 | 501101 | FULL TIME/ | 58,025 | 0 | 58,025 | 30,740.69 | .00 | 27,284.31 | 53.0% |
| 01022400 | 501102 | PART TIME/ | 25,768 | 0 | 25,768 | 13,699.01 | .00 | 12,068.99 | 53.2% |
| 01022400 | 501105 | OVERTIME | 3,290 | 0 | 3,290 | 2,815.90 | .00 | 474.10 | 85.6% |
| 01022400 | 501887 | UNIFORMCLG | 400 | -366 | 34 | .00 | .00 | 33.99 | .0% |





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| | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|-------------------------------------|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| 01022400 501888 UNIFORMALL | 600 | 0 | 600 | .00 | .00 | 600.00 | .0% |
| 01022400 522202 SVS-PROF | 6,500 | 0 | 6,500 | 4,347.94 | .00 | 2,152.06 | 66.9% |
| 01022400 522203 SVS-ANCLRY | 300 | -300 | 0 | .00 | .00 | .00 | .0% |
| 01022400 534402 PROGSUPPL | 4,000 | 0 | 4,000 | 2,558.63 | 269.95 | 1,171.42 | 70.7% |
| 01022400 545501 COM-LEGAL | 850 | 0 | 850 | 376.66 | .00 | 473.34 | 44.3% |
| 01022400 556603 PRF DV-INS | 150 | 666 | 816 | 816.01 | .00 | .00 | 100.0% |
| 01022400 578801 MNTNCE-SV | 798 | 0 | 798 | 330.00 | 330.00 | 138.00 | 82.7% |
| 01022400 578802 MNTNCE-EQP | 2,760 | 0 | 2,760 | 109.95 | .00 | 2,650.05 | 4.0% |
| 01022400 578804 MNTNCE-RFS | 692 | 0 | 692 | 405.98 | 357.51 | -71.49 | 110.3%* |
| 01022400 590011 UTIL-HEAT | 2,592 | 0 | 2,592 | 616.29 | .00 | 1,975.71 | 23.8% |
| 01022400 590012 UTIL-ELECT | 7,105 | 0 | 7,105 | 2,549.58 | .00 | 4,555.42 | 35.9% |
| 01022400 590013 UTIL-WATER | 642 | 0 | 642 | 244.14 | .00 | 397.86 | 38.0% |
| 01022400 590014 UTIL-PHONE | 330 | 0 | 330 | 183.75 | .00 | 146.25 | 55.7% |
| TOTAL ANIMAL CONTROL | 114,802 | 0 | 114,802 | 59,794.53 | 957.46 | 54,050.01 | 52.9% |
| 01022600 EMERGENCY MEDICAL SERVICES | | | | | | | |
| 01022600 501101 FULL TIME/ | 148,595 | 0 | 148,595 | 75,779.41 | .00 | 72,815.59 | 51.0% |
| 01022600 501102 PART TIME/ | 674 | 0 | 674 | 129.60 | .00 | 544.40 | 19.2% |
| 01022600 501105 OVERTIME | 1,550 | 0 | 1,550 | 648.95 | .00 | 901.05 | 41.9% |
| 01022600 501888 UNIFORM AL | 7,000 | 0 | 7,000 | 601.20 | 2,766.00 | 3,632.80 | 48.1% |
| 01022600 522202 PROFESSION | 935,576 | 0 | 935,576 | 541,659.64 | 341,222.00 | 52,694.36 | 94.4% |
| 01022600 522203 ANCILLARY | 61,825 | 0 | 61,825 | 26,756.02 | .00 | 35,068.98 | 43.3% |
| 01022600 522205 PROGRAM EX | 2,500 | 0 | 2,500 | 2,500.00 | .00 | .00 | 100.0% |
| 01022600 534401 OFFICE SUP | 1,500 | 0 | 1,500 | 149.24 | .00 | 1,350.76 | 9.9% |
| 01022600 534402 PROGRAM SU | 55,590 | 0 | 55,590 | 33,155.24 | 11,242.65 | 11,192.11 | 79.9% |
| 01022600 534403 MTLN-CLNG | 400 | 0 | 400 | .00 | .00 | 400.00 | .0% |
| 01022600 545503 PUBLIC REL | 1,500 | 0 | 1,500 | .00 | .00 | 1,500.00 | .0% |
| 01022600 556601 PRF DV-SEM | 4,000 | 0 | 4,000 | .00 | .00 | 4,000.00 | .0% |
| 01022600 556603 PRF DV-INS | 5,575 | 0 | 5,575 | 595.00 | .00 | 4,980.00 | 10.7% |
| 01022600 567703 TRNSP-TRV | 500 | 0 | 500 | .00 | .00 | 500.00 | .0% |
| 01022600 578801 SERVICE CO | 2,312 | 0 | 2,312 | 258.70 | 205.74 | 1,847.56 | 20.1% |
| 01022600 578802 EQUIPMENT/ | 6,300 | 0 | 6,300 | 926.25 | 2,398.00 | 2,975.75 | 52.8% |
| 01022600 578804 REFUSE REM | 692 | 0 | 692 | 405.98 | 357.51 | -71.49 | 110.3%* |
| 01022600 581888 CAPITAL OU | 25,697 | 0 | 25,697 | .00 | .00 | 25,697.00 | .0% |
| 01022600 589901 ANNUAL REN | 1,932 | 0 | 1,932 | 1,196.22 | 189.75 | 546.03 | 71.7% |
| 01022600 590011 HEAT | 5,151 | 0 | 5,151 | 778.55 | .00 | 4,372.45 | 15.1% |
| 01022600 590012 ELECTRICIT | 17,527 | 0 | 17,527 | 6,389.85 | .00 | 11,137.15 | 36.5% |
| 01022600 590013 WATER | 641 | 0 | 641 | 262.85 | .00 | 378.15 | 41.0% |
| 01022600 590014 TELEPHONE | 9,686 | 0 | 9,686 | 3,289.36 | 2,345.98 | 4,050.66 | 58.2% |
| TOTAL EMERGENCY MEDICAL SERVICES | 1,296,723 | 0 | 1,296,723 | 695,482.06 | 360,727.63 | 240,513.31 | 81.5% |

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| | ORIGINAL APPROP | TRANFRS/ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|--|-----------------|------------------|----------------|--------------|--------------|------------------|----------|
| 01022800 FIRE MARSHAL | | | | | | | |
| 01022800 501101 FULL TIME/ | 263,669 | 0 | 263,669 | 134,662.78 | .00 | 129,006.22 | 51.1% |
| 01022800 501105 OVERTIME | 12,000 | 0 | 12,000 | 4,784.55 | .00 | 7,215.45 | 39.9% |
| 01022800 501122 CERTSTIPEN | 2,250 | 0 | 2,250 | .00 | .00 | 2,250.00 | .0% |
| 01022800 501887 UNIFORMCLG | 600 | 0 | 600 | .00 | .00 | 600.00 | .0% |
| 01022800 501888 UNIFORMALL | 3,000 | 0 | 3,000 | .00 | 999.10 | 2,000.90 | 33.3% |
| 01022800 522203 ANCILLARY | 200 | 0 | 200 | 95.95 | .00 | 104.05 | 48.0% |
| 01022800 522204 SVS-CONTRC | 2,500 | 0 | 2,500 | .00 | .00 | 2,500.00 | .0% |
| 01022800 522205 PROGRAM EX | 350 | 0 | 350 | .00 | .00 | 350.00 | .0% |
| 01022800 534401 MTLN-OFFCE | 700 | 0 | 700 | 296.67 | 35.00 | 368.33 | 47.4% |
| 01022800 534402 PROGRAM SU | 800 | 0 | 800 | 64.32 | .00 | 735.68 | 8.0% |
| 01022800 556601 PRF DV-SEM | 1,800 | 0 | 1,800 | 600.00 | .00 | 1,200.00 | 33.3% |
| 01022800 556602 PRF DV-PRF | 1,700 | 0 | 1,700 | 865.00 | .00 | 835.00 | 50.9% |
| 01022800 556604 PRF DV-PUB | 1,350 | 0 | 1,350 | .00 | .00 | 1,350.00 | .0% |
| 01022800 581888 CAPITAL OU | 9,000 | 0 | 9,000 | .00 | 8,280.50 | 719.50 | 92.0% |
| 01022800 589901 RNTLS-A/LS | 7,508 | 0 | 7,508 | .00 | .00 | 7,508.00 | .0% |
| TOTAL FIRE MARSHAL | 307,427 | 0 | 307,427 | 141,369.27 | 9,314.60 | 156,743.13 | 49.0% |
| 01022824 FIRE MARSHAL-FIRE HYDRANTS | | | | | | | |
| 01022824 590016 UTIL-FIRE | 1,360,901 | 0 | 1,360,901 | 333,377.36 | .00 | 1,027,523.64 | 24.5% |
| TOTAL FIRE MARSHAL-FIRE HYDRANTS | 1,360,901 | 0 | 1,360,901 | 333,377.36 | .00 | 1,027,523.64 | 24.5% |
| 01023200 BUILDING OFFICIAL | | | | | | | |
| 01023200 501101 FULL TIME/ | 345,623 | 0 | 345,623 | 175,243.69 | .00 | 170,379.31 | 50.7% |
| 01023200 501105 OVERTIME | 5,000 | 0 | 5,000 | 1,646.03 | .00 | 3,353.97 | 32.9% |
| 01023200 501106 LONGEVITY | 500 | 0 | 500 | 500.00 | .00 | .00 | 100.0% |
| 01023200 501888 UNIFORM AL | 450 | 0 | 450 | 259.50 | .00 | 190.50 | 57.7% |
| 01023200 522204 CONTRACTUA | 250 | 0 | 250 | .00 | .00 | 250.00 | .0% |
| 01023200 534401 OFFICE SUP | 2,850 | 0 | 2,850 | 539.01 | 140.00 | 2,170.99 | 23.8% |
| 01023200 545501 LEGAL NOTI | 75 | 0 | 75 | -199.20 | .00 | 274.20 | -265.6% |
| 01023200 556601 SEMINARS/C | 600 | 0 | 600 | .00 | .00 | 600.00 | .0% |
| 01023200 556602 PROFESSION | 452 | 0 | 452 | 255.00 | .00 | 197.00 | 56.4% |
| 01023200 556604 PUBLICATIO | 1,500 | 0 | 1,500 | .00 | .00 | 1,500.00 | .0% |





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| | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|---|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| 01023200 578801 MNTNCE-SV | 2,800 | 0 | 2,800 | 1,318.60 | 1,318.60 | 162.80 | 94.2% |
| 01023200 581888 CAPITAL OU | 4,526 | 0 | 4,526 | .00 | .00 | 4,526.00 | .0% |
| TOTAL BUILDING OFFICIAL | 364,626 | 0 | 364,626 | 179,562.63 | 1,458.60 | 183,604.77 | 49.6% |
| 01023400 EMERGENCY MANAGEMENT | | | | | | | |
| 01023400 501102 SAL-PT/PER | 39,884 | 0 | 39,884 | 22,793.47 | .00 | 17,090.53 | 57.1% |
| 01023400 501888 UNIFORMALL | 600 | 0 | 600 | 212.00 | .00 | 388.00 | 35.3% |
| 01023400 534402 PROGSUPPL | 3,000 | 0 | 3,000 | 1,192.05 | 180.26 | 1,627.69 | 45.7% |
| 01023400 578801 MNTNCE-SV | 8,585 | 0 | 8,585 | 8,585.00 | .00 | .00 | 100.0% |
| 01023400 578802 MNTNCE-EQP | 1,625 | 0 | 1,625 | .00 | .00 | 1,625.00 | .0% |
| 01023400 581888 CAPITAL OU | 4,000 | 0 | 4,000 | 1,499.98 | .00 | 2,500.02 | 37.5% |
| 01023400 590014 TELEPHONE | 6,843 | 0 | 6,843 | 3,807.26 | .00 | 3,035.74 | 55.6% |
| TOTAL EMERGENCY MANAGEMENT | 64,537 | 0 | 64,537 | 38,089.76 | 180.26 | 26,266.98 | 59.3% |
| TOTAL PUBLIC SAFETY | 12,078,707 | 0 | 12,078,707 | 5,860,774.69 | 415,105.54 | 5,802,826.77 | 52.0% |
| 03 PUBLIC WORKS | | | | | | | |
| 01030000 PUBLIC WORKS DIRECTOR | | | | | | | |
| 01030000 501101 FULL TIME/ | 180,396 | 0 | 180,396 | 108,688.85 | .00 | 71,707.15 | 60.3% |
| 01030000 501105 SAL-OVRTIM | 500 | 0 | 500 | 148.93 | .00 | 351.07 | 29.8% |
| 01030000 556601 PRF DV-SEM | 2,000 | 0 | 2,000 | 251.72 | .00 | 1,748.28 | 12.6% |
| 01030000 556602 PRF DV-PRF | 291 | 0 | 291 | 50.00 | .00 | 241.00 | 17.2% |
| 01030000 567704 EXPENSE AC | 242 | 0 | 242 | 35.00 | .00 | 207.00 | 14.5% |
| 01030000 590014 TELEPHONE | 621 | 0 | 621 | 450.53 | .00 | 170.47 | 72.5% |
| TOTAL PUBLIC WORKS DIRECTOR | 184,050 | 0 | 184,050 | 109,625.03 | .00 | 74,424.97 | 59.6% |
| 01030025 PUBLIC WORKS -STREET LIGHTS | | | | | | | |
| 01030025 590015 STREET AND | 400,800 | 0 | 400,800 | 173,525.47 | .00 | 227,274.53 | 43.3% |
| TOTAL PUBLIC WORKS -STREET LIGHTS | 400,800 | 0 | 400,800 | 173,525.47 | .00 | 227,274.53 | 43.3% |
| 01030100 PUBLIC WORKS - HIGHWAY | | | | | | | |



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| | | | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|---|--------|------------|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| 01030100 | 501101 | FULL TIME/ | 1,851,833 | 0 | 1,851,833 | 942,559.68 | .00 | 909,273.32 | 50.9% |
| 01030100 | 501102 | SAL-PT/PER | 26,634 | 0 | 26,634 | 9,462.33 | .00 | 17,171.67 | 35.5% |
| 01030100 | 501103 | SEASONAL/T | 7,500 | 0 | 7,500 | 9,036.00 | .00 | -1,536.00 | 120.5%* |
| 01030100 | 501105 | OVERTIME | 90,000 | 0 | 90,000 | 72,071.36 | .00 | 17,928.64 | 80.1% |
| 01030100 | 501106 | LONGEVITY | 2,000 | 0 | 2,000 | 2,000.00 | .00 | .00 | 100.0% |
| 01030100 | 501888 | UNIFORM AL | 28,465 | 0 | 28,465 | 7,047.56 | .00 | 21,417.44 | 24.8% |
| 01030100 | 522203 | ANCILLARY | 35,890 | 0 | 35,890 | 31,225.35 | 200.00 | 4,464.65 | 87.6% |
| 01030100 | 534401 | OFFICE SUP | 2,425 | 0 | 2,425 | 1,347.48 | 34.99 | 1,042.53 | 57.0% |
| 01030100 | 534402 | PROGRAM SU | 155,200 | 0 | 155,200 | 65,233.56 | 1,171.80 | 88,794.64 | 42.8% |
| 01030100 | 534403 | MTLS-CLNG | 388 | 0 | 388 | .00 | .00 | 388.00 | .0% |
| 01030100 | 545503 | PUBLIC REL | 7,469 | 0 | 7,469 | 5,666.10 | .00 | 1,802.90 | 75.9% |
| 01030100 | 556601 | PRF DV-SEM | 4,000 | 0 | 4,000 | 3,550.00 | .00 | 450.00 | 88.8% |
| 01030100 | 578801 | SERVICE CO | 2,095 | 0 | 2,095 | 1,547.92 | 315.42 | 231.66 | 88.9% |
| 01030100 | 578803 | PROGRAM-RE | 35,000 | 0 | 35,000 | 15,752.50 | .00 | 19,247.50 | 45.0% |
| 01030100 | 578804 | MNTNCE-RFS | 6,220 | 0 | 6,220 | 3,652.56 | 3,216.51 | -649.07 | 110.4%* |
| 01030100 | 581888 | CAPITAL OU | 137,179 | 0 | 137,179 | 8,979.99 | .00 | 128,199.01 | 6.5% |
| 01030100 | 589901 | ANNUAL REN | 3,120 | 0 | 3,120 | 1,586.00 | 1,534.00 | .00 | 100.0% |
| 01030100 | 589902 | OCCASIONAL | 14,550 | 0 | 14,550 | 1,040.00 | .00 | 13,510.00 | 7.1% |
| 01030100 | 590011 | HEAT | 33,413 | 0 | 33,413 | 4,708.87 | .00 | 28,704.13 | 14.1% |
| 01030100 | 590012 | ELECTRICIT | 118,060 | 0 | 118,060 | 32,347.39 | .00 | 85,712.61 | 27.4% |
| 01030100 | 590013 | WATER | 6,038 | 0 | 6,038 | 2,526.42 | .00 | 3,511.58 | 41.8% |
| 01030100 | 590014 | TELEPHONE | 30,109 | 0 | 30,109 | 11,039.79 | .00 | 19,069.21 | 36.7% |
| TOTAL PUBLIC WORKS - HIGHWAY | | | 2,597,588 | 0 | 2,597,588 | 1,232,380.86 | 6,472.72 | 1,358,734.42 | 47.7% |
| 01030101 HW-SNOW REMOVAL | | | | | | | | | |
| 01030101 | 501105 | SAL-OVRTIM | 165,000 | 0 | 165,000 | 3,247.78 | .00 | 161,752.22 | 2.0% |
| 01030101 | 522203 | SVS-ANCLRY | 30,000 | 0 | 30,000 | .00 | .00 | 30,000.00 | .0% |
| 01030101 | 534402 | PROGRAM SU | 324,950 | 0 | 324,950 | 157,490.29 | 144,989.94 | 22,469.77 | 93.1% |
| TOTAL HW-SNOW REMOVAL | | | 519,950 | 0 | 519,950 | 160,738.07 | 144,989.94 | 214,221.99 | 58.8% |
| 01030105 HW-CONSTRUCTION | | | | | | | | | |
| 01030105 | 522205 | PROG EXP | 98,392 | 0 | 98,392 | 43,908.20 | .00 | 54,483.80 | 44.6% |
| TOTAL HW-CONSTRUCTION | | | 98,392 | 0 | 98,392 | 43,908.20 | .00 | 54,483.80 | 44.6% |
| 01030200 PUBLIC WORKS - BLD MAINTENANCE | | | | | | | | | |
| 01030200 | 501101 | FULL TIME/ | 480,846 | -14,797 | 466,049 | 221,772.42 | .00 | 244,276.58 | 47.6% |

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| | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|---|------------------|-------------------|------------------|-------------------|-------------------|---------------------|--------------|
| 01030200 501103 SAL-SEASON | 4,800 | 14,797 | 19,597 | 9,271.83 | .00 | 10,325.17 | 47.3% |
| 01030200 501105 SAL-OVRTIM | 12,000 | 0 | 12,000 | 14,124.93 | .00 | -2,124.93 | 117.7%* |
| 01030200 501106 SAL-LNGVIT | 425 | 0 | 425 | 425.00 | .00 | .00 | 100.0% |
| 01030200 501888 UNIFORM AL | 1,225 | 0 | 1,225 | 1,346.53 | .00 | -121.53 | 109.9%* |
| 01030200 522203 SVS-ANCLRY | 104,150 | 0 | 104,150 | 48,542.72 | 53,859.28 | 1,748.00 | 98.3% |
| 01030200 522204 SVS-CONTRC | 5,700 | 0 | 5,700 | 4,743.75 | 995.00 | -38.75 | 100.7%* |
| 01030200 534402 PROGRAM SU | 4,850 | 0 | 4,850 | 2,054.31 | .00 | 2,795.69 | 42.4% |
| 01030200 578802 MNTNCE-EQP | 158,400 | 0 | 158,400 | 75,439.73 | 46,078.98 | 36,881.29 | 76.7% |
| 01030200 581888 CAPITAL OU | 9,778 | 0 | 9,778 | .00 | .00 | 9,778.00 | .0% |
| 01030200 589902 OCCASIONAL | 1,164 | 0 | 1,164 | 1,164.00 | .00 | .00 | 100.0% |
| 01030200 590017 SEWER FEE | 154,500 | 0 | 154,500 | 98,300.20 | .00 | 56,199.80 | 63.6% |
| TOTAL PUBLIC WORKS - BLD MAINTENANCE | 937,838 | 0 | 937,838 | 477,185.42 | 100,933.26 | 359,719.32 | 61.6% |
| 01030300 FLEET MAINTENANCE | | | | | | | |
| 01030300 501101 SAL-FT/PER | 497,196 | 0 | 497,196 | 229,327.01 | .00 | 267,868.99 | 46.1% |
| 01030300 501105 SAL-OVRTIM | 10,200 | 0 | 10,200 | 12,898.42 | .00 | -2,698.42 | 126.5%* |
| 01030300 501106 SAL-LNGVIT | 500 | 0 | 500 | 500.00 | .00 | .00 | 100.0% |
| 01030300 501888 UNIFORMALL | 5,225 | 0 | 5,225 | 1,466.08 | .00 | 3,758.92 | 28.1% |
| 01030300 567701 TRNSP-GAS | 381,124 | 0 | 381,124 | 148,806.20 | .00 | 232,317.80 | 39.0% |
| 01030300 567702 TRNSP-VEH | 291,560 | 0 | 291,560 | 177,228.47 | 64,512.73 | 49,818.80 | 82.9% |
| 01030300 578801 MNTNCE-SV | 2,450 | 0 | 2,450 | .00 | .00 | 2,450.00 | .0% |
| TOTAL FLEET MAINTENANCE | 1,188,255 | 0 | 1,188,255 | 570,226.18 | 64,512.73 | 553,516.09 | 53.4% |
| 01030400 RECYCLING CENTER | | | | | | | |
| 01030400 501101 FULL TIME/ | 121,855 | 0 | 121,855 | 64,462.73 | .00 | 57,392.27 | 52.9% |
| 01030400 501105 OVERTIME | 24,000 | 0 | 24,000 | 16,174.48 | .00 | 7,825.52 | 67.4% |
| 01030400 501106 SAL-LNGVIT | 500 | 0 | 500 | 500.00 | .00 | .00 | 100.0% |
| 01030400 501888 UNIFORMALL | 500 | 0 | 500 | 225.00 | .00 | 275.00 | 45.0% |
| 01030400 522204 CONTRACTUA | 1,874,310 | 0 | 1,874,310 | 617,377.84 | 131,509.38 | 1,125,422.78 | 40.0% |
| 01030400 522207 SPECCONTR | 69,600 | 0 | 69,600 | 18,733.39 | 33,890.36 | 16,976.25 | 75.6% |
| 01030400 534402 PROGRAM SU | 5,000 | 0 | 5,000 | 1,544.83 | .00 | 3,455.17 | 30.9% |
| 01030400 578801 MNTNCE-SV | 1,377 | 0 | 1,377 | .00 | .00 | 1,377.00 | .0% |
| 01030400 581886 HAZARDOUS | 15,000 | 0 | 15,000 | 10,003.50 | .00 | 4,996.50 | 66.7% |
| TOTAL RECYCLING CENTER | 2,112,142 | 0 | 2,112,142 | 729,021.77 | 165,399.74 | 1,217,720.49 | 42.3% |
| 01030500 TOWN ENGINEER | | | | | | | |
| 01030500 501101 FULL TIME/ | 518,220 | 0 | 518,220 | 253,001.74 | .00 | 265,218.26 | 48.8% |



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| | ORIGINAL APPROP | TRANFRS/ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|-----------------------------------|-----------------|------------------|----------------|--------------|--------------|------------------|----------|
| 01030500 501105 OVERTIME | 10,000 | 0 | 10,000 | 5,586.06 | .00 | 4,413.94 | 55.9% |
| 01030500 501106 LONGEVITY | 850 | 0 | 850 | 850.00 | .00 | .00 | 100.0% |
| 01030500 501888 UNIFORMALL | 900 | 0 | 900 | 127.62 | .00 | 772.38 | 14.2% |
| 01030500 522202 PROFESSION | 50,000 | 0 | 50,000 | 2,578.10 | 17,311.90 | 30,110.00 | 39.8% |
| 01030500 522203 SVS-ANCLRY | 4,000 | 0 | 4,000 | .00 | .00 | 4,000.00 | .0% |
| 01030500 522204 SVS-CONTRC | 12,300 | 0 | 12,300 | 4,400.00 | .00 | 7,900.00 | 35.8% |
| 01030500 534401 OFFICE SUP | 2,800 | 0 | 2,800 | 1,486.88 | 191.48 | 1,121.64 | 59.9% |
| 01030500 534402 PROGRAM SU | 2,500 | 0 | 2,500 | 1,469.68 | 494.03 | 536.29 | 78.5% |
| 01030500 545501 LEGAL NOTI | 600 | 0 | 600 | 164.60 | .00 | 435.40 | 27.4% |
| 01030500 556601 PRF DV-SEM | 2,000 | 0 | 2,000 | 510.00 | .00 | 1,490.00 | 25.5% |
| 01030500 556602 PRF DUES | 955 | 0 | 955 | 385.00 | .00 | 570.00 | 40.3% |
| 01030500 578802 EQUIPMENT/ | 1,800 | 0 | 1,800 | .00 | 27.98 | 1,772.02 | 1.6% |
| TOTAL TOWN ENGINEER | 606,925 | 0 | 606,925 | 270,559.68 | 18,025.39 | 318,339.93 | 47.5% |
| TOTAL PUBLIC WORKS | 8,645,940 | 0 | 8,645,940 | 3,767,170.68 | 500,333.78 | 4,378,435.54 | 49.4% |
| 04 PUBLIC HEALTH | | | | | | | |
| 01040000 HEALTH DEPARTMENT | | | | | | | |
| 01040000 501101 FULL TIME/ | 200,151 | 0 | 200,151 | 61,708.64 | .00 | 138,442.36 | 30.8% |
| 01040000 501102 PART TIME/ | 46,200 | 0 | 46,200 | 52,762.90 | .00 | -6,562.90 | 114.2%* |
| 01040000 522201 CLERICAL F | 720 | 0 | 720 | 240.00 | .00 | 480.00 | 33.3% |
| 01040000 522205 PROGRAM EX | 12,048 | 0 | 12,048 | 4,176.75 | 2,165.96 | 5,705.29 | 52.6% |
| 01040000 534401 OFFICE SUP | 6,720 | 0 | 6,720 | 4,791.93 | 15.94 | 1,912.13 | 71.5% |
| 01040000 534404 FLU VACINE | 16,874 | 0 | 16,874 | 10,983.76 | .00 | 5,890.24 | 65.1% |
| 01040000 545504 COM-PSTAGE | 1,038 | 0 | 1,038 | 50.16 | .00 | 987.84 | 4.8% |
| 01040000 556601 PRF DV-SEM | 3,250 | 0 | 3,250 | 335.00 | .00 | 2,915.00 | 10.3% |
| 01040000 567701 TRNSP-GAS | 4,543 | -1,500 | 3,043 | .00 | .00 | 3,043.00 | .0% |
| 01040000 567703 TRAVEL REI | 0 | 1,500 | 1,500 | 905.36 | .00 | 594.64 | 60.4% |
| 01040000 578802 EQUIPMENT/ | 3,500 | 0 | 3,500 | 2,113.78 | .00 | 1,386.22 | 60.4% |
| 01040000 590012 UTIL-ELECT | 3,500 | 0 | 3,500 | 1,535.98 | .00 | 1,964.02 | 43.9% |
| 01040000 590014 TELEPHONE | 1,947 | 0 | 1,947 | 1,592.31 | .00 | 354.69 | 81.8% |
| TOTAL HEALTH DEPARTMENT | 300,491 | 0 | 300,491 | 141,196.57 | 2,181.90 | 157,112.53 | 47.7% |
| 01040200 VITAL STATISTICS | | | | | | | |
| 01040200 522205 PROGRAM EX | 500 | 0 | 500 | .00 | .00 | 500.00 | .0% |





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| | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|----------------------------|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| 01040200 578803 PROGRAM-RE | 600 | 0 | 600 | .00 | .00 | 600.00 | .0% |
| TOTAL VITAL STATISTICS | 1,100 | 0 | 1,100 | .00 | .00 | 1,100.00 | .0% |
| 01040400 NURSING - SENIORS | | | | | | | |
| 01040400 501102 SAL-PT/PER | 34,028 | 0 | 34,028 | 11,879.57 | .00 | 22,148.43 | 34.9% |
| 01040400 522205 PROGRAM EX | 185 | 0 | 185 | .00 | .00 | 185.00 | .0% |
| 01040400 534402 MTLS-PROG | 300 | 0 | 300 | .00 | .00 | 300.00 | .0% |
| 01040400 556601 PRF DV-SEM | 100 | 0 | 100 | 22.00 | .00 | 78.00 | 22.0% |
| 01040400 556602 PRF DUES | 25 | 0 | 25 | .00 | .00 | 25.00 | .0% |
| 01040400 567703 TRNSP-TRV | 200 | 0 | 200 | .00 | .00 | 200.00 | .0% |
| TOTAL NURSING - SENIORS | 34,838 | 0 | 34,838 | 11,901.57 | .00 | 22,936.43 | 34.2% |
| 01060400 NON PUBLIC SCHOOL | | | | | | | |
| 01060400 501101 SAL-FT/PER | 302,800 | -11,003 | 291,797 | 129,606.62 | .00 | 162,190.38 | 44.4% |
| 01060400 501102 SAL-PT/PER | 22,097 | 11,003 | 33,100 | 18,602.65 | .00 | 14,497.35 | 56.2% |
| 01060400 501104 SAL-VAC, W | 3,750 | 0 | 3,750 | .00 | .00 | 3,750.00 | .0% |
| 01060400 501106 SAL-LNGVIT | 425 | 0 | 425 | 425.00 | .00 | .00 | 100.0% |
| 01060400 534402 MTLS-PROG | 900 | 0 | 900 | 144.45 | .00 | 755.55 | 16.1% |
| 01060400 556601 PRF DV-SEM | 1,690 | 0 | 1,690 | 141.00 | .00 | 1,549.00 | 8.3% |
| 01060400 567703 TRNSP-TRV | 200 | 0 | 200 | .00 | .00 | 200.00 | .0% |
| TOTAL NON PUBLIC SCHOOL | 331,862 | 0 | 331,862 | 148,919.72 | .00 | 182,942.28 | 44.9% |
| TOTAL PUBLIC HEALTH | 668,291 | 0 | 668,291 | 302,017.86 | 2,181.90 | 364,091.24 | 45.5% |
| 05 SOCIAL SERVICES | | | | | | | |
| 01050000 SOCIAL SERVICES | | | | | | | |
| 01050000 501101 FULL TIME/ | 99,289 | 8,406 | 107,695 | 50,546.38 | .00 | 57,148.62 | 46.9% |
| 01050000 501102 PART TIME/ | 16,813 | -8,406 | 8,407 | 8,472.22 | .00 | -65.22 | 100.8%* |
| 01050000 501105 SAL-OVRTIM | 500 | 0 | 500 | .00 | .00 | 500.00 | .0% |
| 01050000 501106 LONGEVITY | 675 | 0 | 675 | 675.00 | .00 | .00 | 100.0% |



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| | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|---------------------------------------|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| 01050000 522204 SVS-CONTRC | 800 | 0 | 800 | .00 | .00 | 800.00 | .0% |
| 01050000 534401 MTL5-OFFCE | 1,400 | 0 | 1,400 | 477.33 | .00 | 922.67 | 34.1% |
| 01050000 556601 PRF DV-SEM | 200 | 0 | 200 | .00 | .00 | 200.00 | .0% |
| 01050000 578801 MNTNCE-SV | 800 | 0 | 800 | .00 | .00 | 800.00 | .0% |
| 01050000 581888 CAPITAL OU | 1,645 | 0 | 1,645 | .00 | .00 | 1,645.00 | .0% |
| 01050000 589901 ANNUAL REN | 500 | 0 | 500 | .00 | .00 | 500.00 | .0% |
| 01050000 590014 TELEPHONE | 1,986 | 0 | 1,986 | 1,093.41 | .00 | 892.59 | 55.1% |
| TOTAL SOCIAL SERVICES | 124,608 | 0 | 124,608 | 61,264.34 | .00 | 63,343.66 | 49.2% |
| 01050200 MARY SHERLACH COUNSELING CTR | | | | | | | |
| 01050200 501101 FULL TIME/ | 218,886 | 0 | 218,886 | 111,433.06 | .00 | 107,452.94 | 50.9% |
| 01050200 501102 SAL-PT/PER | 33,442 | -4,871 | 28,571 | 280.33 | .00 | 28,290.67 | 1.0% |
| 01050200 501105 SAL-OVRTIM | 1,000 | 4,871 | 5,871 | 4,625.85 | .00 | 1,245.15 | 78.8% |
| 01050200 501106 SAL-LNGVIT | 850 | 0 | 850 | 850.00 | .00 | .00 | 100.0% |
| 01050200 522202 SVS-PROF | 3,820 | 0 | 3,820 | 500.00 | .00 | 3,320.00 | 13.1% |
| 01050200 534401 MTL5-OFFCE | 1,500 | 0 | 1,500 | 637.22 | .00 | 862.78 | 42.5% |
| 01050200 534402 MTL5-PROG | 750 | 0 | 750 | 87.36 | .00 | 662.64 | 11.6% |
| 01050200 545503 PUB REL | 500 | 0 | 500 | .00 | .00 | 500.00 | .0% |
| 01050200 556602 PRF DUES | 1,021 | 0 | 1,021 | 686.00 | .00 | 335.00 | 67.2% |
| 01050200 567703 TRNSP-TRV | 1,000 | 0 | 1,000 | 134.09 | .00 | 865.91 | 13.4% |
| 01050200 578801 MNTNCE-SV | 2,413 | 0 | 2,413 | 807.74 | .00 | 1,605.26 | 33.5% |
| 01050200 590011 UTIL-HEAT | 2,367 | 0 | 2,367 | 198.76 | .00 | 2,168.24 | 8.4% |
| 01050200 590012 UTIL-ELECT | 2,477 | 0 | 2,477 | 1,340.72 | .00 | 1,136.28 | 54.1% |
| 01050200 590013 UTIL-WATER | 219 | 0 | 219 | 92.92 | .00 | 126.08 | 42.4% |
| 01050200 590014 UTIL-PHONE | 2,459 | 0 | 2,459 | 1,743.66 | .00 | 715.34 | 70.9% |
| TOTAL MARY SHERLACH COUNSELING CTR | 272,704 | 0 | 272,704 | 123,417.71 | .00 | 149,286.29 | 45.3% |
| 01050600 SENIOR CITIZENS' SERVICES | | | | | | | |
| 01050600 501101 FULL TIME/ | 36,858 | 8,199 | 45,057 | 18,854.09 | .00 | 26,202.91 | 41.8% |
| 01050600 501102 PART TIME/ | 77,053 | -8,199 | 68,854 | 37,500.50 | .00 | 31,353.50 | 54.5% |
| 01050600 501106 LONGEVITY | 250 | 0 | 250 | 250.00 | .00 | .00 | 100.0% |
| 01050600 522201 CLERICAL F | 600 | 0 | 600 | 240.00 | .00 | 360.00 | 40.0% |
| 01050600 522205 PROGRAM EX | 47,350 | 0 | 47,350 | 18,953.41 | .00 | 28,396.59 | 40.0% |
| 01050600 534401 OFFICE SUP | 3,343 | 0 | 3,343 | 1,053.58 | .00 | 2,289.42 | 31.5% |
| 01050600 534403 MTL5-CLNG | 3,440 | 0 | 3,440 | .00 | .00 | 3,440.00 | .0% |
| 01050600 545502 PUBLIC REP | 400 | 0 | 400 | .00 | .00 | 400.00 | .0% |



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FOR 2016 13

| | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|---------------------------------|--------------------|----------------------|-------------------|---------------|--------------|---------------------|-------------|
| 01050600 545504 POSTAGE | 1,800 | 0 | 1,800 | 848.87 | .00 | 951.13 | 47.2% |
| 01050600 567703 TRAVEL REI | 300 | 0 | 300 | 14.96 | .00 | 285.04 | 5.0% |
| 01050600 578801 SERVICE CO | 9,902 | 0 | 9,902 | 2,522.01 | 835.80 | 6,544.19 | 33.9% |
| 01050600 578802 EQUIPMENT/ | 4,000 | 0 | 4,000 | .00 | .00 | 4,000.00 | .0% |
| 01050600 578804 MNTNCE-RFS | 1,383 | 0 | 1,383 | 811.96 | 715.02 | -143.98 | 110.4%* |
| 01050600 581888 CAPITAL OU | 14,587 | 0 | 14,587 | .00 | 531.75 | 14,055.25 | 3.6% |
| 01050600 590011 UTIL-HEAT | 10,120 | 0 | 10,120 | 1,984.12 | .00 | 8,135.88 | 19.6% |
| 01050600 590012 ELECTRICIT | 26,536 | 0 | 26,536 | 8,874.83 | .00 | 17,661.17 | 33.4% |
| 01050600 590013 WATER | 1,606 | 0 | 1,606 | 748.37 | .00 | 857.63 | 46.6% |
| 01050600 590014 TELEPHONE | 3,483 | 0 | 3,483 | 1,789.21 | .00 | 1,693.79 | 51.4% |
| TOTAL SENIOR CITIZENS' SERVICES | 243,011 | 0 | 243,011 | 94,445.91 | 2,082.57 | 146,482.52 | 39.7% |
| TOTAL SOCIAL SERVICES | 640,323 | 0 | 640,323 | 279,127.96 | 2,082.57 | 359,112.47 | 43.9% |
| 06 EDUCATION | | | | | | | |
| 01060000 EDUCATION | | | | | | | |
| 01060000 511152 FRINGE-WC | 0 | 0 | 0 | 34,199.02 | .00 | -34,199.02 | 100.0%* |
| 01060000 522204 SVS-CONTRC | 185,000 | 0 | 185,000 | 31,550.64 | .00 | 153,449.36 | 17.1% |
| 01060000 522205 PROG EXP | 97,216,380 | 0 | 97,216,380 | 39,021,134.66 | .00 | 58,195,245.34 | 40.1% |
| 01060000 567703 TRNSP-TRV | 940,000 | 0 | 940,000 | 422,119.61 | .00 | 517,880.39 | 44.9% |
| 01060000 589901 RNTLS-A/LS | 260,000 | 0 | 260,000 | 95,918.19 | .00 | 164,081.81 | 36.9% |
| 01060000 595888 INT-BOND | 1,999,626 | 0 | 1,999,626 | 1,039,123.13 | .00 | 960,502.87 | 52.0% |
| 01060000 597888 PRINC-BOND | 5,485,500 | 0 | 5,485,500 | 4,806,500.00 | .00 | 679,000.00 | 87.6% |
| TOTAL EDUCATION | 106,086,506 | 0 | 106,086,506 | 45,450,545.25 | .00 | 60,635,960.75 | 42.8% |
| 01060200 SCHOOL NURSES | | | | | | | |
| 01060200 501101 FULL TIME/ | 770,291 | -16,505 | 753,786 | 320,086.89 | .00 | 433,699.11 | 42.5% |
| 01060200 501102 PART TIME/ | 44,831 | 16,505 | 61,336 | 24,247.39 | .00 | 37,088.61 | 39.5% |
| 01060200 501104 RELIEF/VAC | 11,000 | 0 | 11,000 | 5,293.75 | .00 | 5,706.25 | 48.1% |
| 01060200 501106 LONGEVITY | 1,275 | 0 | 1,275 | 850.00 | .00 | 425.00 | 66.7% |
| 01060200 534401 OFFICE SUP | 750 | 0 | 750 | 175.36 | .00 | 574.64 | 23.4% |
| 01060200 534402 PROGSUPPL | 2,058 | 0 | 2,058 | 195.64 | .00 | 1,862.36 | 9.5% |
| 01060200 545503 COM-PUB RL | 100 | 0 | 100 | 29.14 | .00 | 70.86 | 29.1% |
| 01060200 545504 POSTAGE | 120 | 0 | 120 | .00 | .00 | 120.00 | .0% |



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TOWN OF TRUMBULL
YEAR-TO-DATE BUDGET REPORT

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FOR 2016 13

| | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|---|--------------------|----------------------|-------------------|---------------|--------------|---------------------|-------------|
| 01060200 556601 PRF DV-SEM | 2,719 | 0 | 2,719 | 1,456.95 | .00 | 1,262.05 | 53.6% |
| 01060200 556602 PRF DV-PRF | 2,168 | 0 | 2,168 | 2,079.00 | .00 | 89.00 | 95.9% |
| 01060200 567703 TRAVEL REI | 1,530 | 0 | 1,530 | 326.14 | .00 | 1,203.86 | 21.3% |
| 01060200 578801 MNTNCE-SV | 1,397 | 0 | 1,397 | 503.74 | 471.38 | 421.88 | 69.8% |
| 01060200 581888 CAPITAL OU | 23,512 | 0 | 23,512 | 6,457.00 | .00 | 17,055.00 | 27.5% |
| TOTAL SCHOOL NURSES | 861,751 | 0 | 861,751 | 361,701.00 | 471.38 | 499,578.62 | 42.0% |
| 01060600 TRUMBULL COMM TV / BUS ED INIT | | | | | | | |
| 01060600 522202 SVS-PROF | 27,000 | 0 | 27,000 | 10,253.70 | .00 | 16,746.30 | 38.0% |
| 01060600 522204 CONTRACTUA | 5,200 | 0 | 5,200 | .00 | .00 | 5,200.00 | .0% |
| 01060600 522205 PROG EXP | 50,000 | 0 | 50,000 | 27,790.00 | .00 | 22,210.00 | 55.6% |
| 01060600 534401 OFFICE SUP | 600 | 0 | 600 | 56.33 | .00 | 543.67 | 9.4% |
| 01060600 534402 PROGRAM SU | 550 | 0 | 550 | 69.23 | .00 | 480.77 | 12.6% |
| 01060600 545502 PUBLIC REP | 500 | 0 | 500 | 62.48 | .00 | 437.52 | 12.5% |
| 01060600 567703 TRNSP-TRV | 2,600 | 0 | 2,600 | .00 | .00 | 2,600.00 | .0% |
| 01060600 590011 HEAT | 3,204 | 0 | 3,204 | 674.77 | .00 | 2,529.23 | 21.1% |
| 01060600 590012 ELECTRICIT | 3,473 | 0 | 3,473 | 1,727.52 | .00 | 1,745.48 | 49.7% |
| 01060600 590014 TELEPHONE | 331 | 0 | 331 | 183.75 | .00 | 147.25 | 55.5% |
| TOTAL TRUMBULL COMM TV / BUS ED INIT | 93,458 | 0 | 93,458 | 40,817.78 | .00 | 52,640.22 | 43.7% |
| TOTAL EDUCATION | 107,041,715 | 0 | 107,041,715 | 45,853,064.03 | 471.38 | 61,188,179.59 | 42.8% |
| 07 LIBRARIES | | | | | | | |
| 01070000 LIBRARIES | | | | | | | |
| 01070000 501101 FULL TIME/ | 891,704 | 0 | 891,704 | 453,975.61 | .00 | 437,728.39 | 50.9% |
| 01070000 501102 PART TIME/ | 324,381 | 0 | 324,381 | 152,841.40 | .00 | 171,539.60 | 47.1% |
| 01070000 501105 LIBRARY -O | 22,990 | 0 | 22,990 | 9,824.31 | .00 | 13,165.69 | 42.7% |
| 01070000 501106 LONGEVITY | 1,675 | 0 | 1,675 | 1,675.00 | .00 | .00 | 100.0% |
| 01070000 522201 CLERICAL F | 720 | 0 | 720 | 300.00 | .00 | 420.00 | 41.7% |
| 01070000 522205 PROGRAM EX | 11,600 | 0 | 11,600 | 7,615.49 | .00 | 3,984.51 | 65.7% |
| 01070000 534401 OFFICE SUP | 24,000 | -3,180 | 20,820 | 5,151.86 | 3,134.20 | 12,533.94 | 39.8% |
| 01070000 534402 PROGRAM SU | 174,400 | 0 | 174,400 | 107,107.92 | 46,727.26 | 20,564.82 | 88.2% |
| 01070000 545504 POSTAGE | 250 | 0 | 250 | 50.39 | .00 | 199.61 | 20.2% |
| 01070000 578801 SERVICE CO | 5,626 | -2,100 | 3,526 | 1,043.00 | 1,043.20 | 1,439.80 | 59.2% |





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TOWN OF TRUMBULL
YEAR-TO-DATE BUDGET REPORT

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FOR 2016 13

| | ORIGINAL APPROP | TRANFRS/ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|----------------------------------|-----------------|------------------|----------------|--------------|--------------|------------------|----------|
| 01070000 578802 EQUIPMENT/ | 29,521 | 0 | 29,521 | 27,014.37 | .00 | 2,506.63 | 91.5% |
| 01070000 578803 PROGRAM-RE | 4,000 | 0 | 4,000 | 744.70 | 227.10 | 3,028.20 | 24.3% |
| 01070000 578804 REFUSE REM | 2,541 | 0 | 2,541 | 1,470.86 | 1,295.28 | -225.14 | 108.9%* |
| 01070000 581888 CAPITAL OU | 22,835 | 0 | 22,835 | 9,497.00 | 6,250.00 | 7,088.00 | 69.0% |
| 01070000 589901 ANNUAL REN | 29,688 | 5,280 | 34,968 | 12,483.25 | 10,635.35 | 11,849.40 | 66.1% |
| 01070000 590011 HEAT | 15,675 | 0 | 15,675 | 3,270.03 | .00 | 12,404.97 | 20.9% |
| 01070000 590012 ELECTRICIT | 66,133 | 0 | 66,133 | 19,227.46 | .00 | 46,905.54 | 29.1% |
| 01070000 590013 WATER | 1,825 | 0 | 1,825 | 851.45 | .00 | 973.55 | 46.7% |
| 01070000 590014 TELEPHONE | 7,934 | 0 | 7,934 | 4,400.80 | .00 | 3,533.20 | 55.5% |
| TOTAL LIBRARIES | 1,637,498 | 0 | 1,637,498 | 818,544.90 | 69,312.39 | 749,640.71 | 54.2% |
| TOTAL LIBRARIES | 1,637,498 | 0 | 1,637,498 | 818,544.90 | 69,312.39 | 749,640.71 | 54.2% |
| 08 RECREATION AND PARKS | | | | | | | |
| 01080000 PUBLIC EVENTS | | | | | | | |
| 01080000 522205 PROGRAM EX | 20,000 | 0 | 20,000 | 14,257.94 | .00 | 5,742.06 | 71.3% |
| TOTAL PUBLIC EVENTS | 20,000 | 0 | 20,000 | 14,257.94 | .00 | 5,742.06 | 71.3% |
| 01080300 TRUMBULL DAY COMMISSION | | | | | | | |
| 01080300 522201 SVS-CLRC | 360 | 0 | 360 | .00 | .00 | 360.00 | .0% |
| 01080300 522205 PROG EXP | 7,000 | 15,000 | 22,000 | 22,000.00 | .00 | .00 | 100.0% |
| TOTAL TRUMBULL DAY COMMISSION | 7,360 | 15,000 | 22,360 | 22,000.00 | .00 | 360.00 | 98.4% |
| 01080400 RECREATION | | | | | | | |
| 01080400 501101 FULL TIME/ | 162,312 | -18,085 | 144,227 | 70,987.74 | .00 | 73,239.26 | 49.2% |
| 01080400 501102 PART TIME/ | 0 | 18,085 | 18,085 | 13,270.18 | .00 | 4,814.82 | 73.4% |
| 01080400 501102 YOUTH SAL-PT/PER | 0 | 49,350 | 49,350 | 24,282.74 | .00 | 25,067.26 | 49.2% |
| 01080400 501105 SAL-OVRTIM | 3,800 | 0 | 3,800 | 2,175.81 | .00 | 1,624.19 | 57.3% |
| 01080400 501106 SAL-LNGVIT | 925 | 0 | 925 | 925.00 | .00 | .00 | 100.0% |
| 01080400 522204 SVS-CONTRC | 61,984 | -58,250 | 3,734 | .00 | .00 | 3,734.00 | .0% |



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TOWN OF TRUMBULL
YEAR-TO-DATE BUDGET REPORT

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FOR 2016 13

| | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|--------------------------------|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| 01080400 522205 PROG EXP | 277,500 | 0 | 277,500 | 286,068.13 | .00 | -8,568.13 | 103.1%* |
| 01080400 522205 YOUTH PROG EXP | 0 | 8,900 | 8,900 | 1,503.09 | .00 | 7,396.91 | 16.9% |
| 01080400 534402 PROGSUPPL | 11,200 | 0 | 11,200 | 7,842.49 | 1,515.28 | 1,842.23 | 83.6% |
| 01080400 556601 PRF DV-SEM | 400 | 0 | 400 | .00 | .00 | 400.00 | .0% |
| 01080400 556602 PRF DV-PRF | 400 | 0 | 400 | .00 | .00 | 400.00 | .0% |
| 01080400 567703 TRNSP-TRV | 2,300 | 0 | 2,300 | 1,733.05 | .00 | 566.95 | 75.4% |
| 01080400 578801 MNTNCE-SV | 360 | 0 | 360 | 164.56 | 174.53 | 20.91 | 94.2% |
| 01080400 578804 MNTNCE-RFS | 692 | 0 | 692 | 405.98 | 357.51 | -71.49 | 110.3%* |
| 01080400 589901 RNTLS-A/LS | 2,820 | 0 | 2,820 | 1,437.50 | 1,382.50 | .00 | 100.0% |
| TOTAL RECREATION | 524,693 | 0 | 524,693 | 410,796.27 | 3,429.82 | 110,466.91 | 78.9% |
| 01080600 PARKS | | | | | | | |
| 01080600 501101 FULL TIME/ | 1,049,042 | 0 | 1,049,042 | 547,891.07 | .00 | 501,150.93 | 52.2% |
| 01080600 501103 SEASONAL/T | 112,830 | 0 | 112,830 | 53,901.27 | .00 | 58,928.73 | 47.8% |
| 01080600 501105 OVERTIME | 55,000 | 0 | 55,000 | 41,920.88 | .00 | 13,079.12 | 76.2% |
| 01080600 501106 LONGEVITY | 2,000 | 0 | 2,000 | 1,500.00 | .00 | 500.00 | 75.0% |
| 01080600 501120 AED STIP | 1,200 | 0 | 1,200 | 800.00 | .00 | 400.00 | 66.7% |
| 01080600 501888 UNIFORM AL | 12,250 | 0 | 12,250 | 3,678.39 | .00 | 8,571.61 | 30.0% |
| 01080600 522201 SVS-CLRC | 4,400 | 0 | 4,400 | 2,199.96 | .00 | 2,200.04 | 50.0% |
| 01080600 522203 SVS-ANCLRY | 209,400 | 0 | 209,400 | 104,700.00 | 104,700.00 | .00 | 100.0% |
| 01080600 534401 MTLN-OFFCE | 750 | 0 | 750 | 393.35 | .00 | 356.65 | 52.4% |
| 01080600 534402 PROGRAM SU | 69,000 | 0 | 69,000 | 27,776.97 | 37,260.41 | 3,962.62 | 94.3% |
| 01080600 534403 MTLN-CLNG | 6,000 | 0 | 6,000 | 1,831.24 | 3,168.76 | 1,000.00 | 83.3% |
| 01080600 545503 PUBLIC REL | 5,500 | 0 | 5,500 | .00 | 5,000.00 | 500.00 | 90.9% |
| 01080600 556601 PRF DV-SEM | 750 | 0 | 750 | .00 | .00 | 750.00 | .0% |
| 01080600 578801 SERVICE CO | 18,000 | 0 | 18,000 | 8,701.27 | 4,451.98 | 4,846.75 | 73.1% |
| 01080600 578802 EQUIPMENT/ | 22,000 | 0 | 22,000 | 5,129.12 | 16,496.11 | 374.77 | 98.3% |
| 01080600 578803 PROGRAM-RE | 51,300 | 0 | 51,300 | 22,264.34 | 5,784.26 | 23,251.40 | 54.7% |
| 01080600 578804 MNTNCE-RFS | 439 | 0 | 439 | 252.85 | 222.69 | -36.54 | 108.3%* |
| 01080600 581888 CAPITAL OU | 68,507 | 0 | 68,507 | 8,500.01 | .00 | 60,006.99 | 12.4% |
| 01080600 589902 OCCASIONAL | 7,000 | 0 | 7,000 | 1,296.17 | 3,000.00 | 2,703.83 | 61.4% |
| 01080600 590011 HEAT | 10,112 | 0 | 10,112 | 2,078.01 | .00 | 8,033.99 | 20.5% |
| 01080600 590012 ELECTRICIT | 102,213 | 0 | 102,213 | 52,420.34 | .00 | 49,792.66 | 51.3% |
| 01080600 590013 WATER | 76,735 | 0 | 76,735 | 66,062.85 | .00 | 10,672.15 | 86.1% |
| 01080600 590014 TELEPHONE | 16,052 | 0 | 16,052 | 8,753.29 | .00 | 7,298.71 | 54.5% |
| TOTAL PARKS | 1,900,480 | 0 | 1,900,480 | 962,051.38 | 180,084.21 | 758,344.41 | 60.1% |
| 01080800 TREE WARDEN | | | | | | | |
| 01080800 501101 FULL TIME/ | 22,693 | 0 | 22,693 | 11,608.24 | .00 | 11,084.76 | 51.2% |



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TOWN OF TRUMBULL
YEAR-TO-DATE BUDGET REPORT

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FOR 2016 13

| | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|-----------------------------|--------------------|----------------------|-------------------|---------------|--------------|---------------------|-------------|
| 01080800 522205 PROGRAM EX | 100,000 | 0 | 100,000 | 73,890.50 | .00 | 26,109.50 | 73.9% |
| 01080800 578806 EMERG SERV | 24,150 | 0 | 24,150 | .00 | .00 | 24,150.00 | .0% |
| TOTAL TREE WARDEN | 146,843 | 0 | 146,843 | 85,498.74 | .00 | 61,344.26 | 58.2% |
| TOTAL RECREATION AND PARKS | 2,599,376 | 15,000 | 2,614,376 | 1,494,604.33 | 183,514.03 | 936,257.64 | 64.2% |
| 09 DEBT SERVICE | | | | | | | |
| <hr/> 01090000 DEBT SERVICE | | | | | | | |
| 01090000 595888 INTEREST G | 1,885,027 | 0 | 1,885,027 | 867,190.21 | .00 | 1,017,836.79 | 46.0% |
| 01090000 596888 INTEREST - | 123,219 | 0 | 123,219 | .00 | .00 | 123,219.00 | .0% |
| 01090000 597888 G/O BONDS | 3,650,568 | 0 | 3,650,568 | 3,000,375.00 | .00 | 650,193.00 | 82.2% |
| TOTAL DEBT SERVICE | 5,658,814 | 0 | 5,658,814 | 3,867,565.21 | .00 | 1,791,248.79 | 68.3% |
| TOTAL DEBT SERVICE | 5,658,814 | 0 | 5,658,814 | 3,867,565.21 | .00 | 1,791,248.79 | 68.3% |
| TOTAL GENERAL FUND | 160,394,911 | 25,000 | 160,419,911 | 73,727,611.29 | 1,345,530.38 | 85,346,769.33 | 46.8% |
| TOTAL EXPENSES | 160,394,911 | 25,000 | 160,419,911 | 73,727,611.29 | 1,345,530.38 | 85,346,769.33 | |
| GRAND TOTAL | 160,394,911 | 25,000 | 160,419,911 | 73,727,611.29 | 1,345,530.38 | 85,346,769.33 | 46.8% |

** END OF REPORT - Generated by Maria Pires **



| TOWN OF TRUMBULL | | |
|---|--------|-------------------|
| STATEMENT OF CHANGES IN FUND BALANCE | | |
| UNAUDITED PROJECTIONS THRU JUNE 30, 2016 | | |
| AS OF DECEMBER 31, 2015 | | |
| | | Fund Balance |
| GENERAL FUND BALANCE JULY 1, 2015 (AUDITED) | | 16,620,913 |
| SUPPLEMENTAL APPROPRIATIONS | | |
| GENERAL FUND | 25,000 | |
| SPECIAL AGENCY | - | |
| APPROPRIATIONS PENDING | 6,137 | |
| | | <u>31,137</u> |
| REVENUE OVER (UNDER) BUDGET | | |
| EXPENDITURES PROJECTED TO BE UNDER (OVER) BUDGET | | |
| TOTAL UNAUDITED FUND BALANCE AS OF JUNE 30, 2016 | | <u>16,589,776</u> |
| FUND BALANCE AS A PERCENTAGE OF CURRENT YEAR'S EXPENDITURES | | <u>10.34%</u> |
| NOTE: THESE STATEMENTS ARE UNAUDITED AND HAVE BEEN PREPARED FOR MANAGEMENT PURPOSES ONLY | | |

| GENERAL FUND BALANCE PROJECTION DETAIL FOR YEAR ENDING JUNE 30, 2016 | | | | | |
|---|------------------------------|---------------------------------|---|----------------------|----------|
| SUPPLEMENTAL APPROPRIATIONS FROM THE GENERAL FUND AS OF DECEMBER 31, 2015 | | | | | |
| DATE | AMOUNT | ITEM | REASON | A/C # | |
| 8/13/2015 | 15,000.00 | Trumbull Day | Fall Festival budget | 01080300-522205 | |
| 8/13/2015 | 10,000.00 | Town Hall - Prof. Services/Fees | Senior Center/Community Center needs asesment | 01013800-522202 | |
| TOTAL | | 25,000.00 | | | |
| PENDING/THIS REQUEST-Town Council met 1/4/2016 | | | | | |
| 12/10/2015 | 2,965.00 | Social Services-Salaries-FT | Reorganize-position form PT to FT | 01050000-501101 | |
| 12/10/2015 | 3,172.00 | Senior Center- Salaries-FT | Reorganize-position form PT to FT | 01050600-501101 | |
| | | 6,137.00 | | | |
| TOTAL-ALL | | 31,137.00 | | | |
| REVENUE OVER (UNDER) BUDGET | | | BUDGET 2015-16 | UNAUDITED 2015-16 | CHANGE |
| R-1 | PROPERTY TAXES | | 147,803,625 | 147,803,625 | - |
| R-2 | EDUCATION PROGRAM GRANTS** | | 1,276,045 | 1,276,045 | - |
| R-3 | EDUCATION GRANTS OTHER | | 3,795,843 | 3,795,843 | - |
| R-4 | STATE PROGRAM GRANTS | | 87,530 | 87,530 | - |
| R-5 | STATE REVENUE OTHER | | 842,410 | 842,410 | - |
| R-6 | TOWN PERMITS, FEES AND FINES | | 5,432,040 | 5,432,040 | - |
| R-7 | TOWN REVENUE OTHER | | 400,000 | 400,000 | - |
| R-8. | INTER FUND TRANSFERS | | 757,418 | 757,418 | - |
| FUND BALANCE | | | | | - |
| TOTAL-REVENUES OVER (UNDER) BUDGET | | | 160,394,911 | 160,394,911 | 0 |
| NOTE: THESE STATEMENTS ARE UNAUDITED AND HAVE BEEN PREPARED FOR MANAGEMENT PURPOSES ONLY | | | | | |

**Subject to Modification and Approval
BOARD OF FINANCE
Revised Minutes
December 10, 2015**

CALL TO ORDER

Chairman Hammers called the Board of Finance meeting to order at 7:00 pm at the Town Hall, Trumbull, Connecticut. All those present joined in the Pledge of Allegiance.

ATTENDANCE

Present

Elaine A. Hammers, Chairman
William J. Haberlin
Roy Molgard
Andrew Palo
Scott Zimov
Karen A. Egri, Alternate
Vincent DeGennaro, Alternate

Absent

Thomas Kelly

Also present:

Maria Pires, Finance Director; Anthony J. Musto, Treasurer; First Selectman, Timothy M. Herbst; James Haselkamp, Director of Labor Relations; Chief Michael Lombardo; Coleen Figliuzzi, Director of Nursing; Jamie Bratt, Economic & Community Development Director, Lynn Arnow, Chief of Staff.

Election of Officers

The Chair opened the meeting with the election officers, indicating that Mr. DeGennaro would be voting for Mr. Kelly.

Mr. Haberlin moved, seconded by Mr. Molgard, to re-elect Mrs. Hammers as Chairman.

Vote: 6-0

Mr. Molgard moved, seconded by Mr. Zimov, to elect Mr. Haberlin as Vice Chairman.

Vote: 6-0

Mr. Haberlin moved, seconded by Mr. Molgard, to elect Mr. Zimov as Secretary.

Vote: 6-0

The Chair indicated that she would be leaving and turned the meeting over to the Vice Chairman, Mr. Haberlin. She went on to add that Ms. Egri would be voting in her place. The Chair left the meeting at 7:10 p.m.

Treasurer's Report – Anthony Musto

Mr. Musto indicated that did not have a report to present, since this was his first day on the job and he had been working with the Finance Director, Maria Pires, to get his name of the accounts. He went on to add that things went very well thanks to her help. He then went on to congratulate all those that had won the election.

Ms. Egri requested that he use the same format that Mr. Ponzio used. Mr. Musto indicated that would not be a problem to use the same format and he would also like to add information to the report, i.e. projections for taxes and comparisons/tracking over a 3-4 month period. Mr. Palo also asked that he

keep the same format. He went on to explain that the report format was a joint effort between the Board and Mr. Ponzio, which had been built up over the last several years. He went on to add they would have no objection to additional information.

By unanimous consent, the Board agreed to take the Supplemental Appropriations and Transfers out of order.

Supplemental Appropriations and Transfers

12-15-01

Ms. Egri moved, seconded by Mr. Molgard, to appropriate from the General Fund \$6,137 to Social Services Salaries FT account number 01050000-501101 \$2,965 and to Senior Center Salaries FT account number 01050600-501101 \$3,172 to reorganize Social Services and the Senior Center.

First Selectman Herbst spoke to the Board regarding this request, which was based upon deficiencies found in the Internal Auditor's report pertaining to gaps in service and inefficiency due to having part time staff members instead of one full time person. The senior population in Trumbull is growing very quickly, 25% of our population will be over 65 by the year 2019, and there is consideration being given to lowering the eligibility age. The anticipated increase in the number of individuals using the Center will place an additional demand on staff and he did not think the bus drivers should assist with performing clerical functions; they should be providing transportation services. He indicated how strongly he feels that we implement the changes to correct the deficiencies cited in the audit, which also includes maximizing our bus drivers to provide senior transportation.

He went on to add that the turnover for the part time assistants is high, which results in the need to constantly train individuals that takes time away from the Director whose job it is to run the Center. In addition, there is no other department within the Town that has this large volume of traffic and is staffed with only part time assistants. Since we want to build a new Center and have the transition be a smooth one we will need a full time administrative assistant. We need someone who is well trained and able to greet the public with a smile. The First Selectmen indicated that the amount requested is de minimis and will be recouped over the remaining fiscal year; he feels that the situation at the Center is not a public emergency but it is a situation that needs to be addressed right now.

Mr. Palo asked if we currently have two part time individuals. The First Selectman indicated that there are two part time people; however, due to the constraints with part time hours there are gaps which occur in scheduling sufficient coverage.

Vote: 6-0 motion carries

12-15-02

Ms. Egri moved, seconded by Mr. Molgard, to transfer from Social Services Salaries PT account number 01050000-501102 \$8,406 to Social Services Salaries FT account number 01050000-501101 \$8,406 to transfer funds to cover reorganization between Social Services and the Senior Center.

No discussion.

Vote: 6-0 motion carries

12-15-03

Ms. Egri moved, seconded by Mr. Molgard, to transfer from Senior Center Salaries PT account number 01050600-501102 \$8,199 to Senior Center Salaries FT 01050600-501101 \$8,199 to transfer funds to cover reorganization between Social Services and the Senior Center.

No discussion.

Vote: 6-0 motion carries

12-15-04

Ms. Egri moved, seconded by Mr. Molgard, to transfer from Counseling Center-Salaries-PT account number 01050200-501102 \$4,871 to Counseling Center-Salaries-OT account number 01050200-501105 \$4,871 to cover the overage in OT.

Ms. Figliuzzi indicated that she has hired a part time counselor who will be starting February 2, 2015 and the overtime will cease.

Vote: 6-0 motion carries

12-15-05

Mr. Zimov moved, seconded by Mr. Molgard, to transfer from Planning and Zoning FT Salary account number 01014200-501101 \$16,000 to Planning and Zoning Seasonal Temp account number 01014200-501103 \$16,000 to cover the costs of seasonal temporary hires from 7/1/2015 – 11/23/2015.

No discussion.

Vote: 6-0 motion carries

12-15-06

Mr. Zimov moved, seconded by Mr. Molgard, to transfer from Bldg Maintenance-Salaries-FT account number 01030200-501101 \$14,797 to Bldg Maintenance-Salaries-Seasonal account number 01030200-501103 \$14,797 to cover employee currently on work related injury.

Mr. White indicated that the individual is currently on workers compensation and there is a need to hire temporary help to cover.

Vote 6-0 motion carries

Internal Audit – Therese Keegan

Ms. Keegan presented her report, as follows:

In November 2014 the Police Department Overtime report was presented to the Board of Finance. The proposed recommendations included the following:

- Expedited hiring process
- Use of part time sworn officers and civilian personnel
- Automated time keeping system

The report also stated that management should discourage comp. time. In general the department agreed with the recommendations, yet for the most part they have not been implemented. We have not expedited the hiring process enough; expanded use of part time and civilian personnel is not cost effective due to extensive ongoing training requirements; the department has not implemented a time keeping system nor has one been installed; time off cannot be discouraged, since that would violate the union contract.

Chief Lombardo was hired in January 2015, and the Board of Finance requested that he compile and analyze six months of overtime costs. This has been completed and is the basis for this report prepared on the Trumbull Police Department Overtime follow-up.

Ms. Keegan indicated that the overtime balance of \$675k as of 6/30/15 represented a \$30,000 decrease from the prior year.

Overtime Analysis

For the six month period reviewed, major drivers of overtime included the following: shift coverage; other and investigations.

Shift Coverage

52% of the overtime cost is driven by minimum shift coverage requirements. This indicates that we do not have enough officers to meet the minimum manning requirements. We have been approved to hire 78; however we have only 68. Of these, there are 3 vacancies, 2 in training, and 5 out on sick leave. In addition, 27 or 35% of these 68 officers are eligible to retire at any time.

Contractual time-off clauses also cause problems with meeting minimum staffing requirements. The 52% includes the following: vacation 40%, sick time 19%, comp time 18%, personal leave 7%, training 7% and other 9%. These drivers are determined by the union contract. Overtime may be driven by a chain of scheduling events rather than the effects of a single incident. It is recommended that comp time be paid immediately based upon the officers current rate of pay rather than bank the hours and potentially pay after years of salary increases. This would simplify scheduling and allow for automated scheduling.

Per Union Contract, you must offer overtime to the next in line. This is a manual system that is time consuming and the next in line is not always available. Our recommendation is to simplify the union contract, which would permit automatic scheduling.

Other

33% of the overtime costs are driven by Other. This includes Mutual Aid 65%; Fingerprinting 18%; Records 13% and all other 4%.

Investigations

15% of the overtime costs are driven by investigations incurred for several reasons, including public safety.

A comparison of other Towns resulted in the following recommendation being made:

- Senior management must continue to monitor time off and overtime.
- An automated system will simplify the process and allow for analysis of overtime drivers.
- Software will track time and overtime and components. There is an add-on that will automate scheduling and calling the next in line.

They are currently looking at various software products and would like to pursue more by contacting additional vendors for demos and pricing information. We have meeting with the businesses that are going to demo for us, and we will see if they have the add-on. This is a critical time-saving component.

The Vice Chairman asked if they would be looking at other software systems. Ms. Keegan indicated that they have only looked at one and would pursue more.

Mr. DeGennaro asked if anyone in the area is using a similar system. Ms. Keegan indicated that there are others in the area using the system and now that we have the pricing we will speak to them.

Mr. Zimov asked when the system would be ready and at what cost. Ms. Keegan indicated that they would be ready anytime and the cost was \$16,000 for the first year and includes installation and the training, etc., and then \$4,290 annually thereafter. Pricing is based on the number of officers. They can install in January. She went on to add the officers would be responsible for entering their own information.

Mr. Palo asked who would be in charge of this. Mr. Haselkamp indicated that personnel had an RFP out and received it in for a time and attendance project for the town. Unfortunately the demo replicates the ones received and these individuals did not bid. We are currently reaching out to the other vendors that previously bid for the scheduling add-on.

Mr. Palo then asked who would oversee this, the police department side or the town side. Chief Lombardo indicated that IT would need to be involved as well as payroll and the PD along with finance and IT. Mr. Palo indicated that he still feels the PD should have a designated IT person.

Mr. Haselkamp indicated that the vendors will customize the software product; however, since we will be going into negotiations soon we need to wait and see what happens because right now the process as it stands is very complicated.

Mr. Zimov then asked if it made sense to hold off buying until after the negotiations. If we put in a system, we might need to have them come back to reconfigure it. The Chief indicated if they came in now, we would need to meet the current specifications.

Mr. Haselkamp indicated that the calling feature was a very small component of the overall software capability. The real thrust of this project is the time and attendance feature. Everything is currently being done manually with paper. We need something that is flexible enough to accommodate changes.

Mr. Palo indicated that the comparison of Trumbull to Shelton surprised him since Shelton has 30 less officers than Trumbull. Why is their actual overtime so low when they have so many less officers?

Ms. Keegan indicated that we may not have been given exact figures. Many of the offices there have private security. In addition, we have the mall. Ms. Egri asked that we should compare the number of calls that they respond to versus what we respond to given we have the malls and highways. In addition, Chief Lombardo indicated we do not know what their response time is.

Ms. Egri asked if we are currently using any system of calling the officers. The Chief indicated that it is being done manually. Ms. Egri went on to ask if the 33% other needed to be staffed by officers; she was told that records is staffed by a civilian. In addition, she asked if officers need to give notice of retirement, and was told no, and they are mostly patrol officers. She did ask about grant funds, and the Chief indicated that there were funds available for cameras.

Mr. Zimov asked if the recurring events, such as parades, and are causing overtime? The Chief indicated these function do cost the Town due to overtime. Mr. Zimov asked who determines the 15%, i.e. if is an emergency, etc.? The Chief indicated that it covers patrol as well as detectives and if continued work is needed then overtime will be incurred mostly at the supervisory level.

The Vice Chairman asked if anyone was currently attending the academy. The Chief indicated there are two new recruits; one graduated and is now doing 12 weeks of field training and the other one has another month of training before he can begin working by himself. The Vice Chairman asked how many classes they have at the state police academy each year. The Chief wasn't sure; however, if we need to put someone in the academy and there is no opening in Meriden, we would look to another academy in a different city such as Waterbury or Milford.

Mr. Molgard asked who pays for the police at the mall. The Chief indicated the mall pays if it is considered special duty. We also encourage our officers to make their presence known.

Mr. Palo asked for an update regarding outside vendors for police repairs. The Chief indicated that the new mechanic started Monday and prior to that vehicles were being outsourced. Several cars with an excess of 100,000 miles were costing a lot to keep running. We will be doing as much as possible in house unless it is a major problem.

The Chief went on to add that officers need 60 hours of training over a 3 year period and they try to spread it out over the period. There continue to be unfunded mandates that must be implemented that take additional time.

Mr. Zimov asked if we were competitive enough to retain our officers. The Chief indicated that after 5 years people don't switch departments; they have accrued benefits, seniority, etc.

Ms. Egri indicated that she would like to see a member of the Board of Finance attend any software demos that might be conducted, etc. Mr. Haselkamp indicated that this would be fine; they would begin in 2 weeks.

Rules of Procedure

Ms. Egri moved, seconded by Mr. Palo, to amend item number 4 to read "should contact the **Chairman so** that the requested additional information should be made available at or prior to the meeting."

Ms. Egri withdrew her motion; Mr. Palo withdrew his motion.

Mr. Palo moved, seconded by Mr. Zimov, to table amending the Procedures.

Vote 6-0

Calendar of Meetings (see attached)

Ms. Egri moved, seconded by Mr. Palo, to accept the Calendar of Meetings for 2016, as presented.

Vote: 6-0

Policy and Procedure – Intra-Departmental Transfers less than \$1,000

Mr. Zimov moved, seconded by Mr. Palo, to keep the Policy and Procedure for the Intra-Departmental Transfers Less than \$1,000, as presented.

6-0

Discussion Items

Year to Date Budget to Actual Report –Expenditures FY 2016

Ms. Pires indicated the following:

- 2 vehicles – one police vehicle and one ranger vehicle – that were just totaled; trying to see if they are covered by insurance or if we need to cover. She did not have any specific details.
- 42% of the budget should be spent for salaries and we are okay, except for part time and overtime that we did transfer for this evening.
- We have spent \$710,000 to date on Workers Comp and we have available \$414,000. These last few months we have paid some large claims. We try to fully settle the entire claim to avoid any future claims. There were 2 hypertension claims with the Police Department. Up to 1997 they were eligible and these were approved by the Town Council.
- Health Department looks like part time is over budget but once the full time positions are filled we will transfer funds to that account.
- The Counseling Center is currently over budget but it will be ok with the transfer done today.
- Auditors were here and are now generating their report that must be done by December 31. We are trying for a CAFR this year, which is a more extensive report than the General Financial Statement that we generally issue, since it has 10 years of history.

Year to Date Special Agency Funds Report – FYE 2016

- Therese is doing an Audit Report on this.

Year to Date Special Detail Report – FYE 2016

- No comments

APPROVAL OF MINUTES

Mr. Molgard moved, seconded by Ms. Egri, to accept the minutes of the November 12, 2015 meeting, as amended with the correct spelling of Report on page 1.

Vote: 5-0-1 (abstained: Zimov)

ADJOURNMENT

Mr. Molgard moved, seconded by Mr. DeGennaro, to adjourn the meeting at 8:25 p.m.

Vote: 6-0

Respectfully submitted,

Phyllis C. Collier
Board of Finance Clerk