

**TOWN OF TRUMBULL  
NOTICE OF MEETING  
BOARD OF FINANCE**

**DATE:** February 23, 2016  
**TIME:** 5:00 P.M.  
**PLACE:** Long Hill Room

**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

**TOWN TREASURER'S REPORT – Anthony Musto**

**2-16-04 BONDING RESOLUTION**

**To consider and act upon a resolution entitled:**

**RESOLUTION APPROPRIATING \$5,080,000 FOR THE TRUMBULL (TOWN) CAPITAL IMPROVEMENT PLAN 2016-2017 AND AUTHORIZING THE ISSUE OF \$5,080,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE**

**FISCAL YEAR 2015-2016 TRANSFER**

2-16-05	Maria Pires Finance Director	From: Fringe Benefits DC Plan Contr #01013400-522110	\$17,000
		To: Fringe Benefits Prof serv #01013400-522202	\$17,000
		To cover outside pension labor counsel on amendments to plan and payment to the IRS to file these amendments and determination letter.	

**FISCAL YEAR 2015-2016 TRANSFER**

2-16-06		From: Town Hall-Property/Auto/Liability Ins #01013800-511160	\$25,000
		To: Town Hall-Professional Services #01013800-522202	\$25,000
		To hire a consultant to determine the Town/BOE needs for a telephone system.	

**DISCUSSION ITEMS**

- Year to Date Budget to Actual Report – Expenditures FY 2016
- Year to Date Special Detail Report – FYE 2016

**APPROVAL OF MINUTES**

- January 14, 2016

**ADJOURNMENT**

RECEIVED FOR RECORD  
 VOLUME \_\_\_\_\_ PAGE \_\_\_\_\_  
 2016 FEB 19 P 4:44  
 TRUMBULL LAND RECORDS  
 ATTEST  
 TOWN CLERK

Town of Trumbull Treasurer's Report  
Cash Balances and Investment Income

Bank / Brokerage		Current Fiscal Year July, 2015 to June, 2016				Prior Fiscal Year 2015-16		
		Month of January 2016			7 Months Year to Date	January	7 Months Year to Date	
		Cash Balance Amount at Mo. End	Interest Income	Average Rate / Yield	Interest Income	Interest Income	Prior Yr Rate/Yield	Interest Income
<b>INVESTMENTS</b>								
Morgan Stanley	Cash	\$ 99,908	\$ -	0.02%	\$ 10	\$ 8	0.01%	\$ 34
	Investments	4,182,103	10,117	1.96%	49,316	11,368	1.57%	46,051
Janney, Mont., Scott	Cash / Money Mkt	477,740	2	0.01%	5	2	0.01%	8
	Investments	5,255,802	10,367	2.37%	77,854	9,625	2.42%	69,069
	<b>Total</b>	<u>10,015,553</u>	<u>20,486</u>		<u>127,185</u>	<u>21,003</u>		<u>115,162</u>
<b>MONEY FUNDS</b>								
STIF	Money Fund	6,827,289	2,150	0.38%	8,522 (2)	763	0.14%	3,740
TD Bank - Tax Rec'r	Money Fund	13,747,088	-	n/a	-	-	n/a	-
TD Bank - Investment	Money Fund	24,257,304	8,257	0.45%	68,882	6,286	0.30%	54,330
Infinex (FF Cty Bank)	Money Market	401,822	-	0.01%	-	-	0.01%	-
	CD's (4)	999,255	1,125	0.58%	4,481 (1)	1,320	0.48%	5,035
	Current Interest Accrued / Unpaid		2,557					
Farmington Bank	Money Fund	2,010,222	717	0.45%	9,445	-		-
<b>Totals</b>		<u>\$ 58,258,533</u>	<u>\$ 35,292</u>		<u>\$ 218,515</u>	<u>\$ 29,372</u>		<u>\$ 178,267</u>
	Return on Investment (ROI) current fiscal year annual Budget >				<u>\$ 350,000</u>	Prior Year Actual >		<u>\$ 301,704</u>
						Prior Year Budget >		<u>\$ 300,000</u>

Notes:

(1) Interest income actually recieved.

(2) Main STIF account is for segregating unused Bond proceeds as required under IRS arbitrage rules.

STIF now maintained by Bank of NY Mellon for the Connecticut State Treasurer.

Estimate - November statement not available at time of printing.

Submitted to Board of Finance

Anthony J. Musto

Trumbull Town Treasurer

RESOLUTION APPROPRIATING \$5,080,000,000 FOR THE TRUMBULL (TOWN) CAPITAL IMPROVEMENT PLAN 2016-2017 AND AUTHORIZING THE ISSUE OF \$5,080,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Section 1. The sum of \$5,080,000,000 is appropriated for the planning, acquisition and construction of the Trumbull (Town) Capital Improvement Plan 2016-2017, as adopted and amended by the Town Council from time to time, and consisting of: (i) roadways; (ii) Public Facilities including the Trumbull Library, Town Hall, Police Headquarters, Senior Center and EMS Building; (iii) Parks improvements, (iv) fleet and equipment; (v) other projects, consisting of and various road and drainage engineering; and (vi) enterprise (WPCA), and for appurtenances, equipment and services related thereto, or for so much thereof or such additional improvements as may be accomplished within said appropriation, and for administrative, advertising, printing, legal and financing costs to the extent paid therefrom. Said appropriation shall be inclusive of grant funding and in addition to all prior appropriations for said purpose. The Town Council may by resolution transfer funding herein among authorized projects within the 2016-2017 Town CIP, and the First Selectman's office may transfer among projects amounts not exceeding 10% of the CIP funding by purpose as last approved by the Town Council.

Section 2. To meet said appropriation \$5,080,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the twentieth year after their date. Said bonds may be issued in one or more series as determined by the First Selectman and the Town Treasurer (hereafter the Town Officials), and the amount of bonds of each series to be issued shall be fixed by the Town Officials. Said bonds shall be issued in the amount necessary to meet the Town's share of the cost of the project determined after considering the estimated amount of the State and Federal grants-in-aid of the project, or the actual amount thereof if this be ascertainable, and the anticipated times of the receipt of the proceeds thereof, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing and legal costs of issuing the bonds. Capital project revenues, including bid premiums and investment income derived from investment of bond proceeds (and net investment income derived from note proceeds) are authorized to be credited by the Director of Finance to the project account and expended to pay project expenses customarily paid therefrom. The remaining appropriation and bond authorization shall be reduced by the amount of capital project revenues so credited. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, or, be combined with other bonds of the Town and such combined issue shall be in the denomination per aggregate maturity of \$1,000 or a whole multiple thereof, be issued in bearer form or in fully registered form, be executed in the name and on behalf of the Town by the manual or facsimile signatures of the Town Officials, bear the Town seal or a facsimile thereof, be certified by a bank or trust company designated by the Town Officials, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust

company designated by the Town Officials, and be approved as to their legality by Joseph Fasi LLC, Attorneys-at-law, Bond Counsel of Hartford. They shall bear such rate or rates of interest as shall be determined by the Town Officials. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon and will be paid from property taxation to the extent not paid from other sources. The aggregate principal amount of the bonds to be issued, the annual installments of principal, redemption provisions, if any, the date, time of issue and sale and other terms, details and particulars of such bonds, shall be determined by the Town Officials, in accordance with the General Statutes of the State of Connecticut, as amended.

Section 3. Said bonds shall be sold by the Town Officials, in a competitive offering or by negotiation, in their discretion. If sold at competitive offering, the bonds shall be sold upon sealed proposals, auction, or similar competitive process at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, the provisions of purchase agreement shall be approved by the Town Officials.

Section 4. The Town Officials, are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be executed in the name and on behalf of the Town by the manual or facsimile signatures of the Town Officials, bear the Town seal or a facsimile thereof, be payable at a bank or trust company designated by the Town Officials, be approved as to their legality by Joseph Fasi LLC, Attorneys-at-law, Bond Counsel of Hartford, and be certified by a bank or trust company designated by the Town Officials, pursuant to Section 7-373 of the General Statutes of Connecticut, as amended. They shall be issued with maturity dates which comply with the provisions of the General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon and will be paid from property taxation to the extent not paid from other sources. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the project. Upon the sale of said bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. Resolution of Official Intent to Reimburse Expenditures with Borrowings. The Town (the "Issuer") hereby expresses its official intent pursuant to §1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and after the date of passage of this ordinance in the maximum amount and for the

capital project defined in Section 1 with the proceeds of bonds, notes, or other obligations ("Bonds") authorized to be issued by the Issuer. The Bonds shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the project, or such later date the Regulations may authorize. The Issuer hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay project expenses in accordance herewith pending the issuance of reimbursement bonds, and to amend this declaration.

Section 6. The Town Officials, are hereby authorized to exercise all powers conferred by section 3-20e of the general statutes with respect to secondary market disclosure and to provide annual information and notices of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution.

Section 7. It is hereby found and determined that it is in public interest to issue all, or a portion of, the Bonds, Notes or other obligations of the Town as qualified private activity bonds, or with interest that is includable in gross income of the holders thereof for purposes of federal income taxation. The Town Officials are hereby authorized to issue and utilize without further approval any financing alternative currently or hereafter available to municipal governments pursuant to law including but not limited to any "tax credit bonds" or "Build America Bonds" including Direct Payment and Tax Credit versions.

**PROPOSED FUNDING PLAN  
CALENDAR YEAR 2016**

	<b>UNITED</b>						
	<b>CY 2016</b>	<b>LOCIP</b>	<b>GRANT</b>	<b>ILLUMINATING</b>	<b>BUDGET</b>	<b>ROAD AID</b>	<b>BOND</b>
Roadways	\$ 1,641,116	\$ -	\$ -	\$ 207,315	\$ -	\$ -	\$ 1,433,801
Public Facilities	1,231,200	-	-	-	-	-	1,231,200
Parks Improvements	685,500	-	-	-	-	-	685,500
Fleet & Equipment	658,500	-	-	-	-	-	658,500
Other	400,000	-	-	-	-	-	400,000
Enterprise	568,000	-	-	-	-	-	568,000
<b>TOTAL*</b>	<b>\$ 5,184,316</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 207,315</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,977,001</b>
<b>BONDING-FINANCING COSTS - 2%</b>							<b>\$ 99,540</b>
<b>TOTAL BONDING RESOLUTION</b>							<b>\$ 5,076,541</b>
<b>ROUNDED TO THE NEAREST \$5,000</b>							<b>\$ 5,080,000</b>

\* Projected costs are gross amounts; actual bonded amounts will be net of any other funding sources, including State reimbursements.

CATEGORY	DESCRIPTION	LOCATION	CY 2016	Funding Sources				
			Capital Plan	Utility Co.	GRANT	BUDGET	ROAD AID	BOND
Roadways	Paving	Beacon Hill Rd	\$ 59,661	\$ -	\$ -	\$ -	\$ -	\$ 59,661
Roadways	Paving	Chestnut Hill Road - Design*	150,000	-	-	-	-	150,000
Roadways	Paving	Clemens Ave	40,619	-	-	-	-	40,619
Roadways	Paving	Fox Ct	12,203	-	-	-	-	12,203
Roadways	Paving	Greenbrier Road	18,593	-	-	-	-	18,593
Roadways	Paving	High Meadow Rd	38,564	-	-	-	-	38,564
Roadways	Paving	Linden Ave	74,338	-	-	-	-	74,338
Roadways	Paving	Macholowski	135,893	-	-	-	-	135,893
Roadways	Paving	Quaker Ln	64,874	-	-	-	-	64,874
Roadways	Paving	Rocky Hill Road - Drainage	175,000	-	-	-	-	175,000
Roadways	Paving	Spinning Wheel Rd	81,238	-	-	-	-	81,238
Roadways	Paving	Tashua Pkwy	130,133	-	-	-	-	130,133
Roadways	Paving	Drainage	150,000	-	-	-	-	150,000
Roadways	Paving	Video Inspection for Plan Year Road	35,000	-	-	-	-	35,000
Roadways	Paving	Aquarion		207,315				(207,315)
Roadways	Paving	Additional Funding for CY14	475,000					475,000
* Projected costs are gross		<b>Roadways Total</b>	<b>\$1,641,116</b>	<b>\$ 207,315</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,433,801</b>
Local Transportation Capital Improvement Program (LOTICIP)								

BUILDING	CATEGORY	DESCRIPTION	CY 2016 CAPITAL PLAN	Funding Sources					
				LOCIP	GRANT	UNITED ILLUMINATING**	BUDGET	ROAD AID	BOND
Trumbull Library	Thermal & Moisture Protection	Roof Replacement (Old Section)	190,000	-	-	-	-	-	190,000
<b>Total Trumbull Library</b>			<b>\$ 190,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 190,000</b>
Town Hall	Misc	Video System - Council Chambers	40,000	-	-	-	-	-	40,000
<b>Total Town Hall</b>			<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 40,000</b>
Police Hdqtrs	Paving	Parking Lot	88,000	-	-	-	-	-	88,000
Police Hdqtrs	Finishes	Flooring - VCT	47,500	-	-	-	-	-	47,500
Police Hdqtrs	Thermal & Moisture Protection	Repoint/Seal Exterior Brickwork	90,700	-	-	-	-	-	90,700
Police Hdqtrs	Electrical	Keyless Entry	50,000	-	-	-	-	-	50,000
Police Hdqtrs	Misc	Cell Block Modification - Completion	125,000	-	-	-	-	-	125,000
Police Hdqtrs	Misc	Locker Rm Renovations & Expansion - Design	50,000	-	-	-	-	-	50,000
<b>Total Police Headquarters</b>			<b>\$ 451,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 451,200</b>
Senior Ctr	Construction	New Senior/Community Center-Design	500,000	-	-	-	-	-	500,000
<b>Total Senior Center</b>			<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>
EMS Building	Site Construction	Building Study/Architectural	50,000	-	-	-	-	-	50,000
<b>Total EMS Building</b>			<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>
<b>PUBLIC FACILITIES TOTAL</b>			<b>\$ 1,231,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,231,200</b>

\*\*United Illuminating Incentives are calculated at 15% of project total for Helen Plumb Building and Main Library and at 30% of project cost for the Senior Center.

			Funding Sources					
<u>CATEGORY</u>	<u>LOCATION</u>	<u>DESCRIPTION</u>	CY 2016 Capital Plan	LOCIP	GRANT	BUDGET	ROAD AID	BOND
Parks	Gunther Park	Dam Restoration	45,000	-	-	-	-	45,000
		<b>Total Parks</b>	<b>45,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>45,000</b>
Paving	Unity Park	Drainage Repairs	190,500	-	-	-	-	190,500
Paving	Twin Brooks	Drainage Repairs	200,000	-	-	-	-	200,000
		<b>Total Paving</b>	<b>390,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>390,500</b>
Pools	Beaches Pool	Restoration of Concrete Pool Shell	250,000	-	-	-	-	250,000
		<b>Total Pools</b>	<b>250,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>250,000</b>
<b>GRAND TOTAL - PARK IMPROVEMENTS</b>			<b>\$ 685,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 685,500</b>

\* Projected costs are gross amounts; actual bonded amounts will be net of any other funding sources, including State reimbursements.

DEPT	Make	MODEL / DESCRIPTION	YEAR	Funding Sources						
				CY 2016 Capital Plan	LOCIP	GRANT	BUDGET	ROAD AID	BOND	TOTAL
Highway	JOHN DEERE	BACKHOE 310G DEERE	1996	\$ 124,000	\$ -	\$ -	\$ -	\$ -	\$ 124,000	\$ 124,000
Highway	INTERNATIONAL	SNOWPLOW/SANDER	1992	189,500	-	-	-	-	189,500	189,500
Highway	REEDS	SCREENALL		170,000	-	-	-	-	170,000	170,000
<b>Highway Total</b>				<b>483,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>483,500</b>	<b>483,500</b>
EMS	FORD	Whld Model E450	2008	175,000	-	-	-	-	175,000	175,000
<b>EMS Total</b>				<b>175,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>175,000</b>	<b>175,000</b>
<b>GRAND TOTAL</b>				<b>\$ 658,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ 658,500</b>	<b>\$ 658,500</b>

CATEGORY	LOCATION	DESCRIPTION	CY 2016 Funding Sources					
			Capital Plan	LOCIP	GRANT	BUDGET	ROAD AID	BOND
Engineering	Colony Road	Sedimentation Removal Design	\$ 82,000	\$ -	\$ -	\$ -	\$ -	\$ 82,000
Engineering	Lake Ave	Sedimentation Removal Design	60,000	-	-	-	-	\$ 60,000
Engineering	Route 111	Pequonnock Multi Use Trail Crossing	86,000	-	-	-	-	\$ 86,000
Engineering	Route 111/Old Mine	Intersection Design	65,000	-	-	-	-	\$ 65,000
Engineering	Whitney Ave	Pequonnock Multi Use Trail Crossing	57,000	-	-	-	-	\$ 57,000
Engineering	TownWide Bridges	Design/Construction for State Wide Inspection on Variou:	50,000	-	-	-	-	\$ 50,000
<b>Engineering Total</b>			<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>
<b>GRAND TOTAL</b>			<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>

CATEGORY	LOCATION	DESCRIPTION	CY 2016	Funding Sources					TOTAL
			Capital Plan	LOCIP	GRANT	BUDGET	ROAD AID	BOND	
WPCA	Various Roads	Town Wide Repairs	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000
WPCA	Beardsley Pump Station	Flow Analysis	100,000	-	-	-	-	\$ 100,000	100,000
WPCA	Town Wide	Emergency Bypass Forcemain Connection	55,000	-	-	-	-	\$ 55,000	55,000
WPCA	Town Wide	Emergency Bypass Portable Pump w/trailer	50,000	-	-	-	-	\$ 50,000	50,000
WPCA	Park Ave Pump Station	Pump Station Design	263,000	-	-	-	-	\$ 263,000	263,000
		<b>WPCA Total</b>	<b>\$ 568,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 568,000</b>	<b>\$ 568,000</b>

\* Projected costs are gross amounts, actual bonded amounts will be net of any other funding sources, including State reimbursements.

<b>TOWN OF TRUMBULL</b>		
<b>STATEMENT OF CHANGES IN FUND BALANCE</b>		
<b>UNAUDITED PROJECTIONS THRU JUNE 30, 2016</b>		
<b>AS OF JANUARY 31, 2016</b>		
		<b>Fund Balance</b>
<b>GENERAL FUND BALANCE JULY 1, 2015 (AUDITED)</b>		<b>16,620,913</b>
<b>SUPPLEMENTAL APPROPRIATIONS</b>		
GENERAL FUND	31,137	
SPECIAL AGENCY	-	
APPROPRIATIONS PENDING	-	
		<b>31,137</b>
<b>REVENUE OVER (UNDER) BUDGET</b>		<b>519,984</b>
<b>EXPENDITURES PROJECTED TO BE UNDER (OVER) BUDGET</b>		
<b>TOTAL UNAUDITED FUND BALANCE AS OF JUNE 30, 2016</b>		<b>17,109,760</b>
<b>FUND BALANCE AS A PERCENTAGE OF CURRENT YEAR'S EXPENDITURES</b>		<b>10.67%</b>
<b>NOTE: THESE STATEMENTS ARE UNAUDITED AND HAVE BEEN PREPARED FOR MANAGEMENT PURPOSES ONLY</b>		





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TOWN OF TRUMBULL  
YEAR-TO-DATE BUDGET REPORT

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FOR 2016 13

	ORIGINAL APPROP	TRNFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01 GENERAL FUND							
01 GENERAL GOVERNMENT							
01010000 TOWN COUNCIL							
01010000 522201 CLERICAL	14,971	1,440	16,411	9,820.72	.00	6,590.28	59.8%
01010000 522202 PROFESSION	56,500	-1,440	55,060	55,080.00	.00	-20.00	100.0%*
01010000 545501 LEGAL NOTI	18,000	0	18,000	9,140.96	.00	8,859.04	50.8%
TOTAL TOWN COUNCIL	89,471	0	89,471	74,041.68	.00	15,429.32	82.8%
01010100 THE TRUMBULL NATURE COMMISSION							
01010100 522201 SVS-CLRC	240	0	240	240.00	.00	.00	100.0%
01010100 590011 UTIL-HEAT	3,513	0	3,513	657.64	.00	2,855.36	18.7%
01010100 590012 UTIL-ELECT	960	0	960	385.17	.00	574.83	40.1%
01010100 590013 UTIL-WATER	241	0	241	124.65	.00	116.35	51.7%
01010100 590014 UTIL-PHONE	474	0	474	267.11	.00	206.89	56.4%
TOTAL THE TRUMBULL NATURE COMMISSION	5,428	0	5,428	1,674.57	.00	3,753.43	30.9%
01010200 ETHICS COMMISSION							
01010200 522201 CLERICAL F	120	0	120	.00	.00	120.00	.0%
TOTAL ETHICS COMMISSION	120	0	120	.00	.00	120.00	.0%
01010400 FIRST SELECTMAN							
01010400 501101 FULL TIME/	274,935	0	274,935	166,481.57	.00	108,453.43	60.6%
01010400 522202 PROFESSION	20,000	0	20,000	2,110.00	2,890.00	15,000.00	25.0%
01010400 556601 PRF DV-SEM	3,500	0	3,500	3,789.22	.00	-289.22	108.3%*
01010400 567704 EXPENSE AC	5,000	0	5,000	4,193.43	.00	806.57	83.9%





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TOWN OF TRUMBULL  
YEAR-TO-DATE BUDGET REPORT

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FOR 2016 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL FIRST SELECTMAN	303,435	0	303,435	176,574.22	2,890.00	123,970.78	59.1%
01010600 PROBATE							
01010600 522203 ANCILLARY	2,216	0	2,216	2,216.00	.00	.00	100.0%
01010600 534401 OFFICE SUP	1,940	0	1,940	1,940.00	.00	.00	100.0%
01010600 545504 POSTAGE	3,325	0	3,325	3,325.00	.00	.00	100.0%
01010600 556604 PRF DV-PUB	166	0	166	166.00	.00	.00	100.0%
01010600 589901 ANNUAL REN	1,607	0	1,607	1,607.00	.00	.00	100.0%
01010600 590014 TELEPHONE	1,871	0	1,871	1,871.00	.00	.00	100.0%
TOTAL PROBATE	11,125	0	11,125	11,125.00	.00	.00	100.0%
01010800 ELECTIONS							
01010800 501101 FULL TIME/	46,774	0	46,774	35,267.03	.00	11,506.97	75.4%
01010800 501102 SAL-PT/PER	19,434	0	19,434	11,864.06	.00	7,569.94	61.0%
01010800 501105 OVERTIME	2,000	0	2,000	276.76	.00	1,723.24	13.8%
01010800 522202 PROFESSION	3,400	0	3,400	1,481.90	.00	1,918.10	43.6%
01010800 522203 ANCILLARY	31,770	0	31,770	11,440.00	.00	20,330.00	36.0%
01010800 522205 PROGRAMEXP	13,551	0	13,551	9,740.26	.00	3,810.74	71.9%
01010800 534402 PROGRAM SU	6,000	0	6,000	5,154.33	201.55	644.12	89.3%
01010800 545501 LEGAL NOTI	325	0	325	.00	.00	325.00	.0%
01010800 545504 POSTAGE	4,580	0	4,580	2,939.79	.00	1,640.21	64.2%
01010800 556601 PRF DV-SEM	780	0	780	1,240.00	.00	-460.00	159.0%*
01010800 556602 PRF DV-PRF	150	0	150	130.00	.00	20.00	86.7%
01010800 556605 PRF DV-TRP	575	0	575	220.80	.00	354.20	38.4%
01010800 578801 MNTNCE-SV	3,000	0	3,000	3,000.00	.00	.00	100.0%
01010800 590014 TELEPHONE	2,549	0	2,549	.00	.00	2,549.00	.0%
TOTAL ELECTIONS	134,888	0	134,888	82,754.93	201.55	51,931.52	61.5%
01011000 FINANCE DEPARTMENT							
01011000 501101 FULL TIME/	485,029	0	485,029	290,060.56	.00	194,968.44	59.8%
01011000 501102 PART TIME/	51,047	0	51,047	37,421.43	.00	13,625.57	73.3%
01011000 501105 OVERTIME	500	0	500	.00	.00	500.00	.0%





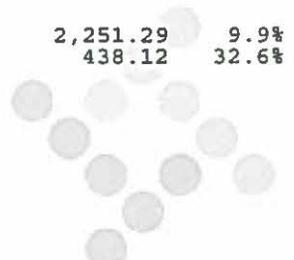
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			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01011000	501106	LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01011000	556601	PRF DV-SEM	2,000	0	2,000	.00	.00	2,000.00	.0%
01011000	556602	PRF DV-PRF	460	0	460	380.00	.00	80.00	82.6%
01011000	556603	PRF DV-INS	2,000	0	2,000	.00	.00	2,000.00	.0%
01011000	556604	PRF DV-PUB	400	0	400	50.00	.00	350.00	12.5%
01011000	567704	TRNSP-EXP	300	0	300	29.78	.00	270.22	9.9%
TOTAL FINANCE DEPARTMENT			542,161	0	542,161	328,366.77	.00	213,794.23	60.6%
01011400 BOARD OF FINANCE									
01011400	501101	FULL TIME/	73,362	0	73,362	44,582.55	.00	28,779.45	60.8%
01011400	522201	CLERICAL F	3,125	0	3,125	875.00	.00	2,250.00	28.0%
01011400	545501	LEGAL NOTI	1,100	0	1,100	.00	.00	1,100.00	.0%
01011400	556602	PRF DV-PRF	140	0	140	.00	.00	140.00	.0%
TOTAL BOARD OF FINANCE			77,727	0	77,727	45,457.55	.00	32,269.45	58.5%
01011600 TAX ASSESSOR									
01011600	501101	FULL TIME/	264,867	0	264,867	160,137.24	.00	104,729.76	60.5%
01011600	501102	SAL-PT/PER	33,626	0	33,626	20,344.76	.00	13,281.24	60.5%
01011600	501105	SAL-OVRTIM	2,250	0	2,250	846.29	.00	1,403.71	37.6%
01011600	501888	UNIFORM AL	150	0	150	.00	.00	150.00	.0%
01011600	522202	PROFESSION	185,000	0	185,000	36,996.00	.00	148,004.00	20.0%
01011600	522204	SVS-CONTRC	21,650	0	21,650	19,375.00	.00	2,275.00	89.5%
01011600	534402	PROGRAM SU	865	0	865	885.00	.00	-20.00	102.3%*
01011600	545501	LEGAL NOTI	250	0	250	216.48	.00	33.52	86.6%
01011600	556601	PRF DV-SEM	4,300	0	4,300	2,953.59	.00	1,346.41	68.7%
01011600	556602	PRF DV-PRF	500	0	500	45.00	.00	455.00	9.0%
01011600	581888	CAPITAL OU	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL TAX ASSESSOR			514,458	0	514,458	241,799.36	.00	272,658.64	47.0%
01011800 BOARD OF ASSESSMENT APPEALS									
01011800	522201	CLERICAL F	2,500	0	2,500	248.71	.00	2,251.29	9.9%
01011800	545501	LEGAL NOTI	650	0	650	211.88	.00	438.12	32.6%





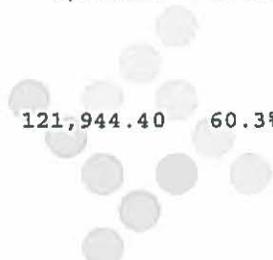
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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01011800 556601 PRF DV-SEM	200	0	200	.00	.00	200.00	.0%
TOTAL BOARD OF ASSESSMENT APPEALS	3,350	0	3,350	460.59	.00	2,889.41	13.7%
01012000 TAX COLLECTOR							
01012000 501101 FULL TIME/	241,310	0	241,310	117,109.11	.00	124,200.89	48.5%
01012000 501102 PART TIME/	23,708	0	23,708	13,976.73	.00	9,731.27	59.0%
01012000 501103 SEASONAL/T	3,011	0	3,011	3,566.25	.00	-555.25	118.4%*
01012000 501105 OVERTIME	2,200	0	2,200	1,964.30	.00	235.70	89.3%
01012000 501106 LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01012000 522203 SVS-ANCLRY	11,450	0	11,450	1,688.46	.00	9,761.54	14.7%
01012000 522204 SVS-CONTRC	26,225	0	26,225	19,359.25	.00	6,865.75	73.8%
01012000 534401 OFFICE SUP	8,000	0	8,000	3,736.08	1,219.20	3,044.72	61.9%
01012000 545501 LEGAL NOTI	3,000	0	3,000	2,240.10	.00	759.90	74.7%
01012000 545504 POSTAGE	25,000	0	25,000	1,720.99	.00	23,279.01	6.9%
01012000 556601 PRF DV-SEM	730	0	730	101.00	.00	629.00	13.8%
01012000 556602 PRF DV-PRF	200	0	200	175.00	.00	25.00	87.5%
TOTAL TAX COLLECTOR	345,259	0	345,259	166,062.27	1,219.20	177,977.53	48.5%
01012200 PURCHASING							
01012200 501101 FULL TIME/	74,184	0	74,184	45,080.85	.00	29,103.15	60.8%
01012200 545501 LEGAL NOTI	7,500	0	7,500	7,084.56	.00	415.44	94.5%
01012200 556601 PRF DV-SEM	550	0	550	.00	.00	550.00	.0%
01012200 556602 PRF DV-PRF	240	0	240	150.00	.00	90.00	62.5%
TOTAL PURCHASING	82,474	0	82,474	52,315.41	.00	30,158.59	63.4%
01012400 TREASURER							
01012400 501101 FULL TIME/	23,159	0	23,159	13,850.64	.00	9,308.36	59.8%
TOTAL TREASURER	23,159	0	23,159	13,850.64	.00	9,308.36	59.8%
01012600 TECHNOLOGY							
01012600 501101 FULL TIME/	306,984	0	306,984	185,039.60	.00	121,944.40	60.3%





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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01012600 501105 OVERTIME	5,000	0	5,000	1,646.15	.00	3,353.85	32.9%
01012600 522202 PROFESSION	9,200	0	9,200	1,924.00	4,500.00	2,776.00	69.8%
01012600 522204 CONTRACTUA	294,556	0	294,556	214,465.22	69,691.52	10,399.26	96.5%
01012600 556601 PRF DV-SEM	14,580	0	14,580	.00	.00	14,580.00	.0%
01012600 556602 PRF DV-PRF	185	0	185	.00	.00	185.00	.0%
01012600 556603 PRF DV-INS	1,000	0	1,000	.00	.00	1,000.00	.0%
01012600 578802 EQUIPMENT/	10,000	0	10,000	6,521.08	62.77	3,416.15	65.8%
TOTAL TECHNOLOGY	641,505	0	641,505	409,596.05	74,254.29	157,654.66	75.4%
01012800 TOWN ATTORNEYS							
01012800 522202 PROFESSION	319,020	0	319,020	212,680.00	.00	106,340.00	66.7%
TOTAL TOWN ATTORNEYS	319,020	0	319,020	212,680.00	.00	106,340.00	66.7%
01013000 HUMAN RESOURCES							
01013000 501101 FULL TIME/	240,857	0	240,857	138,723.35	.00	102,133.65	57.6%
01013000 501105 SAL-OVRTIM	1,250	0	1,250	124.56	.00	1,125.44	10.0%
01013000 501106 LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01013000 522201 CLERICAL F	420	0	420	60.00	.00	360.00	14.3%
01013000 522202 PROFESSION	14,000	0	14,000	5,109.82	.00	8,890.18	36.5%
01013000 522203 SVS-ANCLRY	2,000	0	2,000	165.00	.00	1,835.00	8.3%
01013000 522204 SVS-CONTRC	7,500	0	7,500	7,050.00	.00	450.00	94.0%
01013000 545501 LEGAL NOTI	3,500	0	3,500	921.89	297.00	2,281.11	34.8%
01013000 556601 PRF DV-SEM	2,500	0	2,500	110.00	.00	2,390.00	4.4%
01013000 556602 PRF DV-PRF	300	0	300	215.97	.00	84.03	72.0%
01013000 556604 PRF DV-PUB	1,000	0	1,000	139.65	.00	860.35	14.0%
TOTAL HUMAN RESOURCES	273,752	0	273,752	153,045.24	297.00	120,409.76	56.0%
01013400 EMPLOYEE BENEFITS							
01013400 511150 FRNGE-FICA	1,631,257	0	1,631,257	946,110.89	.00	685,146.11	58.0%
01013400 511151 FRINGE-M/D	5,182,000	0	5,182,000	2,685,384.65	.00	2,496,615.35	51.8%
01013400 511152 FRINGE-WC	1,125,000	0	1,125,000	997,527.84	.00	127,472.16	88.7%
01013400 511153 FRINGE-UN	36,000	0	36,000	5,593.00	.00	30,407.00	15.5%





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			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01013400	511154	FB-MEDADM	15,200	0	15,200	29,362.33	.00	-14,162.33	193.2%*
01013400	511155	FRINGE-LIF	42,900	0	42,900	27,582.38	.00	15,317.62	64.3%
01013400	511159	FRINGE-CLE	600	0	600	240.00	.00	360.00	40.0%
01013400	522106	PENS-POL	2,907,000	0	2,907,000	2,180,250.00	.00	726,750.00	75.0%
01013400	522107	PEN-TN&BE	4,144,000	0	4,144,000	2,488,000.00	.00	1,656,000.00	60.0%
01013400	522108	POLRETMED	125,000	0	125,000	.00	.00	125,000.00	.0%
01013400	522110	DEFCONTR	217,204	0	217,204	93,281.38	.00	123,922.62	42.9%
01013400	522202	SVS-PROF	22,000	0	22,000	27,824.42	5,000.00	-10,824.42	149.2%*
TOTAL EMPLOYEE BENEFITS			15,448,161	0	15,448,161	9,481,156.89	5,000.00	5,962,004.11	61.4%
01013600 TOWN CLERK									
01013600	501101	FULL TIME/	233,447	0	233,447	139,394.98	.00	94,052.02	59.7%
01013600	501105	OVERTIME	3,200	0	3,200	1,789.70	.00	1,410.30	55.9%
01013600	501106	LONGEVITY	850	0	850	850.00	.00	.00	100.0%
01013600	522204	SVS-CONTRC	23,000	0	23,000	11,448.45	11,551.55	.00	100.0%
01013600	522205	PROGRAMEXP	5,000	0	5,000	1,240.34	.00	3,759.66	24.8%
01013600	534402	PROGRAM SU	3,200	0	3,200	1,355.00	.00	1,845.00	42.3%
01013600	545501	LEGAL NOTI	3,000	0	3,000	2,382.48	.00	617.52	79.4%
01013600	556601	PRF DV-SEM	2,080	0	2,080	727.30	.00	1,352.70	35.0%
01013600	556602	PROFESSION	800	0	800	800.00	.00	.00	100.0%
01013600	578801	SERVICE CO	300	0	300	.00	.00	300.00	.0%
01013600	578803	PROGRAM-RE	2,500	0	2,500	543.22	369.78	1,587.00	36.5%
01013600	598889	STCTFISHGA	0	0	0	3,401.00	.00	-3,401.00	100.0%*
01013600	598890	STCTMAR	0	0	0	1,501.00	.00	-1,501.00	100.0%*
TOTAL TOWN CLERK			277,377	0	277,377	165,433.47	11,921.33	100,022.20	63.9%
01013800 TOWN HALL									
01013800	501116	CONTINGENC	486,488	0	486,488	.00	.00	486,488.00	.0%
01013800	511160	P&L INS	963,109	0	963,109	646,562.06	59,063.09	257,483.85	73.3%
01013800	522202	PROFESSION	0	10,000	10,000	156.00	.00	9,844.00	1.6%
01013800	522205	PROGRAM EX	20,000	0	20,000	.00	.00	20,000.00	.0%
01013800	522208	CONTRIBUT	12,750	0	12,750	4,250.00	.00	8,500.00	33.3%
01013800	534401	OFFICE SUP	32,000	0	32,000	22,301.06	3,235.80	6,463.14	79.8%
01013800	534402	PROGRAM SU	1,000	0	1,000	337.50	.00	662.50	33.8%
01013800	534403	MTLS-CLNG	1,000	0	1,000	778.92	.00	221.08	77.9%
01013800	545502	PUBLIC REP	1,000	0	1,000	545.40	.00	454.60	54.5%





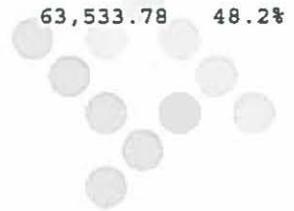
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01013800	545504	POSTAGE	45,000	0	45,000	21,788.23	4,181.78	19,029.99	57.7%
01013800	578801	SERVICE CO	8,840	0	8,840	6,931.97	3,979.39	-2,071.36	123.4%*
01013800	578804	REFUSE REM	2,124	0	2,124	1,394.24	896.36	-166.60	107.8%*
01013800	589901	ANNUAL REN	19,980	0	19,980	12,755.90	8,432.90	-1,208.80	106.1%*
01013800	590011	HEAT	13,380	0	13,380	3,950.32	.00	9,429.68	29.5%
01013800	590012	ELECTRICIT	96,717	0	96,717	53,199.82	.00	43,517.18	55.0%
01013800	590013	WATER	2,234	0	2,234	1,297.34	.00	936.66	58.1%
01013800	590014	TELEPHONE	96,267	0	96,267	57,088.01	.00	39,178.99	59.3%
TOTAL TOWN HALL			1,801,889	10,000	1,811,889	833,336.77	79,789.32	898,762.91	50.4%
01014200 PLANNING AND ZONING									
01014200	501101	FULL TIME/	278,170	-17,200	260,970	135,646.42	.00	125,323.58	52.0%
01014200	501103	SAL-SEASON	0	17,200	17,200	16,145.00	.00	1,055.00	93.9%
01014200	501105	OVERTIME	5,000	0	5,000	2,332.24	.00	2,667.76	46.6%
01014200	501106	LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01014200	522201	SVS-CLRC	180	0	180	.00	.00	180.00	.0%
01014200	522202	SVS-PROF	23,000	0	23,000	21,111.08	.00	1,888.92	91.8%
01014200	522205	PROG EXP	11,279	0	11,279	11,014.00	.00	265.00	97.7%
01014200	534401	OFFICE SUP	1,000	0	1,000	883.04	70.96	46.00	95.4%
01014200	534402	PROGSUPPL	150	0	150	.00	.00	150.00	.0%
01014200	545501	LEGAL NOTI	20,000	0	20,000	14,719.20	.00	5,280.80	73.6%
01014200	556601	PRF DV-SEM	2,500	0	2,500	1,585.00	.00	915.00	63.4%
01014200	556602	PRF DV-PRF	550	0	550	280.00	.00	270.00	50.9%
01014200	556604	PRF DV-PUB	150	0	150	.00	.00	150.00	.0%
TOTAL PLANNING AND ZONING			342,404	0	342,404	204,140.98	70.96	138,192.06	59.6%
01014600 ECONOMIC DEVELOPMENT									
01014600	501101	SAL-FT/PER	99,730	0	99,730	49,471.16	.00	50,258.84	49.6%
01014600	522201	CLERICAL F	720	0	720	.00	.00	720.00	.0%
01014600	522202	SVS-PROF	7,000	0	7,000	1,360.00	.00	5,640.00	19.4%
01014600	522205	PROG EXP	5,500	0	5,500	5,406.58	.00	93.42	98.3%
01014600	534402	PROGSUPPL	1,800	0	1,800	32.06	.00	1,767.94	1.8%
01014600	545503	COM-PUB RL	6,500	0	6,500	2,073.75	.00	4,426.25	31.9%
01014600	556601	PRF DV-SEM	1,000	0	1,000	572.67	.00	427.33	57.3%
01014600	556602	PRF DV-PRF	350	0	350	150.00	.00	200.00	42.9%
TOTAL ECONOMIC DEVELOPMENT			122,600	0	122,600	59,066.22	.00	63,533.78	48.2%





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<b>01014800 INLAND WETLANDS COMMISSION</b>							
01014800 522201 CLERICAL F	1,400	0	1,400	126.59	.00	1,273.41	9.0%
01014800 534401 MTL5-OFFCE	750	0	750	276.64	.00	473.36	36.9%
01014800 534402 PROGRAM SU	100	0	100	.00	.00	100.00	.0%
01014800 545501 LEGAL NOTI	13,000	0	13,000	3,606.56	.00	9,393.44	27.7%
01014800 556601 SEMINARS/C	2,000	0	2,000	575.00	.00	1,425.00	28.8%
01014800 556604 PUBLICATIO	175	0	175	.00	.00	175.00	.0%
TOTAL INLAND WETLANDS COMMISSION	17,425	0	17,425	4,584.79	.00	12,840.21	26.3%
<b>01015400 CONSERVATION COMMISSION</b>							
01015400 522201 SVS-CLRC	600	0	600	180.00	.00	420.00	30.0%
01015400 545502 COM-PUB RP	75	0	75	.00	.00	75.00	.0%
01015400 545503 COM-PUB RL	250	0	250	.00	.00	250.00	.0%
01015400 556601 PRF DV-SEM	210	0	210	130.00	.00	80.00	61.9%
01015400 556602 PRF DUES	240	0	240	.00	.00	240.00	.0%
TOTAL CONSERVATION COMMISSION	1,375	0	1,375	310.00	.00	1,065.00	22.5%
<b>01015600 CLEAN ENERGY FUND</b>							
01015600 522205 PROG EXP	1,600	0	1,600	.00	.00	1,600.00	.0%
TOTAL CLEAN ENERGY FUND	1,600	0	1,600	.00	.00	1,600.00	.0%
<b>01015800 TRANSIT DISTRICT</b>							
01015800 522205 PROGRAM EX	44,084	0	44,084	44,084.00	.00	.00	100.0%
TOTAL TRANSIT DISTRICT	44,084	0	44,084	44,084.00	.00	.00	100.0%
TOTAL GENERAL GOVERNMENT	21,424,247	10,000	21,434,247	12,761,917.40	175,643.65	8,496,685.95	60.4%
<b>02 PUBLIC SAFETY</b>							
<b>01022000 POLICE</b>							





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01022000	501101	FULL TIME/	6,551,824	0	6,551,824	4,051,333.55	.00	2,500,490.45	61.8%
01022000	501102	PART TIME/	53,435	0	53,435	23,138.65	.00	30,296.35	43.3%
01022000	501104	RELIEF/VAC	47,157	0	47,157	13,093.76	.00	34,063.24	27.8%
01022000	501105	OVERTIME	625,000	0	625,000	375,658.34	.00	249,341.66	60.1%
01022000	501106	LONGEVITY	19,650	0	19,650	19,475.00	.00	175.00	99.1%
01022000	501109	COLLEGE IN	27,900	0	27,900	.00	.00	27,900.00	.0%
01022000	501112	SHIFTDIFF	54,000	0	54,000	48,174.51	.00	5,825.49	89.2%
01022000	501113	HOLIDAY	313,000	0	313,000	193,451.84	.00	119,548.16	61.8%
01022000	501114	TRAINING	150,000	0	150,000	90,760.88	.00	59,239.12	60.5%
01022000	501887	POLICE UNI	17,000	0	17,000	10,378.26	.00	6,621.74	61.0%
01022000	501888	UNIFORM AL	48,000	0	48,000	30,128.90	2,976.00	14,895.10	69.0%
01022000	522203	ANCILLARY	15,000	0	15,000	2,857.50	.00	12,142.50	19.1%
01022000	534401	OFFICE SUP	15,500	0	15,500	9,089.67	2,210.95	4,199.38	72.9%
01022000	534402	PROGRAM SU	39,200	0	39,200	14,290.08	836.50	24,073.42	38.6%
01022000	534403	MTLS-CLNG	5,800	0	5,800	2,826.48	246.46	2,727.06	53.0%
01022000	545503	PUBLIC REL	2,500	0	2,500	1,348.30	297.40	854.30	65.8%
01022000	556601	SEMINARS/C	6,000	0	6,000	7,940.50	.00	-1,940.50	132.3%*
01022000	556602	PRF DV-PRF	1,500	0	1,500	1,490.00	.00	10.00	99.3%
01022000	556603	PRF DV-INS	34,000	0	34,000	24,629.32	575.00	8,795.68	74.1%
01022000	556604	PRF DV-PUB	500	0	500	82.50	.00	417.50	16.5%
01022000	567702	VEHICLE RE	55,000	0	55,000	51,755.83	470.47	2,773.70	95.0%
01022000	567704	EXPENSE AC	14,500	0	14,500	5,619.70	.00	8,880.30	38.8%
01022000	578801	SERVICE CO	121,280	0	121,280	79,873.37	2,163.12	39,243.51	67.6%
01022000	578803	PROGRAM-RE	6,000	0	6,000	1,746.72	1,648.00	2,605.28	56.6%
01022000	578804	REFUSE REM	2,114	0	2,114	1,394.26	896.47	-176.73	108.4%*
01022000	581888	CAPITAL OU	199,802	0	199,802	186,659.90	9,365.40	3,776.70	98.1%
01022000	589901	ANNUAL REN	15,300	0	15,300	12,020.82	1,967.50	1,311.68	91.4%
01022000	590011	UTIL-HEAT	7,808	0	7,808	2,193.16	.00	5,614.84	28.1%
01022000	590012	ELECTRICIT	86,545	0	86,545	38,672.86	.00	47,872.14	44.7%
01022000	590013	WATER	2,919	0	2,919	1,321.37	.00	1,597.63	45.3%
01022000	590014	TELEPHONE	20,385	0	20,385	9,806.81	.00	10,578.19	48.1%
01022000	590015	TRAFFICLIT	11,072	0	11,072	4,897.29	.00	6,174.71	44.2%
TOTAL POLICE			8,569,691	0	8,569,691	5,316,110.13	23,653.27	3,229,927.60	62.3%
01022400 ANIMAL CONTROL									
01022400	501101	FULL TIME/	58,025	0	58,025	36,459.48	.00	21,565.52	62.8%
01022400	501102	PART TIME/	25,768	0	25,768	15,550.58	.00	10,217.42	60.3%
01022400	501105	OVERTIME	3,290	0	3,290	3,834.57	.00	-544.57	116.6%*
01022400	501887	UNIFORMCLG	400	-366	34	.00	.00	33.99	.0%





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01022400 501888 UNIFORMALL	600	0	600	.00	.00	600.00	.0%
01022400 522202 SVS-PROF	6,500	0	6,500	4,941.47	.00	1,558.53	76.0%
01022400 522203 SVS-ANCLRY	300	-300	0	.00	.00	.00	.0%
01022400 534402 PROGSUPPL	4,000	0	4,000	2,828.58	337.90	833.52	79.2%
01022400 545501 COM-LEGAL	850	0	850	459.63	.00	390.37	54.1%
01022400 556603 PRF DV-INS	150	666	816	816.01	.00	.00	100.0%
01022400 578801 MNTNCE-SV	798	0	798	385.00	275.00	138.00	82.7%
01022400 578802 MNTNCE-EQP	2,760	0	2,760	109.95	.00	2,650.05	4.0%
01022400 578804 MNTNCE-RFS	692	0	692	464.71	298.78	-71.49	110.3%*
01022400 590011 UTIL-HEAT	2,592	0	2,592	844.91	.00	1,747.09	32.6%
01022400 590012 UTIL-ELECT	7,105	0	7,105	3,094.42	.00	4,010.58	43.6%
01022400 590013 UTIL-WATER	642	0	642	244.14	.00	397.86	38.0%
01022400 590014 UTIL-PHONE	330	0	330	213.33	.00	116.67	64.6%
TOTAL ANIMAL CONTROL	114,802	0	114,802	70,246.78	911.68	43,643.54	62.0%
01022600 EMERGENCY MEDICAL SERVICES							
01022600 501101 FULL TIME/	148,595	0	148,595	90,023.66	.00	58,571.34	60.6%
01022600 501102 PART TIME/	674	0	674	142.56	.00	531.44	21.2%
01022600 501105 OVERTIME	1,550	0	1,550	778.74	.00	771.26	50.2%
01022600 501888 UNIFORM AL	7,000	0	7,000	1,716.20	1,651.00	3,632.80	48.1%
01022600 522202 PROFESSION	935,576	0	935,576	615,320.94	276,710.70	43,544.36	95.3%
01022600 522203 ANCILLARY	61,825	0	61,825	26,756.02	.00	35,068.98	43.3%
01022600 522205 PROGRAM EX	2,500	0	2,500	2,500.00	.00	.00	100.0%
01022600 534401 OFFICE SUP	1,500	0	1,500	149.24	.00	1,350.76	9.9%
01022600 534402 PROGRAM SU	55,590	0	55,590	35,291.59	9,324.55	10,973.86	80.3%
01022600 534403 MTLN-CLNG	400	0	400	.00	.00	400.00	.0%
01022600 545503 PUBLIC REL	1,500	0	1,500	.00	.00	1,500.00	.0%
01022600 556601 PRF DV-SEM	4,000	0	4,000	.00	.00	4,000.00	.0%
01022600 556603 PRF DV-INS	5,575	0	5,575	595.00	.00	4,980.00	10.7%
01022600 567703 TRNSP-TRV	500	0	500	.00	.00	500.00	.0%
01022600 578801 SERVICE CO	2,312	0	2,312	361.55	205.74	1,744.71	24.5%
01022600 578802 EQUIPMENT/	6,300	0	6,300	3,281.25	43.00	2,975.75	52.8%
01022600 578804 REFUSE REM	692	0	692	464.71	298.78	-71.49	110.3%*
01022600 581888 CAPITAL OU	25,697	0	25,697	26,179.70	.00	-482.70	101.9%*
01022600 589901 ANNUAL REN	1,932	0	1,932	1,236.22	149.75	546.03	71.7%
01022600 590011 HEAT	5,151	0	5,151	1,217.30	.00	3,933.70	23.6%
01022600 590012 ELECTRICIT	17,527	0	17,527	7,502.45	.00	10,024.55	42.8%
01022600 590013 WATER	641	0	641	262.85	.00	378.15	41.0%
01022600 590014 TELEPHONE	9,686	0	9,686	4,089.39	2,345.98	3,250.63	66.4%
TOTAL EMERGENCY MEDICAL SERVICES	1,296,723	0	1,296,723	817,869.37	290,729.50	188,124.13	85.5%



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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>01022800 FIRE MARSHAL</b>							
01022800 501101 FULL TIME/	263,669	0	263,669	159,975.34	.00	103,693.66	60.7%
01022800 501105 OVERTIME	12,000	0	12,000	5,952.43	.00	6,047.57	49.6%
01022800 501122 CERTSTIPEN	2,250	0	2,250	.00	.00	2,250.00	.0%
01022800 501887 UNIFORMCLG	600	0	600	62.30	.00	537.70	10.4%
01022800 501888 UNIFORMALL	3,000	0	3,000	.00	999.10	2,000.90	33.3%
01022800 522203 ANCILLARY	200	0	200	95.95	.00	104.05	48.0%
01022800 522204 SVS-CONTRC	2,500	0	2,500	.00	.00	2,500.00	.0%
01022800 522205 PROGRAM EX	350	0	350	.00	.00	350.00	.0%
01022800 534401 MTL5-OFFCE	700	0	700	303.67	28.00	368.33	47.4%
01022800 534402 PROGRAM SU	800	0	800	228.56	199.00	372.44	53.4%
01022800 556601 PRF DV-SEM	1,800	0	1,800	700.00	.00	1,100.00	38.9%
01022800 556602 PRF DV-PRF	1,700	0	1,700	925.00	.00	775.00	54.4%
01022800 556604 PRF DV-PUB	1,350	0	1,350	.00	.00	1,350.00	.0%
01022800 581888 CAPITAL OU	9,000	0	9,000	8,040.51	955.83	3.66	100.0%
01022800 589901 RNTLS-A/LS	7,508	0	7,508	7,508.16	.00	- .16	100.0%*
TOTAL FIRE MARSHAL	307,427	0	307,427	183,791.92	2,181.93	121,453.15	60.5%
<b>01022824 FIRE MARSHAL-FIRE HYDRANTS</b>							
01022824 590016 UTIL-FIRE	1,360,901	0	1,360,901	681,320.49	.00	679,580.51	50.1%
TOTAL FIRE MARSHAL-FIRE HYDRANTS	1,360,901	0	1,360,901	681,320.49	.00	679,580.51	50.1%
<b>01023200 BUILDING OFFICIAL</b>							
01023200 501101 FULL TIME/	345,623	0	345,623	208,405.83	.00	137,217.17	60.3%
01023200 501105 OVERTIME	5,000	0	5,000	1,808.51	.00	3,191.49	36.2%
01023200 501106 LONGEVITY	500	0	500	500.00	.00	.00	100.0%
01023200 501888 UNIFORM AL	450	0	450	259.50	.00	190.50	57.7%
01023200 522204 CONTRACTUA	250	0	250	.00	.00	250.00	.0%
01023200 534401 OFFICE SUP	2,850	0	2,850	567.01	112.00	2,170.99	23.8%
01023200 545501 LEGAL NOTI	75	0	75	-199.20	.00	274.20	-265.6%
01023200 556601 SEMINARS/C	600	0	600	395.00	.00	205.00	65.8%
01023200 556602 PROFESSION	452	0	452	255.00	.00	197.00	56.4%
01023200 556604 PUBLICATIO	1,500	0	1,500	.00	.00	1,500.00	.0%





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01023200 578801 MNTNCE-SV	2,800	0	2,800	2,010.87	626.33	162.80	94.2%
01023200 581888 CAPITAL OU	4,526	0	4,526	4,526.00	.00	.00	100.0%
TOTAL BUILDING OFFICIAL	364,626	0	364,626	218,528.52	738.33	145,359.15	60.1%
<u>01023400 EMERGENCY MANAGEMENT</u>							
01023400 501102 SAL-PT/PER	39,884	0	39,884	27,139.76	.00	12,744.24	68.0%
01023400 501888 UNIFORMALL	600	0	600	322.00	.00	278.00	53.7%
01023400 534402 PROGSUPPL	3,000	0	3,000	1,661.29	.00	1,338.71	55.4%
01023400 578801 MNTNCE-SV	8,585	0	8,585	8,585.00	.00	.00	100.0%
01023400 578802 MNTNCE-EQP	1,625	0	1,625	.00	.00	1,625.00	.0%
01023400 581888 CAPITAL OU	4,000	0	4,000	1,499.98	.00	2,500.02	37.5%
01023400 590014 TELEPHONE	6,843	0	6,843	4,480.42	.00	2,362.58	65.5%
TOTAL EMERGENCY MANAGEMENT	64,537	0	64,537	43,688.45	.00	20,848.55	67.7%
TOTAL PUBLIC SAFETY	12,078,707	0	12,078,707	7,331,555.66	318,214.71	4,428,936.63	63.3%
<u>03 PUBLIC WORKS</u>							
<u>01030000 PUBLIC WORKS DIRECTOR</u>							
01030000 501101 FULL TIME/	180,396	0	180,396	125,994.50	.00	54,401.50	69.8%
01030000 501105 SAL-OVRTIM	500	0	500	148.93	.00	351.07	29.8%
01030000 556601 PRF DV-SEM	2,000	0	2,000	1,051.72	.00	948.28	52.6%
01030000 556602 PRF DV-PRF	291	0	291	50.00	.00	241.00	17.2%
01030000 567704 EXPENSE AC	242	0	242	35.00	.00	207.00	14.5%
01030000 590014 TELEPHONE	621	0	621	550.78	.00	70.22	88.7%
TOTAL PUBLIC WORKS DIRECTOR	184,050	0	184,050	127,830.93	.00	56,219.07	69.5%
<u>01030025 PUBLIC WORKS -STREET LIGHTS</u>							
01030025 590015 STREET AND	400,800	0	400,800	210,588.98	.00	190,211.02	52.5%
TOTAL PUBLIC WORKS -STREET LIGHTS	400,800	0	400,800	210,588.98	.00	190,211.02	52.5%
<u>01030100 PUBLIC WORKS - HIGHWAY</u>							





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01030100 501101 FULL TIME/	1,851,833	0	1,851,833	1,124,806.18	.00	727,026.82	60.7%
01030100 501102 SAL-PT/PER	26,634	0	26,634	9,462.33	.00	17,171.67	35.5%
01030100 501103 SEASONAL/T	7,500	0	7,500	9,036.00	.00	-1,536.00	120.5%*
01030100 501105 OVERTIME	90,000	0	90,000	73,543.55	.00	16,456.45	81.7%
01030100 501106 LONGEVITY	2,000	0	2,000	2,000.00	.00	.00	100.0%
01030100 501888 UNIFORM AL	28,465	-450	28,015	7,853.28	9,142.50	11,019.22	60.7%
01030100 522203 ANCILLARY	35,890	0	35,890	31,333.85	200.00	4,356.15	87.9%
01030100 534401 OFFICE SUP	2,425	0	2,425	1,556.56	.00	868.44	64.2%
01030100 534402 PROGRAM SU	155,200	0	155,200	70,479.88	1,103.87	83,616.25	46.1%
01030100 534403 MTLs-CLNG	388	0	388	.00	.00	388.00	.0%
01030100 545503 PUBLIC REL	7,469	0	7,469	7,453.60	.00	15.40	99.8%
01030100 556601 PRF DV-SEM	4,000	450	4,450	3,550.00	.00	900.00	79.8%
01030100 578801 SERVICE CO	2,095	0	2,095	1,822.51	315.42	-42.93	102.0%*
01030100 578803 PROGRAM-RE	35,000	0	35,000	15,752.50	.00	19,247.50	45.0%
01030100 578804 MNTNCE-RFS	6,220	0	6,220	4,180.95	2,688.12	-649.07	110.4%*
01030100 581888 CAPITAL OU	137,179	0	137,179	136,759.10	.00	419.90	99.7%
01030100 589901 ANNUAL REN	3,120	0	3,120	2,132.00	988.00	.00	100.0%
01030100 589902 OCCASIONAL	14,550	0	14,550	1,040.00	.00	13,510.00	7.1%
01030100 590011 HEAT	33,413	0	33,413	6,450.02	.00	26,962.98	19.3%
01030100 590012 ELECTRICIT	118,060	0	118,060	40,226.54	.00	77,833.46	34.1%
01030100 590013 WATER	6,038	0	6,038	3,166.21	.00	2,871.79	52.4%
01030100 590014 TELEPHONE	30,109	0	30,109	12,931.54	.00	17,177.46	42.9%
TOTAL PUBLIC WORKS - HIGHWAY	2,597,588	0	2,597,588	1,565,536.60	14,437.91	1,017,613.49	60.8%
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01030101 HW-SNOW REMOVAL							
01030101 501105 SAL-OVRTIM	165,000	0	165,000	78,450.24	.00	86,549.76	47.5%
01030101 522203 SVS-ANCLRY	30,000	0	30,000	.00	.00	30,000.00	.0%
01030101 534402 PROGRAM SU	324,950	0	324,950	249,221.32	60,433.26	15,295.42	95.3%
TOTAL HW-SNOW REMOVAL	519,950	0	519,950	327,671.56	60,433.26	131,845.18	74.6%
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01030105 HW-CONSTRUCTION							
01030105 522205 PROG EXP	98,392	0	98,392	43,908.20	.00	54,483.80	44.6%
TOTAL HW-CONSTRUCTION	98,392	0	98,392	43,908.20	.00	54,483.80	44.6%
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01030200 PUBLIC WORKS - BLD MAINTENANCE							
01030200 501101 FULL TIME/	480,846	-14,797	466,049	269,635.12	.00	196,413.88	57.9%





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01030200	501103	SAL-SEASON	4,800	14,797	19,597	10,826.23	.00	8,770.77	55.2%
01030200	501105	SAL-OVRTIM	12,000	0	12,000	15,304.11	.00	-3,304.11	127.5%*
01030200	501106	SAL-LNGVIT	425	0	425	425.00	.00	.00	100.0%
01030200	501888	UNIFORM AL	1,225	0	1,225	1,346.53	.00	-121.53	109.9%*
01030200	522203	SVS-ANCLRY	104,150	0	104,150	58,136.63	44,265.37	1,748.00	98.3%
01030200	522204	SVS-CONTRC	5,700	0	5,700	5,768.33	.00	-68.33	101.2%*
01030200	534402	PROGRAM SU	4,850	0	4,850	2,054.31	.00	2,795.69	42.4%
01030200	578802	MNTNCE-EQP	158,400	0	158,400	92,843.07	35,769.63	29,787.30	81.2%
01030200	581888	CAPITAL OU	9,778	0	9,778	9,777.63	.00	.37	100.0%
01030200	589902	OCCASIONAL	1,164	0	1,164	1,164.00	.00	.00	100.0%
01030200	590017	SEWER FEE	154,500	0	154,500	98,300.20	.00	56,199.80	63.6%
TOTAL PUBLIC WORKS - BLD MAINTENANCE			937,838	0	937,838	565,581.16	80,035.00	292,221.84	68.8%
01030300 FLEET MAINTENANCE									
01030300	501101	SAL-FT/PER	497,196	0	497,196	268,950.96	.00	228,245.04	54.1%
01030300	501105	SAL-OVRTIM	10,200	0	10,200	12,898.42	.00	-2,698.42	126.5%*
01030300	501106	SAL-LNGVIT	500	0	500	500.00	.00	.00	100.0%
01030300	501888	UNIFORMALL	5,225	0	5,225	1,466.08	.00	3,758.92	28.1%
01030300	567701	TRNSP-GAS	381,124	0	381,124	174,739.73	.00	206,384.27	45.8%
01030300	567702	TRNSP-VEH	291,560	0	291,560	199,043.68	44,576.12	47,940.20	83.6%
01030300	578801	MNTNCE-SV	2,450	0	2,450	.00	.00	2,450.00	.0%
TOTAL FLEET MAINTENANCE			1,188,255	0	1,188,255	657,598.87	44,576.12	486,080.01	59.1%
01030400 RECYCLING CENTER									
01030400	501101	FULL TIME/	121,855	0	121,855	76,535.26	.00	45,319.74	62.8%
01030400	501105	OVERTIME	24,000	0	24,000	18,627.31	.00	5,372.69	77.6%
01030400	501106	SAL-LNGVIT	500	0	500	500.00	.00	.00	100.0%
01030400	501888	UNIFORMALL	500	0	500	225.00	.00	275.00	45.0%
01030400	522204	CONTRACTUA	1,874,310	0	1,874,310	997,882.84	34,024.54	842,402.62	55.1%
01030400	522207	SPECCONTR	69,600	0	69,600	22,464.61	30,159.14	16,976.25	75.6%
01030400	534402	PROGRAM SU	5,000	0	5,000	1,544.83	.00	3,455.17	30.9%
01030400	578801	MNTNCE-SV	1,377	0	1,377	.00	.00	1,377.00	.0%
01030400	581886	HAZARDOUS	15,000	0	15,000	5,826.50	.00	9,173.50	38.8%
TOTAL RECYCLING CENTER			2,112,142	0	2,112,142	1,123,606.35	64,183.68	924,351.97	56.2%
01030500 TOWN ENGINEER									
01030500	501101	FULL TIME/	518,220	0	518,220	301,650.28	.00	216,569.72	58.2%



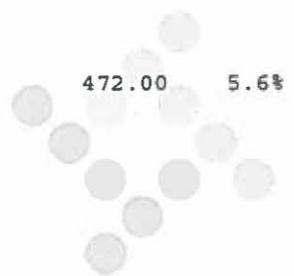
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	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01030500 501105 OVERTIME	10,000	0	10,000	6,909.32	.00	3,090.68	69.1%
01030500 501106 LONGEVITY	850	0	850	850.00	.00	.00	100.0%
01030500 501888 UNIFORMALL	900	0	900	127.62	.00	772.38	14.2%
01030500 522202 PROFESSION	50,000	0	50,000	5,307.95	19,082.05	25,610.00	48.8%
01030500 522203 SVS-ANCLRY	4,000	0	4,000	.00	.00	4,000.00	.0%
01030500 522204 SVS-CONTRC	12,300	0	12,300	6,492.74	.00	5,807.26	52.8%
01030500 534401 OFFICE SUP	2,800	0	2,800	1,527.37	281.20	991.43	64.6%
01030500 534402 PROGRAM SU	2,500	0	2,500	1,469.68	494.03	536.29	78.5%
01030500 545501 LEGAL NOTI	600	0	600	164.60	.00	435.40	27.4%
01030500 556601 PRF DV-SEM	2,000	0	2,000	510.00	.00	1,490.00	25.5%
01030500 556602 PRF DUES	955	0	955	955.00	.00	.00	100.0%
01030500 578802 EQUIPMENT/	1,800	0	1,800	.00	27.98	1,772.02	1.6%
TOTAL TOWN ENGINEER	606,925	0	606,925	325,964.56	19,885.26	261,075.18	57.0%
TOTAL PUBLIC WORKS	8,645,940	0	8,645,940	4,948,287.21	283,551.23	3,414,101.56	60.5%
<b>04 PUBLIC HEALTH</b>							
<b>01040000 HEALTH DEPARTMENT</b>							
01040000 501101 FULL TIME/	200,151	0	200,151	80,545.19	.00	119,605.81	40.2%
01040000 501102 PART TIME/	46,200	0	46,200	58,735.40	.00	-12,535.40	127.1%*
01040000 522201 CLERICAL F	720	0	720	300.00	.00	420.00	41.7%
01040000 522205 PROGRAM EX	12,048	0	12,048	7,376.78	2,509.96	2,161.26	82.1%
01040000 534401 OFFICE SUP	6,720	0	6,720	4,898.13	36.88	1,784.99	73.4%
01040000 534404 FLU VACINE	16,874	0	16,874	10,983.76	.00	5,890.24	65.1%
01040000 545504 COM-PSTAGE	1,038	0	1,038	50.16	.00	987.84	4.8%
01040000 556601 PRF DV-SEM	3,250	0	3,250	700.71	.00	2,549.29	21.6%
01040000 567701 TRNSP-GAS	4,543	-1,500	3,043	.00	.00	3,043.00	.0%
01040000 567703 TRAVEL REI	0	1,500	1,500	941.81	.00	558.19	62.8%
01040000 578802 EQUIPMENT/	3,500	0	3,500	2,113.78	.00	1,386.22	60.4%
01040000 590012 UTIL-ELECT	3,500	0	3,500	1,849.92	.00	1,650.08	52.9%
01040000 590014 TELEPHONE	1,947	0	1,947	1,906.40	.00	40.60	97.9%
TOTAL HEALTH DEPARTMENT	300,491	0	300,491	170,402.04	2,546.84	127,542.12	57.6%
<b>01040200 VITAL STATISTICS</b>							
01040200 522205 PROGRAM EX	500	0	500	28.00	.00	472.00	5.6%





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01040200 578803 PROGRAM-RE	600	0	600	.00	.00	600.00	.0%
TOTAL VITAL STATISTICS	1,100	0	1,100	28.00	.00	1,072.00	2.5%
<hr/>							
01040400 NURSING - SENIORS							
01040400 501102 SAL-PT/PER	34,028	0	34,028	14,933.35	.00	19,094.65	43.9%
01040400 522205 PROGRAM EX	185	0	185	7.98	.00	177.02	4.3%
01040400 534402 MTLs-PROG	300	0	300	.00	.00	300.00	.0%
01040400 556601 PRF DV-SEM	100	0	100	22.00	.00	78.00	22.0%
01040400 556602 PRF DUES	25	0	25	.00	.00	25.00	.0%
01040400 567703 TRNSP-TRV	200	0	200	5.03	.00	194.97	2.5%
TOTAL NURSING - SENIORS	34,838	0	34,838	14,968.36	.00	19,869.64	43.0%
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01060400 NON PUBLIC SCHOOL							
01060400 501101 SAL-FT/PER	302,800	-11,003	291,797	161,344.37	.00	130,452.63	55.3%
01060400 501102 SAL-PT/PER	22,097	11,003	33,100	24,368.29	.00	8,731.71	73.6%
01060400 501104 SAL-VAC, W	3,750	0	3,750	.00	.00	3,750.00	.0%
01060400 501106 SAL-LNGVIT	425	0	425	425.00	.00	.00	100.0%
01060400 534402 MTLs-PROG	900	0	900	156.40	.00	743.60	17.4%
01060400 556601 PRF DV-SEM	1,690	0	1,690	282.00	.00	1,408.00	16.7%
01060400 567703 TRNSP-TRV	200	0	200	.00	.00	200.00	.0%
TOTAL NON PUBLIC SCHOOL	331,862	0	331,862	186,576.06	.00	145,285.94	56.2%
TOTAL PUBLIC HEALTH	668,291	0	668,291	371,974.46	2,546.84	293,769.70	56.0%
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05 SOCIAL SERVICES/HUMAN SERV							
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01050000 SOCIAL SERVICES							
01050000 501101 FULL TIME/	99,289	11,371	110,660	60,484.82	.00	50,175.18	54.7%
01050000 501102 PART TIME/	16,813	-8,406	8,407	10,053.27	.00	-1,646.27	119.6%*
01050000 501105 SAL-OVRTIM	500	0	500	.00	.00	500.00	.0%
01050000 501106 LONGEVITY	675	0	675	675.00	.00	.00	100.0%





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	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01050000 522204 SVS-CONTRC	800	0	800	.00	.00	800.00	.0%
01050000 534401 MTLs-OFFCE	1,400	0	1,400	477.33	.00	922.67	34.1%
01050000 556601 PRF DV-SEM	200	0	200	.00	.00	200.00	.0%
01050000 578801 MNTNCE-SV	800	0	800	.00	.00	800.00	.0%
01050000 581888 CAPITAL OU	1,645	0	1,645	.00	.00	1,645.00	.0%
01050000 589901 ANNUAL REN	500	0	500	.00	.00	500.00	.0%
01050000 590014 TELEPHONE	1,986	0	1,986	1,271.52	.00	714.48	64.0%
TOTAL SOCIAL SERVICES	124,608	2,965	127,573	72,961.94	.00	54,611.06	57.2%
01050200 MARY SHERLACH COUNSELING CTR							
01050200 501101 FULL TIME/	218,886	0	218,886	132,379.10	.00	86,506.90	60.5%
01050200 501102 SAL-PT/PER	33,442	-4,871	28,571	280.33	.00	28,290.67	1.0%
01050200 501105 SAL-OVRTIM	1,000	4,871	5,871	4,625.85	.00	1,245.15	78.8%
01050200 501106 SAL-LNGVIT	850	0	850	850.00	.00	.00	100.0%
01050200 522202 SVS-PROF	3,820	0	3,820	750.00	.00	3,070.00	19.6%
01050200 534401 MTLs-OFFCE	1,500	0	1,500	637.22	59.82	802.96	46.5%
01050200 534402 MTLs-PROG	750	0	750	87.36	.00	662.64	11.6%
01050200 545503 PUB REL	500	0	500	.00	.00	500.00	.0%
01050200 556602 PRF DUES	1,021	0	1,021	686.00	.00	335.00	67.2%
01050200 567703 TRNSP-TRV	1,000	0	1,000	500.43	.00	499.57	50.0%
01050200 578801 MNTNCE-SV	2,413	0	2,413	909.68	.00	1,503.32	37.7%
01050200 590011 UTIL-HEAT	2,367	0	2,367	412.16	.00	1,954.84	17.4%
01050200 590012 UTIL-ELECT	2,477	0	2,477	1,540.05	.00	936.95	62.2%
01050200 590013 UTIL-WATER	219	0	219	92.92	.00	126.08	42.4%
01050200 590014 UTIL-PHONE	2,459	0	2,459	2,041.81	.00	417.19	83.0%
TOTAL MARY SHERLACH COUNSELING CTR	272,704	0	272,704	145,792.91	59.82	126,851.27	53.5%
01050600 SENIOR CITIZENS' SERVICES							
01050600 501101 FULL TIME/	36,858	11,371	48,229	22,835.34	.00	25,393.66	47.3%
01050600 501102 PART TIME/	77,053	-8,199	68,854	43,564.01	.00	25,289.99	63.3%
01050600 501106 LONGEVITY	250	0	250	250.00	.00	.00	100.0%
01050600 522201 CLERICAL F	600	0	600	300.00	.00	300.00	50.0%
01050600 522205 PROGRAM EX	47,350	0	47,350	21,613.41	121.05	25,615.54	45.9%
01050600 534401 OFFICE SUP	3,343	0	3,343	1,053.58	.00	2,289.42	31.5%
01050600 534403 MTLs-CLNG	3,440	0	3,440	.00	.00	3,440.00	.0%
01050600 545502 PUBLIC REP	400	0	400	.00	.00	400.00	.0%





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01050600 545504 POSTAGE	1,800	0	1,800	1,207.21	.00	592.79	67.1%
01050600 567703 TRAVEL REI	300	0	300	14.96	.00	285.04	5.0%
01050600 578801 SERVICE CO	9,902	0	9,902	2,797.84	710.82	6,393.34	35.4%
01050600 578802 EQUIPMENT/	4,000	0	4,000	.00	.00	4,000.00	.0%
01050600 578804 MNTNCE-RFS	1,383	0	1,383	929.42	597.56	-143.98	110.4%*
01050600 581888 CAPITAL OU	14,587	0	14,587	9,686.57	531.75	4,368.68	70.1%
01050600 590011 UTIL-HEAT	10,120	0	10,120	2,797.78	.00	7,322.22	27.6%
01050600 590012 ELECTRICIT	26,536	0	26,536	10,633.27	.00	15,902.73	40.1%
01050600 590013 WATER	1,606	0	1,606	748.37	.00	857.63	46.6%
01050600 590014 TELEPHONE	3,483	0	3,483	2,070.33	.00	1,412.67	59.4%
TOTAL SENIOR CITIZENS' SERVICES	243,011	3,172	246,183	120,502.09	1,961.18	123,719.73	49.7%
TOTAL SOCIAL SERVICES/HUMAN SERV	640,323	6,137	646,460	339,256.94	2,021.00	305,182.06	52.8%
<b>06 EDUCATION</b>							
<b>01060000 EDUCATION</b>							
01060000 511152 FRINGE-WC	0	0	0	47,211.15	.00	-47,211.15	100.0%*
01060000 522204 SVS-CONTRC	185,000	0	185,000	47,325.96	.00	137,674.04	25.6%
01060000 522205 PROG EXP	97,216,380	0	97,216,380	48,618,494.32	.00	48,597,885.68	50.0%
01060000 567703 TRNSP-TRV	940,000	0	940,000	432,661.62	.00	507,338.38	46.0%
01060000 589901 RNTLS-A/LS	260,000	0	260,000	120,831.46	.00	139,168.54	46.5%
01060000 595888 INT-BOND	1,999,626	0	1,999,626	1,039,123.13	.00	960,502.87	52.0%
01060000 597888 PRINC-BOND	5,485,500	0	5,485,500	4,806,500.00	.00	679,000.00	87.6%
TOTAL EDUCATION	106,086,506	0	106,086,506	55,112,147.64	.00	50,974,358.36	52.0%
<b>01060200 SCHOOL NURSES</b>							
01060200 501101 FULL TIME/	770,291	-16,505	753,786	402,213.41	.00	351,572.59	53.4%
01060200 501102 PART TIME/	44,831	16,505	61,336	29,334.66	.00	32,001.34	47.8%
01060200 501104 RELIEF/VAC	11,000	0	11,000	8,760.15	.00	2,239.85	79.6%
01060200 501106 LONGEVITY	1,275	0	1,275	850.00	.00	425.00	66.7%
01060200 534401 OFFICE SUP	750	0	750	240.35	.00	509.65	32.0%
01060200 534402 PROGSUPPL	2,058	0	2,058	195.64	574.05	1,288.31	37.4%
01060200 545503 COM-PUB RL	100	0	100	29.14	.00	70.86	29.1%
01060200 545504 POSTAGE	120	0	120	.00	.00	120.00	.0%





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01060200 556601 PRF DV-SEM	2,719	0	2,719	953.09	.00	1,765.91	35.1%
01060200 556602 PRF DV-PRF	2,168	0	2,168	2,079.00	.00	89.00	95.9%
01060200 567703 TRAVEL REI	1,530	0	1,530	326.14	.00	1,203.86	21.3%
01060200 578801 MNTNCE-SV	1,397	0	1,397	647.30	327.82	421.88	69.8%
01060200 581888 CAPITAL OU	23,512	0	23,512	10,560.00	.00	12,952.00	44.9%
TOTAL SCHOOL NURSES	861,751	0	861,751	456,188.88	901.87	404,660.25	53.0%
 01060600 TRUMBULL COMM TV / BUS ED INIT							
01060600 522202 SVS-PROF	27,000	0	27,000	11,520.80	.00	15,479.20	42.7%
01060600 522204 CONTRACTUA	5,200	0	5,200	.00	.00	5,200.00	.0%
01060600 522205 PROG EXP	50,000	0	50,000	31,605.00	.00	18,395.00	63.2%
01060600 534401 OFFICE SUP	600	0	600	56.33	.00	543.67	9.4%
01060600 534402 PROGRAM SU	550	0	550	69.23	.00	480.77	12.6%
01060600 545502 PUBLIC REP	500	0	500	62.48	.00	437.52	12.5%
01060600 567703 TRNSP-TRV	2,600	0	2,600	.00	.00	2,600.00	.0%
01060600 590011 HEAT	3,204	0	3,204	1,003.37	.00	2,200.63	31.3%
01060600 590012 ELECTRICIT	3,473	0	3,473	1,957.29	.00	1,515.71	56.4%
01060600 590014 TELEPHONE	331	0	331	213.33	.00	117.67	64.5%
TOTAL TRUMBULL COMM TV / BUS ED INIT	93,458	0	93,458	46,487.83	.00	46,970.17	49.7%
TOTAL EDUCATION	107,041,715	0	107,041,715	55,614,824.35	901.87	51,425,988.78	52.0%
 07 LIBRARIES							
 01070000 LIBRARIES							
01070000 501101 FULL TIME/	891,704	0	891,704	539,636.21	.00	352,067.79	60.5%
01070000 501102 PART TIME/	324,381	0	324,381	183,067.50	.00	141,313.50	56.4%
01070000 501105 LIBRARY -O	22,990	0	22,990	13,126.38	.00	9,863.62	57.1%
01070000 501106 LONGEVITY	1,675	0	1,675	1,675.00	.00	.00	100.0%
01070000 522201 CLERICAL F	720	0	720	360.00	.00	360.00	50.0%
01070000 522205 PROGRAM EX	11,600	0	11,600	9,147.21	.00	2,452.79	78.9%
01070000 534401 OFFICE SUP	24,000	-3,180	20,820	7,858.41	1,606.00	11,355.59	45.5%
01070000 534402 PROGRAM SU	174,400	0	174,400	121,860.52	33,952.57	18,586.91	89.3%
01070000 545504 POSTAGE	250	0	250	53.13	.00	196.87	21.3%
01070000 578801 SERVICE CO	5,626	-2,100	3,526	2,147.50	988.20	390.30	88.9%





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01070000 578802 EQUIPMENT/	29,521	0	29,521	27,506.37	.00	2,014.63	93.2%
01070000 578803 PROGRAM-RE	4,000	0	4,000	1,041.59	433.55	2,524.86	36.9%
01070000 578804 REFUSE REM	2,541	0	2,541	1,683.64	1,082.50	-225.14	108.9%*
01070000 581888 CAPITAL OU	22,835	0	22,835	10,247.00	5,609.60	6,978.40	69.4%
01070000 589901 ANNUAL REN	29,688	5,280	34,968	14,987.58	8,198.02	11,782.40	66.3%
01070000 590011 HEAT	15,675	0	15,675	4,773.54	.00	10,901.46	30.5%
01070000 590012 ELECTRICIT	66,133	0	66,133	22,033.17	.00	44,099.83	33.3%
01070000 590013 WATER	1,825	0	1,825	851.45	.00	973.55	46.7%
01070000 590014 TELEPHONE	7,934	0	7,934	5,111.26	.00	2,822.74	64.4%
TOTAL LIBRARIES	1,637,498	0	1,637,498	967,167.46	51,870.44	618,460.10	62.2%
TOTAL LIBRARIES	1,637,498	0	1,637,498	967,167.46	51,870.44	618,460.10	62.2%
<b>08 RECREATION AND PARKS</b>							
<b>01080000 PUBLIC EVENTS</b>							
01080000 522205 PROGRAM EX	20,000	0	20,000	14,351.31	.00	5,648.69	71.8%
TOTAL PUBLIC EVENTS	20,000	0	20,000	14,351.31	.00	5,648.69	71.8%
<b>01080300 TRUMBULL FALL FESTIVAL</b>							
01080300 522201 SVS-CLRC	360	0	360	.00	.00	360.00	.0%
01080300 522205 PROG EXP	7,000	15,000	22,000	22,000.00	.00	.00	100.0%
TOTAL TRUMBULL FALL FESTIVAL	7,360	15,000	22,360	22,000.00	.00	360.00	98.4%
<b>01080400 RECREATION</b>							
01080400 501101 FULL TIME/	162,312	-18,085	144,227	84,331.78	.00	59,895.22	58.5%
01080400 501102 PART TIME/	0	18,085	18,085	15,409.09	.00	2,675.91	85.2%
01080400 501102 YOUTH SAL-PT/PER	0	49,350	49,350	26,240.44	.00	23,109.56	53.2%
01080400 501105 SAL-OVRTIM	3,800	0	3,800	2,175.81	.00	1,624.19	57.3%
01080400 501106 SAL-LNGVIT	925	0	925	925.00	.00	.00	100.0%
01080400 522204 SVS-CONTRC	61,984	-58,250	3,734	.00	.00	3,734.00	.0%





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TOWN OF TRUMBULL  
YEAR-TO-DATE BUDGET REPORT

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FOR 2016 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01080400 522205 PROG EXP	277,500	0	277,500	315,610.53	.00	-38,110.53	113.7%*
01080400 522205 YOUTH PROG EXP	0	8,900	8,900	1,503.09	.00	7,396.91	16.9%
01080400 534402 PROGSUPPL	11,200	0	11,200	8,052.02	1,370.95	1,777.03	84.1%
01080400 556601 PRF DV-SEM	400	0	400	.00	.00	400.00	.0%
01080400 556602 PRF DV-PRF	400	0	400	.00	.00	400.00	.0%
01080400 567703 TRNSP-TRV	2,300	0	2,300	1,733.05	.00	566.95	75.4%
01080400 578801 MNTNCE-SV	360	0	360	246.84	174.53	-61.37	117.0%*
01080400 578804 MNTNCE-RFS	692	0	692	464.71	298.78	-71.49	110.3%*
01080400 589901 RNTLS-A/LS	2,820	0	2,820	1,907.50	912.50	.00	100.0%
TOTAL RECREATION	524,693	0	524,693	458,599.86	2,756.76	63,336.38	87.9%
01080600 PARKS							
01080600 501101 FULL TIME/	1,049,042	0	1,049,042	646,703.33	.00	402,338.67	61.6%
01080600 501103 SEASONAL/T	112,830	0	112,830	57,982.69	.00	54,847.31	51.4%
01080600 501105 OVERTIME	55,000	0	55,000	42,217.64	.00	12,782.36	76.8%
01080600 501106 LONGEVITY	2,000	0	2,000	1,500.00	.00	500.00	75.0%
01080600 501120 AED STIP	1,200	0	1,200	800.00	.00	400.00	66.7%
01080600 501888 UNIFORM AL	12,250	0	12,250	3,803.39	.00	8,446.61	31.0%
01080600 522201 SVS-CLRC	4,400	0	4,400	2,566.62	.00	1,833.38	58.3%
01080600 522203 SVS-ANCLRY	209,400	0	209,400	122,150.00	87,250.00	.00	100.0%
01080600 534401 MTLN-OFFCE	750	0	750	393.35	.00	356.65	52.4%
01080600 534402 PROGRAM SU	69,000	0	69,000	30,324.64	37,260.41	1,414.95	97.9%
01080600 534403 MTLN-CLNG	6,000	0	6,000	1,831.24	3,168.76	1,000.00	83.3%
01080600 545503 PUBLIC REL	5,500	0	5,500	325.00	4,675.00	500.00	90.9%
01080600 556601 PRF DV-SEM	750	0	750	.00	.00	750.00	.0%
01080600 578801 SERVICE CO	18,000	0	18,000	8,701.27	4,451.98	4,846.75	73.1%
01080600 578802 EQUIPMENT/	22,000	0	22,000	9,295.19	11,566.39	1,138.42	94.8%
01080600 578803 PROGRAM-RE	51,300	0	51,300	22,372.29	5,784.26	23,143.45	54.9%
01080600 578804 MNTNCE-RFS	439	0	439	289.43	186.11	-36.54	108.3%*
01080600 581888 CAPITAL OU	68,507	0	68,507	68,506.31	.00	.69	100.0%
01080600 589902 OCCASIONAL	7,000	0	7,000	1,296.17	3,000.00	2,703.83	61.4%
01080600 590011 HEAT	10,112	0	10,112	3,459.14	.00	6,652.86	34.2%
01080600 590012 ELECTRICIT	102,213	0	102,213	58,637.36	.00	43,575.64	57.4%
01080600 590013 WATER	76,735	0	76,735	67,389.16	.00	9,345.84	87.8%
01080600 590014 TELEPHONE	16,052	0	16,052	10,142.86	.00	5,909.14	63.2%
TOTAL PARKS	1,900,480	0	1,900,480	1,160,687.08	157,342.91	582,450.01	69.4%
01080800 TREE WARDEN							
01080800 501101 FULL TIME/	22,693	0	22,693	13,790.24	.00	8,902.76	60.8%



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TOWN OF TRUMBULL  
YEAR-TO-DATE BUDGET REPORT

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FOR 2016 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01080800 522205 PROGRAM EX	100,000	0	100,000	82,096.50	.00	17,903.50	82.1%
01080800 578806 EMERG SERV	24,150	0	24,150	.00	.00	24,150.00	.0%
TOTAL TREE WARDEN	146,843	0	146,843	95,886.74	.00	50,956.26	65.3%
TOTAL RECREATION AND PARKS	2,599,376	15,000	2,614,376	1,751,524.99	160,099.67	702,751.34	73.1%
 09 DEBT SERVICE							
<hr/>							
01090000 DEBT SERVICE							
<hr/>							
01090000 595888 INTEREST G	1,885,027	0	1,885,027	938,041.04	.00	946,985.96	49.8%
01090000 596888 INTEREST -	123,219	0	123,219	.00	.00	123,219.00	.0%
01090000 597888 G/O BONDS	3,650,568	0	3,650,568	3,522,067.50	.00	128,500.50	96.5%
TOTAL DEBT SERVICE	5,658,814	0	5,658,814	4,460,108.54	.00	1,198,705.46	78.8%
TOTAL DEBT SERVICE	5,658,814	0	5,658,814	4,460,108.54	.00	1,198,705.46	78.8%
TOTAL GENERAL FUND	160,394,911	31,137	160,426,048	88,546,617.01	994,849.41	70,884,581.58	55.8%
TOTAL EXPENSES	160,394,911	31,137	160,426,048	88,546,617.01	994,849.41	70,884,581.58	
GRAND TOTAL	160,394,911	31,137	160,426,048	88,546,617.01	994,849.41	70,884,581.58	55.8%

\*\* END OF REPORT - Generated by Maria Pires \*\*





REPORT OPTIONS

Sequence	Field #	Total	Page Break
Sequence 1	1	Y	N
Sequence 2	2	Y	N
Sequence 3	9	Y	N
Sequence 4	0	N	N

Report title:  
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: N  
 Print Full or Short description: S  
 Print full GL account: N  
 Format type: 1  
 Double space: N  
 Suppress zero bal accts: Y  
 Include requisition amount: N  
 Print Revenues-Version headings: N  
 Print revenue as credit: Y  
 Print revenue budgets as zero: N  
 Include Fund Balance: N  
 Print journal detail: N  
 From Yr/Per: 2015/ 1  
 To Yr/Per: 2015/13  
 Include budget entries: Y  
 Incl encumb/liq entries: Y  
 Sort by JE # or PO #: J  
 Detail format option: 1  
 Include additional JE comments: N  
 Multiyear view: D  
 Amounts/totals exceed 999 million dollars: N

Year/Period: 2016/13  
 Print MTD Version: N  
 Roll projects to object: N  
 Carry forward code: 1

Field Name	Field Value
Fund	01
FUNCTIONS	
DEPARTMENT	
PROGRAM	
Character Code	
Org	
Object	
Project	
Account type	Expense
Account status	
Rollup Code	



**SUBJECT TO APPROVAL AND MODIFICATION  
BOARD OF FINANCE  
Revised Minutes  
January 14, 2016**

**CALL TO ORDER**

Chairman Hammers called the Board of Finance meeting to order at 7:00 pm at the Town Hall, Trumbull, Connecticut. All those present joined in the Pledge of Allegiance.

**ATTENDANCE**

**Present**

Elaine A. Hammers, Chairman  
William J. Haberlin  
Roy Molgard  
Andrew Palo  
Scott Zimov  
Vincent DeGennaro, Alternate  
Ted Chase, Alternate

**Absent**

Thomas Kelly  
Karen A. Egri, Alternate

**Also present:**

Maria Pires, Finance Director; Anthony J. Musto, Treasurer; Therese Keegan, Internal Auditor

The Chair indicated that Mr. DeGennaro would be voting for Mr. Kelly.

**NO PUBLIC COMMENT**

**TOWN TREASURER'S REPORT** – Anthony Musto

Mr. Musto presented his report. He indicated that Infinex interest is accrued and may not give an accurate picture of the CD, since the reinvestment will be at a higher interest rate. Once a CD is matured it will not continue to give the accrued interest. He went on to add that using the accrued interest is misleading; interest should be put in once it is received. The Chair indicated that it could then look as if we aren't making our budget requirement. Mr. Musto indicated that as the CD reaches maturity the accrued interest is included in the value. The Chair went on to add that we don't focus on the cash balance but how close we are to achieving the target, since we put it in as a revenue item. He agreed that he would continue as had been done previously. The Chair asked if he had any idea where we were headed. Mr. Musto indicated that a purchase at this point would be at .8 not .55. He indicated that fixed interest items would not change; however, those we can reinvest will be in more current instruments.

**INTERNAL AUDIT** – Therese Keegan

Ms. Keegan presented her Special Revenue Account Audit. She indicated that one was presented in June of 2013 and recommendations were made at that time by the individual who prepared the report. The report included the following recommendations, which were not implemented:

- Need documentation for policy and procedures
- Need for periodic review of the fund balances and process to inactivate funds when appropriate.

The report this evening delves into the accuracy of the fund balances and it provides counsel to establish process stability and financial accuracy going forward.

Why we have these funds:

- Funds are set up to satisfy legal requirements related to the segregation of resources; conform to accounting guidance; for control; financial oversight.
- Examples include donated funds, fees received for a specific purpose; grant funds received for a specific purpose.
- Funds are not closed out annually; they remain separate until the purpose has been achieved. Some are considered continuous, such as the Senior Center activity fund.
- Some activity funds may be partially or fully self-sustaining; the question then isn't should the funds be segregated, but should the outstanding fund balance be taken into consideration when budget funds are requested.

The Town of Trumbull currently has 80 funds up from 76 two years ago. The 2013 audit reported a \$847,000 balance, excluding the special detail account, which was 1.5 million at that time, so the total would have been \$2.3 million. As of 6/30/2015 funds totaled nearly \$2.5 million dollars and as of last month it was over \$2 million. These funds should be managed with care.

Findings and Recommendations:

- 2013 Audit recommended written documentation for policy and procedures – not yet implemented; when new fund should be set up not addressed; reconciliations not being done and should be done by department using fund.
- 2013 Audit recommend use of Munis Notes – not implemented – and would not have worked at the time recommended. It will work now.
- The excessive number of special revenue accounts unnecessarily complicates budgeting and accounting. The general rule is to establish the minimum number of accounts and the following need to be addressed: 13 unused accounts should be inactivated; once a project is over, the fund should be closed. There were 25 funds still open for completed projects as of the end of June 2015 totaling \$12,000.
- Correcting entries of \$6,871 were posted in December. 5 funds totaling \$4400 should be integrated with like funds and not returned, if they are like in nature.
- Recommendation made that the 25 funds not being used be closed and remaining funds should be returned to the General Fund after approval obtained from the Board of Finance.
- 10 funds totaling \$50,000 are stagnant. They are not being used; departments either not aware they exist or what they could be used for; due largely in part to employee turnover. Funds may still be used if appropriate or remaining balance returned to the general fund and fund closed. Fund policy must have a reconciliation policy and forward to the Finance Department.
- Revenue and expenses do not match. Income going to fund and bills being paid from the General Funds.
- Funds can be combined if accounts are similar.
- There are 22 remaining funds that are still being used. Recommends reconciliation with a review by finance.
- The total number of accounts will be reduced to 35.

The Chair indicated that she wants a clearly defined policy as to what constitutes a legitimate special agency account, and then use the guidelines to go back to the 35 remaining funds and see if they meet the criteria.

Going forward, all special agency accounts must be approved by the Board of Finance in advance unless it is part of a grant or government program. She went on to add that every department that has one of these accounts must come in and justify it to the Board and let them know why it continues. In this way, we can determine which programs pay for themselves and which ones are collecting more than they need and then subsidizing programs that don't pay for themselves.

In addition, it was noted that some departments collect donations and there is no record of how these funds are spent; in some cases the funds being spent are actually coming out of the budget, and the donations are not used. There are also departments that are not aware they have funds in a special revenue account.

Ms. Pires indicated that she will report to the Board of Finance monthly on the 35 funds and the departments will reconcile on a quarterly basis.

#### **RULES OF PROCEDURE**

By unanimous consent the Board of Finance voted to adopt the Rules of Procedure, incorporating the following changes (see attached):

- Item #4 – Paragraph 1 to read: Board members should review the agenda in advance of the meeting and, if they have any concerns or need additional information regarding specific Agenda items, should contact the Chairman via e-mail and copy the Board members so the requested additional information should be made available at or prior to the meeting.
- Item #4 – Paragraph 2 deleted.
- Item #4 – Paragraph 3 to read: The Chairman shall request all responses be returned to the Chairman via e-mail.
- Item #4 – Paragraph 4 to read: The Chairman shall disseminate all responses.
- Item #11 – Change 10:30 p.m. to 10:00 p.m.

#### **DISCUSSION ITEMS**

##### **Budget to Actual Report**

Ms. Pires indicated that Workers Compensation is 70% expended, since we have been settling large claims. In addition, some departments have part-time accounts that may be over budget because they have someone out and they are filling in with a part time person.

The Audit was filed with the State; this is the first year we have a CAFIR which is a more detailed audit as far as additional information going back 10 years. This will be put on the website once the Council has reviewed it in February.

##### **Fund Balance**

The fund balance is currently 10.46%.

#### **MINUTES**

Mr. Haberlin moved, seconded by Mr. Molgard, to approve the minutes as presented.

Vote: 5-0-1 (abstained: Hammers)

Ms. Pires indicated that she would need the approval of the Board of Finance in order to put funds into the General Fund from the Special Agency Accounts that would be closed. The Chair indicated that these items could be addressed this evening by adding them to the Agenda.

Mr. Haberlin moved, seconded by Mr. Molgard, to add to the Agenda a transfer of \$12,087.

Vote: 6-0 added to the Agenda

Mr. Haberlin moved, seconded by Mr. Zimov, to move \$12,087 per page 7 of the Audit Report.

Vote: 5-0-0 motion carries

Mr. DeGennaro moved, seconded by Mr. Zimov, to add to the Agenda an action item regarding the \$10,569 in copying fees per page 8, item 2.

Vote: 6-0 added to the Agenda

Mr. DeGennaro moved, seconded by Mr. Molgard, to record the \$10,569 as miscellaneous revenue per page 9 of the Audit Report.

Vote: 6-0-0 motion carries

Mr. Haberlin moved, seconded by Mr. Palo, to add to the Agenda a \$22,609 miscellaneous revenue item.

Vote: 6-0-0 added to the Agenda

Mr. Haberlin moved, seconded by Mr. Palo, to record the \$22,609 as miscellaneous revenue.

Vote: 6-0-0 motion carries

By unanimous consent, the meeting was adjourned at 8:15 p.m.

Respectfully submitted,



Phyllis E. Collier  
Board of Finance Clerk