

**TOWN OF TRUMBULL
BOARD OF FINANCE
NOTICE OF MEETING**

DATE: December 9, 2010

TIME: 7:00 P.M.

PLACE: Council Chambers

AGENDA

CALL TO ORDER
PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

APPROVAL OF MINUTES OF NOVEMBER 18, 2010

ELECTION OF OFFICERS

REVIEW & CHANGES TO BOARD OF FINANCE RULES & REGULATIONS

2011 BOARD OF FINANCE SCHEDULE

TOWN TREASURER'S REPORT

INTERNAL AUDITOR'S REPORT

TABLED ITEMS

FISCAL YEAR 2010-11 SUPPLEMENTALS:

11-10-01	APPROPRIATION	FROM:	RETAINED EARNINGS	2,941
	WPCA		20-315200	
	2010-2011 BUDGET	TO:	PROFESSIONAL SERVICES	2,941
			20100000-522202	

Legal services related to Jog Hill Contract 3 public hearing

WITHDRAW

THE WPCA COMMISSION
WILL VOTE TO PAY THIS
INVOICE OUT OF FUND #59
AS IN RIOR YEARS, SEE
ATTACHED.

11-10-02	APPROPRIATION WPCA 2010-2011 BUDGET	FROM: TO:	RETAINED EARNINGS 20-315200 PROFESSIONAL SERVICES 20100000-522202	17,575 17,575
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Pavement Coring Program

WITHDRAW

THIS ITEM WILL BE PAID
 OUT OF THE PUBLIC
 WORKS PAVING ACCOUNT
 #01030105-522205.

FISCAL YEAR 2010-11

12-10-01 DIR OF FINANCE
 TO TRANSFERS
 12-10-04

SEE ATTACHED

12-10-05 TRANSFER
 TOWN
 HALL

FROM:	BUILD/EQUIP REPAIR 01013800-578802	3,000
TO:	PROFESSIONAL SERVICES 01013800-522202	3000

PROFESSIONAL SERVICES
 FOR ANTINOZZI
 BOF APPROVED \$15,000
 FISCAL YEAR 2010 PAID
 \$12,000

DISCUSSION ITEMS:

- Budget to Actual Expenditure Report for FYE 6/30/2011
- Approved Supplemental Appropriations Report for FYE 6/30/2011

ADJOURNMENT

**BOARD OF FINANCE
MINUTES
November 18, 2010**

CALL TO ORDER

Vice-Chairman Mark E. Smith called the Board of Finance meeting to order at 7:00 p.m. at the Town Hall, Trumbull, Connecticut. All those present joined in the Pledge of Allegiance.

Members present and absent were as follows:

PRESENT

Chairman Ken Martin, Jr.	Alternate Perry Molinoff
Vice-Chairman Mark E. Smith	Alternate Alex Remson
William A. Crooks	Steven C. Lupien
Tom Tesoro	

ABSENT

Andrew Palo
Alternate Dana Misner

Also Present: Director of Finance Maria Pires, Chief of Staff Daniel Nelson, Town Internal Auditor Mr. James Henderson, Town Treasurer Mr. Ponzio and Town Engineer-Sewer Administrator Mr. Stephen Savarese.

Public Comment: There were two (2) people present from the public to speak. (See Attached)

Alternate Alex Remson will be voting in Andrew Palo's place.

Approval of Minutes - October 14, 2010:

The Chair stated that he would not be voting on the October minutes due to the fact he was not present at that meeting.

The Board of Finance accepted the October 14, 2010 as submitted 4-0.

Town Treasurer's Report:

Mr. Ponzio stated that this month's report is consistent with previous months although the interest from the TD investment account is considerably higher \$9,000 vs. \$1,000. This reflects the tax collections at the end of the quarter. \$10,000,000 has been paid out on the high school renovation. Last month the town had approximately \$9,000 in interest income this month it is \$22,000. The projection will be done in January. The Merrill Lynch (\$628,000 in cash) has been reinvested in appraisal Fannies to give a better a return. Frannies and Freddie's are government backed; therefore there is no risk to the investments.

Internal Auditor's Report:

Mr. Henderson reviewed the report with the Board of Finance members. The focus of the report is dependent eligibility for the town employees' health benefits. The first course of action is to send a notice out to the employees. The notice requests the information regarding the dependents who are covered. The responses are then investigated under the plan.

FISCAL YEAR 2010-11 SUPPLEMENTALS:

11-10-01	APPROPRIATION	FROM:	RETAINED EARNINGS	2,941
	WPCA		20-315200	
	2010-2011 BUDGET	TO:	PROFESSIONAL SERVICES	2,941

Moved by Mr. Smith, seconded by Mr. Tesoro.

Mr. Lupien stated that the legal fee appropriations were historically paid for out of the legal fees account. Mr. Tesoro noted that there is a balance of \$146,000 in the legal account; the account should be exhausted before taking funds from the Retained Earnings account.

Mr. Crooks noted that the bulk of this invoice is from the last fiscal year; it appears the law firm did not bill this item according to the town's fiscal year.

Mr. Savarese explained that this is for the Jog Hill contract. The October 27, 2010 WPCA meeting minutes reflect the WPCA's thoroughness in their decisions as to where the funds would be transferred from.

Moved by Mr. Tesoro, seconded by Mr. Smith to table item #11-10-01.

Mr. Tesoro stated that it would be necessary to have a WPCA member present to speak to the legal fee appropriation.

Mr. Tesoro withdrew his motion.

Mr. Crooks requested that a WPCA member speak to whether legal fees have been charged to this account in the last five (5) years or not.

Moved by Mr. Tesoro seconded by Mr. Smith to table item #11-10-01.

VOTE: Motion to table carried unanimously.

11-10-02	APPROPRIATION	FROM:	RETAINED EARNINGS	17,575
	WPCA		20-315200	
	2010-2011 BUDGET	TO:	PROFESSIONAL SERVICES	17,575
			20100000-522202	
			Geotechnical Services Contract 4 Nichols	
			(Dogwood Pond area)	

Moved by Mr. Smith, seconded by Mr. Tesoro.

Mr. Smith stated representation from the WPCA should be present at the meeting when requesting appropriations.

Mr. Savarese, WPCA Sewer Administrator stated that there is a sewer building project taking place now, there are environmental concerns in one area; there is a sewer line in close proximity to Dogwood Pond. At the closest point it is 10' away from the pond. The concern is about the stability of the pond, Mark IV is not in depth enough as to how they will handle the pond and its waters. Tighe & Bond has been asked create a plan to check and double check what Mark IV will be doing during the construction. WPCA has voted 3-2 to fund this service from the 20 account.

Mr. Martin stated that there seems to be a charge for \$37,000 for the service, but the request is only for \$17,575 on this agenda. The commission questioned the request for only \$17,575. Mr. Crooks stated that the board would like to know what the total dollar amount is, is it all inclusive or could it be larger number than what the Board of Finance is looking at and essentially why the 20 account instead of the 59 account?

Mr. Savarese indicated that the request is for the pavement coring program funding per the WPCA October 27, 2010 meeting minutes; the geotechnical services for the Dogwood Pond has already been approved. The error is in the notice to the Board of Finance. The Chair disagreed, indicating that the back-up information was a Tighe & Bond letter. Mr. Savarese explained that the current scope of services is an overlay payment which does not fix the latent defects; it merely is a coating over the defects. The current project is being reviewed to see what would be the proper course of action; this is out of the scope of services for the Tighe & Bond bonded work.

The board questioned if this is a construction cost which should be from the 59 account, or whether this is a public works project? There are many questions on this item that need to be addressed. The questioned was raised whether the audit had been completed which would determine 59 account surplus? Mr. Savarese stated that the audit RFP has been drafted. Mr. Savarese indicated that if this item is delayed it would result in delay in the design development. The board questioned what the repercussions would be if this item was not approved and what additional costs would be incurred would it be more than the \$17,575 study? If this item is a timing issue; the public works department could come forward. LOCIP funds are another possibility of where the funding could come from, that is a discussion that should be with the Public Works Director. The item as written on the agenda indicates Dogwood Pond, which is what the board had prepared for, this is actually a new discussion. Moved by Mr. Lupien, seconded by Mr. Smith to table item #11-10-02.
VOTE: Motion carried unanimously.

DISCUSSION ITEMS:

- Discussion of Board of Finance information on the Town's Website -
(Mr. Smith left the meeting at 8:15 p.m.)
The Board explained and discussed that currently there is not a permanent Board of Finance Clerk; when a permanent clerk is assigned the board should post the back-up information on the town website. Historically the Board of Finance had not done so; discussion has come about after the Board of Education had begun posting their back-up on the web-site.
The Board of Finance noted that a discussion would take place at a later date with regard to going paperless and the possibility of placing the check register on the web-site as well. The Board agreed with any and all transparency.
- Train Concert Financial Report -
The concert made a profit of \$62,000. The amount includes all police fees; (the police gave a reduced fee for the event). The Board of Finance agreed a P&L should be set up for this item and what account the profits are placed in. Since there is a profit the board suggested that the administration consider rain insurance in the future.
- Status on Bonded Projects -
The unused amounts indicated on the spreadsheet could be moved to another project if recommended by bond counsel and authorized by this board. Bonds can not be paid from the unexpended bond amounts. The board discussed the possibility of moving the unexpended amounts to the pension fund. All projects' funds have to be expended within 3 years or reallocated to another project. The Board of Finance agreed to request that bond counsel come before the board to discuss options for the unexpended bond amounts.
(Mr. Smith returned to the meeting at 8:25 p.m.)

ADJOURNMENT

There being no further business to discuss the Board of Finance adjourned by unanimous consent at 8:26 p.m.

Respectfully submitted,

Margaret Mastroni
Acting Clerk, Board of Finance

PUBLIC COMMENT

There were two (2) people present from the public to speak:

1. Mr. Martin Shapiro of 36 Dogwood Lane requested the following:
 - The BoF back-up material be made available on-line along with the agenda.
 - Item 11-10-01 be appropriated from the town budget.
 - Item 11-10-02 be appropriated from the money already bonded for Tighe & Bond.

2. Cindy Penkoff of 101 Columbine Drive spoke on behalf of item 11-10-02 noting that it is not a Tighe& Bond piece therefore it should not be included in the bond.

is a very important one and deserves full attention given to it and while we are not going to vote against him, we just wanted to raise that concern. Motion carries 4 - 0 -2 (Tesoro, Lupien)

Secretary...Mr. Crooks nominated Mr. Tesoro for secretary; seconded by Mr. Lupien.

Mr. Tesoro declined this honor and thanked Mr. Crooks for his nomination. Mr. Crooks withdrew his nomination and Mr. Lupien withdrew his second.

Mr. Crooks nominated **Mr. Palo as Secretary**; seconded by Mr. Tesoro. Motion carries unanimously 6 - 0

First Selectman Tim Herbst congratulated the new officers as well as Maria Pires as Acting Director of Finance.

Rules of Procedure: Mr. Lupien moved to approve Rules of Procedures as presented; seconded by Mr. Tesoro. Discussion.

TRUMBULL BOARD OF FINANCE RULES OF PROCEDURE

1. Roberts Rules of Order shall govern the conduct of all meetings of the Trumbull Board of Finance unless substituted for herein or otherwise required by law.
2. The regular monthly meeting of the Trumbull Board of Finance will be held on the second Thursday of each month beginning at 7:00 except for such other dates or times as otherwise adopted by the Board, or by the Chairman after consultation with the Board.
3. Agendas for the regular monthly meeting of the Trumbull Board of Finance shall be delivered to all Board members and alternates seven (7) days prior to the meeting as originally scheduled or rescheduled by the Chairman per Rule #2 above. The Department of Finance shall put forth all requests to be placed on the agenda during the first week of the month in which the meeting is to take place consistent with the requisite mailing schedule.
4. Board members should review the agenda in advance of the meeting and, if they have any concerns or need any additional information regarding specific Agenda items, should contact the Director of Finance so that the requested additional information should be made available at or prior to the meeting.

Any Board member making a request directly to an individual or department head for other information will copy all members of the Board of Finance.

The Chairman shall request all responses be returned either to the Chairman via email, or, if not possible, to all members directly.

The Chairman shall disseminate all responses received from department heads directly to all Board members.

5. In the absence of the Chairman, the Vice Chairman shall have sole authority to cancel meetings except in the case of inclement weather or emergencies, where the decision is made consistent with the closing of Town Hall.
6. Special meetings of the Board can be called by the Chairman or the Vice Chairman or any two members of the Board may petition for a special meeting by a letter to the Chairman or the Vice Chairman. Any meeting called under this section must be held within fourteen calendar days of the date of receipt of the request.
7. If a regular member is absent and does not designate an alternate to act, the majority of the regular members of the Board of Finance may designate an alternate subject to the provisions of section 9-167a of the Connecticut General Statutes to act in the absent members place. In all matters, except voting, alternative members of the Board have the same rights, privileges and responsibilities as sitting members.
8. The Financial/Accounting Controls Analyst shall report monthly to the Board of Finance on all activities and findings for the prior month and, as such, is available to all members for the purpose of providing information on Town Finance matters; however, his/her work priorities are determined by the Chairman. All requests for information from the Financial/Accounting Controls Analyst may go through the Chairman or if made direct, include all members of the Board on copy.
9. The Board will review the Financial/Accounting Controls Analyst's performance annually in June and make appropriate recommendations.
10. All members of the Board are entitled to have a brief summary of their remarks as they pertain to a specific agenda item included as a part of the minutes by so requesting at the applicable time.
11. With the exception of budget hearings and budget voting sessions, the monthly meetings shall adjourn no later than 10:30 p.m. However, such adjournment at 10:30 p.m. may be waived by an appropriate motion and majority vote of all voting members.
12. The agenda, minutes and available backup, will be placed on the official Town website three (3) days prior to the meeting date.
13. Except for emergencies, supplemental requests for departmental purchases of capital expenditures related to property, plant, and equipment that exceed \$100,000 or has multi-period implementation eventually costing in excess of \$100,000, must include the Board of Finance's agreed upon Project Plan Template. The Project Plan Template must be

presented to the Board Members a minimum of seven (7) days prior to the next public Board of Finance meeting.

The Project Plan Template shall be reviewed annually each July and may be amended by a majority vote.

Mr. Smith offered to go over the Project Plan Template referred to in Rules of Procedure #13 with the department heads.

Mr. Tesoro moved to approve amendments as discussed; seconded by Mr. Crooks. Motion carried unanimously 6 – 0.

Mr. Smith moved to approve Rules of Procedure as amended for 2009-2010; seconded by Mr. Palo. Motion carried unanimously 6 – 0.

Meeting Dates: Mr. Martin presented the following meeting dates for 2010 as follows: January 14, February 11, March 11, April 8, May 13, June 10, July 8, August 12 (This meeting has traditionally been optional at discretion of Chairperson), September 16 (9th is second day of Rosh Hashanah), October 14, November 18 (11th is Veterans Day), December 9.

Motion to accept meeting dates as presented by Mr. Martin; seconded by Mr. Lupien. Motion carried unanimously.

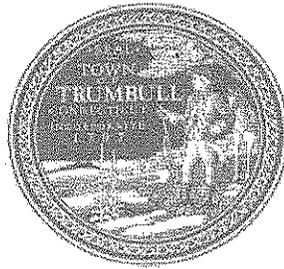
Mr. Tesoro moved to adjourn; seconded by Mr. Smith.

Meeting adjourned at 8:20 p.m.

Respectfully submitted,



Gail Bokine, Clerk



INTERNAL AUDIT FOLLOW-UP REPORT

James W. Henderson, Financial/ Accounting Controls Analyst

Town of Trumbull, CT

**Follow-up Report on the
Audit of Cash Receipts Processing & Handling Procedures**

December 9, 2010

Foreword

The internal audit function is an important tool of management for maintaining the integrity, efficiency and the effectiveness of financial systems and other management controls that are in place. The conducting of an effective internal audit is necessary to promote high standards of corporate governance.

During the months of May/June/July of 2010 I completed an internal audit of the Cash Receipts Processing and Handling Procedures of the town. That report documented a number of recommendations for various departments. This follow-up report is intended to be a reminder regarding various recommendations to those departments as well as an update to the Board of Finance on the progress of implementation of those recommendations.

My report contains three attachments that establish standards for the professional practice of internal auditing for monitoring progress, a follow-up process and management's acceptance of risk. **The practice advisories regarding monitoring of progress and the follow-up process of those audit recommendations is explained in Standards 2500-1 and 2500.A1. Practice Advisory 2600-1 discusses whether an audit recommendation should be acted upon and the executive right to accept the situation without making the changes recommended.**



James Henderson
Financial/Accounting Controls Analyst

Practice Advisory 2500.A1-1: Follow-up Process

Interpretation of Standard 2500 from the *Standards for the Professional Practice of Internal Auditing*

Related Standard: 2500.A1 – The chief audit executive should establish a follow-up process to monitor and ensure that management actions have been effectively implemented or that senior management has accepted the risk of not taking action. (Source: Red Book 440.01)

Nature of this Practice Advisory: Internal auditors should consider the following suggestions when establishing follow-up processes. This guidance is not intended to represent all the considerations that may be necessary during such an evaluation, but simply a recommended set of items that should be addressed. **Compliance with Practice Advisories is optional.**

- 1.) Internal auditors should determine that corrective action was taken and is achieving the desired results, or that senior management or the board has assumed the risk of not taking corrective action on reported observations. **(Source: Red Book 440.01)**
- 2.) Follow-up by internal auditors is defined as a process by which they determine the adequacy, effectiveness, and timeliness of actions taken by management on reported engagement observations and recommendations, including those made by external auditors and others. **(Source: Red Book 440.01.1)**
- 3.) Responsibility for follow-up should be defined in the internal audit activity's written charter. The nature, timing, and extent of follow-up should be determined by the chief audit executive. Factors that should be considered in determining appropriate follow-up procedures are:
 - The significance of the reported observation or recommendation.
 - The degree of effort and cost needed to correct the reported condition.
 - The impacts that may result should the corrective action fail.
 - The complexity of the corrective action.
 - The time period involved. **(Source: Red Book 440.01.6)**
- 4.) There may also be instances where the chief audit executive judges that management's oral or written response shows that action already taken is sufficient when weighed against the relative importance of the engagement observation or recommendation. On such occasions, follow-up may be performed as part of the next engagement. **(Source: Red Book 440.01.8)**
- 5.) Internal auditors should ascertain that actions taken on engagement observations and recommendations remedy the underlying conditions. **(Source: Red Book 440.01.9)**
- 6.) The chief audit executive is responsible for scheduling follow-up activities as part of developing engagement work schedules. Scheduling of follow-up should be based on the risk and

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Office of the Financial/Accounting Controls Analyst

exposure involved, as well as the degree of difficulty and the significance of timing in implementing corrective action. (Source: Red Book 440.01.11)

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Origination: January 5, 2001

Practice Advisory 2500-1:

Monitoring Progress

Interpretation of Standard 2500 from the International Standards for the Professional Practice of Internal Auditing Related Standard

2500 Monitoring Progress

The chief audit executive should establish and maintain a system to monitor the disposition of results communicated to management.

Nature of this Practice Advisory: *Internal auditors should consider the following suggestions when monitoring progress on results communicated to management. This guidance is not intended to represent all the considerations that may be necessary, but simply a recommended set of items that should be addressed.*

- 1.) The chief audit executive (CAE) should establish procedures to include: **A time frame within which management's response to the engagement observations and recommendations is required.**
 - A.) An evaluation of managements' response.
 - B.) A verification of the response (if appropriate).
 - C.) A follow-up engagement (if appropriate).
 - D.) A communications procedure that escalates unsatisfactory responses/actions, including the assumption of risk, to the appropriate levels of management.
- 2.) Certain reported observations and recommendations may be so significant as to require immediate action by management. These conditions should be monitored by the internal audit activity until corrected because of the effect they may have on the organization.
- 3.) Techniques used to effectively monitor progress include:
 - A.) Addressing engagement observations and recommendations to the appropriate levels of management responsible for taking corrective action.
 - B.) Receiving and evaluating management responses to engagement observations and recommendations during the engagement or within a reasonable time period after the engagement results are communicated. Responses are more useful if they include sufficient information for the chief audit executive (CAE) to evaluate the adequacy and timeliness of the corrective action.
 - C.) Receiving periodic updates from management in order to evaluate the status of managements' efforts to correct previously communicated conditions.

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- D.) Receiving and evaluating information from other organizational units' assigned responsibility for procedures of a follow-up or corrective nature.
- E.) Reporting to senior management or the board on the status of responses to engagement observations and recommendations. **Origination date: Jan 5, 2001 all contents, except where expressly stated, are the copyrighted property of The Institute of Internal Auditors, Inc. (The IIA®).**

Practice Advisory 2600-1: Management's Acceptance of Risks

Interpretation of Standard 2600 from the *Standards for the Professional Practice of Internal Auditing*

Related Standard: 2600 – Management's Acceptance of Risks

When the chief audit executive believes that senior management has accepted a level of residual risk that is unacceptable to the organization, the chief audit executive should discuss the matter with senior management. If the decision regarding residual risk is not resolved, the chief audit executive and senior management should report the matter to the board for resolution.

(Source: Red Book 440.01.4)

Nature of this Practice Advisory

Internal auditors should consider the following suggestions involving management's acceptance of risks. This guidance is not intended to represent all the considerations that may be necessary, but simply a recommended set of items that should be addressed. **Compliance with Practice Advisories is optional.**

1.) Management is responsible for deciding the appropriate action to be taken in response to reported engagement observations and recommendations. The chief audit executive is responsible for assessing such management action for the timely resolution of the matters reported as engagement observations and recommendations. In deciding the extent of follow-up, internal auditors should consider procedures of a follow-up nature performed by others in the organization.

(Source: Red Book 440.01.3)

2.) As stated in Section 2060 of the *Standards*, paragraph 3 of Practice Advisory 2060-1, senior management may decide to assume the risk of not correcting the reported condition because of cost or other considerations. The board should be informed of senior management's decision on all significant engagement observations and recommendations. **(Source: Red Book 440.01.4)**

Background

Generally accepted government auditing standards require me to follow-up on all significant findings and recommendations to determine whether the areas audited have taken timely and corrective actions. The continued attention to significant findings and recommendations is necessary to ensure that the organization realizes the full benefits of the audit process.

In order to effectively monitor progress on findings and recommendations, I have begun to maintain a database of audit findings included in my reports. I will notify by memo those departments with outstanding findings and ask that they respond back to me about their progress towards resolving their findings. Once the departments respond, I will schedule site visits so that I can observe any changes they have implemented and test the effectiveness of those changes. Those findings that have been satisfactorily addressed are marked as such in my database and will require no future review. Those findings that are not fully implemented are not marked in the database and will continue to appear on my future follow-up reports. Partial implementations will be marked and referenced for future follow-up and completion.

Purpose

The purpose of this audit is to determine the progress management made in implementing the planned actions to address the outstanding audit findings.

Scope

There are five areas that have outstanding audit findings to be addressed: Public Works, Building Department, Recreation, Finance Department and the Tax Collector's office.

Methodology

As I have described in the background section above, I will utilize a database to track the status of all reported audit findings. I will perform limited observation and test work to determine the effectiveness of actions taken by management in response to audit findings. I will review any on-going concerns with management, revise implementation plans and dates as required, and prepare a written report documenting those reviews.

Subject: Tax Collector-Follow-up

1. Daily procedures are not documented for the Tax Collectors office.

Tax Collector's Response was: *The daily cash handling and processing procedure, including start and end of the day routines, are now documented; they have been reviewed by our staff and are filed in the Tax Collector's office.*

It would be extremely difficult, if not impossible, to formally document all the policies and procedures of the Tax Collector's department. Training of new employees in each phase of our department, if needed, would have to be done by our staff, using the notes that refer to that particular position, i.e. sewer assessment and use, delinquent tax accounts, posting and releasing liens, and preparing monthly and yearly mandated local and state reports, etc. The training needed in a Tax Collectors office cannot, unfortunately, be reduced to specific policies and procedures.

Follow-up: The Tax Collector's office has formally documented the daily work routine of its staff. Training notes for various position assignments are also documented to assist in the training of new personnel should the occasion arise in the future.

Recommendation is fully implemented.

2. Too many employees have combination to the safe also keys not stamped "Do not duplicate."

Tax Collector's Response was: *Our part-time employee, does not have the safe combination, the rest of our staff, with the exception of the Tax Collector, who started 5 months ago, have long and impeccable histories of not only collecting and recording cash payments, but of safe-guarding the money.*

The keys to the cash register itself are now stamped "Do not duplicate", as is the front door key to our office. There are no keys for the cash drawers. The new money bag ordered from T.D. North Bank will come with two keys; one key will be left at the bank and one will be left in the Tax Collector's office. If the keys that come with the bag are not stamped "Do not duplicate", I will make arrangements to have them so stamped.

Follow-up: The new bank cash bag has two keys one held by the bank the other by the Tax Collector's office. The key is marked "Do not duplicate." The employees of the department all continue to have the combination to the safe. The combination to the safe is now changed since the transfer of an employee in the Tax Collectors office to another department in Town Hall.

Recommendation is fully implemented.

3. Money in the cash drawers is not adequately secured.

Tax Collector's Response was: *The cash register drawers do not have lids with working keys. The office and the cash drawers are never left unattended, with the constant flow of taxpayers coming in and out of our office to pay their tax bills, it would be literally impossible to keep the register drawer locked. The drawers are always closed and in clear view of our staff.*

Follow-up: The cash drawers continue not to have lockable tills with keys as per the audit recommendation of my prior report.

Recommendation is not implemented.

4. Concerns over supervisory (Tax Collector/Assistant Tax Collector) review of cashier's daily reconciliation.

Tax Collector's Response was: *Either the Tax Collector or Deputy Tax Collector will begin reconciling, on a staggered basis, the prior day cash receipts and will conduct unannounced attempts to verify the amounts of money in the cash drawers after deposits are made.*

Follow-up: The Tax Collector and Deputy Tax Collector made the reconciliation process of the cash tills a part of the daily procedures routine.

Recommendation is fully implemented.

5. Lack of Segregation of duties.

Tax Collector's Response was: *This will be taken care of. Independent count will be done. It would be difficult to have another employee, other than the cashier, open the mail; not enough hands that are idle.*

Follow up: The independent secondary count of the deposit is being conducted on a daily basis. The cashier continues to open the mail and process the deposit. Time constraints on the present personnel prevent them from being available to open the mail separately from the cashier's daily process duties.

Recommendation is partially implemented.

6. Accounting for Revenues lacks direct interface.

Tax Collector's Response was: *These concerns should be brought to the attention of the Director of Finance, she is the person best equipped to address these suggestions. The reconciliation of the Tax Collectors records on the Quality Data system to MUNIS is done on a yearly basis. The Finance Department is looking into reconciling on a quarterly basis as well as a direct interface capability.*

Follow up: The cost and feasibility of an interface program needs to be thoroughly investigated before a final decision can be determined on implementation. The Tax Collector's office has started a monthly reconciliation process for the purpose of verifying year to date tax records to those recorded in MUNIS by the Finance Department. The Tax Collector's cash receipts batches are reconciled to the bank statement by the Finance Department and then posted to MUNIS.

Recommendation is partially implemented.

7. Concerns for Security and Safety of Employees in Tax Collectors Office

Tax Collector's Response was: *As Tax Collector, I have had and continue to have, serious concerns since the day I arrived here, about the safety and security of our staff, and especially our cashiers. In discussing these concerns with the proper in-house authorities, all agree an immediate course of action must be taken to assure the safety of all concerned. It is my understanding that security cameras will be installed sometime in the near future. In my humble opinion, I don't believe security cameras alone are the answer. The cashier's area needs more detail (glass protection if possible) from the public, because of the proximity of our cashiers to the side entrance of the Town Hall building, extra precautions should be our main focus-secure cash windows and install more accessible panic buttons.*

Follow up: A follow up letter dated August 25, 2010 from the Tax Collector to the Board of Finance indicating the urgent need of security cameras is sent with copies to the First Selectman and Internal Audit.. The panic buttons have not been made more accessible to the staff in case of an emergency situation as of this report. The Board of Finance will be reviewing for consideration the request for security cameras as part of the overall Town Capital Improvement Plan. An estimate from Sonitrol for approximately three thousand dollars (\$3000.00) for security cameras is received and under consideration for implementation.

Recommendation is not implemented.

Subject: Finance Department-Follow-up

1. Petty Cash Funds Do Not Reconcile to Finance Department Records

Finance Department Response was: *The Finance Department will be making a journal entry to bring the balance in the G/L in-line with the four petty cash funds maintained by the Library, Public Works, and the Police Department.*

Follow up: The Finance Department concurred with the finding and made the necessary correcting journal entries per the audit report recommendation.

Recommendation is fully implemented.

2. Revenue detail continues not to be accounted for in MUNIS Financial System

Finance Department Response was: *The Director of Finance is working with various departments to implement. The resistance on the part of employees to utilize the cash receipts module in MUNIS to post cash receipts to the G/L system needs to be resolved.*

Follow up: The MUNIS town software for financial records continues to be underutilized. The lack of training and the fact that some departments have become used to maintaining records in Excel and other various pieces of software has influenced the hesitation in using the MUNIS system more. Revenue data continues not to be updated on a timely basis. The revenues are recorded twice per month on the 15th and 30th of each month. A similar recommendation was made in a previous audit report of January 2009 Revenues-Fee Revenue.

Recommendation is not implemented.

Subject: Public Works-Follow-up

1. Fees Collected at Transfer Station not Secured

Public Works Response was: *Public Works Department concurs with findings. A strong box will be obtained for the tire monies collected.*

Follow up: Upon following up on recommendations for the Transfer Facility no strong box has been purchased for safekeeping funds collected from dumping of old tires. Cash collected is now brought to the public works facility on a daily basis. I have suggested that a sign be posted requesting exact change to limit the amount of larger denomination bills to be on hand requiring the making of change. The facility at the transfer station also does not present an opportunity to permanently bolt down a safe because of the wooden floor at the gate house.

Recommendation is not implemented.

2. Fees Collected at Public Works not Secured

Public Works Response was: *The strong box is locked and stored out of sight of the public after working hours. To put the strong box under lock and key during working hours would create a time consuming process each time there is a money transaction with the public. The location of the strong box during the day is not reachable by the public. The camera and window also create a safeguard for the location of the strong box with the monies collected.*

Follow up: Fees collected at the public works facility are now stored in the safe. Locks are now in working order on all the doors leading to the office area. Cameras are now functional and monitoring the main cash handling area.

Recommendation is implemented.

3. Safeguarding of Cash until Deposited

Public Works Response was: *A part time clerk would help to keep track of some bookkeeping and make the deposits on a timely manner and eliminate the possibility of theft. The Director of Finance will hire an individual who will work in the Finance Department to assist in this area.*

Follow up: It is the intention of the Finance Department to hire an individual to assist the Public Works Department in the administration of financial matters as they occur for the department. As of this report the selection process is not yet completed for that position. There has been resistance from the union to move job functions from one union public works to a MATE union.

Recommendation is not implemented.

4. Policies and Procedures not documented in Writing for Public Works

Public Works Response was: *I agree with a policy, so that everyone is on the same page and knows what procedures to follow, however it must come from Finance. Public Works Department concurs with findings. The Finance Department will assist in this matter.*

Follow up: Policies and procedures development meetings are underway to assist various departments in addressing procedural issues. Policies and procedures will be developed for the Public Works Department during these meetings for implementation by the department. Those policies and procedures already compiled by Public Works will be incorporated into the final document of procedures and policies.

Recommendation is implemented.

Subject: Building Department-Follow-up

1. Accounting for Revenues lacks direct interface

Building Department Response was: *Building Department did not provide comments The Director of Finance is investigating and discussing an interface program with the MUNIS financial system to address this comment.*

Follow up: The building department continues to make deposits on a weekly basis. The information is sent directly to the Finance Department after each deposit. The cost and feasibility of an interface program needs to be thoroughly investigated before a final decision can be determined on implementation of an interface program for the Building Department.

Recommendation is not implemented.

2. Receipts not issued for Fees Collected

Building Department Response was: *Most patrons pay by check which acts as the customer receipt for the permit payment.*

Follow up: When cash is received a receipt is issued with their name, amount paid, date, reason for the receipt and the signature of who processed the payment. If payment is made by check the building department offers to make a copy of the check as a receipt. When the permit is processed it includes the customer name, contractor, fees due and fees paid.

Recommendation is fully implemented.

3. Policies and Procedures not documented in Writing for Building Department

Building Department Response was: *The Director of Finance will assist in implementing appropriate policies and procedures.*

Follow up: Policies and procedures development meetings are underway to assist various departments in addressing procedural issues. Policies and procedures will be developed for the Building Department during these meetings for implementation by the department. The Building Department has also contributed cash handling procedures to ensure uniformity for training purposes should the occasion arise.

Recommendation is fully implemented.

Subject: Recreation Department-Follow-up

1. Policies and Procedures for Recreation Department not documented in Writing

Recreation Department Response was: *We will work on a policies and procedures booklet. We actually have directions written into each folder for each individual task. We will work on combining it into one booklet.*

Follow up: Policies and procedures development meetings are underway to assist various departments in addressing procedural issues. Policies and procedures will be developed for the Recreation Department during these meetings for implementation by the department. The policies and procedures developed by the Recreation Department will also be reviewed and incorporated into the policy and procedures documents.

Recommendation is fully implemented.

2. Receipts not issued for Fees Collected

Recreation Department Response was: *We can certainly start handing out receipts for all cash transactions. We do offer them to people and most refuse them. We would need to purchase numbered receipt books.*

Follow up: Receipts are issued for all cash transactions. Those individuals that pay for programs by check have the copy of their check as a receipt of payment.

Recommendation is fully implemented

3. Internal Control Weakness for Mail Receipts

Recreation Department Response was: *Park and Recreation Department did not provide comments.*

Follow up: The Recreation Department Director continues to open the mail on a daily basis and forward the checks to the clerks for processing and deposit. No log is kept or are the receipts counted before this procedure is done. Written acknowledgement of receipt of the checks is also not performed per the audit recommendation.

Recommendation is not implemented.

4. Receipts not Deposited on a Timely Basis

Recreation Department Response was: *I will be happy to make the deposits on a weekly basis however, some weeks have few transactions. The Recreation Department concurs with the finding.*

Follow up: Deposits for the Recreation Department are now made on a weekly basis by the Recreation Director per the audit finding recommendation.

Recommendation is fully implemented.

Tabled
11-18-01

Owens, Schine & Nicola, P.C.
799 Silver Lane
P.O. Box 753
Trumbull, CT 06611

Ph:203-375-0600

Fax:203-375-5003

Town of Trumbull
5866 Main Street
Trumbull, CT 06611

October 21, 2010

Attention: First Selectman, Timothy Herbst

File #: 14010-04032

Inv #: 10958

RE: Sewer Assessment - Public hearing Contract 3

DATE	DESCRIPTION	HOURS	LAWYER
Jun-08-10	Drafting Legal Opinion regarding Jog Hill Assessment Notice	1.50	DJK
Jun-10-10	Drafting Legal Opinion regarding Jog Hill Assessor Notice	2.50	DJK
Jun-11-10	Drafting Legal Opinion	2.50	DJK
	E-mail correspondence to Town Officials re Legal Opinion	0.20	DJK
Jun-28-10	Legal Research re reducing Extra's From Assessment	1.50	DJK
	Preparation for Special Meeting re Assessments	0.50	DJK
	Correspondence with Atty. Fasi re Bond Implications	0.30	DJK
	Telephone call with Dan Nelson re Proposed Assessments	0.80	DJK
Jun-30-10	Meeting with First Selectman/Laura Pulie/Commissioner/Public Works re Public Hearing	2.00	DJK
Jul-07-10	Legal Research re BOF approval to reduce assessments and spend funds from 20 Account	1.50	DJK
	Drafting Legal Opinion re obtaining BOF approval	1.50	DJK
	Meeting with Atty. Nicola re legal opinion	0.30	DJK

	Finalize Legal Opinion re BOF approval	2.00	DJK
Jul-08-10	E-mail correspondence to First Selectman/WPCA members	0.20	DJK
	Totals	17.30	\$2,941.00
	Total Fee & Disbursements		\$2,941.00
	Balance Now Due		\$2,941.00

TIMEKEEPER SUMMARY

DJK	17.30	\$2,941.00
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TOWN OF TRUMBULL
CHECKS BROWSE

Cash Account	Check #	Check Date	Warrant	Clr	Cleared Da	Amount
01 100000	61258	12/17/2009	121709	Y	12/24/2009 #59 WPCA	875.00
01 100000	60652	11/19/2009	111909	Y	11/23/2009 #59 WPCA	1,527.00
01 100000	59764	10/01/2009	100109	Y	10/09/2009 #59 WPCA	600.50
01 100000	54424	10/30/2008	103008	Y	11/12/2008 #40-Land	200.00
01 100000	53499	09/04/2008	090408	Y	09/08/2008 #59 WPCA	203.00
01 100000	52296	07/10/2008	071008A	Y	07/22/2008 #40 Land	450.00
01 100000	51764	06/12/2008	061208	Y	06/20/2008 Acc.	250.00
01 100000	46038	08/02/2007	080207	Y	08/06/2007	213.00
01 100000	43355	03/15/2007	031507	Y	03/23/2007 #59 constr	1,000.00
01 100000	21066	12/11/2003	121103	Y	12/19/2003 #40	100.00
01 100000	16274	03/27/2003	032703	Y	04/03/2003	664.00
01 100000	12575	08/28/2002	082902	Y	09/04/2002	1,714.50
01 100000	10096	04/11/2002	041102	Y	04/15/2002	1,275.00

Vendor 1988 SHEIMAN, RICHARD M. has 13 Checks for: 9,072.00

** END OF REPORT - Generated by Maria Pires **

tabled
11-18-02

29-0201-1-1
September 21, 2010

WPCA Commission
Town of Trumbull
5866 Main Street
Trumbull, CT 06611



Re: **Trumbull Sanitary Sewers
Phase IV, Part B, Contract 4
North Nichols Area**

Dear Mr. Commissioners:

Tighe & Bond has prepared the following scope of services for geotechnical services related to evaluating the roadways and area around Dogwood Pond as we discussed at our meeting on August 16, 2010.

Pavement Coring Program

Tighe & Bond will coordinate a subsurface exploration program to collect data regarding the subsurface conditions along the proposed pipeline. The tasks associated with this include:

- **Exploration Layout** – Delineate the proposed exploration locations prior to performing the required utility clearance notification. Locations will be established in the field by Tighe & Bond. Tighe & Bond will coordinate the exploration efforts, including "call Before You Dig" notification, upon completion of the field marking.
- **Pavement Corings** – Subcontract with a drilling contractor to complete soil borings by augering through the existing bituminous pavement and coring through any concrete pavement encountered. Pavement cores to accurately determine existing pavement thickness shall be performed where indicated, prior to commencing with the soil borings. Areas where pavement cores are required shall also include a soil boring to a depth of 2.5 feet unless otherwise noted, and shall include continuous sampling for the first 2½ feet (as measured from the top of the existing pavement).

We anticipate that the pavement coring program can be completed in three days. Boreholes will be backfilled with cuttings or a granular material if there is an insufficient amount of cuttings to fill the hole. The pavement section will be filled with a cold patch bituminous material. Any excess soil cuttings that cannot be returned to the borehole will be set along the side of the road. A Tighe & Bond representative will be onsite to observe and document the test borings.

Permits/Coordination – Scheduling of our field work will be coordinated with Town of Trumbull personnel. It is anticipated that permits will not be required; therefore we have not included costs for permit preparation. Since the work will be conducted in a public right of way; we have included an allowance for a police detail.

- **Material Testing** – Conduct material testing to aid in identification and determination of properties of the subsurface materials and its conformance to Town Standards. We have included the cost for fifteen grain size analyses. Depending on the conditions encountered, it may be necessary to complete additional material testing.
- **Report** – Tighe & Bond will prepare a letter report summary of the results of the pavement coring program which will include recommendations that the Town should consider while evaluating pavement restoration options.



Dogwood Pond Area Subsurface Explorations

Tighe & Bond will coordinate a subsurface exploration program to collect data regarding the subsurface conditions along the proposed pipeline. The tasks associated with this include:

- **Site History and Geologic Conditions** – Review available existing United States Geologic Survey (USGS) mapping for the area to aid in preparation of the subsurface exploration and sampling program.
- **Exploration Layout** – Stake the proposed exploration locations prior to performing the required utility clearance notification. Locations will be established by taping from available structures. Tighe & Bond will coordinate the exploration efforts, including "call Before You Dig" notification, upon completion of the field staking.
- **Test Borings** – Subcontract with a drilling contractor to complete a maximum of 12 test borings, with a maximum spacing of 200 feet, within the easement for the proposed pipeline. Available data suggests that the subsurface conditions consist of thin amounts of overburden overlying shallow bedrock. All borings will be drilled to a depth of the bottom of pipe, or lower, depending on the conditions encountered. Coring will be terminated at the bottom of pipe elevation in order to provide information on the quality of the bedrock that will need to be removed for the pipe installation. If conditions at the southern end of the pond differ from the conditions seen at the eastern side of the pond, additional borings may be required.

We anticipate that the subsurface exploration program can be completed in five days. Boreholes will be backfilled with cuttings or grout if there is an insufficient amount of cuttings to fill the hole. No other surface repair is included. Any excess soil cuttings that cannot be returned to the borehole will be left onsite at the boring location. We have assumed that the City will provide a water source for the drillers to periodically refill the water tanks used during drilling activities.

A Tighe & Bond geotechnical engineer, geologist or environmental scientist will be onsite to observe and document the test borings. Split-spoon samples using Standard Penetration Test (SPT) procedures will be obtained continuously through any fill and at 5 foot maximum intervals thereafter.

- **Permits/Coordination** – Scheduling of our field work will be coordinated with Town of Trumbull personnel. It is anticipated that permits will not be required; therefore we have not included costs for permit preparation. We have also assumed that the test borings will not be conducted in a public right of way; therefore an allowance for a police detail has not been included for the pond borings.
- **Material Testing** – Conduct material testing to aid in identification and determination of properties of the subsurface materials. We have included the cost for six grain size analyses. Depending on the conditions encountered, it may be necessary to complete additional material testing.
- **Report** – Tighe & Bond will prepare a letter report summary of the results of the boring program which will include recommendations that the Town should consider for evaluating the contractors proposed the construction methods for installing sewers in the areas adjacent to Dogwood Pond.



We propose to conduct this work on a cost plus basis under our current contract with the Town of Trumbull. We have prepared the following estimate of the effort required to complete this work:

Pavement Coring Program

Description of Task	Quantity	Units	Rate	Extended Cost
Mobilization/Demobilization	1	LS	\$150.00	\$150.00
Truck Rig	3	days	\$1,450.00	\$4,350.00
Police Detail	24	hours	\$80.00	\$1,920.00
Pavement cores	50	each	\$100.00	\$5,000.00
Asphalt Patch	50	Each	\$20.00	\$1,000.00
Sieve Analysis	25	Each	\$75.00	\$1,875.00
Tighe & Bond staff	32	hours	\$100.00	\$3,200.00
Direct Cost	1	allow	\$100.00	\$100.00
Total for Pavement Coring Program				\$17,595.00

17,575
?

Dogwood Pond Area Subsurface Explorations

Description of Task	Quantity	Units	Rate	Extended Cost
Mobilization/Demobilization	1	LS	\$250.00	\$250.00
ATV Rig	5	days	\$1,600.00	\$8,000.00
Grout	295	feet	\$4.50	\$1,327.50
Core Bedrock	120	feet	\$14.00	\$1,680.00
Sieve Analysis	6	Each	\$75.00	\$450.00
Tighe & Bond staff	80	hours	\$100.00	\$8,000.00
Direct Cost	1	allow	\$300.00	\$300.00
Total for Dogwood Pond Area Subsurface Investigation				\$20,007.50

separate item already voted previously

We look forward to having an opportunity to meet with you to discuss this information provided in this letter.

Very truly yours,

TIGHE & BOND, INC.

Alfred J. Mascia, Jr.

Alfred J. Mascia, Jr. P.E.
Project Manager

John W. Block

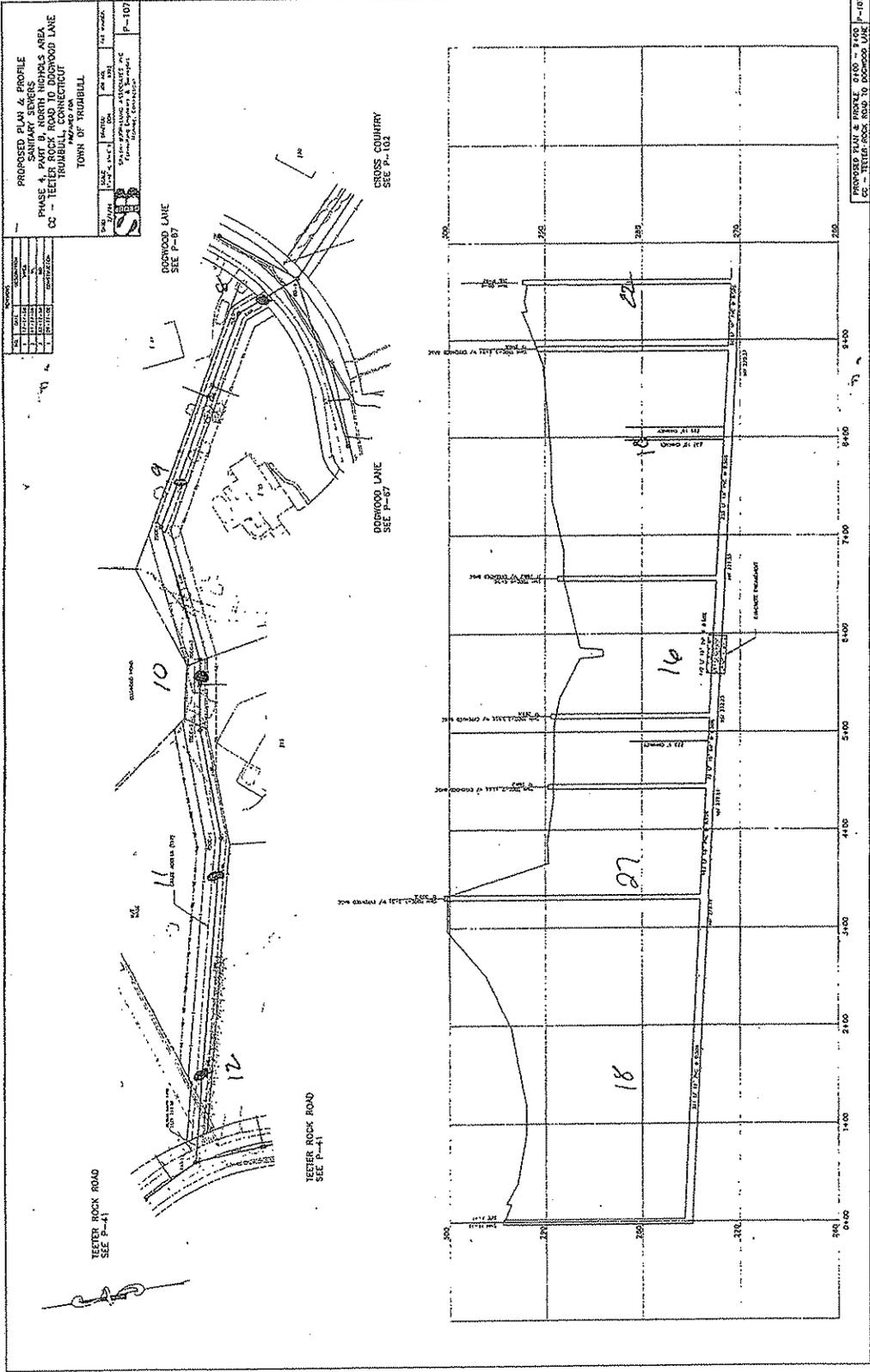
John W. Block, P.E. L.S.
Senior Vice President

Enclosures:

Layout of proposed borings at Dogwood Pond

J:\T\T0201\PROP\geotech services 09-21-2010.doc







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TOWN OF TRUMBULL
YEAR-TO-DATE BUDGET REPORT

FOR 2011 13

ACCOUNTS FOR:
01 GENERAL FUND

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
03 PUBLIC WORKS							
01030105 HW-CONSTRUCTION							
01030105 522205 PROG EXP	250,000	0	250,000	.00	.00	250,000.00	.0%
TOTAL HW-CONSTRUCTION	250,000	0	250,000	.00	.00	250,000.00	.0%
TOTAL PUBLIC WORKS	250,000	0	250,000	.00	.00	250,000.00	.0%
TOTAL GENERAL FUND	250,000	0	250,000	.00	.00	250,000.00	.0%
TOTAL EXPENSES	250,000	0	250,000	.00	.00	250,000.00	

11/10/10

TOWN OF TRUMBULL				
DIRECTOR OF FINANCE TRANSFERS				
6/30/2011				
		<u>ACCOUNT</u>	<u>A/C DESCRIPTION</u>	<u>AMOUNT</u>
12-10-01	<u>Transfer from</u>	01011000-501101	SALARIES-FT	(350)
FINANCE				
	<u>Transfer to</u>	01011000-522202	PROFESSIONAL SERV/FEES	350
12-10-02	<u>Transfer from</u>	01015400-545502	COMMUNICATIONS-REPORTS	(75)
CONSER		01015400-556604	PROF-PUBLICATIONS	(25)
COMM	<u>Transfer to</u>	01015400-556601	PROF-SEMINARS	100
12-10-03	<u>Transfer from</u>	01050000-501101	SALARIES-FT	(100)
SOCIAL				
SERVICES	<u>Transfer to</u>	01050000-567703	TRAVEL REIMB	100
12-10-04	<u>Transfer from</u>	01080400-567703	TRAVEL REIMB	(95)
RECREATION				
	<u>Transfer to</u>	01080400-578801	MAINTENANCE-SERV CONTR	95

Item # 12-10-01

Town of Trumbull

Att: Maria Pires

Finance Director

5866 Main Street

Trumbull, Ct 06611

Dear Maria:

Enclosed is my bill for consulting services to The Town of Trumbull in regards to teacher arbitration contract hearing.

September 10,2010:

Meeting with attorney Floyd Dugas regarding upcoming teachers contract arbitration hearing.

1:30pm -2:30pm 1 hour

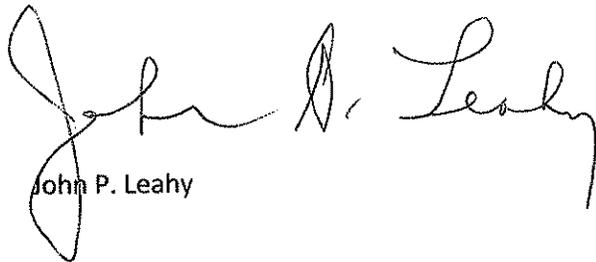
October 4,2010:

Testify at actual arbitration hearing regarding Trumbull teachers contract.

6:00pm-8:30pm 2.5 hours

3.5 hours at \$100.00 per hour-amount due \$350.00

Very truly yours,


John P. Leahy

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 9-Dec-10
AGENDA 12-10-05
AMOUNT \$3,000

2010-2011

(A) APPROPRIATION

FROM: ACCOUNT NO. 01013800-578802 (3,000)
ACCOUNT NAME BUIL/EQUIP REPAIR

ACCOUNT NO.
ACCOUNT NAME

(B) TRANSFER

FROM: ACCOUNT NO. 01013800-522202 3,000
ACCOUNT NAME PROFESSIONAL SERV

TO: ACCOUNT NO.
ACCOUNT NAME

(C) SUMMARY OF REQUEST

(D) REQUESTED BY: JOHN MARSILIO

(E) SUPPORTING DATA: SEE ATTACHMENT.

(F) CONCURRENCE: YES [] NO [] NEED ADD'L INFORMATION

TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED _____
2. RECOMMENDED TO TOWN COUNCIL _____
3. TABLED _____
4. DENIED _____
5. OTHER _____

RECEIVED
NOV 15 2010
PUBLIC WORKS



ANTINOZZI ASSOCIATES
ARCHITECTURE & INTERIORS

November 11, 2010

Town of Trumbull
5866 Main Street
Trumbull, CT 06611

INVOICE

Attn: John Marsilio

Project Name: Phase 1 Bldg. Assessments/9 buildings
Project Location:
Trumbull, CT 06611

Project No: 10043
Invoice No: 9517382

For professional services rendered for the period June 26, 2010 to November 5, 2010
for the referenced project.
For work completed to date per proposal dated May 10, 2010

<u>Contract Amount</u>	<u>% Work To Date</u>	<u>Amount Billed</u>	<u>Previous Billed</u>	<u>This Inv Billed</u>
15,000.00	100.00%	15,000.00	12,000.00	3,000.00
Total Basic Services				<u>\$3,000.00</u>
Total Fee				<u>\$3,000.00</u>

In House Prints & Plots	2.00 @	13.49	13.49
In House Prints & Plots	292.00 @	0	29.20
In House Prints & Plots	53.00 @	1	<u>53.00</u>

Total Out-of-Pocket Expenses including 15% Markup \$82.20

Invoice Total \$3,082.20



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TOWN OF TRUMBULL
 YEAR-TO-DATE BUDGET REPORT

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 glytdbud

JOURNAL DETAIL 2010 1 TO 2010 13

FOR 2010 13
 ACCOUNTS FOR:
 01 GENERAL FUND

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01 GENERAL GOVERNMENT							
01013800 TOWN HALL							
01013800 522202 PROFESSION	0	15,108	15,108	12,000.00	.00	3,108.00	79.4%
06/30/10 API PO				12,000.00			
06/30/10 BUA		15,250					
06/30/10 BUA		-142					
TOTAL TOWN HALL	0	15,108	15,108	12,000.00	.00	3,108.00	79.4%
TOTAL GENERAL GOVERNMENT	0	15,108	15,108	12,000.00	.00	3,108.00	79.4%
TOTAL GENERAL FUND	0	15,108	15,108	12,000.00	.00	3,108.00	79.4%
TOTAL EXPENSES	0	15,108	15,108	12,000.00	.00	3,108.00	

tyler



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TOWN OF TRUMBULL
YEAR-TO-DATE BUDGET REPORT

PG 1
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FOR 2011 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01 GENERAL GOVERNMENT</u>							
<u>01010000 TOWN COUNCIL</u>							
01010000 522201 CLERICAL	11,889	0	11,889	4,953.75	.00	6,935.25	41.7%
01010000 522202 PROFESSION	54,400	0	54,400	27,500.00	.00	26,900.00	50.6%
01010000 545501 LEGAL NOTI	12,000	0	12,000	5,834.80	.00	6,165.20	48.6%
TOTAL TOWN COUNCIL	78,289	0	78,289	38,288.55	.00	40,000.45	48.9%
<u>01010100 THE TRUMBULL NATURE COMMISSION</u>							
01010100 522201 SVS-CLRC	780	0	780	180.00	.00	600.00	23.1%
01010100 578801 MNTNCE-SV	101	0	101	.00	.00	101.00	.0%
01010100 578802 MNTNCE-EQP	0	0	0	27.78	.00	-27.78	100.0%
01010100 590011 UTIL-HEAT	2,089	0	2,089	314.43	.00	1,774.57	15.1%
01010100 590012 UTIL-ELECT	1,689	0	1,689	423.02	.00	1,265.98	25.0%
01010100 590013 UTIL-WATER	242	0	242	316.23	.00	-74.23	130.7%
01010100 590014 UTIL-PHONE	1,270	0	1,270	435.46	.00	834.54	34.3%
TOTAL THE TRUMBULL NATURE COMMISSION	6,171	0	6,171	1,696.92	.00	4,474.08	27.5%
<u>01010200 ETHICS COMMISSION</u>							
01010200 522201 CLERICAL F	120	0	120	.00	.00	120.00	.0%
TOTAL ETHICS COMMISSION	120	0	120	.00	.00	120.00	.0%
<u>01010300 CHARTER REVISION</u>							
01010300 522201 SVS-CLRC	0	1,000	1,000	480.00	.00	520.00	48.0%
01010300 522202 SVS-PROF	0	15,000	15,000	.00	.00	15,000.00	.0%
01010300 545502 COM-PUB RP	0	5,000	5,000	.00	.00	5,000.00	.0%
TOTAL CHARTER REVISION	0	21,000	21,000	480.00	.00	20,520.00	2.3%
<u>01010400 FIRST SELECTMAN</u>							

tyler



12/04/2010 13:47
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TOWN OF TRUMBULL
YEAR-TO-DATE BUDGET REPORT

FOR 2011 13

ACCOUNTS FOR: 01	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01010400	501101 FULL TIME/	221,062	0	221,062	90,975.47	.00	130,086.53	41.2%
01010400	501102 SAL-PT/PER	20,888	0	20,888	8,391.41	.00	12,496.59	40.2%
01010400	556601 PRF DV-SEM	1,500	0	1,500	60.00	.00	1,440.00	4.0%
01010400	567704 EXPENSE AC	3,500	0	3,500	975.52	.00	2,524.48	27.9%
TOTAL FIRST SELECTMAN		246,950	0	246,950	100,402.40	.00	146,547.60	40.7%
01010600 PROBATE								
01010600	522203 ANCILLARY	2,832	0	2,832	.00	.00	2,832.00	.0%
01010600	534401 OFFICE SUP	1,586	0	1,586	.00	.00	1,586.00	.0%
01010600	545504 POSTAGE	2,718	0	2,718	.00	.00	2,718.00	.0%
01010600	556602 PRF DV-PRF	2,039	0	2,039	.00	.00	2,039.00	.0%
01010600	556604 PRF DV-PUB	736	0	736	.00	.00	736.00	.0%
01010600	589901 ANNUAL REN	1,529	0	1,529	.00	.00	1,529.00	.0%
01010600	590014 TELEPHONE	1,869	0	1,869	.00	.00	1,869.00	.0%
TOTAL PROBATE		13,309	0	13,309	.00	.00	13,309.00	.0%
01010800 ELECTIONS								
01010800	501101 FULL TIME/	45,106	0	45,106	23,649.29	.00	21,456.71	52.4%
01010800	501102 SAL-PT/PER	17,452	0	17,452	7,076.12	.00	10,375.88	40.5%
01010800	501105 OVERTIME	1,031	0	1,031	1,481.40	.00	-450.40	143.7%
01010800	522202 PROFESSION	4,350	0	4,350	4,571.00	.00	-221.00	105.1%
01010800	522203 ANCILLARY	42,195	0	42,195	41,010.00	.00	1,185.00	97.2%
01010800	522205 PROGRAMEXP	13,535	0	13,535	9,158.88	.00	4,376.12	67.7%
01010800	534402 PROGRAM SU	6,230	0	6,230	5,247.11	.00	982.89	84.2%
01010800	545501 LEGAL NOTI	325	0	325	114.98	.00	210.02	35.4%
01010800	545504 POSTAGE	3,910	0	3,910	3,300.00	.00	610.00	84.4%
01010800	556601 PRF DV-SEM	360	0	360	200.00	.00	160.00	55.6%
01010800	556602 PRF DV-PRF	150	0	150	100.00	.00	50.00	66.7%
01010800	556605 PRF DV-TRP	193	0	193	77.00	.00	116.00	39.9%
01010800	578803 PROGRAM-RE	630	0	630	600.00	.00	30.00	95.2%
01010800	590014 TELEPHONE	3,340	0	3,340	2,894.46	.00	445.54	86.7%
TOTAL ELECTIONS		138,807	0	138,807	99,480.24	.00	39,326.76	71.7%
01011000 FINANCE DEPARTMENT								
01011000	501101 FULL TIME/	479,544	-350	479,194	162,422.15	.00	316,771.85	33.9%



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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01011000 501102 PART TIME/	20,753	0	20,753	9,017.09	.00	11,735.91	43.4%
01011000 501103 SAL-SEASON	0	0	0	9,644.75	.00	-9,644.75	100.0%
01011000 501105 OVERTIME	1,000	0	1,000	.00	.00	1,000.00	.0%
01011000 501106 LONGEVITY	1,475	0	1,475	.00	.00	1,475.00	.0%
01011000 522202 SVS-PROF	0	350	350	.00	.00	350.00	.0%
01011000 556601 PRF DV-SEM	1,000	0	1,000	232.00	.00	768.00	23.2%
01011000 556602 PRF DV-PRF	450	0	450	130.00	.00	320.00	28.9%
01011000 556603 PRF DV-INS	3,000	0	3,000	.00	.00	3,000.00	.0%
01011000 556604 PRF DV-PUB	300	0	300	.00	.00	300.00	.0%
01011000 567704 TRNSP-EXP	250	0	250	.00	.00	250.00	.0%
TOTAL FINANCE DEPARTMENT	507,772	0	507,772	181,445.99	.00	326,326.01	35.7%
01011400 BOARD OF FINANCE							
01011400 501101 FULL TIME/	65,742	0	65,742	27,037.05	.00	38,704.95	41.1%
01011400 522201 CLERICAL F	3,125	0	3,125	375.00	.00	2,750.00	12.0%
01011400 545501 LEGAL NOTI	825	0	825	.00	.00	825.00	.0%
01011400 556602 PRF DV-PRF	140	0	140	.00	.00	140.00	.0%
TOTAL BOARD OF FINANCE	69,832	0	69,832	27,412.05	.00	42,419.95	39.3%
01011600 TAX ASSESSOR							
01011600 501101 FULL TIME/	231,028	0	231,028	89,948.77	.00	141,079.23	38.9%
01011600 501102 SAL-PT/PER	14,114	0	14,114	11,956.50	.00	2,157.50	84.7%
01011600 501105 SAL-OVRTIM	0	0	0	338.31	.00	-338.31	100.0%
01011600 522202 PROFESSION	5,000	0	5,000	.00	.00	5,000.00	.0%
01011600 522204 SVS-CONTRC	18,300	0	18,300	16,330.00	.00	1,970.00	89.2%
01011600 534402 PROGRAM SU	560	0	560	151.15	.00	408.85	27.0%
01011600 545501 LEGAL NOTI	200	0	200	.00	.00	200.00	.0%
01011600 556601 PRF DV-SEM	3,935	0	3,935	269.99	.00	3,665.01	6.9%
01011600 556602 PRF DV-PRF	275	0	275	.00	.00	275.00	.0%
TOTAL TAX ASSESSOR	273,412	0	273,412	118,994.72	.00	154,417.28	43.5%
01011800 BOARD OF ASSESSMENT APPEALS							
01011800 522201 CLERICAL F	1,008	0	1,008	180.00	.00	828.00	17.9%

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ACCOUNTS FOR: 01	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01011800	545501 LEGAL NOTI	650	0	650	184.10	.00	465.90	28.3%
01011800	556601 PRF DV-SEM	60	0	60	.00	.00	60.00	.0%
TOTAL BOARD OF ASSESSMENT APPEALS		1,718	0	1,718	364.10	.00	1,353.90	21.2%
01012000 TAX COLLECTOR								
01012000	501101 FULL TIME/	243,560	0	243,560	94,750.85	.00	148,809.15	38.9%
01012000	501102 PART TIME/	9,103	0	9,103	4,592.17	.00	4,510.83	50.4%
01012000	501103 SEASONAL/T	0	0	0	3,481.60	.00	-3,481.60	100.0%
01012000	501105 OVERTIME	0	0	0	3,655.78	.00	-3,655.78	100.0%
01012000	501106 LONGEVITY	425	0	425	.00	.00	425.00	.0%
01012000	522203 SVS-ANCLRY	11,200	0	11,200	8,144.89	.00	3,055.11	72.7%
01012000	522204 SVS-CONTRC	18,360	0	18,360	11,219.46	.00	7,140.54	61.1%
01012000	534401 OFFICE SUP	8,500	0	8,500	1,631.22	812.03	6,056.75	28.7%
01012000	545501 LEGAL NOTI	2,450	0	2,450	976.50	.00	1,473.50	39.9%
01012000	545504 POSTAGE	19,400	0	19,400	2,223.54	.00	17,176.46	11.5%
01012000	556601 PRF DV-SEM	550	0	550	38.00	.00	512.00	6.9%
01012000	556602 PRF DV-PRF	110	0	110	.00	.00	110.00	.0%
01012000	556604 PRF DV-PUB	278	0	278	278.00	.00	.00	100.0%
TOTAL TAX COLLECTOR		313,936	0	313,936	130,992.01	812.03	182,131.96	42.0%
01012200 PURCHASING								
01012200	501101 FULL TIME/	70,683	0	70,683	29,078.32	.00	41,604.68	41.1%
01012200	501106 LONGEVITY	200	0	200	.00	.00	200.00	.0%
01012200	545501 LEGAL NOTI	3,500	0	3,500	1,304.16	.00	2,195.84	37.3%
01012200	556601 PRF DV-SEM	100	0	100	.00	.00	100.00	.0%
01012200	556602 PRF DV-PRF	30	0	30	.00	.00	30.00	.0%
TOTAL PURCHASING		74,513	0	74,513	30,382.48	.00	44,130.52	40.8%
01012400 TREASURER								
01012400	501101 FULL TIME/	21,124	0	21,124	8,693.32	.00	12,430.68	41.2%
TOTAL TREASURER		21,124	0	21,124	8,693.32	.00	12,430.68	41.2%
01012600 TECHNOLOGY								

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01012600 501101 FULL TIME/	133,162	0	133,162	56,167.93	.00	76,994.07	42.2%
01012600 501102 SAL-PT/PER	23,515	0	23,515	9,229.66	.00	14,285.34	39.3%
01012600 501105 OVERTIME	1,000	0	1,000	740.39	.00	259.61	74.0%
01012600 522204 CONTRACTUA	83,810	0	83,810	67,289.65	13,721.16	2,799.19	96.7%
01012600 556601 PRF DV-SEM	1,000	0	1,000	25.00	.00	975.00	2.5%
01012600 556602 PRF DV-PRF	225	0	225	.00	.00	225.00	.0%
01012600 556603 PRF DV-INS	1,000	0	1,000	.00	.00	1,000.00	.0%
01012600 578802 EQUIPMENT/	5,000	0	5,000	1,192.94	.00	3,807.06	23.9%
01012600 581888 CAP OUTLAY	30,000	0	30,000	11,843.10	.00	18,156.90	39.5%
TOTAL TECHNOLOGY	278,712	0	278,712	146,488.67	13,721.16	118,502.17	57.5%
01012800 TOWN ATTORNEYS							
01012800 501101 FULL TIME/	0	0	0	319.73	.00	-319.73	100.0%
01012800 522202 PROFESSION	235,000	0	235,000	93,020.82	.00	141,979.18	39.6%
TOTAL TOWN ATTORNEYS	235,000	0	235,000	93,340.55	.00	141,659.45	39.7%
01013000 HUMAN RESOURCES							
01013000 501101 FULL TIME/	102,878	0	102,878	42,839.76	.00	60,038.24	41.6%
01013000 501106 LONGEVITY	200	0	200	.00	.00	200.00	.0%
01013000 522201 CLERICAL F	420	0	420	180.00	.00	240.00	42.9%
01013000 522202 PROFESSION	77,150	0	77,150	25,000.00	.00	52,150.00	32.4%
01013000 522203 SVS-ANCLRY	0	0	0	2,794.62	.00	-2,794.62	100.0%
01013000 545501 LEGAL NOTI	5,500	0	5,500	1,802.35	.00	3,697.65	32.8%
01013000 556604 PRF DV-PUB	75	0	75	.00	.00	75.00	.0%
TOTAL HUMAN RESOURCES	186,223	0	186,223	72,616.73	.00	113,606.27	39.0%
01013400 EMPLOYEE BENEFITS							
01013400 511150 FRNGE-FICA	1,387,787	0	1,387,787	602,787.06	.00	784,999.94	43.4%
01013400 511151 FRINGE-M/D	4,835,688	0	4,835,688	2,028,597.16	.00	2,807,090.84	42.0%
01013400 511152 FRINGE-WC	648,000	0	648,000	450,645.25	.00	197,354.75	69.5%
01013400 511153 FRINGE-UN	65,000	0	65,000	10,413.00	.00	54,587.00	16.0%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01013400 511154 FB-MEDADM	14,140	0	14,140	5,659.35	.00	8,480.65	40.0%
01013400 511155 FRINGE-LIF	46,100	0	46,100	18,075.43	.00	28,024.57	39.2%
01013400 511159 FRINGE-CLE	600	0	600	120.00	.00	480.00	20.0%
01013400 522106 PENS-POL	1,350,000	0	1,350,000	675,000.00	.00	675,000.00	50.0%
01013400 522107 PEN-TN&BE	2,325,000	0	2,325,000	1,162,500.00	.00	1,162,500.00	50.0%
01013400 522108 POLRETMED	35,000	0	35,000	.00	.00	35,000.00	.0%
01013400 522202 SVS-PROF	35,200	0	35,200	20,201.85	.00	14,998.15	57.4%
TOTAL EMPLOYEE BENEFITS	10,742,515	0	10,742,515	4,973,999.10	.00	5,768,515.90	46.3%
01013600 TOWN CLERK							
01013600 501101 FULL TIME/	160,993	0	160,993	68,651.50	.00	92,341.50	42.6%
01013600 501102 PART TIME/	13,294	0	13,294	5,483.79	.00	7,810.21	41.3%
01013600 501103 SEASONAL/T	2,500	0	2,500	1,105.20	.00	1,394.80	44.2%
01013600 501105 OVERTIME	2,500	0	2,500	2,225.06	.00	274.94	89.0%
01013600 501106 LONGEVITY	850	0	850	.00	.00	850.00	.0%
01013600 522204 SVS-CONTRC	16,000	0	16,000	4,802.48	11,197.52	.00	100.0%
01013600 522205 PROGRAMEXP	3,500	0	3,500	2,564.00	.00	936.00	73.3%
01013600 534402 PROGRAM SU	2,500	0	2,500	.00	.00	2,500.00	.0%
01013600 545501 LEGAL NOTI	2,500	0	2,500	1,228.78	.00	1,271.22	49.2%
01013600 556601 PRF DV-SEM	1,230	0	1,230	481.00	.00	749.00	39.1%
01013600 556602 PROFESSION	470	0	470	.00	.00	470.00	.0%
01013600 578801 SERVICE CO	400	0	400	.00	.00	400.00	.0%
01013600 578803 PROGRAM-RE	2,500	0	2,500	277.64	522.36	1,700.00	32.0%
01013600 598889 STCTFISHGA	0	0	0	1,557.00	.00	-1,557.00	100.0%
01013600 598890 STCTMAR	0	0	0	2,736.00	.00	-2,736.00	100.0%
TOTAL TOWN CLERK	209,237	0	209,237	91,112.45	11,719.88	106,404.67	49.1%
01013800 TOWN HALL							
01013800 501116 CONTINGENC	318,000	-1,584	316,416	.00	.00	316,416.00	.0%
01013800 511160 P&L INS	1,153,000	0	1,153,000	478,420.70	.00	674,579.30	41.5%
01013800 522208 CONTRIBUT	38,840	0	38,840	28,839.00	.00	10,001.00	74.3%
01013800 534401 OFFICE SUP	36,000	0	36,000	11,885.15	2,897.70	21,217.15	41.1%
01013800 534402 PROGRAM SU	1,500	0	1,500	32.86	.00	1,467.14	2.2%
01013800 534403 MTLN-CLNG	1,500	0	1,500	94.46	.00	1,405.54	6.3%
01013800 545502 PUBLIC REP	2,000	0	2,000	.00	.00	2,000.00	.0%
01013800 545504 POSTAGE	37,000	0	37,000	14,033.10	5,862.26	17,104.64	53.8%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01013800 578801 SERVICE CO	7,168	0	7,168	2,073.16	867.94	4,226.90	41.0%
01013800 578802 EQUIPMENT/	20,000	0	20,000	3,884.07	719.28	15,396.65	23.0%
01013800 578804 REFUSE REM	1,979	0	1,979	982.02	996.54	.44	100.0%
01013800 581888 CAPITAL OU	0	11,970	11,970	9,544.42	.00	2,425.58	79.7%
01013800 589901 ANNUAL REN	4,500	0	4,500	548.79	.00	3,951.21	12.2%
01013800 590011 HEAT	13,496	0	13,496	1,586.22	.00	11,909.78	11.8%
01013800 590012 ELECTRICIT	72,586	0	72,586	28,375.76	3,583.58	40,626.66	44.0%
01013800 590013 WATER	2,069	0	2,069	560.12	.00	1,508.88	27.1%
01013800 590014 TELEPHONE	120,643	0	120,643	38,827.04	.00	81,815.96	32.2%
TOTAL TOWN HALL	1,830,281	10,386	1,840,667	619,686.87	14,927.30	1,206,052.83	34.5%
01014000 CUSTODIAL SERVICES							
01014000 501101 FULL TIME/	173,097	0	173,097	77,175.35	.00	95,921.65	44.6%
01014000 501102 SAL-PT/PER	13,294	0	13,294	5,372.58	.00	7,921.42	40.4%
01014000 501105 OVERTIME	3,000	0	3,000	395.39	.00	2,604.61	13.2%
01014000 501106 LONGEVITY	850	0	850	.00	.00	850.00	.0%
01014000 501888 UNIFORMALL	400	0	400	.00	.00	400.00	.0%
01014000 522203 SVS-ANCLRY	101,810	0	101,810	40,020.08	56,862.57	4,927.35	95.2%
TOTAL CUSTODIAL SERVICES	292,451	0	292,451	122,963.40	56,862.57	112,625.03	61.5%
01014200 PLANNING AND ZONING							
01014200 501101 FULL TIME/	115,366	0	115,366	47,167.82	.00	68,198.18	40.9%
01014200 501102 PART TIME/	26,882	0	26,882	16,737.92	.00	10,144.08	62.3%
01014200 501105 OVERTIME	3,000	0	3,000	1,117.37	.00	1,882.63	37.2%
01014200 501106 LONGEVITY	425	0	425	.00	.00	425.00	.0%
01014200 522205 PROG EXP	10,979	0	10,979	3,229.00	.00	7,750.00	29.4%
01014200 545501 LEGAL NOTI	8,000	0	8,000	4,504.68	.00	3,495.32	56.3%
01014200 556601 PRF DV-SEM	250	0	250	.00	.00	250.00	.0%
TOTAL PLANNING AND ZONING	164,902	0	164,902	72,756.79	.00	92,145.21	44.1%
01014400 ZONING BOARD OF APPEALS							
01014400 545501 LEGAL NOTI	6,500	0	6,500	3,478.22	.00	3,021.78	53.5%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01014400 556601 PRF DV-SEM	150	0	150	.00	.00	150.00	.0%
TOTAL ZONING BOARD OF APPEALS	6,650	0	6,650	3,478.22	.00	3,171.78	52.3%
01014600 ECONOMIC DEVELOPMENT							
01014600 522202 SVS-PROF	80,000	0	80,000	33,333.35	.00	46,666.65	41.7%
01014600 522205 PROG EXP	6,300	0	6,300	.00	.00	6,300.00	.0%
01014600 534401 MTLN-OFFCE	300	0	300	.00	.00	300.00	.0%
01014600 534402 PROGSUPPL	1,800	0	1,800	.00	.00	1,800.00	.0%
01014600 545503 COM-PUB RL	7,000	0	7,000	4,172.00	.00	2,828.00	59.6%
01014600 545504 COM-PSTAGE	500	0	500	.00	.00	500.00	.0%
01014600 556601 PRF DV-SEM	500	0	500	.00	.00	500.00	.0%
01014600 567703 TRNSP-TRV	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL ECONOMIC DEVELOPMENT	97,400	0	97,400	37,505.35	.00	59,894.65	38.5%
01014800 INLAND WETLANDS COMMISSION							
01014800 522201 CLERICAL F	1,500	0	1,500	474.78	.00	1,025.22	31.7%
01014800 534401 MTLN-OFFCE	200	0	200	.00	.00	200.00	.0%
01014800 534402 PROGRAM SU	75	0	75	.00	.00	75.00	.0%
01014800 545501 LEGAL NOTI	7,000	0	7,000	3,239.16	.00	3,760.84	46.3%
01014800 556601 SEMINARS/C	500	0	500	.00	.00	500.00	.0%
01014800 556604 PUBLICATIO	100	0	100	100.00	.00	.00	100.0%
TOTAL INLAND WETLANDS COMMISSION	9,375	0	9,375	3,813.94	.00	5,561.06	40.7%
01015000 RECYCLING COMMISSION							
01015000 522205 PROG EXP	1,250	0	1,250	.00	.00	1,250.00	.0%
01015000 534402 MTLN-PROG	1,500	0	1,500	.00	1,348.00	152.00	89.9%
TOTAL RECYCLING COMMISSION	2,750	0	2,750	.00	1,348.00	1,402.00	49.0%
01015400 CONSERVATION COMMISSION							
01015400 522201 SVS-CLRC	180	0	180	.00	.00	180.00	.0%

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ACCOUNTS FOR: 01	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01015400	545502 COM-PUB RP	75	-75	0	.00	.00	.00	.0%
01015400	556601 PRF DV-SEM	0	100	100	100.00	.00	.00	100.0%
01015400	556602 PRF DUES	40	0	40	.00	.00	40.00	.0%
01015400	556604 PRF DV-PUB	55	-25	30	.00	.00	30.00	.0%
TOTAL CONSERVATION COMMISSION		350	0	350	100.00	.00	250.00	28.6%
01015600 CLEAN ENERGY FUND								
01015600	522205 PROG EXP	0	1,584	1,584	.00	.00	1,584.00	.0%
TOTAL CLEAN ENERGY FUND		0	1,584	1,584	.00	.00	1,584.00	.0%
01015800 TRANSIT DISTRICT								
01015800	522205 PROGRAM EX	44,080	0	44,080	44,084.00	.00	-4.00	100.0%
TOTAL TRANSIT DISTRICT		44,080	0	44,080	44,084.00	.00	-4.00	100.0%
TOTAL GENERAL GOVERNMENT		15,845,879	32,970	15,878,849	7,020,578.85	99,390.94	8,758,879.21	44.8%
02 PUBLIC SAFETY								
01022000 POLICE								
01022000	501101 FULL TIME/	5,658,298	0	5,658,298	2,373,337.75	.00	3,284,960.25	41.9%
01022000	501102 PART TIME/	53,852	0	53,852	16,688.59	.00	37,163.41	31.0%
01022000	501104 RELIEF/VAC	46,977	0	46,977	14,008.07	.00	32,968.93	29.8%
01022000	501105 OVERTIME	468,000	0	468,000	210,110.11	.00	257,889.89	44.9%
01022000	501106 LONGEVITY	20,725	0	20,725	17,900.00	.00	2,825.00	86.4%
01022000	501109 COLLEGE IN	21,200	0	21,200	.00	.00	21,200.00	.0%
01022000	501112 SHIFTDIFF	41,257	0	41,257	41,193.84	.00	63.16	99.8%
01022000	501113 HOLIDAY	260,980	0	260,980	106,009.21	.00	154,970.79	40.6%
01022000	501114 TRAINING	71,000	0	71,000	25,875.18	.00	45,124.82	36.4%
01022000	501887 POLICE UNI	16,500	0	16,500	5,434.00	.00	11,066.00	32.9%
01022000	501888 UNIFORM AL	68,000	0	68,000	6,554.68	676.65	60,768.67	10.6%
01022000	522203 ANCILLARY	13,500	0	13,500	.00	.00	13,500.00	.0%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01022000 534401 OFFICE SUP	13,500	0	13,500	6,902.01	624.12	5,973.87	55.7%
01022000 534402 PROGRAM SU	33,096	0	33,096	10,654.67	1,026.35	21,414.98	35.3%
01022000 534403 MTLN-CLNG	5,562	0	5,562	3,717.68	65.88	1,778.44	68.0%
01022000 545503 PUBLIC REL	2,500	0	2,500	.00	.00	2,500.00	.0%
01022000 556602 PRF DV-PRF	1,400	0	1,400	1,350.00	.00	50.00	96.4%
01022000 556603 PRF DV-INS	24,577	0	24,577	7,458.76	7,266.59	9,851.65	59.9%
01022000 556604 PRF DV-PUB	500	0	500	113.40	59.40	327.20	34.6%
01022000 567702 VEHICLE RE	5,000	0	5,000	2,822.96	240.00	1,937.04	61.3%
01022000 567704 EXPENSE AC	11,700	0	11,700	4,567.32	350.13	6,782.55	42.0%
01022000 578801 SERVICE CO	100,100	0	100,100	64,044.15	3,471.83	32,584.02	67.4%
01022000 578802 EQUIPMENT/	10,500	0	10,500	2,037.83	400.00	8,062.17	23.2%
01022000 578803 PROGRAM-RE	6,000	0	6,000	.00	.00	6,000.00	.0%
01022000 578804 REFUSE REM	2,000	0	2,000	982.02	996.54	21.44	98.9%
01022000 581888 CAPITAL OU	168,650	0	168,650	118,217.77	3,112.15	47,320.08	71.9%
01022000 589901 ANNUAL REN	11,000	0	11,000	3,025.00	4,800.00	3,175.00	71.1%
01022000 590011 UTIL-HEAT	6,497	0	6,497	341.74	.00	6,155.26	5.3%
01022000 590012 ELECTRICIT	94,090	0	94,090	33,309.71	.00	60,780.29	35.4%
01022000 590013 WATER	2,583	0	2,583	572.37	.00	2,010.63	22.2%
01022000 590014 TELEPHONE	40,270	0	40,270	14,530.62	.00	25,739.38	36.1%
01022000 590015 TRAFFICLIT	8,100	0	8,100	-5,921.42	.00	14,021.42	73.1%
TOTAL POLICE	7,287,914	0	7,287,914	3,085,838.02	23,089.64	4,178,986.34	42.7%
01022200 SPECIAL DETAIL SERVICES							
01022200 522204 SVS-CONTRC	18,000	0	18,000	.00	.00	18,000.00	.0%
TOTAL SPECIAL DETAIL SERVICES	18,000	0	18,000	.00	.00	18,000.00	.0%
01022400 ANIMAL CONTROL							
01022400 501101 FULL TIME/	53,257	0	53,257	21,908.92	.00	31,348.08	41.1%
01022400 501102 PART TIME/	27,393	0	27,393	10,320.15	.00	17,072.85	37.7%
01022400 501105 OVERTIME	2,000	0	2,000	1,382.64	.00	617.36	69.1%
01022400 501887 UNIFORMCLG	400	0	400	.00	.00	400.00	.0%
01022400 501888 UNIFORMALL	600	0	600	243.00	.00	357.00	40.5%
01022400 522202 SVS-PROF	5,950	0	5,950	2,210.00	.00	3,740.00	37.1%
01022400 522203 SVS-ANCLRY	300	0	300	.00	.00	300.00	.0%
01022400 534402 PROGSUPPL	3,750	0	3,750	1,528.00	.00	2,222.00	40.7%
01022400 545501 COM-LEGAL	850	0	850	367.00	.00	483.00	43.2%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01022400 556603 PRF DV-INS	150	0	150	150.00	.00	.00	100.0%
01022400 578802 MNTNCE-EQP	3,500	0	3,500	1,410.00	385.00	1,705.00	51.3%
01022400 578804 MNTNCE-RFS	640	0	640	327.33	332.16	-19.49	103.0%
01022400 581888 CAP OUTLAY	4,752	0	4,752	4,751.50	.00	.50	100.0%
01022400 590011 UTIL-HEAT	2,467	0	2,467	316.48	.00	2,150.52	12.8%
01022400 590012 UTIL-ELECT	3,888	0	3,888	1,479.82	.00	2,408.18	38.1%
01022400 590013 UTIL-WATER	505	0	505	123.42	.00	381.58	24.4%
01022400 590014 UTIL-PHONE	724	0	724	288.26	256.20	179.54	75.2%
TOTAL ANIMAL CONTROL	111,126	0	111,126	46,806.52	973.36	63,346.12	43.0%
01022500 CENTRAL EMRGNCY DISPATCH COMM							
01022500 522201 SVS-CLRC	0	0	0	300.00	.00	-300.00	100.0%
TOTAL CENTRAL EMRGNCY DISPATCH COMM	0	0	0	300.00	.00	-300.00	100.0%
01022600 EMERGENCY MEDICAL SERVICES							
01022600 501101 FULL TIME/	44,299	0	44,299	18,724.64	.00	25,574.36	42.3%
01022600 501102 PART TIME/	234,000	0	234,000	79,140.29	.00	154,859.71	33.8%
01022600 501105 OVERTIME	1,000	0	1,000	500.72	.00	499.28	50.1%
01022600 501888 UNIFORM AL	5,000	0	5,000	705.90	43.00	4,251.10	15.0%
01022600 522201 CLERICAL F	720	0	720	.00	.00	720.00	.0%
01022600 522202 PROFESSION	385,121	0	385,121	195,498.44	184,883.44	4,739.12	98.8%
01022600 522203 ANCILLARY	58,480	0	58,480	17,791.93	.00	40,688.07	30.4%
01022600 534401 OFFICE SUP	1,250	0	1,250	122.54	.00	1,127.46	9.8%
01022600 534402 PROGRAM SU	38,150	0	38,150	13,021.19	37.50	25,091.31	34.2%
01022600 534403 MTLN-CLNG	400	0	400	20.86	.00	379.14	5.2%
01022600 545503 PUBLIC REL	1,500	0	1,500	670.01	.00	829.99	44.7%
01022600 556601 PRF DV-SEM	1,000	0	1,000	394.00	.00	606.00	39.4%
01022600 556603 PRF DV-INS	10,040	0	10,040	.00	.00	10,040.00	.0%
01022600 567703 TRNSP-TRV	750	0	750	97.00	.00	653.00	12.9%
01022600 578801 SERVICE CO	905	0	905	191.28	.00	713.72	21.1%
01022600 578802 EQUIPMENT/	11,550	0	11,550	4,530.92	813.00	6,206.08	46.3%
01022600 578804 REFUSE REM	659	0	659	327.33	332.16	-.49	100.1%
01022600 581888 CAPITAL OU	58,020	0	58,020	48,320.00	8,800.00	900.00	98.4%
01022600 589901 ANNUAL REN	2,680	0	2,680	1,405.25	400.00	874.75	67.4%
01022600 590011 HEAT	7,932	0	7,932	837.54	.00	7,094.46	10.6%
01022600 590012 ELECTRICIT	14,100	0	14,100	4,671.22	.00	9,428.78	33.1%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01022600 590013 WATER	703	0	703	214.74	.00	488.26	30.5%
01022600 590014 TELEPHONE	2,710	0	2,710	791.45	319.92	1,598.63	41.0%
TOTAL EMERGENCY MEDICAL SERVICES	880,969	0	880,969	387,977.25	195,629.02	297,362.73	66.2%
01022800 FIRE MARSHAL							
01022800 501101 FULL TIME/	182,926	28,000	210,926	78,173.27	.00	132,752.73	37.1%
01022800 501102 PART TIME/	27,584	0	27,584	9,773.93	.00	17,810.07	35.4%
01022800 501105 OVERTIME	10,000	0	10,000	23,785.38	.00	-13,785.38	237.9%
01022800 501887 UNIFORMCLG	600	0	600	.00	.00	600.00	.0%
01022800 501888 UNIFORMALL	2,750	2,200	4,950	170.45	507.25	4,272.30	13.7%
01022800 522203 ANCILLARY	325	0	325	.00	.00	325.00	.0%
01022800 522205 PROGRAM EX	250	0	250	.00	.00	250.00	.0%
01022800 534401 MTLs-OFFCE	500	0	500	156.71	.00	343.29	31.3%
01022800 534402 PROGRAM SU	800	0	800	199.35	.00	600.65	24.9%
01022800 556601 PRF DV-SEM	1,800	0	1,800	310.00	.00	1,490.00	17.2%
01022800 556602 PRF DV-PRF	1,200	0	1,200	575.00	.00	625.00	47.9%
01022800 556604 PRF DV-PUB	1,200	0	1,200	.00	.00	1,200.00	.0%
01022800 578802 EQUIPMENT/	1,000	0	1,000	220.00	.00	780.00	22.0%
01022800 581888 CAPITAL OU	1,000	0	1,000	4,837.00	.00	-3,837.00	483.7%
01022800 589901 RNTLS-A/LS	4,837	0	4,837	.00	.00	4,837.00	.0%
01022800 590014 TELEPHONE	2,664	0	2,664	1,029.53	.00	1,634.47	38.6%
TOTAL FIRE MARSHAL	239,436	30,200	269,636	119,230.62	507.25	149,898.13	44.4%
01022824 FIRE MARSHAL-FIRE HYDRANTS							
01022824 590016 UTIL-FIRE	1,282,920	0	1,282,920	298,785.43	.00	984,134.57	23.3%
TOTAL FIRE MARSHAL-FIRE HYDRANTS	1,282,920	0	1,282,920	298,785.43	.00	984,134.57	23.3%
01023200 BUILDING OFFICIAL							
01023200 501101 FULL TIME/	235,956	0	235,956	93,829.34	.00	142,126.66	39.8%
01023200 501102 PART TIME/	12,180	0	12,180	7,986.00	.00	4,194.00	65.6%
01023200 501103 SAL-SEASON	0	0	0	4,352.00	.00	-4,352.00	100.0%
01023200 501105 OVERTIME	2,400	0	2,400	8,551.12	.00	-6,151.12	356.3%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01023200 501106 LONGEVITY	425	0	425	.00	.00	425.00	.0%
01023200 501888 UNIFORM AL	300	0	300	.00	.00	300.00	.0%
01023200 522204 CONTRACTUA	250	0	250	.00	.00	250.00	.0%
01023200 534401 OFFICE SUP	1,535	0	1,535	907.57	149.19	478.24	68.8%
01023200 545501 LEGAL NOTI	75	0	75	.00	.00	75.00	.0%
01023200 556601 SEMINARS/C	300	0	300	.00	.00	300.00	.0%
01023200 556602 PROFESSION	375	0	375	352.00	.00	23.00	93.9%
01023200 556604 PUBLICATIO	825	0	825	.00	.00	825.00	.0%
01023200 578801 MNTNCE-SV	2,392	0	2,392	1,196.00	.00	1,196.00	50.0%
01023200 581888 CAPITAL OU	4,733	0	4,733	4,733.25	.00	-.25	100.0%
TOTAL BUILDING OFFICIAL	261,746	0	261,746	121,907.28	149.19	139,689.53	46.6%
01023400 EMERGENCY MANAGEMENT							
01023400 501102 SAL-PT/PER	33,249	0	33,249	15,627.78	.00	17,621.22	47.0%
01023400 501105 SAL-OVRTIM	18,300	0	18,300	5,523.56	.00	12,776.44	30.2%
01023400 501888 UNIFORMALL	600	0	600	194.00	.00	406.00	32.3%
01023400 534402 PROGSUPPL	2,000	0	2,000	.00	.00	2,000.00	.0%
01023400 556603 PRF DV-INS	1,000	0	1,000	.00	.00	1,000.00	.0%
01023400 578801 MNTNCE-SV	1,100	0	1,100	.00	.00	1,100.00	.0%
01023400 578802 MNTNCE-EQP	1,625	0	1,625	.00	.00	1,625.00	.0%
01023400 590014 TELEPHONE	13,488	0	13,488	4,154.56	.00	9,333.44	30.8%
TOTAL EMERGENCY MANAGEMENT	71,362	0	71,362	25,499.90	.00	45,862.10	35.7%
TOTAL PUBLIC SAFETY	10,153,473	30,200	10,183,673	4,086,345.02	220,348.46	5,876,979.52	42.3%
03 PUBLIC WORKS							
01030000 PUBLIC WORKS DIRECTOR							
01030000 501101 FULL TIME/	152,004	0	152,004	65,198.51	.00	86,805.49	42.9%
01030000 501105 SAL-OVRTIM	179	0	179	1,226.72	.00	-1,047.72	685.3%
01030000 522203 SVS-ANCLRY	0	0	0	737.20	.00	-737.20	100.0%
01030000 556602 PRF DV-PRF	320	0	320	.00	.00	320.00	.0%
01030000 567704 EXPENSE AC	250	0	250	.00	.00	250.00	.0%
01030000 590014 TELEPHONE	336	0	336	.00	.00	336.00	.0%
TOTAL PUBLIC WORKS DIRECTOR	153,089	0	153,089	67,162.43	.00	85,926.57	43.9%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>01030023 SECURITY-BLDG & GROUNDS</u>							
01030023 522204 SVS-CONTRC	5,270	0	5,270	4,800.00	.00	470.00	91.1%
01030023 578802 MNTNCE-EQP	1,300	0	1,300	944.00	18.84	337.16	74.1%
01030023 590017 SEWER FEE	114,064	0	114,064	38,588.91	.00	75,475.09	33.8%
TOTAL SECURITY-BLDG & GROUNDS	120,634	0	120,634	44,332.91	18.84	76,282.25	36.8%
<u>01030025 PUBLIC WORKS -STREET LIGHTS</u>							
01030025 590015 STREET AND	400,000	0	400,000	133,271.43	.00	266,728.57	33.3%
TOTAL PUBLIC WORKS -STREET LIGHTS	400,000	0	400,000	133,271.43	.00	266,728.57	33.3%
<u>01030100 PUBLIC WORKS - HIGHWAY</u>							
01030100 501101 FULL TIME/	2,321,259	0	2,321,259	925,772.11	.00	1,395,486.89	39.9%
01030100 501103 SEASONAL/T	7,500	0	7,500	5,918.62	.00	1,581.38	78.9%
01030100 501105 OVERTIME	42,500	0	42,500	16,161.95	.00	26,338.05	38.0%
01030100 501106 LONGEVITY	1,500	0	1,500	.00	.00	1,500.00	.0%
01030100 501888 UNIFORM AL	9,725	0	9,725	5,918.12	4,450.00	-643.12	106.6%
01030100 522203 ANCILLARY	37,000	0	37,000	4,851.50	25,000.00	7,148.50	80.7%
01030100 534401 OFFICE SUP	2,500	0	2,500	1,374.17	172.65	953.18	61.9%
01030100 534402 PROGRAM SU	160,000	0	160,000	109,513.11	1,292.42	49,194.47	69.3%
01030100 534403 MTLN-CLNG	400	0	400	97.20	.00	302.80	24.3%
01030100 545503 PUBLIC REL	7,700	0	7,700	.00	.00	7,700.00	.0%
01030100 556601 PRF DV-SEM	200	0	200	.00	.00	200.00	.0%
01030100 578801 SERVICE CO	5,123	0	5,123	3,048.38	938.92	1,135.70	77.8%
01030100 578802 EQUIPMENT/	20,000	18,203	38,203	10,368.90	25,460.40	2,373.70	93.8%
01030100 578803 PROGRAM-RE	22,000	0	22,000	.00	.00	22,000.00	.0%
01030100 578804 MNTNCE-RFS	5,933	0	5,933	2,944.77	2,988.30	-.07	100.0%
01030100 581888 CAPITAL OU	3,300	0	3,300	.00	.00	3,300.00	.0%
01030100 589901 ANNUAL REN	163,400	0	163,400	163,063.28	.00	336.72	99.8%
01030100 589902 OCCASIONAL	5,000	0	5,000	45.00	.00	4,955.00	.9%
01030100 590011 HEAT	37,359	0	37,359	4,463.56	.00	32,895.44	11.9%
01030100 590012 ELECTRICIT	78,083	0	78,083	22,927.31	.00	55,155.69	29.4%
01030100 590013 WATER	4,539	0	4,539	1,137.56	.00	3,401.44	25.1%
01030100 590014 TELEPHONE	22,085	0	22,085	7,374.61	.00	14,710.39	33.4%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL PUBLIC WORKS - HIGHWAY	2,957,106	18,203	2,975,309	1,284,980.15	60,302.69	1,630,026.16	45.2%
01030101 HW-SNOW REMOVAL							
01030101 501105 SAL-OVRTIM	165,000	0	165,000	1,093.20	.00	163,906.80	.7%
01030101 534402 PROGRAM SU	385,000	0	385,000	19,870.99	177,609.60	187,519.41	51.3%
TOTAL HW-SNOW REMOVAL	550,000	0	550,000	20,964.19	177,609.60	351,426.21	36.1%
01030105 HW-CONSTRUCTION							
01030105 522205 PROG EXP	250,000	0	250,000	.00	.00	250,000.00	.0%
TOTAL HW-CONSTRUCTION	250,000	0	250,000	.00	.00	250,000.00	.0%
01030200 PUBLIC WORKS - MAINT/FLEET							
01030200 501101 FULL TIME/	233,730	0	233,730	98,742.02	.00	134,987.98	42.2%
01030200 501105 SAL-OVRTIM	2,600	0	2,600	485.91	.00	2,114.09	18.7%
01030200 501888 UNIFORM AL	900	0	900	200.00	.00	700.00	22.2%
01030200 522203 SVS-ANCLRY	1,000	0	1,000	.00	.00	1,000.00	.0%
01030200 534402 PROGRAM SU	5,000	0	5,000	793.41	.00	4,206.59	15.9%
01030200 567701 GAS, OIL,	324,720	0	324,720	110,817.90	48,565.99	165,336.11	49.1%
01030200 567702 VEHICLE RE	331,650	0	331,650	124,200.59	122,609.91	84,839.50	74.4%
01030200 581888 CAPITAL OU	0	16,750	16,750	.00	16,703.00	47.00	99.7%
01030200 589902 OCCASIONAL	1,200	0	1,200	.00	.00	1,200.00	.0%
TOTAL PUBLIC WORKS - MAINT/FLEET	900,800	16,750	917,550	335,239.83	187,878.90	394,431.27	57.0%
01030400 DISPOSAL AREA							
01030400 501101 FULL TIME/	107,532	0	107,532	41,851.88	.00	65,680.12	38.9%
01030400 501105 OVERTIME	22,000	0	22,000	12,453.17	.00	9,546.83	56.6%
01030400 501888 UNIFORMALL	400	0	400	50.00	.00	350.00	12.5%
01030400 522204 CONTRACTUA	1,848,300	0	1,848,300	577,784.36	1,725.09	1,268,790.55	31.4%

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TOWN OF TRUMBULL
YEAR-TO-DATE BUDGET REPORT

FOR 2011 13		ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
ACCOUNTS FOR:	GENERAL FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
01030400	522207	29,950	0	29,950	5,262.04	5,644.14	19,043.82	36.4%
01030400	534402	8,000	0	8,000	312.37	.00	7,687.63	3.9%
01030400	581886	13,000	0	13,000	.00	8,000.00	5,000.00	61.5%
01030400	581888	10,000	0	10,000	.00	.00	10,000.00	.0%
01030400	589901	30,600	0	30,600	30,596.60	.00	3.40	100.0%
TOTAL DISPOSAL AREA		2,069,782	0	2,069,782	668,310.42	15,369.23	1,386,102.35	33.0%
01030500 TOWN ENGINEER								
01030500	501101	354,742	0	354,742	143,512.16	.00	211,229.84	40.5%
01030500	501103	0	0	0	2,600.00	.00	-2,600.00	100.0%
01030500	501105	8,300	0	8,300	5,995.53	.00	2,304.47	72.2%
01030500	501106	850	0	850	.00	.00	850.00	.0%
01030500	501888	840	0	840	150.00	.00	690.00	17.9%
01030500	522202	5,000	0	5,000	.00	.00	5,000.00	.0%
01030500	522203	600	0	600	.00	.00	600.00	.0%
01030500	522204	1,800	0	1,800	.00	.00	1,800.00	.0%
01030500	534401	2,800	0	2,800	718.80	.00	2,081.20	25.7%
01030500	534402	3,500	0	3,500	9.00	.00	3,491.00	.3%
01030500	545501	280	0	280	.00	.00	280.00	.0%
01030500	556602	905	0	905	295.00	.00	610.00	32.6%
01030500	578802	2,000	0	2,000	.00	.00	2,000.00	.0%
01030500	589901	4,120	0	4,120	4,120.00	.00	.00	100.0%
TOTAL TOWN ENGINEER		385,737	0	385,737	157,400.49	.00	228,336.51	40.8%
TOTAL PUBLIC WORKS		7,787,148	34,953	7,822,101	2,711,661.85	441,179.26	4,669,259.89	40.3%
04 PUBLIC HEALTH								
01040000 HEALTH DISTRICT								
01040000	522205	235,572	0	235,572	117,766.00	.00	117,806.00	50.0%
TOTAL HEALTH DISTRICT		235,572	0	235,572	117,766.00	.00	117,806.00	50.0%
01040200 VITAL STATISTICS								
01040200	522205	500	0	500	.00	.00	500.00	.0%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01040200 578803 PROGRAM-RE	500	0	500	.00	.00	500.00	.0%
TOTAL VITAL STATISTICS	1,000	0	1,000	.00	.00	1,000.00	.0%
01040400 NURSING - SENIORS							
01040400 501101 FULL TIME/	66,054	0	66,054	27,228.32	.00	38,825.68	41.2%
01040400 501106 SAL-LNGVIT	200	0	200	200.00	.00	.00	100.0%
01040400 534402 MTLN-PROG	523	0	523	.00	.00	523.00	.0%
01040400 556602 PRF DUES	25	0	25	25.00	.00	.00	100.0%
01040400 567703 TRNSP-TRV	185	0	185	.00	.00	185.00	.0%
TOTAL NURSING - SENIORS	66,987	0	66,987	27,453.32	.00	39,533.68	41.0%
01060400 NON PUBLIC SCHOOL							
01060400 501101 SAL-FT/PER	256,078	0	256,078	87,270.89	.00	168,807.11	34.1%
01060400 501102 SAL-PT/PER	14,930	0	14,930	4,068.00	.00	10,862.00	27.2%
01060400 501104 SAL-VAC, W	2,534	0	2,534	1,118.50	.00	1,415.50	44.1%
01060400 501106 SAL-LNGVIT	1,828	0	1,828	1,573.00	.00	255.00	86.1%
01060400 534402 MTLN-PROG	1,045	0	1,045	.00	.00	1,045.00	.0%
01060400 556601 PRF DV-SEM	59	0	59	30.00	.00	29.00	50.8%
01060400 567703 TRNSP-TRV	150	0	150	.00	.00	150.00	.0%
TOTAL NON PUBLIC SCHOOL	276,624	0	276,624	94,060.39	.00	182,563.61	34.0%
TOTAL PUBLIC HEALTH	580,183	0	580,183	239,279.71	.00	340,903.29	41.2%
05 SOCIAL SERVICES							
01050000 SOCIAL SERVICES							
01050000 501101 FULL TIME/	106,432	-100	106,332	37,084.85	.00	69,247.15	34.9%
01050000 501102 PART TIME/	0	0	0	1,620.00	.00	-1,620.00	100.0%
01050000 501103 SAL-SEASON	0	0	0	67.50	.00	-67.50	100.0%
01050000 501106 LONGEVITY	837	0	837	.00	.00	837.00	.0%
01050000 534401 MTLN-OFFCE	650	0	650	103.88	.00	546.12	16.0%

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TOWN OF TRUMBULL
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FOR 2011 13

ACCOUNTS FOR: 01	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01050000	567703 TRAVEL REI	150	100	250	189.90	.00	60.10	76.0%
01050000	578802 EQUIPMENT/	100	0	100	.00	.00	100.00	.0%
01050000	581888 CAPITAL OU	500	0	500	.00	.00	500.00	.0%
01050000	589901 ANNUAL REN	500	0	500	.00	.00	500.00	.0%
01050000	590014 TELEPHONE	1,988	0	1,988	615.02	.00	1,372.98	30.9%
TOTAL SOCIAL SERVICES		111,157	0	111,157	39,681.15	.00	71,475.85	35.7%
01050200 COUNSELING CENTER								
01050200	501101 FULL TIME/	186,137	0	186,137	80,816.79	.00	105,320.21	43.4%
01050200	501105 SAL-OVRTIM	520	0	520	214.88	.00	305.12	41.3%
01050200	501106 SAL-LNGVIT	1,275	0	1,275	.00	.00	1,275.00	.0%
01050200	522202 SVS-PROF	3,600	0	3,600	1,138.00	.00	2,462.00	31.6%
01050200	534401 MTLs-OFFCE	1,138	0	1,138	526.65	523.35	88.00	92.3%
01050200	534402 MTLs-PROG	750	0	750	114.14	.00	635.86	15.2%
01050200	545503 PUB REL	585	0	585	.00	.00	585.00	.0%
01050200	556602 PRF DUES	828	0	828	652.00	.00	176.00	78.7%
01050200	567703 TRNSP-TRV	1,500	0	1,500	-185.00	.00	1,685.00	12.3%
01050200	578801 MNTNCE-SV	2,374	0	2,374	716.23	884.79	772.98	67.4%
01050200	590011 UTIL-HEAT	1,397	0	1,397	.00	.00	1,397.00	.0%
01050200	590012 UTIL-ELECT	2,375	0	2,375	1,007.67	.00	1,367.33	42.4%
01050200	590013 UTIL-WATER	210	0	210	45.16	.00	164.84	21.5%
01050200	590014 UTIL-PHONE	1,804	0	1,804	521.78	.00	1,282.22	28.9%
TOTAL COUNSELING CENTER		204,493	0	204,493	85,568.30	1,408.14	117,516.56	42.5%
01050400 YOUTH COMMISSION								
01050400	501101 FULL TIME/	46,904	0	46,904	.00	.00	46,904.00	.0%
01050400	501102 PART TIME/	0	0	0	22,967.21	.00	-22,967.21	100.0%
01050400	522201 CLERICAL F	360	0	360	60.00	.00	300.00	16.7%
01050400	522205 PROGRAM EX	6,000	0	6,000	112.90	.00	5,887.10	1.9%
01050400	534401 OFFICE SUP	141	0	141	.00	.00	141.00	.0%
01050400	534402 PROGRAM SU	1,400	0	1,400	307.58	.00	1,092.42	22.0%
01050400	545503 PUBLIC REL	325	0	325	118.32	.00	206.68	36.4%
01050400	567703 TRAVEL REI	300	0	300	.00	.00	300.00	.0%
TOTAL YOUTH COMMISSION		55,430	0	55,430	23,566.01	.00	31,863.99	42.5%
01050600 SENIOR CITIZENS' SERVICES								
01050600	501101 FULL TIME/	30,532	0	30,532	9,937.71	.00	20,594.29	32.5%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01050600 501102 PART TIME/	90,207	0	90,207	37,240.99	.00	52,966.01	41.3%
01050600 501106 LONGEVITY	213	0	213	.00	.00	213.00	.0%
01050600 522201 CLERICAL F	600	0	600	180.00	.00	420.00	30.0%
01050600 522205 PROGRAM EX	26,745	0	26,745	7,790.09	.00	18,954.91	29.1%
01050600 534401 OFFICE SUP	1,171	0	1,171	522.14	132.65	516.21	55.9%
01050600 534403 MTLN-CLNG	1,004	0	1,004	27.82	.00	976.18	2.8%
01050600 567703 TRAVEL REI	400	0	400	.00	.00	400.00	.0%
01050600 578801 SERVICE CO	6,568	0	6,568	1,902.99	2,026.36	2,638.65	59.8%
01050600 578802 EQUIPMENT/	3,000	0	3,000	1,303.34	.00	1,696.66	43.4%
01050600 578804 MNTNCE-RFS	1,319	0	1,319	654.60	664.26	.14	100.0%
01050600 581888 CAPITAL OU	2,774	31,888	34,662	34,762.20	.00	-100.20	100.3%
01050600 590011 UTIL-HEAT	11,042	0	11,042	1,018.90	.00	10,023.10	9.2%
01050600 590012 ELECTRICIT	19,067	0	19,067	6,803.67	.00	12,263.33	35.7%
01050600 590013 WATER	1,345	0	1,345	324.99	.00	1,020.01	24.2%
01050600 590014 TELEPHONE	3,481	0	3,481	1,084.12	.00	2,396.88	31.1%
TOTAL SENIOR CITIZENS' SERVICES	199,468	31,888	231,356	103,553.56	2,823.27	124,979.17	46.0%
TOTAL SOCIAL SERVICES	570,548	31,888	602,436	252,369.02	4,231.41	345,835.57	42.6%
06 EDUCATION							
01060000 EDUCATION							
01060000 511152 FRINGE-WC	0	0	0	2,381.44	.00	-2,381.44	100.0%
01060000 522204 SVS-CONTRC	160,616	0	160,616	71,141.25	.00	89,474.75	44.3%
01060000 522205 PROG EXP	84,950,215	0	84,950,215	30,861,414.65	.00	54,088,800.35	36.3%
01060000 567703 TRNSP-TRV	840,293	0	840,293	86,146.40	.00	754,146.60	10.3%
01060000 589901 RNTLS-A/LS	244,567	0	244,567	52,059.38	.00	192,507.62	21.3%
01060000 595888 INT-BOND	1,988,937	0	1,988,937	835,120.32	.00	1,153,816.68	42.0%
01060000 596888 INT-ST NOT	12,500	0	12,500	.00	.00	12,500.00	.0%
01060000 597888 PRINC-BOND	4,171,750	0	4,171,750	2,321,500.00	.00	1,850,250.00	55.6%
TOTAL EDUCATION	92,368,878	0	92,368,878	34,229,763.44	.00	58,139,114.56	37.1%
01060200 SCHOOL NURSES							
01060200 501101 FULL TIME/	676,229	0	676,229	217,680.22	.00	458,548.78	32.2%
01060200 501102 PART TIME/	30,525	0	30,525	12,250.90	.00	18,274.10	40.1%

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ACCOUNTS FOR: 01	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01060200	501104 RELIEF/VAC	7,395	0	7,395	3,145.88	.00	4,249.12	42.5%
01060200	501106 LONGEVITY	2,197	0	2,197	1,602.00	.00	595.00	72.9%
01060200	534401 OFFICE SUP	722	0	722	290.33	.00	431.67	40.2%
01060200	534402 PROGSUPPL	2,058	0	2,058	962.53	.00	1,095.47	46.8%
01060200	545504 POSTAGE	120	0	120	120.00	.00	.00	100.0%
01060200	556601 PRF DV-SEM	118	0	118	.00	.00	118.00	.0%
01060200	556602 PRF DV-PRF	240	0	240	.00	.00	240.00	.0%
01060200	567703 TRAVEL REI	822	0	822	350.50	.00	471.50	42.6%
01060200	578801 MNTNCE-SV	1,355	0	1,355	439.14	214.96	700.90	48.3%
TOTAL SCHOOL NURSES		721,781	0	721,781	236,841.50	214.96	484,724.54	32.8%
01060600 BUSINESS/EDUCATION INITIATIVE								
01060600	522202 SVS-PROF	20,000	0	20,000	6,132.50	.00	13,867.50	30.7%
01060600	522204 CONTRACTUA	8,000	0	8,000	1,450.00	.00	6,550.00	18.1%
01060600	534401 OFFICE SUP	500	0	500	119.93	.00	380.07	24.0%
01060600	534402 PROGRAM SU	300	0	300	39.00	.00	261.00	13.0%
01060600	545502 PUBLIC REP	400	0	400	.00	.00	400.00	.0%
01060600	567703 TRNSP-TRV	100	0	100	.00	.00	100.00	.0%
01060600	590011 HEAT	3,278	0	3,278	334.62	.00	2,943.38	10.2%
01060600	590012 ELECTRICIT	2,438	0	2,438	747.02	.00	1,690.98	30.6%
01060600	590014 TELEPHONE	336	0	336	105.26	.00	230.74	31.3%
TOTAL BUSINESS/EDUCATION INITIATIVE		35,352	0	35,352	8,928.33	.00	26,423.67	25.3%
TOTAL EDUCATION		93,126,011	0	93,126,011	34,475,533.27	214.96	58,650,262.77	37.0%
07 LIBRARIES								
01070000 LIBRARIES								
01070000	501101 FULL TIME/	775,574	0	775,574	326,496.26	.00	449,077.74	42.1%
01070000	501102 PART TIME/	301,612	0	301,612	121,232.98	.00	180,379.02	40.2%
01070000	501105 LIBRARY -O	20,471	0	20,471	8,476.93	.00	11,994.07	41.4%
01070000	501106 LONGEVITY	1,900	0	1,900	.00	.00	1,900.00	.0%
01070000	522201 CLERICAL F	720	0	720	240.00	.00	480.00	33.3%
01070000	522205 PROGRAM EX	11,000	0	11,000	3,233.17	330.09	7,436.74	32.4%
01070000	534401 OFFICE SUP	24,000	0	24,000	3,690.73	3,746.28	16,562.99	31.0%

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ACCOUNTS FOR: 01	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01070000	534402 PROGRAM SU	167,000	0	167,000	63,952.35	78,786.06	24,261.59	85.5%
01070000	545504 POSTAGE	500	0	500	23.95	.00	476.05	4.8%
01070000	578801 SERVICE CO	4,362	0	4,362	943.52	1,040.00	2,378.48	45.5%
01070000	578802 EQUIPMENT/	34,356	0	34,356	32,496.95	88.45	1,770.60	94.8%
01070000	578803 PROGRAM-RE	4,000	0	4,000	1,986.47	50.00	1,963.53	50.9%
01070000	578804 REFUSE REM	2,337	0	2,337	1,185.90	1,203.42	-52.32	102.2%
01070000	581888 CAPITAL OU	2,000	10,866	12,866	12,855.44	.00	10.56	99.9%
01070000	589901 ANNUAL REN	26,058	0	26,058	5,484.87	8,310.09	12,263.04	52.9%
01070000	590011 HEAT	27,383	0	27,383	1,513.96	.00	25,869.04	5.5%
01070000	590012 ELECTRICIT	80,512	0	80,512	27,429.65	.00	53,082.35	34.1%
01070000	590013 WATER	1,662	0	1,662	471.71	.00	1,190.29	28.4%
01070000	590014 TELEPHONE	35,071	0	35,071	11,544.25	5,944.19	17,582.56	49.9%
	TOTAL LIBRARIES	1,520,518	10,866	1,531,384	623,259.09	99,498.58	808,626.33	47.2%
	TOTAL LIBRARIES	1,520,518	10,866	1,531,384	623,259.09	99,498.58	808,626.33	47.2%
08 RECREATION AND PARKS								
01080000 PUBLIC EVENTS								
01080000	522205 PROGRAM EX	20,000	0	20,000	4,043.95	.00	15,956.05	20.2%
	TOTAL PUBLIC EVENTS	20,000	0	20,000	4,043.95	.00	15,956.05	20.2%
01080300 TRUMBULL DAY COMMISSION								
01080300	522201 SVS-CLRC	720	0	720	.00	.00	720.00	.0%
	TOTAL TRUMBULL DAY COMMISSION	720	0	720	.00	.00	720.00	.0%
01080400 RECREATION								
01080400	501101 FULL TIME/	153,844	0	153,844	66,076.03	.00	87,767.97	43.0%
01080400	501102 PART TIME/	19,679	0	19,679	12,137.84	.00	7,541.16	61.7%
01080400	501105 SAL-OVRTIM	0	0	0	-76.86	.00	76.86	100.0%
01080400	501106 SAL-LNGVIT	625	0	625	.00	.00	625.00	.0%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01080400 522201 CLERICAL F	540	0	540	120.00	.00	420.00	22.2%
01080400 522205 PROG EXP	277,500	0	277,500	240,662.80	.00	36,837.20	86.7%
01080400 534402 PROGSUPPL	11,583	0	11,583	7,995.69	1,666.00	1,921.31	83.4%
01080400 556601 PRF DV-SEM	400	0	400	.00	.00	400.00	.0%
01080400 556602 PRF DV-PRF	400	0	400	.00	.00	400.00	.0%
01080400 567703 TRNSP-TRV	1,957	-95	1,862	930.50	.00	931.50	50.0%
01080400 578801 MNTNCE-SV	1,086	95	1,181	1,180.90	.00	.10	100.0%
01080400 578804 MNTNCE-RFS	659	0	659	327.33	332.16	-.49	100.1%
TOTAL RECREATION	468,273	0	468,273	329,354.23	1,998.16	136,920.61	70.8%
01080600 PARKS							
01080600 501101 FULL TIME/	833,530	0	833,530	347,715.31	.00	485,814.69	41.7%
01080600 501102 PART TIME/	21,517	0	21,517	9,753.05	.00	11,763.95	45.3%
01080600 501103 SEASONAL/T	66,967	0	66,967	33,453.80	.00	33,513.20	50.0%
01080600 501105 OVERTIME	37,000	0	37,000	17,328.59	.00	19,671.41	46.8%
01080600 501106 LONGEVITY	1,625	0	1,625	.00	.00	1,625.00	.0%
01080600 501120 AED STIP	800	0	800	320.00	.00	480.00	40.0%
01080600 501888 UNIFORM AL	5,000	0	5,000	840.46	.00	4,159.54	16.8%
01080600 522201 SVS-CLRC	2,000	0	2,000	833.30	.00	1,166.70	41.7%
01080600 522203 SVS-ANCLRY	220,000	0	220,000	73,333.32	146,666.68	.00	100.0%
01080600 534401 MTLN-OFFCE	600	0	600	325.84	53.97	220.19	63.3%
01080600 534402 PROGRAM SU	65,000	0	65,000	16,616.37	20,549.21	27,834.42	57.2%
01080600 534403 MTLN-CLNG	5,600	0	5,600	.00	4,000.00	1,600.00	71.4%
01080600 545503 PUBLIC REL	2,800	0	2,800	.00	2,800.00	.00	100.0%
01080600 556601 PRF DV-SEM	750	0	750	.00	.00	750.00	.0%
01080600 578801 SERVICE CO	5,400	0	5,400	.00	.00	5,400.00	.0%
01080600 578802 EQUIPMENT/	22,000	0	22,000	3,611.19	11,671.84	6,716.97	69.5%
01080600 578803 PROGRAM-RE	45,000	0	45,000	31,542.38	3,000.00	10,457.62	76.8%
01080600 578804 MNTNCE-RFS	411	0	411	203.88	206.88	.24	99.9%
01080600 589901 ANNUAL REN	92,716	0	92,716	72,271.78	9,600.00	10,844.22	88.3%
01080600 589902 OCCASIONAL	7,000	0	7,000	3,575.00	.00	3,425.00	51.1%
01080600 590011 HEAT	7,201	0	7,201	823.56	.00	6,377.44	11.4%
01080600 590012 ELECTRICIT	105,096	0	105,096	47,416.26	.00	57,679.74	45.1%
01080600 590013 WATER	38,935	0	38,935	25,860.53	.00	13,074.47	66.4%
01080600 590014 TELEPHONE	15,879	0	15,879	5,622.65	2,821.00	7,435.35	53.2%
TOTAL PARKS	1,602,827	0	1,602,827	691,447.27	201,369.58	710,010.15	55.7%
01080800 TREE WARDEN							
01080800 501101 FULL TIME/	20,525	0	20,525	8,448.72	.00	12,076.28	41.2%

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TOWN OF TRUMBULL
YEAR-TO-DATE BUDGET REPORT

FOR 2011 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01080800 522205 PROGRAM EX	60,000	0	60,000	21,345.00	.00	38,655.00	35.6%
01080800 578806 EMERG SERV	15,000	0	15,000	7,525.00	.00	7,475.00	50.2%
TOTAL TREE WARDEN	95,525	0	95,525	37,318.72	.00	58,206.28	39.1%
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01080900 ARTS COMMISSION							
01080900 501102 SAL-PT/PER	18,414	0	18,414	7,578.17	.00	10,835.83	41.2%
01080900 522201 SVS-CLRC	480	0	480	120.00	.00	360.00	25.0%
01080900 522205 PROGRAM EX	6,000	0	6,000	4,277.52	.00	1,722.48	71.3%
01080900 534401 OFFICE SUP	420	0	420	107.45	.00	312.55	25.6%
01080900 545503 COM-PUB RL	3,000	0	3,000	2,334.00	.00	666.00	77.8%
01080900 567703 TRNSP-TRV	100	0	100	.00	.00	100.00	.0%
TOTAL ARTS COMMISSION	28,414	0	28,414	14,417.14	.00	13,996.86	50.7%
TOTAL RECREATION AND PARKS	2,215,759	0	2,215,759	1,076,581.31	203,367.74	935,809.95	57.8%
<hr/>							
09 DEBT SERVICE							
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01090000 DEBT SERVICE							
01090000 595888 INTEREST G	1,491,995	0	1,491,995	495,647.56	.00	996,347.44	33.2%
01090000 596888 INTEREST -	146,234	0	146,234	96,476.25	.00	49,757.75	66.0%
01090000 597888 G/O BONDS	2,546,300	0	2,546,300	1,042,000.00	.00	1,504,300.00	40.9%
TOTAL DEBT SERVICE	4,184,529	0	4,184,529	1,634,123.81	.00	2,550,405.19	39.1%
TOTAL DEBT SERVICE	4,184,529	0	4,184,529	1,634,123.81	.00	2,550,405.19	39.1%
TOTAL GENERAL FUND	135,984,048	140,877	136,124,925	52,119,731.93	1,068,231.35	82,936,961.72	39.1%
TOTAL EXPENSES	135,984,048	140,877	136,124,925	52,119,731.93	1,068,231.35	82,936,961.72	

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TOWN OF TRUMBULL
YEAR-TO-DATE BUDGET REPORT

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FOR 2011 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	135,984,048	140,877	136,124,925	52,119,731.93	1,068,231.35	82,936,961.72	39.1%

** END OF REPORT - Generated by Maria Pires **

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GENERAL FUND BALANCE PROJECTION DETAIL FOR YEAR ENDING JUNE 30, 2011

SUPPLEMENTAL APPROPRIATIONS FROM THE GENERAL FUND AS OF NOVEMBER 30, 2010:

DATE	AMOUNT	ITEM	A/C #
09/13/10	5,000.00	Charter Revision-clerical fees	#01010300-522201
09/13/10	1,000.00	Charter Revision-Comm-public reports	#01010300-545502
09/13/10	28,000.00	Fire Marshal-Salaries FT	#01022800-501101
09/13/10	2,200.00	Fire Marshal-Uniform Allowance	#01022800-501888
9/13/2010	16,750.00	PW-Maint/Fleet-Capital Outlay	#01030200-581888
9/13/2010	10,866.00	Library-Capital Outlay	#01070000-581888
10/4/2010	15,000.00	Charter Revision-services & fees-Prof	#01010300-522202
10/4/2010	11,970.00	Town Hall-Capital Outlay-AEDs	#01013800-581888
10/4/2010	31,988.00	Senior Citizens-Capital Outlay	#01050600-581888
10/4/2010	18,203.00	PW-Boiler Repair	#01030100-578802

TOTAL	<u>140,977.00</u>
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SUPPLEMENTAL APPROPRIATIONS PENDING BOF OR COUNCIL APPROVAL AS OF :

	<u>0.00</u>
USE OF FUND BALANCE	<u>0.00</u>
TOTAL	<u>0.00</u>
TOTAL-ALL	<u>140,977.00</u>

NOTE: THESE STATEMENTS ARE UNAUDITED AND HAVE BEEN PREPARED FOR
MANAGEMENT PURPOSES ONLY