

**TOWN OF TRUMBULL
BOARD OF FINANCE
NOTICE OF MEETING**

DATE: June 9, 2011

TIME: 7:00 P.M.

PLACE: Council Chambers

AGENDA

CALL TO ORDER
PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

APPROVAL OF MINUTES - May 23, 2011 and May 12, 2011

BOARD OF EDUCATION UNION NEGOTIATIONS - Ralph Lassogna and Floyd Dugas, Esq.

INTERNAL AUDITOR'S REPORT - Jim Henderson - Update on the Leaf Pickup and Medical Insurance Audits

TOWN TREASURER'S REPORT - Maria Pires (to follow)

JOE FASI - Update on legality of resolutions approved May 12, 2011 - Opinion to follow

COLLECTION ON SUSPENSE ACCOUNTS - Mary Moran - Update

FISCAL YEAR 2010-11 SUPPLEMENTALS

06-11-01	APPROPRIATION	FROM:	UNRESTRICTED FUND BALANCE	3,256.00
		TO:	SERVICE CONTRACT ACCOUNT 01 013600-522204	3,256.00

FISCAL YEAR 2010-11 TRANSFERS

06-11-02 to 06-11-15	SEE ATTACHED
06-11-16	APPROVAL OF TRANSFERS MADE BY MARIA PIRES, DIRECTOR OF FINANCE

DISCUSSION ITEMS

- Budget to Actual Expenditure Report - 2010-2011
- Fund Balance Report - 2010-2011 (to follow)

ADJOURNMENT

BOARD OF FINANCE
Minutes
May 23, 2011

CALL TO ORDER

Vice Chairman Andrew Palo called the Board of Finance meeting to order at 7:15 p.m. at the Town Hall, Trumbull, Connecticut. All those present joined in the Pledge of Allegiance.

Members present and absent were as follows:

PRESENT

Vice Chairman, Andrew Palo
Ken Martin, Jr.
Elaine C. Hammers
Tom Tesoro
Paul Lavoie
Cindy Penkoff, Alternate
Perry Molinoff, Alternate

ABSENT

Steven C. Lupien
Alex Remson, Alternate

Also Present: Tim Herbst, First Selectman; Maria Pires, Finance Director; Dennis J. Kokenos, Esq.;
Deputy Police Chief Michael Harry

Vice Chairman Palo indicated that Mr. Molinoff would be sitting in for Mr. Lupien. He then introduced the newest member of the Board of Finance, Mr. Paul Lavoie. He then went on to read Mr. Lupien's comment for the record, as he requested:

"Mr. Chairman, I want my protest noted here and in the record at the meeting. The date was changed for a meeting that has been on our calendar for quite some time, to accommodate a new appointed member at the expense of an elected member. We publish and accept the calendar in advance to allow us, all volunteers, to schedule around the published dates. To randomly change a meeting date with insignificant rationale is unacceptable. -- Stephen Lupien"

The chair then went on to read his memo to the Board members, for the record:

"All: As you probably know by now, Paul Lavoie has been appointed by the First Selectman to fill a vacated position left by Mark Smith. To be fair to him and to give him time to get up to speed, I am considering moving our meeting to May 23, 2011. This is not the only reason, though, that I am considering this. We still do not have solid revenue figures from the State of Connecticut and these few extra days might be just what we need to get a much clearer picture from them. As you know, those revenue figures play an important role in our mill rate calculations. We need to decide as a body on a mill rate by May 25 per the Charter. Please let me know your thoughts a.s.a.p. I would also be appreciative if one of you could please forward this to Paul, and copy me on this as well, so I have his email address going forward. Thanks. -- Andy Palo"

PUBLIC COMMENT

There was no public comment.

ELECTION OF OFFICERS

The chair indicated that the Board needed to elect officers in accordance with a legal opinion from Attorney Kokenos that was requested by F/S Herbst concerning this topic. He went on to add that all questions be directed to Mr. Kokenos.

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2011 MAY 31 A 10:02
TRUMBULL LAND RECORDS
ATTEST
TOWN CLERK

First Selectman Herbst provided copies of the minutes from the Board of Finance meeting held March 9, 2006 and the meeting held March 10, 2011.

First Selectman Herbst indicated that he asked for the legal opinion since there has not had this much turnover, in less than a year, involving the elected Chairman and Vice Chairman.

First Selectman Herbst indicated that a situation similar to the one the board is facing with elections occurred in March 2006 when the Chairman, Bernard Helfrich, passed away.

The First Selectman noted that he reviewed the minutes of the March 9, 2006 meeting to confirm that the Vice Chairman ascended to the position of Chairman when the Chairman, Bernard Helfrich, passed away. The minutes, however, indicated that the sitting Vice Chairman did not automatically ascend to the position of Chairman; she was elected. In addition, George Areson was elected to the position of Vice Chairman; the sitting Secretary did not automatically ascend.

First Selectman Herbst then indicated that wanted to get clarification to make sure that the Board is operating consistently not only with its own rules of procedure but with Robert's Rules of Order and past practice. If you look at the March 2011 minutes, there seems to be no basis under Robert's Rules of Order, your rules of procedure or with past practice to support what was done.

The Chair then stated that according to the March 10, 2011 minutes, what Mr. Smith did was incorrect. The First Selectman agreed.

The Chair read the following into the record from the minutes of the March 9, 2006 meeting:

"Election of Officers: Mr. Shapiro nominated Cathy Mc Gannon for Chairman seconded by Mr. Tesoro. Motion carried unanimously. Mr. Tesoro nominated George Areson for Vice Chairman, seconded by Mr. Shapiro. Motion carried unanimously."

The Chair then read the following into the record from the minutes of the March 10, 2011 meeting of the Board of Finance:

"The Chairman noted that the Board needed to elect a new secretary since the current secretary, Andrew Palo, moved up to Vice Chairman once the Vice Chairman moved up to Chairman."

Mr. Tesoro noted that the former Chairman then cited Robert's Rules of Order after making the statement. Mr. Molinoff noted that there was a vote to elect a new secretary. The Chair indicated that there was no election for the Chairman, and then went on to read the following into the record from Robert's Rules of Order:

"When the bylaws of an organization provide for a president-elect, it is usual to provide also that if the president should be absent, or if the office of the president should become vacant between elections, the president elect shall preside if present or shall fill the vacancy. Unless such provision is made, the first Vice-president would preside or complete the president's term."

Discussion followed.

First Selectman Herbst asked if everyone agreed that the rules and procedures do not provide for the mechanisms utilized by the Board on March 10, 2011. He also asked where it is indicated in Robert's Rules of Order that the Secretary was to ascend to Vice Chairman.

Discussion followed.

Mr. Kokenos indicated that Vice Chairman Smith ascending to Chairman was appropriate. The action to ascend the Secretary to Vice Chairman was in conflict with Robert's Rules and inappropriate. There is nothing in Robert's Rules to accommodate the automatic ascending of the Secretary to Vice Chairman. A vote should have been held to elect the Vice Chairman. To rectify the situation, we need to elect a Chairman, Vice Chairman, and a Secretary.

First Selectman Herbst indicated that in accordance with the precedent set in 2006, and in keeping with Robert's Rules of Order, and the rules of procedure we need to elect a Chairman Pro Tem for this meeting. In addition, we also need to elect a Chairman, Vice Chairman, and Secretary.

Discussion followed.

The Chair called a recess at 7:45 p.m. The Chair reconvened the meeting at 7:55 p.m.

Mr. Kokenos addressed the assertion made that because a point of order wasn't taken when former Chairman Smith took an action that was or was not improper means that the action has been approved. Looking at Robert's Rules of Order, Section 23, page 244 talks about when points of order and appeals are to be taken. The only exception to the rule that a point of order must be made at the time of the breach arises in connection with breaches that are of a continuing nature, in which case a point of order can be made at any time during the continuance of the breach.

It was decided to elect a *Chairman Pro Tem* for the remainder of this meeting who would then conduct the remaining elections.

Mr. Martin moved, seconded by Mr. Lavoie, to elect Mrs. Hammers *Chairman Pro Tem*.

Vote: 3/3/0 (against: Tesoro, Molinoff, Palo) motion failed.

F/S Herbst called a point of order, citing Chapter III, Section 5 from the Town Charter:

Relation to boards and commissions.

A. Except as otherwise provided in this Charter, the First Selectman shall be a member, ex officio, of all boards, commissions and special committees, but he/she shall not have any voting power unless any such body shall, as a result of a tie vote, fail to organize or elect necessary officers, in either of which case the First Selectman shall have a tie breaking vote.

It was noted that nominations were still in progress.

Mr. Tesoro moved, seconded by Mr. Molinoff, to elect Mr. Palo *Chairman Pro Tem*.

Vote: 3/3/0 (against: Martin, Hammers, Lavoie) motion failed.

Mr. Tesoro moved, seconded by Mr. Molinoff, to elect Mr. Martin *Chairman Pro Tem*.

Vote: 5/0/1 (abstain: Martin) motion passed. Mr. Martin was elected *Chairman Pro Tem*.

The meeting was turned over to Mr. Martin, as *Chairman Pro Tem*. Mr. Martin called for nominations for Chairman of the Board.

Mr. Lavoie moved, seconded by Mr. Martin, to elect Mrs. Hammers *Chairman of Board*.

Discussion followed.

Mr. Martin directed his conversation to Mr. Palo, indicating that he has some confidence in Mrs. Hammers based on past actions. He went on to add that her political and practical opinions more closely align with his. He does not think he and Andy have discussed their opinions properly, or as much as they should have, over the last few months. This is why he nominated Mrs. Hammers, and that is why he would vote for her. He has a lot of respect for Andy; he is a man of conviction; he has his opinions and you can't fault a person for that. Although he wouldn't vote for him in this case, it is certainly nothing personal; he thinks he is a good man, and he wanted this for the record.

Vote: 3/3/0 (against: Tesoro, Molinoff, Palo)

Mr. Herbst indicated that he would be casting his vote for Mrs. Hammers as Chairman of the Board of Finance.

It was noted that nominations were still in progress.

Mr. Tesoro moved, seconded by Mr. Molinoff, to elect Mr. Palo *Chairman of Board*.

Vote: 3/3/0 (against: Martin, Hammers, Lavoie) motion failed.

Discussion followed.

Mr. Palo moved, seconded by Mr. Molinoff to elect Mr. Tesoro *Chairman of Board*. Mr. Tesoro declined the nomination. There were no further nominations.

Since there were no further nominations, First Selectman Herbst indicated that he would cast his vote for Mrs. Hammers as Chairman of the Board of Finance. First Selectman Herbst then stated that Mrs. Hammers has been an 8-year member of this Board and two-time Chairman, former state representative, a member of the Pension Board, Finance Director of the town, and is eminently qualified, which is why he appointed her to the Board. He went on to add that, without getting political, over the course of the last couple of months we have had for the first time in more than 15 years the Board of Finance failing to adopt the budget and failing to properly elect officers. It is time to move forward, and he will be voting for Mrs. Hammers because she will move forward. He went on to add that he is confident that with Mrs. Hammers on the Board and an outstanding man like Mr. Lavoie we will move forward.

Mrs. Hammers as Chairman of the Board continued the meeting.

Mrs. Hammers called for nominations for *Vice Chairman*.

Mr. Martin moved, seconded by Mrs. Hammers, to elect Mr. Palo *Vice Chairman*.

Discussion followed.

Vote: 5/0/1 (abstain: Mr. Molinoff)

Mr. Palo was elect Vice Chairman.

Mrs. Hammers called for nominations for *Secretary*.

Mr. Palo moved, seconded by Mr. Lavoie, to elect Mr. Martin *Secretary*.

Vote: 4/0/2 (abstain: Molinoff and Martin) motion passed

Mr. Martin was elected *Secretary*.

Discussion followed.

The legality of the Bond Resolutions and Tax Suspense list signed by Mr. Palo was discussed. Mrs. Hammers indicated that she would have discussions with Attorney Fasi about the Bond Resolutions. It was suggested that we get a written opinion letter. As far as the Suspense List, a town attorney would address that issue.

TRANSFER OF FUNDS 4-21-03

Motion made by Mr. Palo, seconded by Mr. Tesoro to approve item number 4-21-03 Transfer From 01022000-522203 Ancillary to 01022000-581888 Capital Outlay in the amount of \$3,581.

Discussion followed.

Vote: Passed unanimously 6-0

SETTING OF MILL RATE 05-11-05

Mrs. Pires indicated that the town would realize additional state revenue of \$702,084, as follows:

- ECS Grant - Last year \$2,600,000 to \$3,031,988 this year. The state is giving us additional funds since there is no ERA funding this year. ERA funds of \$439,000 went directly to the BOE last year.
- Property Tax Relief - New - \$263,084

The most recent numbers were received from the state as of 5/13/2011. Municipalities were assured they would be receiving their funds.

Mrs. Pires indicated that the total needed for the budget was \$140,444,325. Mrs. Pires addressed the following changes:

R-2 - Special Education

- Changed from \$600,000 to \$650,000; spoke with State and we are projected to receive \$755,000; however, not comfortable using the \$750,000 which is derived using historical information.

R-7 - Town Permits and Fees and Fines

- Actual fees were annualized to project fees. Projections then discussed with department heads and adjusted, if needed.
- Decreased revenues - disposal area and compost.
- Cell Tower increase in revenue - changed from last year; this is an increase for Indian Ledge; fixed long-term contract; possible add-ons to existing; not projecting a new cell tower.
- Disposal Area decrease - Mr. Marsilio looking into this - needs better idea of what is going into these revenues; scrap metal might be down - is someone paying more than we are; electronics might be costing us to remove or trailer used to store.

R-8 - Town Revenue - Other

- Interest Income - Mr. Ponzio indicated that he is very comfortable with his projection of \$275,000; we have \$7-8 million in government backed securities at a +/- 2% return.
- Miscellaneous - We are still getting checks from CRA as a claim reimbursement.

R-9 - Reimbursement by WPCA & Golf Course

- For services we provide; income stable but our prices going up and we are supplying salaries and benefits to employees. Planning to revisit next year and evaluate fees for other services that might be used.

The proposed mill rate is 25, an increase of .46 in the mill rate, or 1.87% from last year.

Discussion followed regarding whether we should use all the additional funds being received from the State.

First Selectman Herbst indicated that during the process of preparing his budget, there was a discussion about utilizing a portion of the surplus realized from the previous fiscal year to offset the mill rate increase this year. One of the reasons why this was proposed was that there was a certain element of unknown with what would happen with the state budget. There was a concern that if we took a hit with our state or municipal aid that we take the initiative to use our cost containment practices and surplus and use a portion of that of to offset the mill rate increase while maintaining a healthy fund balance increasing our pension contributions.

He went on to add that the governor wants to avoid municipal aid reductions at all costs. Over the last several months, we have had time to evaluate the budget and impact of possible reductions in state and municipal aid. The 1.87% increase does not factor in the \$700,000 surplus; however, we need to consider next year's budget. An additional \$1.7 million will be coming onto the book in debt service for the high school, the teachers will be getting raises, etc., and he feels that we will need to use it then.

Mr. Tesoro moved, seconded by Mr. Molinoff, to reduce account R-3 Education Grants Other by \$200,000.

Discussion followed.

Mr. Tesoro withdrew the motion.

Mr. Tesoro moved, seconded by Mr. Molinoff, to reduce account R-3 Education Grants Other by \$150,000.

Vote: 3/3/0 (against: Hammers, Martin, Lavoie) motion failed.

Mr. Martin moved, seconded by Mr. Lavoie to accept the mill rate of 25.00 as presented.

Vote: 3/2/1 (against: Tesoro, Molinoff) (abstain: Palo) motion passed.

DISCUSSION ITEMS

None

ADJOURNMENT

There being no further business to discuss, Mr., Tesoro moved to adjourn, seconded by Mrs. Hammers. The Board of Finance adjourned by unanimous consent at 9:15 p.m.

Respectfully submitted,

Phyllis Collier
Clerk, Board of Finance

BOARD OF FINANCE
Minutes
May 12, 2011

CALL TO ORDER

Vice Chairman Andrew Palo called the Board of Finance meeting to order at 7:24 p.m. at the Town Hall, Trumbull, Connecticut, and stated that the resolutions that are subjects of this meeting are available to the public and copies may be obtained at this meeting. All those present joined in the Pledge of Allegiance.

Members present and absent were as follows:

PRESENT

Vice Chairman, Andrew Palo
Steven C. Lupien
Elaine C. Hammers
Tom Tesoro
Cindy Penkoff, Alternate
Perry Molinoff, Alternate

ABSENT

Chairman, Mark E. Smith
Alex Remson, Alternate
Ken Martin, Jr.

Also Present: Tim Herbst, First Selectman; Maria Pirés, Finance Director; Daniel Nelson, Chief of Staff; John Marsilio, Director of Public Works; James Henderson, Internal Auditor; Joseph Fasi, Esq., Ralph Iassogna, Superintendent of Schools; Stephen Sirico, Business Administrator, Dave Mathieu, H.D. Segur, Inc.; Al Barbarotta, Trumbull PS Plant Administrator; Alfred Mascia, Tighe & Bond, Inc.; Joseph Solemene, Assistant Sewer Administrator; Commissioner Ennio DeVita, WPCA; Commissioner Laura Pulie, WPCA and Karen Egri, Alternate with the WPCA.

Mr. Palo indicated that he is chairing the meeting tonight in the absence of the chairman. In addition, he indicated that Mrs. Penkoff is sitting in as a voting member for Ken Martin, Jr.

APPROVAL OF MINUTES – March 14, 2011

Motion to accept the amended minutes as presented made by Mr. Tesoro, seconded by Mr. Lupien, carried unanimously 5-0.

APPROVAL OF MINUTES – April 21, 2011

Motion to accept the minutes as presented made by Mr. Tesoro, seconded by Mr. Lupien, carried unanimously 5-0.

INTERNAL AUDITOR'S REPORT - Dependent Eligibility Audit

Mr. Henderson updated the Board on the Dependent Eligibility Audit. The town side is moving along; however, there appears to be a problem getting the letters out to the BoE employees from the superintendent. Mrs. Hammers indicated the names and addresses had been provided by the BOE. Mr. Iassogna indicated that two draft letters were sent to him by H. Segur; he made suggestions and sent them back. He received a letter on 3/21; made changes and returned to him on 3/24 and was told the town was reviewing it. 14 days later, Mr. Iassogna indicated that Mr. Mathieu told him that the town was taking a different approach.

Mr. Mathieu indicated that he told Mr. Iassogna the town might be taking a different approach and referenced the Board of Finance. Mr. Mathieu realizes that he should have said that he had spoken with Mr. Smith, and suggested that the audit might go quicker if the Anthem records were used, since these were new enrollments last year, rather than sending a letter.

Mr. Tesoro indicated that there is obviously a communication problem. He would like to hear that the letter issue has been resolved by next week. He also asked Mr. Henderson to copy the chairman and the vice chairman when there are problems so they can assist with these issues.

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2011 MAY 19 P 12:44
TRUMBULL LAND RECORDS
ATTEST
TOWN CLERK

The letter was completed and signed by Mr. Iassogna at the meeting.

Mr. Henderson will report on the Leaf Audit at the June meeting.

APPROVAL OF TOWN TREASURE'S REPORT

Motion to accept the March and April Town Treasure's reports as presented made by Mrs. Penkoff, seconded by Mr. Lupien, carried unanimously 5-0.

BONDING RESOLUTION 5-11-01

Mr. Lupien moved, and the motion seconded by Mrs. Hammers, to read the title of the following proposed resolution in its entirety and to waive the reading of the remainder of the resolution, incorporating its full text into the minutes of this meeting. The full resolution is attached hereto.

The ayes and nays were as follows:

AYES

Mr. Palo
Mrs. Hammers
Mr. Lupien
Mr. Tesoro
Mrs. Penkoff

NAYS

The motion passed unanimously 5-0.

The vice chairman read the title of the following proposed resolution:

RESOLUTION AMENDING A RESOLUTION APPROPRIATING \$28,540,000 FOR THE PLANNING, ACQUISITION AND CONSTRUCTION OF SANITARY SEWERS, PHASE IV, PART B, CONTRACT IV AND AUTHORIZING THE ISSUE OF \$28,540,000 BONDS OR NOTES OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Mr. Lupien moved, and the motion seconded by Mrs. Penkoff, that said resolution be adopted as introduced.

First Selectman Herbst introduced the following individuals who were to present and answer any questions: John Marsilio, Public Works Director; Alfred Mascia, Tighe & Bond, Inc.; Joseph Solemene, Assistant Sewer Administrator; Dan Nelson, Chief of Staff; Commissioner Ennio DeVita, Commissioner Laura Pulie and Karen Egri, Alternate with the WPCA.

Mr. Marsilio indicated that there was an original contract bid amount of +/- \$25 million. In the course of the last year or so, we discovered that some of the quantities did not reflect the total project costs, specifically in terms of the rock finds. There was a \$2.5 million error in the original bid in calculating what the quantities would be. Tighe & Bond have done their best to calculate what the total amount of the rock excavation will be at the end of this project. In addition, there was a \$0.5 million increase in overtime and, by the end of this project, that number will be exceeded by approximately \$300,000. The fees for oversight and contract administration were also included in the increased costs. He then went on to note that in order to complete the project we do need the additional funds.

Upon roll call vote the ayes and nays were as follows:

AYES
Mr. Palo
Mrs. Hammers
Mr. Lupien
Mr. Tesoro
Mrs. Penkoff

NAYS

The vice chairman thereupon declared the motion carried unanimously and the resolution adopted.

BONDING RESOLUTION 5-11-02

Mrs. Hammers moved, and the motion seconded by Mr. Lupien, to read the title of the following proposed resolution in their entirety and to waive the reading of the remainder of the resolution, incorporating its full text into the minutes of this meeting. The full resolution is attached hereto.

Upon vote, the ayes and nays were as follows:

AYES
Mr. Palo
Mrs. Hammers
Mr. Lupien
Mr. Tesoro
Mrs. Penkoff

NAYS

The motion passed unanimously 5-0.

The vice chairman read the title of the following proposed resolution:

RESOLUTION APPROPRIATING \$7,150,000 FOR THE TRUMBULL CAPITAL IMPROVEMENT PLAN 2011-2012 AND AUTHORIZING THE ISSUE OF \$7,150,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Mr. Lupien moved, and the motion seconded by Mrs. Hammers, that said resolution be adopted as introduced.

Mr. Marsilio indicated that this request covers the first two (2) years appropriation of funds for the Five-Year Capital Plan submitted to and approved by the Town Council, less LOCIP, Road Aid, Grants, and Operating Budget contributions. The \$250,000 allocated in the budget each year will be used for smaller jobs; the projects in the 5-Year Plan are going to last longer than 20 years and are considered capital items.

In terms of safety, the most serious issues that they face are potholes and heaves encountered by the town snowplow drivers; therefore, this is how the determination was made. He feels that the work to be done on the roads is interchangeable; therefore he is seeking the first two years funding.

Mr. Herbst emphasized that this is a policy decision. We have not made it policy to handle our capital, specifically as it relates to road paving, as bond authorization but through the operating budget and through sewer projects. As mentioned earlier, some roads that need to be paved were done 8 years ago, during the sewer project, and we want to make sure that when they are paved again they will have a 15-20 year useful life. This is the most aggressive paving program the town has ever embarked upon.

Mr. Marsilio added that all of the roadwork that needs to be completed cannot be done in one year since the drainage issues on these roads was not resolved as previously thought.

It was noted that the bond term for the vehicles is 20 years; we are replacing snowplows that are 25 years old.

Mr. Barbarotta, Trumbull PS Plant Administrator spoke about the BOE projects. These included:

- Asbestos removal
- Roof damage from snow; roof dam installation
- Boiler replacement- dual fuel option needed in 4 schools
- UPS System for computer back –up
- Steam trap
- New roof for an outbuilding

Noting that the bond is for the Town’s share of the cost, the board amended the resolution, deleting the following from Section 1: "... and inclusive of any and all State and Federal grants-in-aid."

Mr. Lupien moved, seconded by Mr. Tesoro, to approve the resolution as amended.

Upon roll call vote the ayes and nays were as follows:

<p>AYES</p> <p>Mr. Palo</p> <p>Mrs. Hammers</p> <p>Mr. Lupien</p> <p>Mr. Tesoro</p> <p>Mrs. Penkoff</p>	<p>NAYS</p>
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Mr. Palo thereupon declared the motion carried unanimously and the resolution as amended adopted.

BONDING RESOLUTION 5-11-03

Mr. Tesoro moved, and the motion seconded by Mrs. Penkoff, to read the title of the following proposed resolution in their entirety and to waive the reading of the remainder of the resolution, incorporating its full text into the minutes of this meeting. The full resolution is attached hereto.

Upon vote, the ayes and nays were as follows:

<p><u>AYES</u></p> <p>Mr. Palo</p> <p>Mrs. Hammers</p> <p>Mr. Lupien</p> <p>Mr. Tesoro</p> <p>Mrs. Penkoff</p>	<p><u>NAYS</u></p>
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The motion passed unanimously 5-0.

The vice chairman read the title of the following proposed resolution:

RESOLUTION AMENDING A RESOLUTION APPROPRIATING \$68,672,000 FOR THE COSTS ASSOCIATED WITH THE "RENOVATION AS NEW" AND EXPANSION OF TRUMBULL HIGH SCHOOL AND AUTHORIZING THE ISSUE OF \$68,672,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Mrs. Penkoff moved, and the motion seconded by Mr. Lupien, that said resolution be adopted as introduced.

Al Barbarotta, Trumbull PS Plant Administrator spoke regarding the \$4,000,000 bond decrease. He noted that we aren't saving any money; we are just not spending the \$4,000,000. He indicated that Grant applications were filed with information based on estimates, which were done at the right time, and the contractors bid aggressively and continue to do so.

Upon roll call vote the ayes and nays were as follows:

AYES	NAYS
Mr. Palo	
Mrs. Hammers	
Mr. Lupien	
Mr. Tesoro	
Mrs. Penkoff	

Mr. Palo thereupon declared the motion carried unanimously and the resolution adopted.

RESOLUTION 5-11-04

The vice chairman read the following proposed resolution:

RESOLUTION MAKING CERTAIN FINDINGS WITH RESPECT TO
UNEXPENDED BOND PROCEEDS OF THE TOWN AND
APPROPRIATING SAID PROCEEDS FOR CAPITAL PURPOSES

Mrs. Penkoff moved, and the motion seconded by Mr. Tesoro, to accept the proposed resolution.

Al Barbarotta, Trumbull PS Plant Administrator requested that \$338,000 from the unexpended bonds funds allocated to the Town Public School Facilities be appropriated for Hillcrest Pool Improvements along with the \$375,000 state grant for Hillcrest Pool upgrades, in order to complete the additional repairs needed at the Hillcrest school.

Vote: 4-1 (Against: Tesoro) passed.

DISCUSSION ITEMS

None

ADJOURNMENT

There being no further business to discuss, Mr. Tesoro moved to adjourn, seconded by Mrs. Penkoff. The Board of Finance adjourned by unanimous consent at 9:10 p.m.

Respectfully submitted,



Phyllis Collier
Clerk, Board of Finance

AS AMENDED

RESOLUTION APPROPRIATING \$7,150,000 FOR THE TRUMBULL CAPITAL IMPROVEMENT PLAN 2011-2012 AND AUTHORIZING THE ISSUE OF \$7,150,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Section 1. The sum of \$7,150,000 is appropriated for the planning, acquisition and construction of the Town of Trumbull Capital Improvement Plan 2011-2012, as adopted and amended by the Town Council from time to time, and consisting of: (i) Board of Education; (ii) Roadway reconstruction and improvment (iii) Public facilities; (vi) Fleet and equipment; (vii) other projects; and for appurtenances, equipment and services related thereto, or so much thereof as may be accomplished within such appropriation, including administrative, advertising, printing, legal and financing costs to the extent paid therefrom, said appropriation to be in addition to all prior appropriations for said purpose. The Town Council may by resolution transfer funding herein authorized among projects within the 2011-2012 CIP.

Section 2. To meet said appropriation \$7,150,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the twentieth year after their date. Said bonds may be issued in one or more series as determined by the First Selectman and the and the Town Treasurer (hereafter the Town Officials), and the amount of bonds of each series to be issued shall be fixed by the Town Officials. Said bonds shall be issued in the amount not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing and legal costs of issuing the bonds. Capital project revenues, including bid premiums and investment income derived from investment of bond proceeds (and net investment income derived from note proceeds) are authorized to be credited by the Director of Finance to the project account and expended to pay project expenses customarily paid therefrom. The remaining appropriation and bond authorization shall be reduced by the amount of capital project revenues so credited. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, or, be combined with other bonds of the Town and such combined issue shall be in the denomination per aggregate maturity of \$1,000 or a whole multiple thereof, be issued in bearer form or in fully registered form, be executed in the name and on behalf of the Town by the manual or facsimile signatures of the Town Officials, bear the Town seal or a facsimile thereof, be certified by a bank or trust company designated by the Town Officials, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company designated by the Town Officials, and be approved as to their legality by Joseph Fasi LLC, of Hartford. They shall bear such rate or rates of interest as shall be determined by the Town Officials. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof

recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The aggregate principal amount of the bonds to be issued, the annual installments of principal, redemption provisions, if any, the date, time of issue and sale and other terms, details and particulars of such bonds, shall be determined by the Town Officials, in accordance with the General Statutes of the State of Connecticut, as amended.

Section 3. Said bonds shall be sold by the Town Officials, in a competitive offering or by negotiation, in their discretion. If sold at competitive offering, the bonds shall be sold upon sealed proposals, auction, or similar competitive process at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, the provisions of purchase agreement shall be subject to approval of the Town Council.

Section 4. The Town Officials, are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be executed in the name and on behalf of the Town by the manual or facsimile signatures of the Town Officials, bear the Town seal or a facsimile thereof, be payable at a bank or trust company designated by the Town Officials, be approved as to their legality by Joseph Fasi LLC, of Hartford, and be certified by a bank or trust company designated by the Town Officials, pursuant to Section 7-373 of the General Statutes of Connecticut, as amended. They shall be issued with maturity dates which comply with the provisions of the General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the project. Upon the sale of said bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. Resolution of Official Intent to Reimburse Expenditures with Borrowings. The Town (the "Issuer") hereby expresses its official intent pursuant to §1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and after the date of passage of this ordinance in the maximum amount and for the capital project defined in Section 1 with the proceeds of bonds, notes, or other obligations ("Bonds") authorized to be issued by the Issuer. The Bonds shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the project, or such later date the Regulations may authorize. The Issuer hereby certifies that the intention to reimburse as expressed herein is based upon its

reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay project expenses in accordance herewith pending the issuance of reimbursement bonds, and to amend this declaration.

Section 6. The Town Officials, are hereby authorized to exercise all powers conferred by section 3-20e of the general statutes with respect to secondary market disclosure and to provide annual information and notices of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this ordinance.

Section 7. It is hereby found and determined that it is in public interest to issue all, or a portion of, the Bonds, Notes or other obligations of the Town as qualified private activity bonds, or with interest that is includable in gross income of the holders thereof for purposes of federal income taxation. The Town Officials are hereby authorized to issue and utilize without further approval any financing alternative available to municipal governments pursuant to HR1, "Making Supplemental Appropriations for Job Preservation and Creation, Infrastructure Investment, Energy Efficiency and Science, Assistance to the Unemployed, and State and Local Fiscal Stabilization, for the Fiscal Year Ending September 30, 2009, and for other purposes" (the "American Recovery and Reinvestment Act of 2009"), as amended, reauthorized, or analogous legislation, including but not limited to any "tax credit bond," or "Build America Bonds" including Direct Payment and Tax Credit Versions.

RESOLUTION AMENDING A RESOLUTION
APPROPRIATING \$28,540,000 FOR THE PLANNING,
ACQUISITION AND CONSTRUCTION OF SANITARY
SEWERS, PHASE IV, PART B, CONTRACT IV AND
AUTHORIZING THE ISSUE OF \$28,540,000 BONDS OR
NOTES OF THE TOWN TO MEET SAID APPROPRIATION
AND PENDING THE ISSUANCE THEREOF THE MAKING OF
TEMPORARY BORROWINGS FOR SUCH PURPOSE

Section 1. The Town of Trumbull has to date adopted four bond authorizing resolutions to finance the planning, acquisition and construction of the Sanitary Sewers, Phase IV, Part B, Contract IV, (the "Project") consisting of an \$850,000 bond authorizing resolution adopted by the Town Council on March 2, 2009, an additional \$610,000 bond authorizing resolution adopted by the Town Council on May 4, 2009, and an additional \$25.54 million bond authorization on September 8, 2009, and an additional \$3 million amending resolution adopted by the Town Council on October 4, 2010 (collectively the "Prior Resolutions"). The total of the appropriations and bond issuance authorizations of the Prior Resolutions is \$30.0 million. The Prior Resolutions are hereby ratified, confirmed and adopted. The sum of the appropriations and bond issuance authorizations for the Project after taking into account the additional \$4.5 million of this amendment is \$34.5 million.

Section 2. The Prior Resolution adopted September 8, 2009, entitled "RESOLUTION APPROPRIATING \$28,540,000 FOR THE PLANNING, ACQUISITION AND CONSTRUCTION OF SANITARY SEWERS, PHASE IV, PART B, CONTRACT IV AND AUTHORIZING THE ISSUE OF \$28,540,000 BONDS OR NOTES OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE" is amended to increase the appropriation and bond authorization therein by \$4,500,000, from \$28,540,000 to \$33,040,000 as follows:

Section 1. The title of the Resolution is amended to read as follows:

RESOLUTION APPROPRIATING \$33,040,000 FOR THE
PLANNING, ACQUISITION AND CONSTRUCTION OF
SANITARY SEWERS, PHASE IV, PART B, CONTRACT IV
AND AUTHORIZING THE ISSUE OF \$33,040,000 BONDS OR
NOTES OF THE TOWN TO MEET SAID APPROPRIATION
AND PENDING THE ISSUANCE THEREOF THE MAKING OF
TEMPORARY BORROWINGS FOR SUCH PURPOSE

Section 2. Section 1 of the Resolution is amended to read as follows:

"Section 1. The sum of \$33,040,000 is appropriated for the planning, acquisition and construction of the installation of sanitary sewers pursuant to Phase IV, Part B, Contract IV,

including the North Nichols area of Town, or so much thereof, or such additional streets within the area as shall be determined by the Water Pollution Control Authority and First Selectman, and as may be accomplished within said appropriation and bond authorization provided herein, and including gravity sewer lines, grinder pumps, force mains, pump stations, manholes, acquisition easements and other interest in property, associated utility, street and drainage improvements, repair and relocation, appurtenances related thereto, licenses and permits, blasting if and as necessary, and for testing, surveying, paving, engineering, administrative, advertising, printing, legal, financing costs (hereafter the "Project"). Said appropriation shall be inclusive of state and federal grants in aid of the thereof, and in addition to all prior appropriations for the Project."

Section 3. The amount \$33,040,000 is substituted for the amount \$28,540,000 wherever \$28,540,000 appears in the Prior Resolution of October 4, 2010.

Section 4. The following is section 12 of the Resolution as amended:

"Section 12. It is hereby found and determined that it is in public interest to issue all, or a portion of, the Bonds, Notes or other obligations of the Town as qualified private activity bonds, or with interest that is includable in gross income of the holders thereof for purposes of federal income taxation. The First Selectman, Treasurer and Director of Finance, are hereby authorized to issue and utilize without further approval any financing alternative available to municipal governments pursuant to HR1, "Making Supplemental Appropriations for Job Preservation and Creation, Infrastructure Investment, Energy Efficiency and Science, Assistance to the Unemployed, and State and Local Fiscal Stabilization, for the Fiscal Year Ending September 30, 2009, and for other purposes" (the "American Recovery and Reinvestment Act of 2009"), as the same may be reauthorized or reenacted, or analogous legislation, including but not limited to any "tax credit bond," or "Build America Bonds" including Direct Payment and Tax Credit Versions."

RESOLUTION AMENDING A RESOLUTION APPROPRIATING \$68,672,000 FOR THE COSTS ASSOCIATED WITH THE "RENOVATION AS NEW" AND EXPANSION OF TRUMBULL HIGH SCHOOL AND AUTHORIZING THE ISSUE OF \$68,672,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Section 1. The Town Council of the Town of Trumbull has to date adopted various bond authorizing resolutions to finance the planning, acquisition and construction of improvements to Trumbull High School, including a resolution entitled "Resolution Appropriating \$68,672,000 For The Costs Associated With The "Renovation As New" And Expansion Of Trumbull High School And Authorizing The Issue Of \$68,672,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose" on May 7, 2007, which "Prior Resolution" is hereby ratified, confirmed and adopted, as amended herein. The Prior Resolution is hereby amended by decreasing the appropriation and bond issuance authorization therein by \$4 million, from \$68,672,000 to \$64,672,000 as follows:

Section 2. The title of the Resolution is amended to read as follows:

RESOLUTION APPROPRIATING \$64,672,000 FOR THE COSTS ASSOCIATED WITH THE "RENOVATION AS NEW" AND EXPANSION OF TRUMBULL HIGH SCHOOL AND AUTHORIZING THE ISSUE OF \$64,672,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Section 3. The amount \$64,672,000 is substituted for the amount \$68,672,000 wherever \$68,672,000 appears in the Prior Resolution adopted May 7, 2007.

Section 4. The following is inserted as section 11 of the Resolution:

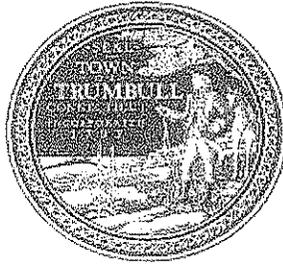
"Section 11. It is hereby found and determined that it is in public interest to issue all, or a portion of, the Bonds, Notes or other obligations of the Town as qualified private activity bonds, or with interest that is includable in gross income of the holders thereof for purposes of federal income taxation. The First Selectman, Treasurer and Director of Finance, are hereby authorized to issue and utilize without further approval any financing alternative available to municipal governments pursuant to HR1, "Making Supplemental Appropriations for Job Preservation and Creation, Infrastructure Investment, Energy Efficiency and Science, Assistance to the Unemployed, and State and Local Fiscal Stabilization, for the Fiscal Year Ending September 30, 2009, and for other purposes" (the "American Recovery and Reinvestment Act of 2009"), as the same may be reauthorized or reenacted, or analogous legislation, including but not limited to any "tax credit bond," or "Build America Bonds" including Direct Payment and Tax Credit Versions."

RESOLUTION MAKING CERTAIN FINDINGS WITH RESPECT
TO UNEXPENDED BOND PROCEEDS OF THE TOWN AND
APPROPRIATING SAID PROCEEDS FOR CAPITAL PURPOSES

Section 1. It is hereby found and determined that \$338,000 of proceeds derived from the bonds issued pursuant to the \$1,152,540 for the Replacement and Expansion of the Town's Public School Facilities (the "Bond Resolution") remain unexpended and are no longer required for the purpose issued, the individual projects being substantially complete. The Bond Resolution identifies in Exhibit A eight specific purposes and amounts for which the proceeds may be expended.

Section 2. The \$338,000 above referenced unexpended bond proceeds are hereby reallocated for the following purposes:

<u>Project</u>	<u>Unexpended Proceeds</u>	<u>Newly Appropriated Purpose</u>
1. Town Public School Facilities	\$338,000	Hillcrest Pool Improvements



INTERNAL AUDIT REPORT

James W. Henderson, Financial/ Accounting Controls Analyst

Town of Trumbull, CT

Performance Audit of the Leaf Pick-up Program

April 21, 2011

Town of Trumbull
Office of The Financial/Accounting Controls Analyst



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Financial/Accounting Controls Analyst

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April 21, 2011

Mr. Mark Smith, Chairperson
Board of Finance
Town of Trumbull
5866 Main Street
Trumbull, CT. 06611

Dear Mr. Smith,

I respectfully submit the enclosed report entitled **Performance Audit of the Leaf Pick-up Program**.

The audit examines program performance and the operation of the Trumbull Leaf Pick-up Program.

The audit reviewed the operation of the 2009-10 Leaf Pick-up Program and the costs associated with the program as it is currently structured. This audit makes observations of the existing operation and possible alternatives to the current program.

I would like to thank the Director of Public Works John Marsilio and his staff for their assistance in the completion of this audit. I would also like to thank Tom Baldwin for his assistance during my field observations.

Respectfully submitted,

James Henderson
Financial/Accounting Controls Analyst

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I. Executive Summary

This performance audit reviewed the efforts of the Public Works Department and the effectiveness and efficiency of program operations associated with Leaf Pick-up management.

The term efforts as defined by Government Auditing Standards:

Efforts are the amount of resources (in terms of money, material, personnel, etc.) that are put into a program. These resources may come from within or outside the entity operating the program. Measures of efforts can have a number of dimensions, such as cost, timing, and quality. Examples of measures of efforts are dollars spent, employer-hours expended, and square feet of building space.

The term effectiveness and efficiency of program operations as defined by Government Auditing Standards:

Controls over program operations include policies and procedures that the audited entity has implemented to provide reasonable assurance that a program meets its objectives while considering cost-effectiveness and efficiency. Understanding these controls can help auditors understand the program operations that convert inputs and efforts to outputs and outcomes.

Performance audits are defined as engagements that provide assurance or conclusions based on evaluation of sufficient, appropriate evidence against stated criteria, such as specific requirements, measures, or defined practice. A performance audit also provides objective analysis so that management and those charged with governance and oversight can use the information in this report to improve program performance and operations, reduce costs, facilitate decisions by those who are responsible to oversee or initiate corrective action and contribute to public accountability.

II. Introduction & Background

I conducted a limited scope performance audit of the Trumbull Leaf Pick-up Program during the months of March and April 2011. The time period examined was (54) fifty-four days of activity from November 5, 2009 to March 12, 2010. The audit also included field observations conducted during the month of March 2011.

The nature and profile of a program include:

- A.) Visibility, sensitivity, and relevant risks associated with the program under audit;
- B.) Age of the program or changes in its conditions;
- C.) The size of the program in terms of total dollars, number of citizens affected, or other measures;
- D.) Level and extent of review or other forms of independent oversight;
- E.) Program's strategic plan and objectives; and
- F.) External factors or conditions that could directly affect the program.

The Trumbull Public Works Department utilized approximately 20 employees per day during the duration of this program accounting for (160) one hundred sixty man hours per day. Over the (54) fifty-four days (8,640) eight thousand six hundred forty man hours were expended at an average per employee of \$26.00 dollars per hour for a total expenditure of \$224,640.00 for the time period reviewed.

The leaf pick-up program generated revenue over the same period in the amount of \$49,860.00 from the sale of composted leaf material and leaf tickets.

Four seasonal workers were hired and put on the town payroll. The seasonal workers were utilized for (1,280) one thousand two hundred eighty man hours resulting in a cost to the program of \$11,840.00. At the conclusion of this program the seasonal workers were laid off and able to collect unemployment compensation incurring an additional expense for their services. The cost to the Town for unemployment compensation charges for seasonal help during this time period amounted to approximately \$ 7,934.

Eleven temporary workers were also hired from an agency at a cost of \$22,681.12 to supplement the manpower for the collection program. Three supervisors and a foreman spent 75% of their work day devoted to this program during this time period resulting in a cost of \$46,202.40. Mechanics spent approximately (362) three hundred sixty two man hours repairing and maintaining equipment used during the program period at a cost of \$10,505.24.

Public works administrative personnel worked (216) two hundred sixteen man hours on answering calls and assisting in the scheduling of pick-ups at a cost of \$4,752.00.

Composting and processing of the material collected resulted in additional cost of \$27,801.60.

Town of Trumbull
Office of The Financial/Accounting Controls Analyst

The Public Works facility during this time period worked 50% of its time on the leaf pick-up program. The overhead charge for utilities which was based on this allocation cost the program \$36,413.47.

Program related supplies such as leaf rakes, gloves, pitch forks, safety vests, etc. totaled \$11,285.45.

The cost of fuel for all the various vehicles used in the leaf pick-up program came to a total of \$39,100.56. Repairs to those vehicles during this time period totaled \$37,112.40.

The program utilized twenty vehicles during the four month period as follows:

- 3 Loaders capacity size each 3 CY
- 3 Trucks
- 4 Tri-Axle Vehicles capacity size each 18 CY
- 10 Leaf Trucks capacity size each 18 CY

The vehicles were used for eight hours per day for the duration of the program at a cost of \$477,360.00. The hourly rates used for each vehicle were obtained from the FEMA Schedule of Equipment Rates. **(See Attachment).**

Town of Trumbull
Office of The Financial/Accounting Controls Analyst

FEMA's Schedule of Equipment Rates

DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY
DISASTER ASSISTANCE DIRECTORATE
PUBLIC ASSISTANCE DIVISION
WASHINGTON, D.C. 20472

The rates on this Schedule of Equipment Rates are for applicant-owned equipment in good mechanical condition, complete with all required attachments. Each rate covers all costs eligible under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. § 5121, et seq., for ownership and operation of equipment, including depreciation, overhead, all maintenance, field repairs, fuel, lubricants, tires, OSHA equipment and other costs incidental to operation. Standby equipment costs are not eligible.

Equipment must be in actual operation performing eligible work in order for reimbursement to be eligible. LABOR COSTS OF OPERATOR ARE NOT INCLUDED in the rates and should be approved separately from equipment costs.

Information regarding the use of the Schedule is contained in 44 CFR § 206.228 Allowable Costs. Rates for equipment not listed will be furnished by FEMA upon request. Any appeals shall be in accordance with 44 CFR § 206.206 Appeals.

THESE RATES ARE APPLICABLE TO MAJOR DISASTERS AND EMERGENCIES DECLARED BY THE PRESIDENT ON OR AFTER MAY 1, 2008.

Cost Code	Equipment	Specification	Capacity/Size	HP	Notes	Unit	Rate
8490	Aerial Lift, Self-Propelled	Max. Platform Height	37 ft	to 15	Articulated, Telescoping, Scissor.	hour	\$8.25
8491	Aerial Lift, Self-Propelled	Max. Platform Height	60 ft	to 30	Articulated, Telescoping, Scissor.	hour	\$12.25
8492	Aerial Lift, Self-Propelled	Max. Platform Height	70 ft	to 50	Articulated, Telescoping, Scissor.	hour	\$22.50
8493	Aerial Lift, Self-Propelled	Max. Platform Height	125 ft	to 85	Articulated and Telescoping.	hour	\$60.00
8494	Aerial Lift, Self-Propelled	Max. Platform Height	150 ft	to 130	Articulated and Telescoping.	hour	\$70.00
8486	Aerial Lift, Truck Mntd	Max. Platform Height	40 ft		Articulated and Telescoping. Add to Truck rate for total rate.	hour	\$6.75
8487	Aerial Lift, Truck Mntd	Max. Platform Height	61 ft		Articulated and Telescoping. Add to Truck rate for total rate.	hour	\$12.25
8488	Aerial Lift, Truck Mntd	Max. Platform Height	80 ft		Articulated and Telescoping. Add to Truck rate for total rate.	hour	\$23.50
8489	Aerial Lift, Truck Mntd	Max. Platform Height	100 ft		Articulated and Telescoping. Add to Truck rate for total rate.	hour	\$34.00
8010	Air Compressor	Air Delivery	41 cfm	to 10	Hoses included.	hour	\$1.50
8011	Air Compressor	Air Delivery	103 cfm	to 30	Hoses included.	hour	\$8.75
8012	Air Compressor	Air Delivery	130 cfm	to 50	Hoses included.	hour	\$11.25
8013	Air Compressor	Air Delivery	175 cfm	to 90	Hoses included.	hour	\$26.00
8014	Air Compressor	Air Delivery	400 cfm	to 145	Hoses included.	hour	\$35.00
8015	Air Compressor	Air Delivery	575 cfm	to 230	Hoses included.	hour	\$48.00
8016	Air Compressor	Air Delivery	1100 cfm	to 355	Hoses included.	hour	\$65.00
8017	Air Compressor	Air Delivery	1600 cfm	to 500	Hoses included.	hour	\$105.00
8040	Ambulance			to 150		hour	\$33.00
8041	Ambulance			to 210		hour	\$41.00
8060	Auger, Portable	Hole Diameter	16 in	to 6		hour	\$1.60
8061	Auger, Portable	Hole Diameter	18 in	to 13		hour	\$4.10
8062	Auger, Tractor Mntd	Max. Auger Diameter	36 in	to 13	Includes digger, boom and mounting hardware. Add to Tractor rate for total rate.	hour	\$1.30
8063	Auger, Truck Mntd	Max. Auger Size	24 in	to 100	Includes digger, boom and mounting hardware. Add to Truck rate for total rate.	hour	\$35.00
8070	Automobile			to 130	Transporting people.	mile	\$0.56
8071	Automobile			to 130	Transporting cargo.	hour	\$16.50
8072	Automobile, Police			to 250	Patrolling.	mile	\$0.63
8073	Automobile, Police			to 250	Stationary with engine running.	hour	\$18.00
8110	Barge, Deck	Size	50'x35'x7.25'			hour	\$34.00
8111	Barge, Deck	Size	50'x35'x9'			hour	\$49.00
8112	Barge, Deck	Size	120'x45'x10'			hour	\$60.00
8113	Barge, Deck	Size	160'x45'x11'			hour	\$75.00
8050	Board, Arrow			to 8	Trailer Mounted.	hour	\$3.40
8051	Board, Message			to 5	Trailer Mounted.	hour	\$6.75
8133	Boat, Push	Size	45'x21'x6'	to 435	Flat hull.	hour	\$180.00
8134	Boat, Push	Size	54'x21'x6'	to 525	Flat hull.	hour	\$235.00
8135	Boat, Push	Size	58'x24'x7.5'	to 705	Flat hull.	hour	\$300.00
8136	Boat, Push	Size	64'x25'x8'	to 870	Flat hull.	hour	\$345.00

FEMA's Schedule of Equipment Rates

Cost Code	Equipment	Specification	Capacity/Size	HP	Notes	Unit	Rate
					Heavy duty.	hour	\$0.85
8130	Boat, Row				Outboard.	hour	\$18.60
8131	Boat, Runabout	Size	13'x5'	to 50	Inboard with 360 degree drive.	hour	\$33.00
8132	Boat, Tender	Size	14'x7'	to 100		hour	\$315.00
8120	Boat, Tow	Size	55'x20'x5'	to 870	Steel.	hour	\$370.00
8121	Boat, Tow	Size	60'x21'x5'	to 1050	Steel.	hour	\$540.00
8122	Boat, Tow	Size	70'x30'x7.5'	to 1350	Steel.	hour	\$980.00
8123	Boat, Tow	Size	120'x34'x8'	to 2000	Steel.	hour	\$42.00
8140	Boat, Tug	Length	16 ft	to 100		hour	\$70.00
8141	Boat, Tug	Length	18 ft	to 175		hour	\$90.00
8142	Boat, Tug	Length	26 ft	to 250		hour	\$185.00
8143	Boat, Tug	Length	40 ft	to 380		hour	\$285.00
8144	Boat, Tug	Length	51 ft	to 700		hour	\$0.85
8419	Breaker, Pavement, Hand-Held	Weight	25-90 lb			hour	\$35.00
8420	Breaker, Pavement			to 70		hour	\$14.00
8150	Broom, Pavement	Broom Length	72 in	to 35		hour	\$23.00
8151	Broom, Pavement	Broom Length	96 in	to 100		hour	\$6.50
8153	Broom, Pavement, Mntd	Broom Length	72 in	to 18	Add to Prime Mover rate for total rate.	hour	\$11.25
8154	Broom, Pavement, Pull	Broom Length	84 in	to 20	Add to Prime Mover rate for total rate.	hour	\$3.60
8270	Bucket, Clamshell	Capacity	1.0 cy		Includes teeth. Does not include Clamshell & Dragline.	hour	\$6.75
8271	Bucket, Clamshell	Capacity	2.5 cy		Includes teeth. Does not include Clamshell & Dragline.	hour	\$11.25
8272	Bucket, Clamshell	Capacity	5.0 cy		Includes teeth. Does not include Clamshell & Dragline.	hour	\$2.90
8273	Bucket, Clamshell	Capacity	7.5 cy		Does not include Clamshell & Dragline.	hour	\$6.50
8275	Bucket, Dragline	Capacity	2.0 cy		Does not include Clamshell & Dragline.	hour	\$10.50
8276	Bucket, Dragline	Capacity	5.0 cy		Does not include Clamshell & Dragline.	hour	\$13.60
8277	Bucket, Dragline	Capacity	10 cy		Does not include Clamshell & Dragline.	hour	\$26.00
8278	Bucket, Dragline	Capacity	14 cy		Does not include Clamshell & Dragline.	hour	\$29.00
8180	Bus			to 150		hour	\$33.00
8181	Bus			to 210		hour	\$2.00
8182	Bus			to 300		hour	\$3.70
8190	Chain Saw	Bar Length	16 in			hour	\$1.60
8191	Chain Saw	Bar Length	25 in			hour	\$8.50
8192	Chain Saw, Pole	Bar Size	18 in			hour	\$18.50
8200	Chipper, Brush	Chipping Capacity	6 in	to 35	Trailer Mounted.	hour	\$26.00
8201	Chipper, Brush	Chipping Capacity	9 in	to 65	Trailer Mounted.	hour	\$37.00
8202	Chipper, Brush	Chipping Capacity	12 in	to 100	Trailer Mounted.	hour	\$65.00
8203	Chipper, Brush	Chipping Capacity	15 in	to 125	Trailer Mounted.	hour	\$100.00
8204	Chipper, Brush	Chipping Capacity	18 in	to 200	Trailer Mounted.	hour	\$145.00
8210	Clamshell & Dragline, Crawler		149,999 lb	to 235	Bucket not included in rate.	hour	\$145.00
8211	Clamshell & Dragline, Crawler		250,000 lb	to 520	Bucket not included in rate.	hour	\$145.00
8212	Clamshell & Dragline, Truck			to 240	Bucket not included in rate.	hour	\$16.00
8712	Cleaner, Sewer/Catch Basin	Hopper Capacity	5 cy		Truck Mounted. Add to Truck rate for total rate.	hour	\$21.50
8713	Cleaner, Sewer/Catch Basin	Hopper Capacity	14 cy		Truck Mounted. Add to Truck rate for total rate.	hour	\$11.75
8220	Compactor			to 10		hour	\$19.00
8221	Compactor, Towed, Vibratory Drum			to 45		hour	\$28.00
8222	Compactor, Vibratory, Drum			to 75		hour	\$33.00
8223	Compactor, Pneumatic, Wheel			to 100		hour	\$110.00
8225	Compactor, Sanitation			to 300		hour	\$185.00
8226	Compactor, Sanitation			to 400		hour	\$260.00
8227	Compactor, Sanitation			to 535		hour	\$7.50
8228	Compactor, Towed, Pneumatic, Wheel		10000 lb		Add to Prime Mover rate for total rate.	hour	

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Cost Code	Equipment	Specification	Capacity/Size	HP	Notes	Unit	Rate
8229	Compactor, Towed, Drum Static		20000 lb		Add to Prime Mover rate for total rate.	hour	\$12.25
8500	Crane	Max. Lift Capacity	8 MT	to 80		hour	\$31.00
8501	Crane	Max. Lift Capacity	15 MT	to 150		hour	\$66.00
8502	Crane	Max. Lift Capacity	50 MT	to 200		hour	\$100.00
8503	Crane	Max. Lift Capacity	70 MT	to 300		hour	\$175.00
8504	Crane	Max. Lift Capacity	110 MT	to 350		hour	\$230.00
8496	Crane, Truck Mntd	Max. Lift Capacity	24000 lb		Add to Truck rate for total rate.	hour	\$10.00
8497	Crane, Truck Mntd	Max. Lift Capacity	36000 lb		Add to Truck rate for total rate.	hour	\$16.00
8498	Crane, Truck Mntd	Max. Lift Capacity	60000 lb		Add to Truck rate for total rate.	hour	\$30.00
8195	Cutter, Brush	Cutter Size	8 ft	to 150		hour	\$100.00
8196	Cutter, Brush	Cutter Size	8 ft	to 190		hour	\$110.00
8197	Cutter, Brush	Cutter Size	10 ft	to 245		hour	\$130.00
6670	Derrick, Hydraulic Digger	Max. Boom Length	60 ft		Includes hydraulic pole alignment attachment. Add to Truck rate.	hour	\$21.00
6671	Derrick, Hydraulic Digger	Max. Boom Length	90 ft		Includes hydraulic pole alignment attachment. Add to Truck rate.	hour	\$39.00
8580	Distributor, Asphalt	Tank Capacity	500 gal		insulated tank, and circulating spray bar.	hour	\$13.00
8581	Distributor, Asphalt	Tank Capacity	1000 gal		Truck Mounted. Includes burners, insulated tank, and circulating spray bar. Add to Truck rate.	hour	\$20.00
8582	Distributor, Asphalt	Tank Capacity	4000 gal		Truck Mounted. Includes burners, insulated tank, and circulating spray bar. Add to Truck rate.	hour	\$25.00
8250	Dozer, Crawler			to 75		hour	\$35.00
8251	Dozer, Crawler			to 105		hour	\$46.00
8252	Dozer, Crawler			to 160		hour	\$70.00
8253	Dozer, Crawler			to 250		hour	\$110.00
8254	Dozer, Crawler			to 360		hour	\$150.00
8255	Dozer, Crawler			to 565		hour	\$275.00
8256	Dozer, Crawler			to 850		hour	\$385.00
8260	Dozer, Wheel			to 300		hour	\$66.00
8261	Dozer, Wheel			to 400		hour	\$125.00
8262	Dozer, Wheel			to 500		hour	\$175.00
8263	Dozer, Wheel			to 625		hour	\$240.00
8280	Excavator, Hydraulic	Bucket Capacity	0.5 cy	to 45	Crawler, Truck & Wheel. Includes bucket.	hour	\$21.00
8281	Excavator, Hydraulic	Bucket Capacity	1.0 cy	to 90	Crawler, Truck & Wheel. Includes bucket.	hour	\$44.00
8282	Excavator, Hydraulic	Bucket Capacity	1.5 cy	to 160	Crawler, Truck & Wheel. Includes bucket.	hour	\$75.00
8283	Excavator, Hydraulic	Bucket Capacity	2.5 cy	to 265	Crawler, Truck & Wheel. Includes bucket.	hour	\$135.00
8284	Excavator, Hydraulic	Bucket Capacity	4.5 cy	to 420	Crawler, Truck & Wheel. Includes bucket.	hour	\$220.00
8285	Excavator, Hydraulic	Bucket Capacity	7.5 cy	to 650	Crawler, Truck & Wheel. Includes bucket.	hour	\$270.00
8286	Excavator, Hydraulic	Bucket Capacity	12 cy	to 1000	Crawler, Truck & Wheel. Includes bucket.	hour	\$465.00
8240	Feeder, Grizzly			to 35		hour	\$17.00
8241	Feeder, Grizzly			to 55		hour	\$30.00
8242	Feeder, Grizzly			to 75		hour	\$44.00
8300	Fork Lift	Capacity	6000 lb	to 60		hour	\$14.00
8301	Fork Lift	Capacity	12000 lb	to 90		hour	\$20.50
8302	Fork Lift	Capacity	18000 lb	to 140		hour	\$28.00
8303	Fork Lift	Capacity	50000 lb	to 215		hour	\$60.00
8310	Generator	Prime Output	5.5 kW	to 10		hour	\$4.10
8311	Generator	Prime Output	16 kW	to 25		hour	\$9.75
8312	Generator	Prime Output	43 kW	to 65		hour	\$22.00
8313	Generator	Prime Output	100 kW	to 125		hour	\$46.00
8314	Generator	Prime Output	150 kW	to 240		hour	\$70.00
8315	Generator	Prime Output	210 kW	to 300		hour	\$80.00
8316	Generator	Prime Output	280 kW	to 400		hour	\$115.00

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8317	Generator	Prime Output	350 kW	to 500		hour	\$130.00
8318	Generator	Prime Output	530 kW	to 750		hour	\$205.00
8319	Generator	Prime Output	710 kW	to 1000		hour	\$270.00
8320	Generator	Prime Output	1100 kW	to 1500		hour	\$435.00
8321	Generator	Prime Output	2500 kW	to 3000		hour	\$695.00
8755	Golf Cart	Capacity	2 person			hour	\$3.30
8330	Graders	Moldboard Size	10 ft	to 110	Includes Rigid and Articulate	hour	\$40.00
8331	Graders	Moldboard Size	12 ft	to 150	Includes Rigid and Articulate	hour	\$55.00
8332	Graders	Moldboard Size	14 ft	to 225	Includes Rigid and Articulate	hour	\$80.00
8350	Hose, Discharge	Diameter	3 in		Per 25 foot length. Includes couplings.	hour	\$0.13
8351	Hose, Discharge	Diameter	4 in		Per 25 foot length. Includes couplings.	hour	\$0.19
8352	Hose, Discharge	Diameter	6 in		Per 25 foot length. Includes couplings.	hour	\$0.50
8353	Hose, Discharge	Diameter	8 in		Per 25 foot length. Includes couplings.	hour	\$0.75
8354	Hose, Discharge	Diameter	12 in		Per 25 foot length. Includes couplings.	hour	\$1.35
8355	Hose, Discharge	Diameter	16 in		Per 25 foot length. Includes couplings.	hour	\$2.20
8356	Hose, Suction	Diameter	3 in		Per 25 foot length. Includes couplings.	hour	\$0.23
8357	Hose, Suction	Diameter	4 in		Per 25 foot length. Includes couplings.	hour	\$0.43
8358	Hose, Suction	Diameter	6 in		Per 25 foot length. Includes couplings.	hour	\$0.90
8359	Hose, Suction	Diameter	8 in		Per 25 foot length. Includes couplings.	hour	\$1.35
8360	Hose, Suction	Diameter	12 in		Per 25 foot length. Includes couplings.	hour	\$2.45
8361	Hose, Suction	Diameter	16 in		Per 25 foot length. Includes couplings.	hour	\$3.99
8517	Jackhammer (Dry)	Weight Class	25-45 lb			hour	\$1.00
8518	Jackhammer (Wet)	Weight Class	30-55 lb			hour	\$1.15
8380	Loader, Crawler	Bucket Capacity	0.5 cy	to 32	Includes bucket.	hour	\$13.00
8381	Loader, Crawler	Bucket Capacity	1 cy	to 60	Includes bucket.	hour	\$22.50
8382	Loader, Crawler	Bucket Capacity	2 cy	to 118	Includes bucket.	hour	\$48.00
8383	Loader, Crawler	Bucket Capacity	3 cy	to 178	Includes bucket.	hour	\$85.00
8384	Loader, Crawler	Bucket Capacity	4 cy	to 238	Includes bucket.	hour	\$125.00
8540	Loader, Skid-Steer	Operating Capacity	1000 lb	to 35		hour	\$21.00
8541	Loader, Skid-Steer	Operating Capacity	2000 lb	to 65		hour	\$28.00
8542	Loader, Skid-Steer	Operating Capacity	3000 lb	to 85		hour	\$25.00
8401	Loader, Tractor, Wheel			to 81		hour	\$17.50
8390	Loader, Wheel	Bucket Capacity	0.5 cy	to 38		hour	\$17.50
8391	Loader, Wheel	Bucket Capacity	1 cy	to 60		hour	\$26.00
8392	Loader, Wheel	Bucket Capacity	2 cy	to 105		hour	\$34.00
8393	Loader, Wheel	Bucket Capacity	3 cy	to 152		hour	\$47.00
8394	Loader, Wheel	Bucket Capacity	4 cy	to 200		hour	\$60.00
8395	Loader, Wheel	Bucket Capacity	5 cy	to 250		hour	\$80.00
8396	Loader, Wheel	Bucket Capacity	6 cy	to 305		hour	\$95.00
8397	Loader, Wheel	Bucket Capacity	7 cy	to 360		hour	\$110.00
8398	Loader, Wheel	Bucket Capacity	8 cy	to 530		hour	\$160.00
8570	Loader-Backhoe, Wheel	Loader Bucket Capacity	0.5 cy	to 40	Loader and Backhoe Buckets included.	hour	\$15.50
8571	Loader-Backhoe, Wheel	Loader Bucket Capacity	1 cy	to 70	Loader and Backhoe Buckets included.	hour	\$28.00
8572	Loader-Backhoe, Wheel	Loader Bucket Capacity	1.5 cy	to 95	Loader and Backhoe Buckets included.	hour	\$39.00
8573	Loader-Backhoe, Wheel	Loader Bucket Capacity	1.75 cy	to 115	Loader and Backhoe Buckets included.	hour	\$44.00
8410	Mixer, Concrete Portable	Batching Capacity	10 cft			hour	\$3.80
8411	Mixer, Concrete Portable	Batching Capacity	12 cft			hour	\$5.00
8412	Mixer, Concrete, Trailer Mntd	Batching Capacity	11 cft	to 10		hour	\$8.75
8413	Mixer, Concrete, Trailer Mntd	Batching Capacity	16 cft	to 25		hour	\$17.00
8075	Motorcycle, Police					mile	\$0.40
8633	Mulcher, Trailer Mntd	Working Capacity	7 tph	to 35		hour	\$12.00
8634	Mulcher, Trailer Mntd	Working Capacity	10 tph	to 55		hour	\$16.50
8635	Mulcher, Trailer Mntd	Working Capacity	20 tph	to 120		hour	\$31.00
8430	Paver, Asphalt, Towed				Does not include Prime Mover.	hour	\$7.00
8431	Paver, Asphalt			to 60	Includes wheel and crawler equipment.	hour	\$70.00
8432	Paver, Asphalt			to 125	Includes wheel and crawler equipment.	hour	\$120.00
8433	Paver, Asphalt			to 175	Includes wheel and crawler equipment.	hour	\$130.00
8434	Paver, Asphalt			to 250	Includes wheel and crawler equipment.	hour	\$150.00
8436	Pick-up, Asphalt			to 110		hour	\$80.00
8437	Pick-up, Asphalt			to 150		hour	\$85.00
8438	Pick-up, Asphalt			to 200		hour	\$115.00
8439	Pick-up, Asphalt			to 275		hour	\$145.00
8660	Plow, Cable	Plow Depth	24 in	to 30		hour	\$12.00

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8661	Plow, Cable	Plow Depth	36 in	to 65		hour	\$32.00
8662	Plow, Cable	Plow Depth	48 in	to 110		hour	\$37.00
8450	Plow, Snow, Grader Mntd	Width	to 10 ft		Add to Grader for total rate.	hour	\$16.00
8451	Plow, Snow, Grader Mntd	Width	to 14 ft		Add to Grader for total rate.	hour	\$24.00
8452	Plow, Snow, Truck Mntd	Width	to 15 ft		Add to Truck rate for total rate.	hour	\$10.75
8453	Plow, Snow, Truck Mntd	Width	to 15 ft		With leveling wing. Add to Truck rate for total rate.	hour	\$18.50
8470	Pump			to 4	Does not include Hoses.	hour	\$2.15
8471	Pump			to 6	Does not include Hoses.	hour	\$3.20
8472	Pump			to 10	Does not include Hoses.	hour	\$4.10
8473	Pump			to 15	Does not include Hoses.	hour	\$7.75
8474	Pump			to 25	Does not include Hoses.	hour	\$9.25
8475	Pump			to 40	Does not include Hoses.	hour	\$19.50
8476	Pump			to 60	Does not include Hoses.	hour	\$23.00
8477	Pump			to 95	Does not include Hoses.	hour	\$33.00
8478	Pump			to 140	Does not include Hoses.	hour	\$38.00
8479	Pump			to 200	Does not include Hoses.	hour	\$46.00
8480	Pump			to 275	Does not include Hoses.	hour	\$85.00
8481	Pump			to 350	Does not include Hoses.	hour	\$105.00
8482	Pump			to 425	Does not include Hoses.	hour	\$130.00
8483	Pump			to 500	Does not include Hoses.	hour	\$155.00
8484	Pump			to 575	Does not include Hoses.	hour	\$175.00
8485	Pump			to 650	Does not include Hoses.	hour	\$200.00
8510	Saw, Concrete	Blade Diameter	14 in	to 14		hour	\$7.00
8511	Saw, Concrete	Blade Diameter	26 in	to 35		hour	\$16.50
8512	Saw, Concrete	Blade Diameter	48 in	to 65		hour	\$28.00
8513	Saw, Rock			to 100		hour	\$38.00
8514	Saw, Rock			to 200		hour	\$70.00
8521	Scraper	Scraper Capacity	16 cy	to 250		hour	\$105.00
8522	Scraper	Scraper Capacity	23 cy	to 365		hour	\$150.00
8523	Scraper	Scraper Capacity	34 cy	to 475		hour	\$220.00
8524	Scraper	Scraper Capacity	44 cy	to 600		hour	\$270.00
8560	Snow Blower	Capacity	2,000 tph	to 400		hour	\$180.00
8561	Snow Blower	Capacity	2,500 tph	to 500		hour	\$180.00
8562	Snow Blower	Capacity	3,500 tph	to 600		hour	\$200.00
8550	Snow Blower, Truck Mntd	Capacity	600 tph	to 75	Does not include Truck.	hour	\$42.00
8551	Snow Blower, Truck Mntd	Capacity	1400 tph	to 200	Does not include Truck.	hour	\$80.00
8552	Snow Blower, Truck Mntd	Capacity	2000 tph	to 340	Does not include Truck.	hour	\$125.00
8553	Snow Blower, Truck Mntd	Capacity	2500 tph	to 400	Does not include Truck.	hour	\$140.00
8558	Snow Thrower, Walk Behind	Cutting Width	25 in	to 5		hour	\$3.60
8559	Snow Thrower, Walk Behind	Cutting Width	60 in	to 15		hour	\$8.00
8630	Sprayer, Seed	Working Capacity	750 gal	to 30	Trailer & Truck mounted. Does not include Prime Mover.	hour	\$10.75
8631	Sprayer, Seed	Working Capacity	1250 gal	to 50	Trailer & Truck mounted. Does not include Prime Mover.	hour	\$16.50
8632	Sprayer, Seed	Working Capacity	3500 gal	to 115	Trailer & Truck mounted. Does not include Prime Mover.	hour	\$32.00
8458	Spreader, Chemical	Capacity	5 cy	to 4	Trailer & Truck mounted. Does not include Prime Mover.	hour	\$4.20
8423	Spreader, Chip	Spread Hopper Width	12.5 ft	to 152		hour	\$60.00
8424	Spreader, Chip	Spread Hopper Width	16.5 ft	to 215		hour	\$95.00
8425	Spreader, Chip, Mntd	Hopper Size	8 ft	to 8	Trailer & Truck mounted.	hour	\$3.70
8455	Spreader, Sand	Mounting	Tailgate, Chassis			hour	\$3.30
8456	Spreader, Sand	Mounting	Dump Body			hour	\$5.50
8457	Spreader, Sand	Mounting	Truck (10 yd)			hour	\$7.50
8440	Striper	Paint Capacity	40 gal	to 22		hour	\$9.25
8441	Striper	Paint Capacity	90 gal	to 60		hour	\$21.00
8442	Striper	Paint Capacity	120 gal	to 122		hour	\$41.00
8445	Striper, Truck Mntd	Paint Capacity	120 gal	to 460		hour	\$85.00
8446	Striper, Walk-behind	Paint Capacity	12 gal			hour	\$3.80
8157	Sweeper, Pavement			to 110		hour	\$55.00
8158	Sweeper, Pavement			to 230		hour	\$85.00
8590	Trailer, Dump	Capacity	20 cy		Does not include Prime Mover.	hour	\$8.00

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8591	Trailer, Dump	Capacity	30 cy		Does not include Prime Mover.	hour	\$14.00
8600	Trailer, Equipment	Capacity	30 ton			hour	\$10.25
8601	Trailer, Equipment	Capacity	40 ton			hour	\$12.50
8602	Trailer, Equipment	Capacity	60 ton			hour	\$15.00
8603	Trailer, Equipment	Capacity	120 ton			hour	\$20.50
8640	Trailer, Office	Trailer Size	8' x 24'			hour	\$1.70
8641	Trailer, Office	Trailer Size	8' x 32'			hour	\$1.75
8642	Trailer, Office	Trailer Size	10' x 32'			hour	\$2.60
8610	Trailer, Water	Tank Capacity	4000 gal		Includes a centrifugal pump with sump and a rear spraybar.	hour	\$11.00
8611	Trailer, Water	Tank Capacity	6000 gal		Includes a centrifugal pump with sump and a rear spraybar.	hour	\$14.00
8612	Trailer, Water	Tank Capacity	10000 gal		Includes a centrifugal pump with sump and a rear spraybar.	hour	\$16.50
8613	Trailer, Water	Tank Capacity	14000 gal		Includes a centrifugal pump with sump and a rear spraybar.	hour	\$20.50
8650	Trencher			to 40	Walk-behind, Crawler & Wheel Mounted, Chain and Wheel.	hour	\$13.00
8651	Trencher			to 85	Walk-behind, Crawler & Wheel Mounted, Chain and Wheel.	hour	\$29.00
8290	Trowel, Concrete	Diameter	48 in	to 12		hour	\$5.50
8680	Truck, Concrete Mixer	Mixer Capacity	13 cy	to 300		hour	\$90.00
8720	Truck, Dump	Struck Capacity	8 cy	to 220		hour	\$43.00
8721	Truck, Dump	Struck Capacity	10 cy	to 320		hour	\$60.00
8722	Truck, Dump	Struck Capacity	12 cy	to 400		hour	\$75.00
8723	Truck, Dump	Struck Capacity	18 cy	to 400		hour	\$80.00
8724	Truck, Dump, Off	Struck Capacity	28 cy	to 450		hour	\$115.00
8690	Truck, Fire	Pump Capacity	1000 gpm			hour	\$75.00
8691	Truck, Fire	Pump Capacity	1250 gpm			hour	\$90.00
8692	Truck, Fire	Pump Capacity	1500 gpm			hour	\$95.00
8693	Truck, Fire	Pump Capacity	2000 gpm			hour	\$105.00
8694	Truck, Fire Ladder	Ladder length	75 ft			hour	\$145.00
8695	Truck, Fire Ladder	Ladder length	150 ft			hour	\$175.00
8700	Truck, Flatbed	Maximum Gvw	15000 lb	to 200		hour	\$25.00
8701	Truck, Flatbed	Maximum Gvw	25000 lb	to 275		hour	\$28.00
8702	Truck, Flatbed	Maximum Gvw	30000 lb	to 300		hour	\$31.00
8703	Truck, Flatbed	Maximum Gvw	45000 lb	to 380		hour	\$55.00
8730	Truck, Garbage	Capacity	25 cy	to 255		hour	\$55.00
8731	Truck, Garbage	Capacity	32 cy	to 325		hour	\$60.00
8800	Truck, Pickup				Transporting people.	mile	\$0.58
8801	Truck, Pickup		½ ton			hour	\$19.00
8802	Truck, Pickup		1 ton			hour	\$25.00
8803	Truck, Pickup		1½ ton			hour	\$27.00
8804	Truck, Pickup		1½ ton			hour	\$30.00
8805	Truck, Pickup		1½ ton			hour	\$35.00
8790	Truck, Tractor	4 x 2	30000 lb	to 220		hour	\$36.00
8791	Truck, Tractor	4 x 2	45000 lb	to 310		hour	\$55.00
8792	Truck, Tractor	6 x 4	50000 lb	to 400		hour	\$70.00
8780	Truck, Water	Tank Capacity	2500 gal	to 175	Include pump and rear spray system.	hour	\$38.00
8781	Truck, Water	Tank Capacity	4000 gal	to 250	Include pump and rear spray system.	hour	\$50.00
8620	Tub Grinder			to 440		hour	\$95.00
8621	Tub Grinder			to 630		hour	\$140.00
8622	Tub Grinder			to 760		hour	\$175.00
8623	Tub Grinder			to 1000		hour	\$275.00
8753	Vehicle, Recreational			to 10		hour	\$3.50
8750	Vehicle, Small			to 30		hour	\$8.00
8761	Vibrator, Concrete			to 4		hour	\$1.15
8770	Welder, Portable			to 16	Includes ground cable and lead cable.	hour	\$8.75
8771	Welder, Portable			to 34	Includes ground cable and lead cable.	hour	\$16.00
8772	Welder, Portable			to 50	Includes ground cable and lead cable.	hour	\$23.00
8773	Welder, Portable			to 80	Includes ground cable and lead cable.	hour	\$31.00

III. Scope

My audit review examined the operations of the Public Works Leaf Pick-up Program during the time frame of November 5, 2000 to March 12, 2010. Present operations in the field were also observed as a part of the scope of this audit review.

Objective

The objective of this performance audit is to examine the leaf pick-up program operations and provide a viable alternative to the current program that is now in place.

Methodology

I conducted interviews with public works administrative personnel and examined revenue and expense records for the leaf pick-up program. I also researched alternative methods and practices for leaf collection by other communities. I also observed a leaf pick-up crew upon the resumption of service in March 2011 when weather allowed crews to go out again into the field.

I conducted this limited scope performance audit in accordance with Generally Accepted Government Auditing Standards. These standards require that I plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for my findings and conclusions based on my audit objectives. I believe that the evidence obtained provides a reasonable basis for my findings and conclusions based on my audit objectives.

In applying these generally accepted government auditing standards, I am responsible for using my professional judgment when I establish the scope and methodology for my work, determining the tests and procedures that should be performed, conducting the work, and reporting the results. I need to maintain integrity and objectivity when performing this work to make decisions that are consistent with the broader public interest in the program or activity that is under review. When reporting the results of my work, I am responsible for disclosing all material or significant facts that I know which if not disclosed could mislead knowledgeable users, misrepresent the results of my findings, or conceal improper or unlawful practices.

IV. Leaf Waste Management Alternatives

The limited scope of this audit did not take into consideration a complete routing analysis. My field observations were limited to one route. It should be noted that the high demand of time and labor spent on this program diverts resources needed for other town activities and projects.

I have researched various collection methods that can be considered in place of the existing program if the decision is made to do so. The vacuum collection method which is now in use by the Town employs truck-mounted or trailer mounted units to vacuum leaves from the curbside. The truck-mounted units are usually manned by a four person crew, while the trailer mounted units utilize a four man collection crew, five if the manpower is available. Leaves that are collected in this process are shredded by the vacuum unit. Some of the units have a flexible extension tube that can be moved over the pile of leaves to be vacuumed. Some units have fixed metal tubes which require the crews to push the leaves to the roadway to be vacuumed. This is an additional step which requires more time and effort. The major drawback of this collection method is a lack of compaction and the risk of foreign debris getting into the impellers of the vacuum unit. The collection trucks fill more rapidly than a similar size truck that can achieve compaction. This lack of compaction leads to more time off route for emptying collected leaves.

The one major advantage of vacuum unit trucks is that there is no need for street sweepers to follow the leaf collection crew since the vacuum collects just about all of the leaf debris set to the curb. The vacuum units are also more maneuverable around an obstacle which minimizes hand raking and leave minimal debris behind as a result of the collection operation process. Not all of our vacuum units though have the maneuverability because of the fixed tubes.

The next method is the brush and pan method. This type of collection utilizes the traditional rear loading garbage truck with an attached pan that leaves are pushed onto by another vehicle that has a brush or rake attachment. The brush or rake would be mounted to the front of a small tractor or truck. The brush is used to move the leaves from the curb and onto the pan. The manpower for this collection method can range from two to four man crews. In addition men with hand rakes are added to crews to assist in collecting leaves that are out of reach of equipment. The requirement for larger crews is one disadvantage of this collection method, but you gain compaction with the rear packing trucks which means a crew spends more time on the collection route and less time off loading collected leaves.

Collecting leaves that are bagged by residents is another option. This method employs a traditional garbage truck. Two or three man crews pick up the bags from the curbside and throw them into the truck hopper. Biodegradable bags should be used in this strategy. This method would require the raking of leaves and purchasing of biodegradable bags by the resident. If this method is employed the resident would have to either bag the leaves, employ a lawn service to do the job or utilize school students that are required to perform required hours of community service to the Town. If this method is used the collection of the bagged leaves could be subcontracted out to an outside hauler.

Town of Trumbull
Office of The Financial/Accounting Controls Analyst

The baler method utilizes agricultural equipment to compact leaves into bales. Brushes or rakes are mounted to small tractors or trucks that move the leaves into the street to form windrows. The baler is pulled along the windrow to compact the leaves into bales for transport to the composting area.

When methods other than bagging are used many communities also use street sweepers to follow leaf collection crews to pick up any uncollected leaf debris. This additional step is implemented as a preventative measure to keep storm drains clear of leaf debris and help prevent clogging of the catch basins. If leaves were bagged this would alleviate clogged catch basins and the need for follow-up by street sweeping crews.

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V. Reduction of Cost Impacts

Equipment costs along with collection crew size are the biggest impact on operating leaf pick up programs. The leaf pick up program equipment used will decide the size of the crew needed. An investment in equipment may be a viable alternative if the size of leaf collection crews can be reduced.

Leaf pick up programs that utilize compaction equipment are more cost effective than the non-compacting methods. Rear loading compactors are the best choice because they can stay on route longer and require less down time for off loading.

The number of collections town crews have to make also impacts leaf pick up programs costs. The less collections made can lead to larger volumes of material put to curbside for collection. The fewer collections the lower the program costs to the Town.

The cost of fuel is another key factor to consider when a collection method is chosen. The leaf pick-up collection method selected may reduce labor costs, but increase capital outlay and fuel costs or vice versa depending on the blend of crews and equipment used during the duration of the program.

A financial incentive for residents to increase backyard composting to decrease the need for pick up of leaf material at the curbside should also be considered as part of a revamped program. A program involving curbside vacuum service and curbside bag service can be used as a way to strike a balance between escalating costs and the level of curbside service provided. The recommendation would be to utilize curbside bag service over vacuum service.

Develop a program where property owners who need and use the curbside collection of leaves would be responsible for paying a reasonable fee for the additional level of service. This would be a **PAY-AS-YOU-THROW (PAYT)** program. Also known as unit-based or variable-rate pricing (**PAYT**) is a system in which residents pay for each unit of leaf waste discarded rather than paying a fixed fee per residential household. The more you dispose of the more you pay. As residents pay directly by how much they dispose of the incentive is to reduce waste by composting. The total quantity of material to be picked up at the curbside should decrease with a fee based system.

PAY-AS-YOU-THROW (PAYT) programs generally involve a two-tiered pricing system that combines a flat fee and a unit-based fee. The flat fee provides revenue to the program and ensures that the fixed costs of the leaf collection program are covered. The additional unit-based fee provides financial incentive for the resident to compost more. The program has to be made revenue-neutral by reducing property taxes or flat fees by the amount of unit-based fees that are expected to be generated. Public acceptance and support will be critical if the program is to be successful.

Town of Trumbull
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The collection of bagged leaves can be subcontracted to an outside company. The need for expensive Town equipment and the high cost of breakdowns of equipment would be eliminated. Manpower could be used for other high priority Town projects. Some equipment currently used in the leaf pick-up program could be liquidated though the return of such sale on this aged equipment would probably be minimal.

VI. Factors to consider in selecting a Leaf Pick-up Program

The employer related costs of wages, benefits, workers compensation and unemployment compensation for seasonal workers. The high cost of labor may mean switching to more equipment and automation to reduce labor costs.

The possible cost savings of subcontracting the whole leaf collection process to an outside contractor. The value of subcontracting would be the opportunity costs of using public works personnel for other duties that do not get completed during the collection period.

The equipment and facility costs are the next major factor in deciding a final program that makes sense for the community. There are many types of equipment on the market used to collect leaves. Pieces of equipment selected should consider the labor costs that will be associated with the equipment choice. Equipment that can be used for other programs and tasks as well as leaf pick up can help justify the investment cost. The capital outlay cost of new equipment versus the subcontracting out of the leaf collection program should be of major consideration.

The number of collections made and the frequency of those collections are the next factor. It may be possible to offer collections over a number of weeks. Those who miss the final collection would be required to drop off leaves at a specified location for processing or pay an additional fee for a special collection.

Some communities have dropped to a minimal level of pick-up service and changed to drop-off sites as the only choice of leaf collection. Some communities have offered more curbside collection along with multiple drop-off locations for those who have missed collections. All of these factors should be considered in coming to a final conclusion on the level of service going forward and how that service will be provided

VII. Collections-Drop-Offs

Possible Collection Systems

Collection System 1

The Town wide vacuum collection route in the same configuration as provided now on a scheduled day in a designated district.

Collection System 2

A resident would be able to use a curbside pick-up provided they bag the leaves for collection in biodegradable bags. The service could be structured in the following way:
Residents call for service or utilize **QSCEND** on-line notification service at least one week in advance to allow sufficient time to design an efficient collection route schedule. Using the **PAY-AS-YOU-THROW (PAYT)** structure residents would pay for the collection. The curbside collection of the leaves in biodegradable bags would be completed using a vehicle with compaction capabilities. The service could be provided by either Town crews or a subcontracted service.

Collection System 3

A collection day would be provided to residents for a call-in vacuum service. Bill the residents a fee who participate in this collection. Residents would have to call a week in advance to be on the collection schedule. As a supplement to the vacuum service have resident's bag leaves for pickup at curbside, utilize the ability of compaction trucks and still impose the **PAY-AS-YOU-THROW (PAYT)** feature of Collection System 2.

Collection System 4

This collection would also be subcontracted out and be provided over a designated three week period. Leaves again would have to be bagged and set to the curb for pickup. An option for a fourth collection would be added if there were still a lot of bagged leaves to be picked up. Resident's with 1 plus acres of property would have the area to compost eliminating the need for large scale bagging of leaves by those residents. The **PAY-AS-YOU-THROW (PAYT)** rate structure can be implemented for this collection as well.

Recommendation

A task force/advisory committee should evaluate the available options for leaf disposal management. The committee should be made a permanent task force/advisory committee. Members from the following areas should be considered as a starting point in developing the advisory/task force committee:

- Elected officials of the Town including the First Selectman/Town Council members and Board of Finance members
- A member of the public works department
- A local hauler(s)
- A member from a local "tax watchdog" group
- Concerned citizens, senior citizens, environmentalists, members of local environmental committees

A clear understanding should be formed as to why this task force/advisory committee is being established. Goals and expectations of the task force members should be clear and detailed. The task force should also be clear as to what its role is in the decision making process.

- Who will make decisions?
- Who will the task force report to?
- What timelines and guidelines will be expected of the committee?
- What will be the timeline for a recommendation to be implemented?
- How often and where the advisory committee/task force will meet?
- Who will be appointed Chairman of the task force?

All these decisions should be in place beforehand.

VIII. Conclusions

Leaf pick-up programs are expensive and time consuming operations. Costs are rising for all types of equipment, fuel and labor. It is important that the Town evaluate the present program and make tough decisions regarding the current leaf pick-up program. The difficulty is changing the present program because of the impact the change will have on some residents particularly the elderly population of Trumbull. A majority of residents will still desire curbside leaf pick-up service of some sort whether vacuum collection or bagging collection. Some residents will probably be willing to use the **PAY-AS-YOU-THROW (PAYT)** service. Any adjustments to collection schedules, reducing the frequency or level of service will surely upset some residents.

The acceptance and support of the public are critically important components of a successful unit-based pricing structure. Key members of local Town government and from the community have to be involved in the planning process if a program such as this is to be successful.

Based on this audit performance report alternatives have been identified that can be implemented to improve the efficiency of the leaf pick-up program and help reduce costs. It will be up to the Town to make a final decision on how the leaf pick-up program changes and evolves.

The cost of leaf pick-up will continue to rise. This cost will of course have to be absorbed by the residents of Trumbull. It will be necessary to implement the most cost effective program possible.

The use of the compost that is made should be utilized more by the Town. A better marketing strategy should be developed to sell more of the compost that is made to the public. This will help offset some of the labor intensive costs of composting the collected material at the Town facility designated composting area.

The time allocated to leaf pick-up must be balanced to accommodate other Town obligations and projects of a higher priority. A program that would include three collections with an option for a fourth using the **PAY-AS-YOU-THROW (PAYT)** service should be given serious consideration. Curbside subcontracted collections using standard garbage trucks with compaction capabilities should be implemented. Biodegradable bags would be purchased from the Town or at local hardware type stores (i.e. Lowes or Home Depot).

The Town should help encourage and increase the number of residents that compost leaf waste. The Town should work with local lawn and garden suppliers such as Lowes or Home Depot to create a rebate or a discount program for those who wish to purchase compost bins.

The investment of time and resources from both the Town government and the community will help minimize confusion about how any new program will work. A citizen's advisory task force committee can assist in evaluating all the available options for leaf disposal and how it will ultimately be funded.

2009 LY

ANRG 7/1/10 - 4/30/11

Fees Collected

Town Paid ANRG

2010	Tax	Int.	15% Fees Collected	3% Town Paid ANRG
JULY	8030.16	5472.73	2024.09	405.09
AUGUST	7217.58	5451.26	1896.64	380.07
SEPTEMBER	8553.48	4949.65	2027.01	405.09
OCTOBER	2216.91	1810.46	604.84	120.82
NOVEMBER	1829.76	1410.78	483.51	97.22
DECEMBER	2445.82	1969.90	661.64	132.47
2011				
JANUARY	2610.33	1717.12	650.20	129.82
FEBRUARY	4792.65	4925.68	1457.15	291.55
MARCH	4094.36	3353.89	1116.86	223.45
APRIL	6510.18	6191.83	1902.21	381.06
TOTALS	48,301.23	37,253.30	12,824.15	2,566.64

Collections on suspense

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 9-Jun-11
AGENDA: 6-11-01
AMOUNT: \$3,256

2010-2011

(A) APPROPRIATION

FROM: ACCOUNT NO.

ACCOUNT NAME UNRESTRICTED FUND BALANCE

3,256

TO: ACCOUNT NO. 01 013600-522204

ACCOUNT NAME SERVICE CONTRACT ACCOUNT

3,256

(B) TRANSFER

FROM: ACCOUNT NO.

ACCOUNT NAME

TO: ACCOUNT NO.

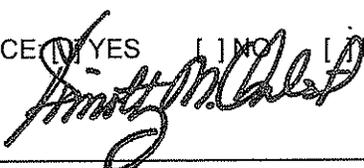
ACCOUNT NAME

(C) SUMMARY OF REQUEST

(D) REQUESTED BY: SUZANNE BURR MONACO

(E) SUPPORTING DATA: SEE ATTACHED

(F) CONCURRENCE YES NO NEED ADD'L INFORMATION



TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED ___
2. RECOMMENDED TO TOWN COUNCIL ___
3. TABLED ___
4. DENIED ___
5. OTHER ___

TOWN CLERK'S OFFICE
Town of Trumbull
Connecticut

06-11-01

SUZANNE BURR MONACO
TOWN CLERK
(203) 452-5037



TOWN HALL
5866 Main Street
Trumbull, Connecticut 06611

May 11, 2011

To: Maria Pires, Finance Director

From: Suzanne Burr Monaco, Town Clerk

A handwritten signature in cursive script, appearing to read "Suzanne Burr Monaco", is written over the printed name in the "From:" field.

Subject: Supplemental Appropriation

We are in need of a supplemental appropriation for our COTT service contract. Service Contact Account # 01 013600-522204 is in need of a supplemental of \$3255.54.

This is due to our document verifications and monthly service fees. The number of our documents has increased above last year's level.

Thank you.

c: Timothy M. Herbst, First Selectman



Monty Wickerham
Cott Systems, Inc.
350 East Wilson Bridge Rd.
Worthington, Ohio 43085
May 9, 2011

Susan Cole
Trumbull, CT. Town Clerk

Dear Susan:

Per your request, this note should supply needed details regarding your audit service.

Cott Systems has provided audit services of your Land Records for several years. Our current rate for this service, which hasn't changed in many years, is \$0.58 per instrument. The frequency of this audit is dependent upon receipt of index data and images from the Town, but is generally invoiced quarterly. Examination of Indexes and Inspections of Land Records of the Towns certificates are completed annually per the Connecticut State Library.

We certainly appreciate your business Susan, and look forward to providing this valuable service to the Town of Trumbull well into the future.

Sincerely,

A handwritten signature in cursive script, appearing to read "Monty Wickerham".

Monty Wickerham
Director, Data and Image Services
800-234-2688 x342
mwickerham@cottsystems.com

Ms. Suzanne Burr Monaco
TRUMBULL CT CLERK - Town Clerk
5866 Main St
Trumbull, CT, 06611

April 16, 2010

Dear Ms. Burr Monaco,

Please, allow me first to thank you for giving us an opportunity to provide microfilm creation service to your office.

As you may recall, your monthly microfilm creation fee is a derivative of the previously agreed upon per image price combined with what we know about your average annual filing volume (based on microfilm we have created for you over the course of the last two years). Also, we committed to review the volume on an annual basis.

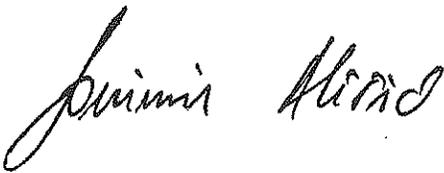
Audit for your account is completed and it reflects a need to adjust your monthly microfilm creation fee (see below).

Your updated monthly microfilm creation fee is **\$177.62**, effective April 2010 billing.

Additionally, if Cott is not currently storing your microfilm, please take a moment to consider us for your offsite storage needs. Our offsite storage services compliment the microfilm creation service we currently provide for you. Please contact me for more information.

We appreciate you partnering with Cott in the operation of your office. Our hope is that this notification will better accommodate your budget planning needs. We always welcome your feedback. Please feel free to contact me anytime.

Sincerely,



Sanimir Alisic
Operations Supervisor
Cott Systems Inc.
350 E Wilson Bridge Rd
Worthington, OH 43085
Phone: (614) 847-4405 Ext. 285
Fax: (614) 985-0079

RECEIVED FOR RECORDS
VOLUME _____ PAGE _____
2010 APR 19 A 11:08
TRUMBULL LAND RECORDS
ATTENTION
TOWN CLERK



INFORMATION MANAGEMENT SOLUTIONS

Master Agreement for Products and Services

This Master Agreement for Products and Services ("Agreement") is by and between Cott Systems, Inc., an Ohio Corporation with principal offices at 350 East Wilson Bridge Road, Worthington, Ohio 43085 ("Cott") and its Customer set forth below ("Customer").

Products and Services Ordered Under This Agreement

Cott offers data management products and services for local governments and Customer has a need for some or all of the products and services offered by Cott. Cott will provide, and Customer will purchase, the products and services checked below or described in any applicable addendum to be executed by the parties. One or more Addendums may be executed at any time during the term of this Agreement for the following products and services and will become part of and be incorporated in this Agreement.

- Auditing, Auto Index Software, Backfile of Record Books, Books, Covers & Jackets, Data Acquisition, Data Conversion, Day Forward Redaction, Desktop, Electronic Backups, eCommerce, eRecording, Key from Image Workflow, Hardware & Network Software, Hardware Maintenance, Historic Redaction, History of Index Data, Microfilm Creation, Offsite Storage, Online Index Books, Plats, Printouts, Reindexing, Remote Online Training, Resolution, Software Assurance, Software Escrow, Thin Office Resolution, Toby Trax, Verdict, Webhosting

The Terms and Conditions, attached hereto, govern the provision of products or services by Cott under this Agreement and any Addendum executed by Cott and Customer.

Cott and Customer have executed this Agreement to be effective as of the date it is signed by Customer. The offer contained in this document will expire if Customer does not execute and deliver this Agreement to Cott on or before 90 days after Cott has signed this Agreement.

Trumbull CT

(County, Parish, Town)

COTT SYSTEMS, INC.

CUSTOMER

Jodie Bare 9.14.09 (Signature) (Date)

[Signature] 9/17 (Signature) (Date)

Jodie Bare (Print Name)

(Print Name)

Vice President (Print Title)

(Print Title)

Jane E. Miller (Attest)

(Attest)

TERMS AND CONDITIONS

1. **Payments; Late Charges; Taxes.** Unless otherwise specified, all payments are due, without setoff, within 30 days after invoice. Late charges not to exceed three per cent (3%) per month, may be assessed by Cott on past due accounts unless prohibited by local law. Cott's fees are exclusive of all sales, use and similar taxes which may be levied as a result of the purchase of Cott's products or services by Customer, which taxes shall be the responsibility of Customer. If Customer is exempt from any tax, Customer shall provide Cott with a valid certificate of exemption.

2. **Warranty.** Other than any express warranties set forth in the Agreement or any applicable Addendum and Schedule, **THERE ARE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, THOSE OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR INTENDED USE OR NON-INFRINGEMENT.** Customer's sole and exclusive remedy for any failure of a product or service to conform to an applicable warranty shall be the repair of such product or refurbishing of such service according to the warranty. This exclusive remedy shall not have failed of its essential purpose. Customer specifically acknowledges that Cott's price for its products and services is based upon the limitations of Cott's liability as set forth in these Terms. These limitations shall survive any finding that the exclusive remedy of Customer failed of its essential purpose.

3. **Limitation of Liability.** IN NO EVENT SHALL COTT BE LIABLE FOR LOST PROFITS OR SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL, LIQUIDATED OR PUNITIVE DAMAGES EVEN IF COTT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. In any event, Cott's liability in the aggregate shall not exceed the amount received by Cott from Customer under the Agreement with respect to the applicable product or service. No action under the Agreement may be brought by either party more than one year after the cause of action accrued, except that an action for nonpayment may be brought within one year after the date of last payment.

4. **Governing Law.** The validity, interpretation and enforcement of this Agreement shall be governed by the state law where Customer resides.

5. **Force Majeure.** Cott will not be liable for any delay or failure due to fire, explosion, action of the elements, strikes or other labor disputes, restrictions imposed by law, rules or regulations of a public authority, acts of military authorities, war, terrorist acts, riots, civil disturbances, interruptions, or delays of utilities, telephone or telecom service, interruption of transportation facilities, and any other cause which is beyond the reasonable control of Cott, and which, by the exercise of reasonable diligence, Cott is unable to prevent. The happening of such Force Majeure will extend the time of performance to such extent as may be necessary to enable it to complete performance after the cause or causes of delay or failure have been removed.

6. **Assignment; Successors.** This Agreement will be binding upon and inure to the benefit of the parties hereto, and, except as otherwise specifically provided in the Agreement, their respective successors, and assigns; provided, however, that neither the Agreement, nor any rights under the Agreement, may be assigned, transferred, or encumbered by Customer, directly or indirectly, without Cott's prior written consent. Cott may assign this Agreement or any interest herein in connection with the transfer of substantially all of the assets or equity interest of Cott or one of its lines of business.

7. **Construction and Interpretation.** Subject headings are for convenience only. They do not define, limit or describe the scope or intent of the provisions of the Agreement. The Agreement shall be deemed to have been prepared jointly and any ambiguity shall not be interpreted against any party and shall be interpreted as if

each of the parties had prepared the Agreement. Statements set forth in any preamble or recitals are made for the purpose of providing background information. Such statements do not constitute representations, warranties or covenants of the parties.

8. **Notices.** Except as otherwise specified, any notice or other communication shall be in writing and deemed given when delivered in person, by fax, e-mail or other electronic means and confirmation of receipt is received or two days after being sent by certified or registered United States mail, return receipt requested, postage prepaid, addressed to the party at the address set forth in the Agreement. A party may change its address for notices.

9. **Miscellaneous.** The Agreement, any Addendums and Schedules executed by Cott and Customer, any attachments or exhibits thereto and these Terms and Conditions constitute the complete and exclusive agreement between Cott and Customer with regard to their subject matter, and supersede all prior or contemporaneous agreements, understandings, discussions or representations. The Agreement may not be modified or amended except in a writing signed by Cott and Customer. Acceptance of the offer presented by this Agreement is limited to the terms set forth herein. The terms of this Agreement including any Addendum or Schedule may not be edited or modified in any manner prior to signing by Customer. Any additional or different terms added to this Agreement by Customer will be considered proposals for additional terms to the contract and are hereby rejected, unless expressly accepted by Cott in writing prior to performance hereunder. Any term or provision of the Agreement that is invalid or unenforceable shall not affect the validity or enforceability of its remaining terms or provisions. No waiver of any term or provision will be effective unless in writing and signed by the party to be charged. No such waiver will be deemed a waiver of any subsequent default under the same or any other term or provision. Nothing herein expressed or implied is intended or shall be construed to give any person other than the parties hereto any rights or remedies. The Agreement, and any part thereof, may be executed in counterparts, each of which when so executed shall be deemed to be an original.

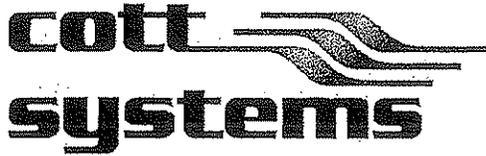
10. **Term.** This Agreement will begin when it is signed by Customer and continue until all Addendums have expired or terminated. These Terms and Conditions shall survive the termination or expiration of this Agreement.

11. **Breach.** Cott or Customer may terminate an Addendum if the other party materially breaches an Addendum and fails to correct the breach within 30 days following written notice specifying the breach. Such termination shall not relieve Customer's obligation to pay all fees accrued or sums due and remaining unpaid under the Addendum.

12. **Authority.** By execution of this Agreement or any Addendum, Customer represents and warrants that this Agreement and Addendum, as the case may be, has been properly approved and authorized in accordance with the laws, rules, regulations and procedures governing Customer, and that the person(s) signing on behalf of Customer are authorized to bind Customer to the terms and conditions thereof.

13. **No Solicit.** Customer agrees not to encourage or solicit any employee to leave Cott's employment or hire Cott employees.

14. **Order of Precedence.** Where possible, the terms of this Master Agreement and the terms of each Addendum and Schedule will be construed consistently. Where not possible, the terms of this Master Agreement will control unless specifically preempted by the terms of an Addendum or Schedule, in which case the Addendum or Schedule will control.



INFORMATION MANAGEMENT SOLUTIONS

Software License and Software Assurance Addendum

This *Software License and Software Assurance Addendum* ("Addendum") is by and between Cott Systems, Inc. ("Cott") and its customer ("Customer") identified on the attached *Renewal Schedule* ("Schedule") and is being executed under *Cott's Master Agreement for Products and Services* in order for Cott to provide the software and services described herein.

- 1. Grant of License.** In consideration of the payments specified in the Schedule, Cott grants and Customer accepts a non-exclusive, non-transferable, right and license ("License") to use the software specified and described in the Schedule including all elements, applications, by-products and databases of the software (collectively, the "Software"). The License will last for the period of time specified in the Schedule. The Software may be used solely on the server(s) and that number of associated workstations specified in the Schedule, at the location set forth therein. If a server or workstation is inoperative due to malfunction or maintenance, upon notice to and approval by Cott, Customer may temporarily use the Software on a backup server or workstation, as the case may be, until the licensed server or workstation is operative. Customer may make one copy of the Software and the User Manual and other written materials delivered by Cott in connection with the deployment of the Software (the "Documentation") for backup and archival purposes only, and such copy must include all appropriate copyright and proprietary notices. Upon notice to and approval by Cott, Customer may replace a server or workstation and transfer the Software to a replacement server or workstation at the same location set forth in the Schedule. Customer will not (a) exceed any limit on installations, users or other limitation specified in the Schedule; (b) sell, lease, license, sublicense or encumber the Software or the Documentation; (c) decompile, disassemble or reverse engineer any portion of the Software or the Documentation; or (d) write or develop any derivative software or any software program based on the Confidential Information (collectively, the "Limitations on Use").
- 2. Inspection and Acceptance.** An operational system will be made available by Cott for review by Customer. The date of the earliest to occur of the following will be the "Go-Live Date": (a) the storage or indexing of data utilizing the Software, or (b) the recordation or acceptance of documents for recording by Customer or Customer's system, or (c) the databases associated with the Software are made available to the public. Within two (2) business days after the Go-Live Date, Customer will inspect, approve and accept all aspects of the operational system including the form, content, searchable data, appearance and functionality of the system. Unless Cott receives from Customer detailed written notice of deficiencies in the Software within two (2) business days of the Go-Live Date, Customer will be deemed to have accepted the Software. If Cott receives such notice, Cott shall use its best efforts to correct programming errors that are attributable to Cott, by way of correcting or replacing the Software and/or remedying program errors as promptly as possible. Customer agrees to cooperate with and assist Cott in the migration to and testing of the new system and in the diagnosis and correction of any deficiencies. Irrespective of whether deficiencies are noted, if the Software is in use by Customer, all fees and payments specified in the Schedule shall be due and paid in a timely manner.
- 3. Software Assurance.** Cott's Software Assurance program contains two elements. Cott provides customer support services as described in the "Customer Support Processes Exhibit" and Cott provides software update services (collectively, "Software Assurance"). When Customer subscribes to Software Assurance, it will be specified and provided as described in the Schedule. Software Assurance begins as of the Go-Live Date and will last until the end of the month during which the applicable anniversary occurs. Provided Customer is not then in breach, Software Assurance entitles Customer to receive, at no additional charge, software patches ("Patches") and software releases ("Releases") to the current version of our software which increase the speed, efficiency or ease of operation of the Software. Patches typically are driven by Cott's Technical Support where the reported issue is deemed a software 'bug'. Releases are a group of enhancements to existing software modules that are requested by customers. Releases are governed by Cott's "Software Update Processes Exhibit", reviewed by customers using the same version of software within the same state, and are evaluated by a Cott committee prior to development and implementation. Any hardware or equipment upgrades that are necessary in order to install and run the Releases will be the responsibility of the Customer. Cott reserves the right to charge additional fees for modifications to the software requested by Customer which are beyond the scope of Patches and Releases as defined herein.
- 4. Software Assurance Fees.** Customer may pay up front all Software Assurance fees for the Initial Support Term specified in the Schedule. In the absence of such up front payment (a) the Software Assurance fees will remain fixed until the applicable anniversary of the Go-Live Date, except that Cott may pass along to Customer an increase in third party system software support if announced by the software provider, and (b) on the applicable anniversary of the Go-Live Date, Cott may increase the Software Assurance fees with a maximum increase of ten percent (10%) of the then-current fees. The fees will not begin until the Go-Live Date and will be invoiced on the first day of each calendar month in advance. If the Go-Live Date is any day other than the first day of a month, and if Customer is not concurrently ending use of other Cott software that has monthly software assurance fees associated with it, the initial month's fees will be prorated and will be invoiced on the Go-Live Date.



INFORMATION MANAGEMENT SOLUTIONS

Software Assurance fees for the last month of the term will be invoiced on the Go-Live Date ("Software Assurance Deposit") and will be credited to Customer's last invoice of the term.

After the expiration of the Initial Support Term, Software Assurance will automatically renew for additional one (1) year periods unless Customer notifies Cott, no later than ninety (90) days before the scheduled expiration of the Initial Support Term or the applicable renewal period. Cott will endeavor to notify Customer of the fees for renewal terms at least one hundred twenty (120) days prior to the expiration of the then-current term, but in any event will notify Customer of such fees prior to the expiration of the then-current term. If Cott is unable to notify Customer of the fees for the renewal period prior to the expiration of the then-current term, and Customer has not issued a timely notice not to renew the Software Assurance, and the fee increase exceeds five percent (5) % of the then-current fees, Customer may notify Cott within seven (7) days of its receipt of the fee notice of Customer's intention to cancel the Software Assurance. The cancellation will be effective on the last day of the month that Cott receives the notice.

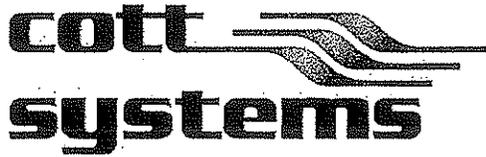
5. **Termination; Material Breach.** This Addendum and the License and/or Software Assurance hereunder may be terminated by the non-breaching party if a "material breach" occurs. A "material breach" means any of the following which remain uncured to the reasonable satisfaction of the non-breaching party after ten (10) days notice specifying the breach is provided: (a) Customer's violation of the Limitations on Use; (b) Customer's unauthorized duplication of the Software or the Documentation; (c) Customer's violation of its obligations with respect to Cott's Confidential Information; (d) Customer's use of the Software on servers, workstations or other equipment not authorized pursuant to a Schedule; (e) Cott's failure to reasonably perform its obligations hereunder; or (f) Customer's failure to timely pay Cott all sums due hereunder. If a material breach occurs, this Addendum including any Schedules and the License and/or Software Assurance hereunder may be terminated, in the discretion of the non-breaching party, upon written notice of termination.
6. **Early Termination of Software Assurance.** Customer may terminate Software Assurance by providing sixty (60) days written notice to Cott. Cott is entitled to recover from Customer and Customer shall pay twenty-five percent (25%) of the sum of the remaining monthly Software Assurance fees for the then-current term as liquidated damages and not as a penalty. Cott will cease providing the Software Assurance on the last day of the monthly term that occurs sixty (60) days after Cott's receipt of the termination notice. Cott will apply the Software Assurance Deposit to Customer's account prior to issuing a final invoice. Customer will be responsible for the monthly Software Assurance fees up to the date of termination. If any software license fees remain payable under this Addendum, all such fees shall be paid in full at time of Software Assurance termination.
7. **Training.** Cott will provide training on the operation of the Software as specified in the Schedule. Cott training options may include though are not limited to training at Customer's location, training at Cott's location and remote online training over the internet. Training days are measured by the number of Cott personnel utilized, multiplied by the number of days that training is provided and include travel time for Cott personnel to travel to and from Customer's location. For example, two Cott personnel traveling one-half day to Customer's location, providing four days of training, and traveling one-half day to return to Cott would amount to 10 training days. One day of training shall be defined as not fewer than 6 and ½ hours. Cott reserves the right to charge additional fees for additional training requested by Customer, and for training beyond the scope of training specified in the Schedule. Cott will notify Customer of any additional charges.
8. **Patent and Copyright Indemnification.** Cott will defend at its expense any action brought against Customer based upon a claim that the Software infringes any patent, copyright, trade secret or other proprietary right of any third party and pay any costs and damages finally awarded against Customer in such action, which are attributable to such claim, provided that Customer notifies Cott promptly in writing of the claim and Cott is given the opportunity of fully participating in the defense and/or agrees to any settlement of such claim. Such indemnity, however, is specifically exclusive of any such claims which arise or result from the alteration of the Software by anyone other than Cott; the misuse of the Software; the use of the Software in combination with software not delivered or furnished by Cott; or use of the Software in the manner for which the same was neither designed nor contemplated. If Customer, as a result of a dispute regarding a proprietary right, is required to cease using the Software, Cott shall either (i) modify the Software so that Customer's use hereunder ceases to be infringing or wrongful, or (ii) procure for Customer the right to continue using the Software. If, after reasonable efforts, Cott is unable to achieve either (i) or (ii) above, either party shall have the right to terminate this Addendum upon thirty (30) days written notice to the other.
9. **Warranty.** Cott warrants that the Software will perform in substantial accordance with the functional overview provided in the Schedule for so long as Customer subscribes to Software Assurance. Customer shall give Cott prompt notice of any defect. If Cott determines that the Software is defective in materials or workmanship and is covered by the warranty, Cott will either repair the defect or replace the defective portion of the Software. Cott will be afforded a commercially reasonable period of time to remedy the defect and will not be considered in breach if Cott commences to cure the defect within such period and diligently proceeds towards the remedy of the defect. The foregoing are Customer's sole and exclusive remedies for breach of this warranty. This warranty is expressly contingent upon proper use and application of the Software at all times in accordance with the Documentation and provided Customer has installed all Patches and Releases available since the install date. The warranty does not apply if (a) the Software is modified or adjusted by anyone other than Cott's authorized representatives;



INFORMATION MANAGEMENT SOLUTIONS

(b) the modification, adjustment or replacement of the Software is required wholly or partially because of accidents, neglect or improper operating conditions; or (c) malfunctions or errors are caused by defects in Customer's associated equipment, software, terminals or networks.

10. **Disclaimer of Warranty.** COTT DISCLAIMS ANY AND ALL RESPONSIBILITY OR LIABILITY FOR THE ACCURACY, CONTENT, DISCLOSURE, COMPLETENESS, LEGALITY OR RELIABILITY OF INFORMATION DISPLAYED AS A RESULT OF THE USE OF THE SOFTWARE. EXCEPT AS SPECIFICALLY SET FORTH HEREIN, NEITHER COTT NOR ANY OF ITS VENDORS MAKES ANY REPRESENTATIONS OR WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO THE SOFTWARE OR THE OTHER PRODUCTS OR SERVICES PROVIDED BY COTT OR THE FUNCTIONALITY, PERFORMANCE, RELIABILITY, COMPLETENESS, TIMELINESS, SECURITY OR RESULTS OF USE THEREOF. WITHOUT LIMITING THE FOREGOING, EXCEPT AS SPECIFICALLY SET FORTH HEREIN, NEITHER COTT NOR ANY OF ITS VENDORS WARRANTS THAT THE SOFTWARE OR THE OTHER PRODUCTS OR SERVICES PROVIDED BY COTT OR THE OPERATION THEREOF ARE OR WILL BE COMPLETE, ACCURATE, ERROR-FREE, UNINTERRUPTED OR SECURE OR MEETS OR WILL MEET CUSTOMER'S REQUIREMENTS.
11. **Confidentiality.** "Confidential Information" means object code and machine-readable copies of the Software, Documentation, information, specifications, trade secrets, viewable pages, screen shots or other images of the Software intended for use or viewing only by employees of Customer (as opposed to the public at large) and any other proprietary information supplied to Customer by Cott. Customer acknowledges that the Confidential Information constitutes valuable trade secrets and agrees that it will use the Confidential Information solely in connection with its internal use of the Software and will not disclose, or permit to be disclosed, the Confidential Information to any third party without Cott's prior written consent.
12. **Data Presented.** While the Software allows for excluding certain data from being viewable when accessing the Customer's base system, Customer acknowledges and agrees that Customer is responsible for complying with all applicable laws regulating the disclosure of private, sensitive or personal information. Cott exercises no control over, and specifically rejects any responsibility for the form, content, accuracy or quality of information passing or obtained through or resident on Customer's base system. Customer is responsible for determining which records, fields, data, images or portions thereof, are available for searching or viewing from Customer's base system. Customer will be responsible for implementing and carrying out such standards, and Customer is responsible for any data input errors. If Customer's searchable data is accessible over the internet, Customer will permit Cott to include in the viewable portion of Customer's web site customary terms of use applying to Customer's end-users, and any provisions reasonably required by Cott from time to time.
13. **Ownership of Software and Data.** Nothing in this Addendum shall be construed to grant Customer any ownership right in the Software or Documentation. Cott and Customer agree that Cott is the owner of the Software and the overall look, feel and design of the Software. Customer is the owner of the data on Customer's system. Customer owns all rights and privileges to such data and Cott will not remarket or claim ownership in it.
14. **Indemnity.** Where permitted by applicable law, Customer agrees to indemnify and hold harmless Cott and its employees and agents from and against any claims, causes of action, losses, damages, costs or expenses (including reasonable attorneys' fees) arising out of or relating to the use of Customer's system by third parties and end-users.
15. **End Users.** Customer acknowledges and agrees that Customer, and not Cott, will provide customer service for Customer's end-users, including though not limited to public searchers and internet users of Customer's system, and accordingly Customer will be the point of contact for all questions and problems from Customer's end-users. If the standard software template permits Customer to establish individual end-user accounts with passwords, Customer is responsible for establishing, managing and monitoring end-user accounts.



INFORMATION MANAGEMENT SOLUTIONS

16. **Standard Terms.** Cott's *Master Agreement for Products and Services* also applies to the provision of products and services by Cott under this Addendum and the terms of such agreement are hereby incorporated by reference. The terms actually set forth in this Addendum will govern in the event of any conflict or inconsistency between its terms and the terms set forth in any other document between the parties.

The terms of this Addendum govern the provision of Software and services by Cott under this Addendum and any Schedule executed by Cott and Customer hereunder. Schedules may be executed at anytime during the term of this Addendum and will become part of and be incorporated in this Addendum.



INFORMATION MANAGEMENT SOLUTIONS

Amendment to Addendum for Microfilm Creation Services

This is an Amendment to the Addendum for Microfilm Creation Services ("Addendum") by and between Cott Systems, Inc. ("Cott") and its customer ("Customer") identified herein.

Whereas, a Master Agreement for Products and Services will take the place of the End User Software License and Support Agreement between Cott and Customer.

Whereas, the Addendum will continue in force according to its terms.

Cott and Customer acknowledge and agree that the Master Agreement will now apply to the provision of products and services by Cott under the Addendum and the terms of the Master Agreement are incorporated by reference into the Addendum. The terms actually set forth in the Addendum will govern in the event of any conflict or inconsistency between its terms and the terms set forth in any other document between the parties.

Cott and Customer have entered into this Amendment as of the date it is signed by Customer.

Addendum for Microfilm Creation Services: 1/2/2007
(Date Signed)

Trumbull CT
(County, Parish or Town)

CUSTOMER



INFORMATION MANAGEMENT SOLUTIONS

Amendment to Addendum for Offsite Storage Services

This is an Amendment to the Addendum for Offsite Storage Services ("Addendum") by and between Cott Systems, Inc. ("Cott") and its customer ("Customer") identified herein.

Whereas, a Master Agreement for Products and Services will take the place of the End User Software License and Support Agreement between Cott and Customer.

Whereas, the Addendum will continue in force according to its terms.

Cott and Customer acknowledge and agree that the Master Agreement will now apply to the provision of products and services by Cott under the Addendum and the terms of the Master Agreement are incorporated by reference into the Addendum. The terms actually set forth in the Addendum will govern in the event of any conflict or inconsistency between its terms and the terms set forth in any other document between the parties.

Cott and Customer have entered into this Amendment as of the date it is signed by Customer.

Addendum for Offsite Storage Services:

8/17/2006
(Date Signed)

Trumbull CT

(County, Parish or Town)

CUSTOMER



INFORMATION MANAGEMENT SOLUTIONS

Renewal Schedule

For Rose Lodice, Town Clerk, Trumbull CT

Prepared on Friday, September 11, 2009

For a term of thirty-six (36) months, from July 1, 2009 through June 30, 2012, Cott will provide the following Software Assurance services:

- Software Assurance for Resolution SBE Indexing and Imaging with 3 software user licenses.
• Software Assurance allows unlimited phone support and unlimited remote modem support as outlined in the Customer Support Processes Exhibit.
• Software Assurance provides software updates developed by Cott for the purpose of fixing a previously unidentified software "bug." Software Assurance also entitles the Customer to receive, at no additional charge, any software updates developed by Cott which contain enhancements that increase the speed, efficiency, or easy of operation of the current version of software.

Assumptions and Requirements

- The customer will continue to designate one point of contact in their office to communicate information to Cott.
• Items and tasks requested by Cott will continue to be fulfilled by the customer in a timely manner.
• The customer's proper use of software and compliance to all operating instructions.
• Windows proficiency is helpful for all employees being trained.
• The customer is responsible for data entry standards or rules, document preparation, data entry of information and document scanning.
• Cott Customer Support requests will be addressed as defined in Cott's Customer Support Processes Exhibit.

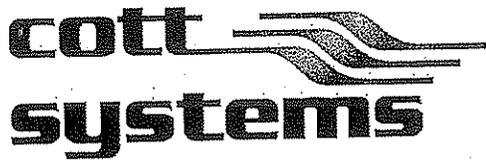
Fee Current Fee \$689/mo New Monthly Fee \$703/mo

Above information does not include monthly microfilm creation fees or monthly storage fees. Fee is subject to change upon customer upgrading to resolution3 or customer adding fee software module.

Schedule of Payments Invoice monthly for 36 months \$703/mo 1

Invoices due within thirty (30) days of issue

1 Monthly Fee for last month of term will be invoiced and collected upon the beginning of the term, and will be credited to final invoice at end of term or in the event Customer elects to end service.



INFORMATION MANAGEMENT SOLUTIONS

Customer Support Processes Exhibit

Part 1: Contacting Cott Customer Support

There are three primary methods for contacting Cott Customer Support:

- **Toll free hotline: 800-588-COTT**
 - Cott personnel are available Monday through Friday, 7:00 am through 6:00 pm, Eastern Time, excluding holidays.
 - Voicemail: During business hours or after business hours, Cott customers always have the option of leaving a voice mail message for the Customer Support Team. Voicemail will be checked every hour during normal business hours.
- **Email: support@cottsystems.com**
 - For less urgent issues, a Customer Support representative will check all email sent to this address within one hour of receipt during business hours.
- **Facsimile: 866-540-1072**
 - For less urgent issues, a Customer Support representative will check all faxes sent to this number within one hour of receipt during business hours.

Part 2: Support Processes

Cott's Customer Support Call Coordinator will be handling the majority of all incoming requests. The Coordinator is responsible for monitoring all incoming contact via the toll-free hotline, email and facsimile to Customer Support. Tier 1 and Tier 2 Technicians will share this responsibility in the event the Coordinator is unavailable.

The Coordinator's role is not to solve incoming Customer requests. The Coordinator will gather requests coming into Customer Support, then distribute to the proper resource group (Tier 1, Tier 2, or Tier 3) using group queues. This ensures minimal hold times and allows Customer Support to more effectively and efficiently resolve issues.

Tiered Support: There are three distinct tiers within Customer Support. This tiered structure ensures proper levels of knowledge and focus for issues reported.

- **Tier 1 (Generalists):** Comprised of technicians who are generally knowledgeable about all facets of requests coming into support, Tier 1 strives to resolve the issue within one phone call and with minimal time. Typically, Tier 1 resolves 55%-65% of all incoming requests.
- **Tier 2 (Specialists):** Comprised of technicians who focus on complex issues, Tier 2 typically resolves 90%-95% of assigned issues.
- **Tier 3 (Experts):** Comprised of systems engineers and software developers who are subject matter experts, Tier 3 has a group focused on hardware and systems issues, and a group focused on software issues.

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 9-Jun-11
AGENDA: 6-11-02--6-11-15
AMOUNT:

2010-2011

(A) APPROPRIATION FROM: ACCOUNT NO.
ACCOUNT NAME

TO: ACCOUNT NO.
ACCOUNT NAME

(B) TRANSFER FROM: ACCOUNT NO.
ACCOUNT NAME

TO: ACCOUNT NO.
ACCOUNT NAME

(C) SUMMARY OF REQUEST TRANSFERS

(D) REQUESTED BY: MARIA PIRES, DIRECTOR OF FINANCE

(E) SUPPORTING DATA: SEE ATTACHED

(F) CONCURRENCE YES NO NEED ADD'L INFORMATION



TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED___
2. RECOMMENDED TO TOWN COUNCIL___
3. TABLED___
4. DENIED___
5. OTHER___

**REGISTRAR OF
VOTERS**

**HOURS 9:00 –
1:00**



06-11-03
Town Hall
5866 Main Street
Trumbull, Connecticut 06611

William S. Holden-Rep
Jane Aiello-Dem
203.452.5058
203.452.5059
votereg@trumbull-ct.org

TRANSFER OF FUNDS

**ELECTIONS DEPARTMENT
01010800**

May 10, 2011

The Elections Dept. is requesting the following transfer of funds:

Transfer from acct 522205		656.00
To acct 501105	451.00	
To acct 522203	50.00	
To acct 556601	120.00	
To acct 556605	35.00	

	656.00	

Thank you for your time concerning this matter.

William Holden
Jane Aiello

TOWN CLERK'S OFFICE
Town of Trumbull
 Connecticut

SUZANNE BURR MONACO
 TOWN CLERK
 (203) 452-5037



TOWN HALL
 5866 Main Street
 Trumbull, Connecticut 06611

June 3, 2011

To: Maria Pires, Finance Director

From: Suzanne Burr Monaco, Town Clerk

Subject: Transfers

Please make the following transfers:

Transfer from

Commuication – Legal Notice	\$924.00
01 013600 545501	
Program Expenses	\$620.00
01 013600 522205	
Program Supplies	\$560.00
01 013600-534402	
Professional Development	\$749.00
01 013600-556601	
Repair Service Contract	\$ 76.00
01 013600-578801	
Program Related	\$ 30.00
01 013600-578803	

Total = \$2959.00

Transfer to

Salaries – Seasonal/Temp	\$1574.00
01 0136-00-501103	
Service Contract	\$1385.00
01 013600-522204	
Total	\$2959.00

Thank You

c: Timothy Herbst, First Selectman

06-11-07

Maria Pires

From: Lt. Ronald Kirby [rkirby@trumbull-ct.org]
Sent: Wednesday, May 18, 2011 9:28 PM
To: Maria Pires

Maria,
Chief Kiely forwarded the end of year email. I have reviewed my account. Bill's salary account is low due to the unexpected emergency hours and meetings that have occurred. Could we transfer the \$1,000 in professional development into his salary account to prevent an overage? I'm not sure how that works, but I do not need that account and we have zero'ed it out next year. Let me know what your thoughts are.

Thanks
Ron

06-11-08

Maria Pires

From: Lisa Lobuono
Sent: Wednesday, June 01, 2011 11:24 AM
To: Maria Pires
Subject: FW: Ancillary Account

Maria,

Do you know if this was approved yet? Let me know!

Thx!!

Lisa

From: Lisa Lobuono
Sent: Wednesday, April 27, 2011 12:54 PM
To: Maria Pires; Theodora Samadjopoulos; Traci Stone; John Marsilio
Cc: Mark Turndahl
Subject: RE: Ancillary Account

Maria,

Let's move it to \$5,500. there were "pest control" costs down here last year that we are not including in the request and we will most likely be requiring services prior to the end of the year. This will allow us to cover that expense, based on prior year spending, and a little extra for anything unforeseen.

Lisa

From: Maria Pires
Sent: Wednesday, April 27, 2011 12:37 PM
To: Lisa Lobuono; Theodora Samadjopoulos; Traci Stone; John Marsilio
Cc: Mark Turndahl
Subject: RE: Ancillary Account

I will bring it to the BOF next month. Make sure you request a transfer for everything you're going to need to the end of the fiscal year. That also applies to the account you are transferring from, we should not go into a deficit at the end of the year which will require us to go for another transfer.

Thanks
Maria

From: Lisa Lobuono
Sent: Wednesday, April 27, 2011 11:58 AM
To: Maria Pires; Theodora Samadjopoulos; Traci Stone; John Marsilio
Cc: Mark Turndahl
Subject: RE: Ancillary Account

Maria,

I have just completed the breakdown for additional funds required in Ancillary Fees and Services account (01030100-522203). The following funding is required in order to meet remaining obligations for this fiscal year:

Photo Temps (temporary help for leaf pick up not yet submitted for payment) : \$1,205.21

06-11-08

Gregory & Howe (estimated testing costs April-June)	<u>990.00</u>
Total additional expected invoices:	\$2,195.21
Current Shortfall in Account	<u>2,553.52</u>
Total Additional Funds Required in Account 01030100-522203	\$4,748.73

The additional funds can be taken from account 01030100-501105.

As a side note, the shortfall amount differs from the \$85 Mark reported yesterday as the \$1,827.92 and 640.50 invoices from Photo Temps and Gregory & Howe, respectively are now included in the Munis GL Actuals total.

Please let me know if you will require additional information for the BOF.

Lisa

From: Maria Pires
Sent: Wednesday, April 27, 2011 9:09 AM
To: Theodora Samadjopoulos; Traci Stone; Lisa Lobocono; John Marsilio
Cc: Mark Turndahl
Subject: RE: Ancillary Account

It will have to go to the BOF for a transfer next month.

From: Theodora Samadjopoulos
Sent: Wednesday, April 27, 2011 8:19 AM
To: Traci Stone; Lisa Lobocono; John Marsilio
Cc: Maria Pires; Mark Turndahl
Subject: FW: Ancillary Account

FYI.....

From: Theodora Samadjopoulos
Sent: Thursday, April 07, 2011 2:03 PM
To: Maria Pires
Cc: Mark Turndahl
Subject: Ancillary Account

Hi Maria,
Just wanted to confirm the overages for leaf pick help.
Account #01030100-522203 will be in the red for about \$1200.00.
There is money in account #01030100-501105 that could compensate for this overage.

If there are any question, just let me know.
Thanks,
Theo

Theodora E. Samadjopoulos
Deputy Director Public Works
366 Church Hill Road
Trumbull, Ct. 06611
(203)452-5071 office
(203)452-5140 fax

06-11-11

Maria Pires

From: Lisa Lobuono
Sent: Thursday, June 02, 2011 1:14 PM
To: Maria Pires
Cc: Dmitri Paris
Subject: Transfer between accounts!

Maria,

I am sitting with Dmitri going through his accounts right now. We need a transfer of funds between to Parks accounts:

Please make the following transfer:

FROM ACCOUNT 01080600-578802	\$6,000.00 ✓
TO ACCOUNT 01080600-578803	\$6,000.00 ✓

This transfer is to relieve the current deficit in the 803 account of approximately \$2,700.00 and the anticipation of additional expenses of approx. \$3,000.00 for sodium hypochlorite for the pools.

If you require any additional information please let me know.

Thanks!

Lisa Lobuono

TOWN OF TRUMBULL
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 9-Jun-11
AGENDA: 6-11-16
AMOUNT:

2010-2011

(A) APPROPRIATION FROM: ACCOUNT NO.
ACCOUNT NAME

TO: ACCOUNT NO.
ACCOUNT NAME

(B) TRANSFER FROM: ACCOUNT NO.
ACCOUNT NAME

TO: ACCOUNT NO.
ACCOUNT NAME

(C) SUMMARY OF REQUEST
APPROVAL OF TRANSFERS MADE BY MARIA PIRES, DIRECTOR OF FINANCE

(D) REQUESTED BY: MARIA PIRES, DIRECTOR OF FINANCE

(E) SUPPORTING DATA: SEE ATTACHED

(F) CONCURRENCE: YES NO NEED ADD'L INFORMATION



TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED___
2. RECOMMENDED TO TOWN COUNCIL___
3. TABLED___
4. DENIED___
5. OTHER___

TOWN OF TRUMBULL							
DIRECTOR OF FINANCE TRANSFERS							
6/30/2011							
		ACCOUNT	A/C DESCRIPTION	AVAIL BAL	AMOUNT	BALANCE	
06-11-16	Finance	01011000-556604	PROF DEV-PUBLICATIONS	162.00	(16.00)	146.00	
		01011000-567704	TRANSPORTATION EXP	(15.95)	16.00	0.05	
		01011400-522201	SALARIES-FT	1375	(80.00)	1,295.00	
		01011400-545501	LEGAL NOTICES	(79.50)	80.00	0.50	
		01014600-545504	COMM-POSTAGE	500	(500.00)	-	
		01014600-545503	COMM-PUBLIC RELATIONS	(274.00)	500.00	226.00	
		01023200-522204	CONTRACTUAL	250	(228.00)	22.00	
		01023200-534401	OFFICE EXPENSE	(227.61)	228.00	0.39	
		01030500-534402	PROGRAM SUPPLIES	1602.49	(345.00)	1,257.49	
		01030500-522204	SERVICES & FEES-CONTRC	(31.32)	32.00	0.68	
		01030500-534401	OFFICE SUPPLIES	(67.67)	68.00	0.33	
		01030500-556602	PROF DEV-DUES	(245.00)	245.00	-	
					345.00		

FOR 2011 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMIS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01 GENERAL GOVERNMENT							

01010000 TOWN COUNCIL							
01010000 522201 CLERICAL	11,889	0	11,889	10,958.25	.00	930.75	92.2%
01010000 522202 PROFESSION	54,400	0	54,400	54,400.00	.00	.00	100.0%
01010000 545501 LEGAL NOTI	12,000	0	12,000	14,495.94	.00	-2,495.94	120.8%*
TOTAL TOWN COUNCIL	78,289	0	78,289	79,854.19	.00	-1,565.19	102.0%
01010100 THE TRUMBULL NATURE COMMISSION							

01010100 522201 SVS-CLRC	780	0	780	420.00	.00	360.00	53.8%
01010100 578801 MNINCE-SV	101	0	101	55.56	.00	45.44	55.0%
01010100 578802 MNINCE-EQP	0	0	0	27.78	.00	-27.78	100.0%*
01010100 590011 UTIL-HEAT	2,089	0	2,089	3,526.18	.00	-1,437.18	168.8%*
01010100 590012 UTIL-ELECT	1,689	0	1,689	1,474.70	.00	214.30	87.3%
01010100 590013 UTIL-WATER	1,242	0	1,242	594.92	.00	-352.92	245.8%*
01010100 590014 UTIL-PHONE	1,270	0	1,270	1,296.37	.00	-26.37	102.1%*
TOTAL THE TRUMBULL NATURE COMMISSION	6,171	0	6,171	7,395.51	.00	-1,224.51	119.8%
01010200 ETHICS COMMISSION							

01010200 522201 CLERICAL F	120	0	120	.00	.00	120.00	.0%
TOTAL ETHICS COMMISSION	120	0	120	.00	.00	120.00	.0%
01010300 CHARTER REVISION							

01010300 522201 SVS-CLRC	0	1,000	1,000	1,712.30	.00	-712.30	171.2%*
01010300 522202 SVS-PROF	0	15,000	15,000	6,864.55	.00	8,135.45	45.8%*
01010300 545501 COM-LEGAL	0	0	0	92.42	.00	-92.42	100.0%*
01010300 545502 COM-PUB RP	0	5,000	5,000	715.13	.00	4,284.87	14.3%
TOTAL CHARTER REVISION	0	21,000	21,000	9,384.40	.00	11,615.60	44.7%

FOR 2011.13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01010400 FIRST SELECTMAN							
01010400 501101 FULL TIME/	221,062	0	221,062	201,506.41	.00	19,555.59	91.2%
01010400 501102 SAL-PT/PER	20,888	0	20,888	19,067.36	.00	1,820.64	91.3%
01010400 556601 PRF DV-SEM	1,500	0	1,500	971.83	.00	528.17	64.8%
01010400 567704 EXPENSE AC	3,500	0	3,500	3,353.19	.00	146.81	95.8%
TOTAL FIRST SELECTMAN	246,950	0	246,950	224,898.79	.00	22,051.21	91.1%
01010600 PROBATE							
01010600 522203 ANCILLARY	2,832	0	2,832	2,832.00	.00	.00	100.0%
01010600 534401 OFFICE SUP	1,586	0	1,586	1,586.00	.00	.00	100.0%
01010600 545504 POSTAGE	2,718	0	2,718	2,718.00	.00	.00	100.0%
01010600 556602 PRF DV-PRF	2,039	0	2,039	2,039.00	.00	.00	100.0%
01010600 556604 PRF DV-PUB	736	0	736	736.00	.00	.00	100.0%
01010600 589901 ANNUAL REN	1,529	0	1,529	1,529.00	.00	.00	100.0%
01010600 590014 TELEPHONE	1,869	0	1,869	1,869.00	.00	.00	100.0%
TOTAL PROBATE	13,309	0	13,309	13,309.00	.00	.00	100.0%
01010800 ELECTIONS							
01010800 501101 FULL TIME/	45,106	0	45,106	43,744.70	.00	1,361.30	97.0%
01010800 501102 SAL-PT/PER	17,452	0	17,452	15,881.60	.00	1,570.40	91.0%
01010800 501105 OVERTIME	1,031	0	1,031	1,481.40	.00	-450.40	143.7%*
01010800 522202 PROFESSION	4,350	0	4,350	3,946.00	.00	404.00	90.7%
01010800 522203 ANCILLARY	42,195	0	42,195	42,240.00	.00	-45.00	100.1%*
01010800 522205 PROGRAMEXP	13,535	0	13,535	9,158.88	.00	4,376.12	67.7%
01010800 534402 PROGRAM SU	6,230	0	6,230	5,976.14	.00	253.86	95.9%
01010800 545501 LEGAL NOTI	325	0	325	114.98	.00	210.02	35.4%
01010800 545504 POSTAGE	3,910	0	3,910	3,300.00	.00	610.00	84.4%
01010800 556601 PRF DV-SEM	360	0	360	475.00	.00	-115.00	131.9%*
01010800 556602 PRF DV-PRF	150	0	150	120.00	.00	30.00	80.0%
01010800 556605 PRF DV-TRP	193	0	193	217.76	.00	-24.76	112.8%*
01010800 578803 PROGRAM-RE	630	0	630	600.00	.00	30.00	95.2%
01010800 590014 TELEPHONE	3,340	0	3,340	2,700.22	.00	639.78	80.8%
TOTAL ELECTIONS	138,807	0	138,807	129,956.68	.00	8,850.32	93.6%

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01011000 FINANCE DEPARTMENT							
01011000 501101 FULL TIME/	479,544	-2,850	476,694	383,479.91	.00	93,214.09	80.4%
01011000 501102 PART TIME/	20,753	0	20,753	19,241.91	.00	1,511.09	92.7%
01011000 501103 SAL-SEASON	0	0	0	33,528.20	.00	-33,528.20	100.0%*
01011000 501105 OVERTIME	1,000	0	1,000	12.81	.00	987.19	1.3%
01011000 501106 LONGEVITY	1,475	0	1,475	1,050.00	.00	425.00	71.2%
01011000 522202 SVS-PRF	1,000	0	1,000	1,600.00	.00	1,250.00	56.1%
01011000 556601 PRF DV-SEM	450	0	450	352.00	.00	648.00	35.2%
01011000 556602 PRF DV-PRF	3,000	0	3,000	380.00	.00	70.00	84.4%
01011000 556603 PRF DV-INS	300	-16	284	138.00	.00	146.00	48.6%
01011000 556604 PRF DV-PUB	250	16	266	265.95	.00	.05	100.0%
01011000 567704 TRNSP-EXP							
TOTAL FINANCE DEPARTMENT	507,772	0	507,772	440,048.78	.00	67,723.22	86.7%
01011400 BOARD OF FINANCE							
01011400 501101 FULL TIME/	65,742	0	65,742	59,907.84	.00	5,834.16	91.1%
01011400 522201 CLERICAL F	3,125	-80	3,045	1,750.00	.00	1,295.00	57.5%
01011400 545501 LEGAL NOTI	825	80	905	904.50	.00	.50	99.9%
01011400 556602 PRF DV-PRF	140	0	140	100.00	.00	40.00	71.4%
TOTAL BOARD OF FINANCE	69,832	0	69,832	62,662.34	.00	7,169.66	89.7%
01011600 TAX ASSESSOR							
01011600 501101 FULL TIME/	231,028	0	231,028	205,465.67	.00	25,562.33	88.9%
01011600 501102 SAL-PT/PER	14,114	0	14,114	26,686.50	.00	-12,572.50	189.1%*
01011600 522202 PROFESSION	5,000	0	5,000	2,500.00	.00	2,500.00	50.0%
01011600 522204 SVS-CONTRC	18,300	0	18,300	18,055.00	.00	245.00	98.7%
01011600 534402 PROGRAM SU	560	0	560	890.00	.00	-330.00	158.9%*
01011600 545501 LEGAL NOTI	200	0	200	190.70	.00	9.30	95.4%
01011600 556601 PRF DV-SEM	3,935	0	3,935	3,379.79	.00	555.21	85.9%
01011600 556602 PRF DV-PRF	275	0	275	440.00	.00	-165.00	160.0%*
TOTAL TAX ASSESSOR	273,412	0	273,412	257,607.66	.00	15,804.34	94.2%
01011800 BOARD OF ASSESSMENT APPEALS							
01011800 522201 CLERICAL F	1,008	0	1,008	420.00	.00	588.00	41.7%

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01011800 545501 LEGAL NOTI	650	0	650	418.96	.00	231.04	64.5%
01011800 556601 PRF DV-SEM	60	0	60	.00	.00	60.00	.0%
TOTAL BOARD OF ASSESSMENT APPEALS	1,718	0	1,718	838.96	.00	879.04	48.8%
01012000 TAX COLLECTOR							
01012000 501101 FULL TIME/	243,560	0	243,560	207,116.64	.00	36,443.36	85.0%
01012000 501102 PART TIME/	9,103	0	9,103	6,593.61	.00	2,509.39	72.4%
01012000 501103 SEASONAL/T	0	0	0	15,667.20	.00	-15,667.20	100.0%*
01012000 501105 OVERTIME	0	0	0	4,721.18	.00	-4,721.18	100.0%*
01012000 501106 LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01012000 522203 SVS-ANCLRY	11,200	0	11,200	9,858.86	.00	1,341.14	88.0%
01012000 522204 SVS-CONTRC	18,360	0	18,360	13,769.19	.00	4,590.81	75.0%
01012000 534401 OFFICE SUP	8,500	0	8,500	4,071.19	330.43	4,098.38	51.8%
01012000 545501 LEGAL NOTI	2,450	0	2,450	1,780.86	.00	669.14	72.7%
01012000 545504 POSTAGE	19,400	0	19,400	3,757.12	.00	15,642.88	19.4%
01012000 556601 PRF DV-SEM	550	-60	490	314.00	.00	176.00	64.1%
01012000 556602 PRF DV-PRF	110	60	170	175.00	.00	-5.00	102.9%*
01012000 556604 PRF DV-PUB	278	0	278	278.00	.00	.00	100.0%
TOTAL TAX COLLECTOR	313,936	0	313,936	268,527.85	330.43	45,077.72	85.6%
01012200 PURCHASING							
01012200 501101 FULL TIME/	70,683	0	70,683	64,419.56	.00	6,263.44	91.1%
01012200 501106 LONGEVITY	200	0	200	200.00	.00	.00	100.0%
01012200 545501 LEGAL NOTI	3,500	0	3,500	2,196.48	.00	1,303.52	62.8%
01012200 556601 PRF DV-SEM	100	0	100	.00	.00	100.00	.0%
01012200 556602 PRF DV-PRF	30	0	30	.00	.00	30.00	.0%
TOTAL PURCHASING	74,513	0	74,513	66,816.04	.00	7,696.96	89.7%
01012400 TREASURER							
01012400 501101 FULL TIME/	21,124	0	21,124	19,255.30	.00	1,868.70	91.2%
TOTAL TREASURER	21,124	0	21,124	19,255.30	.00	1,868.70	91.2%
01012600 TECHNOLOGY							

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01012600 501101 FULL TIME/	133,162	0	133,162	141,411.89	.00	-8,249.89	106.2%*
01012600 501102 SAL-PT/PER	23,515	-12,000	11,515	11,409.53	.00	105.47	99.1%
01012600 501105 OVERTIME	1,000	0	1,000	3,035.78	.00	-2,035.78	303.6%*
01012600 522204 CONTRACTUA	83,810	12,000	95,810	91,366.39	2,000.00	2,443.61	97.4%
01012600 556601 PRF DV-SEM	1,000	0	1,000	25.00	.00	975.00	2.5%
01012600 556602 PRF DV-PRF	225	0	225	.00	.00	225.00	0%
01012600 556603 PRF DV-INS	1,000	0	1,000	.00	.00	1,000.00	0%
01012600 578802 EQUIPMENT/	5,000	0	5,000	4,033.58	.00	966.42	80.7%
01012600 581888 CAP OUTLAY	30,000	0	30,000	19,212.10	.00	10,787.90	64.0%
TOTAL TECHNOLOGY	278,712	0	278,712	270,494.27	2,000.00	6,217.73	97.8%
01012800 TOWN ATTORNEYS							
01012800 522202 PROFESSION	235,000	0	235,000	225,208.30	.00	9,791.70	95.8%
01012800 522203 ANCILLARY	0	0	0	1,799.86	.00	-1,799.86	100.0%*
TOTAL TOWN ATTORNEYS	235,000	0	235,000	227,008.16	.00	7,991.84	96.6%
01013000 HUMAN RESOURCES							
01013000 501101 FULL TIME/	102,878	0	102,878	95,561.80	.00	7,316.20	92.9%
01013000 501106 LONGEVITY	200	0	200	200.00	.00	.00	100.0%
01013000 522201 CLERICAL F	420	0	420	420.00	.00	.00	100.0%
01013000 522202 PROFESSION	77,150	0	77,150	62,594.85	.00	14,555.15	81.1%
01013000 522203 SVS-ANCLRY	0	0	0	4,570.32	.00	-4,570.32	100.0%*
01013000 545501 LEGAL NOTI	5,500	0	5,500	2,289.40	.00	3,210.60	41.6%
01013000 556604 PRF DV-PUB	75	0	75	.00	.00	75.00	0%
TOTAL HUMAN RESOURCES	186,223	0	186,223	165,636.37	.00	20,586.63	88.9%
01013400 EMPLOYEE BENEFITS							
01013400 511150 FRNGE-FICA	1,387,787	0	1,387,787	1,310,376.42	.00	77,410.58	94.4%
01013400 511151 FRNGE-M/D	4,835,688	0	4,835,688	4,787,051.56	.00	48,636.44	99.0%
01013400 511152 FRNGE-WC	648,000	0	648,000	864,779.74	.00	-216,779.74	133.5%*
01013400 511153 FRNGE-UN	65,000	0	65,000	31,681.00	.00	33,319.00	48.7%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01013400 5111154 FB-MEDADM	14,140	0	14,140	13,563.20	.00	576.80	95.9%
01013400 511155 FRINGE-LIF	46,100	0	46,100	46,115.46	.00	-15.46	100.0%*
01013400 511159 FRINGE-CLE	600	0	600	240.00	.00	360.00	40.0%
01013400 522106 PENS-POL	1,350,000	0	1,350,000	1,350,000.00	.00	.00	100.0%
01013400 522107 PEN-TN&E	2,325,000	0	2,325,000	2,325,000.00	.00	.00	100.0%
01013400 522108 POLRETMD	35,000	0	35,000	.00	.00	35,000.00	100.0%
01013400 522202 SVS-PROF	35,200	0	35,200	41,341.75	.00	-6,141.75	117.4%*
TOTAL EMPLOYEE BENEFITS	10,742,515	0	10,742,515	10,770,149.13	.00	-27,634.13	100.3%
01013600 TOWN CLERK							
01013600 501101 FULL TIME/	160,993	0	160,993	152,077.91	.00	8,915.09	94.5%
01013600 501102 PART TIME/	13,294	0	13,294	12,215.68	.00	1,078.32	91.9%
01013600 501103 SEASONAL/T	2,500	0	2,500	3,052.20	.00	-552.20	122.1%*
01013600 501105 OVERTIME	2,500	0	2,500	2,358.80	.00	141.20	94.4%
01013600 501106 LONGEVITY	850	0	850	850.00	.00	.00	100.0%
01013600 522204 SVS-CONTRC	16,000	0	16,000	19,084.33	.00	-3,084.33	119.3%*
01013600 522205 PROGRAMEXP	3,500	0	3,500	550.00	.00	2,950.00	15.7%
01013600 534402 PROGRAM SU	2,500	0	2,500	1,780.00	159.98	560.02	77.6%
01013600 545501 LEGAL NOTI	2,500	0	2,500	1,575.90	.00	924.10	63.0%
01013600 556601 PRF DV-SEM	1,230	0	1,230	481.00	.00	749.00	39.1%
01013600 556602 PROFESSION	470	0	470	455.00	.00	15.00	96.8%
01013600 578801 SERVICE CO	400	0	400	323.93	.00	76.07	81.0%
01013600 578803 PROGRAM-RE	2,500	0	2,500	2,441.69	.00	58.31	97.7%
01013600 598889 STCTFISHGA	0	0	0	8,854.00	.00	-8,854.00	100.0%*
01013600 598890 STCTMAR	0	0	0	3,610.00	.00	-3,610.00	100.0%*
TOTAL TOWN CLERK	209,237	0	209,237	209,710.44	159.98	-633.42	100.3%
01013800 TOWN HALL							
01013800 501116 CONTINGENC	318,000	-1,600	316,400	.00	.00	316,400.00	.0%
01013800 511160 P&L INS	1,153,000	0	1,153,000	791,873.03	.00	361,126.97	68.7%
01013800 522202 PROFESSION	0	3,082	3,082	3,082.20	.00	-.20	100.0%*
01013800 522208 CONTRIBUT	38,840	0	38,840	30,339.00	.00	8,501.00	78.1%
01013800 534401 OFFICE SUP	36,000	0	36,000	27,902.17	2,386.64	5,711.19	84.1%
01013800 534402 PROGRAM SU	1,500	0	1,500	918.40	.00	581.60	61.2%
01013800 534403 MILS-CLNG	1,500	0	1,500	661.11	.00	838.89	44.1%
01013800 545502 PUBLIC REP	2,000	0	2,000	372.36	.00	1,627.64	18.6%

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01013800 545504 POSTAGE	37,000	0	37,000	35,001.01	2,815.17	-816.18	102.2%*
01013800 578801 SERVICE CO	7,168	0	7,168	5,995.54	55.00	1,117.46	84.4%
01013800 578802 EQUIPMENT/	20,000	-3,082	16,918	23,444.92	.00	-6,526.92	138.6%*
01013800 578804 REFUSE REM	1,979	0	1,979	1,812.47	166.09	.44	100.0%
01013800 581888 CAPITAL OU	0	11,970	11,970	9,544.42	.00	2,425.58	79.7%
01013800 589901 ANNUAL REN	4,500	0	4,500	1,646.37	1,067.55	1,786.08	60.3%
01013800 590011 HEAT	13,496	0	13,496	11,685.43	.00	1,810.57	86.6%
01013800 590012 ELECTRICIT	72,586	0	72,586	65,816.42	511.94	6,257.64	91.4%
01013800 590013 WATER	2,069	0	2,069	1,272.14	.00	796.86	61.5%
01013800 590014 TELEPHONE	120,643	0	120,643	107,747.42	442.50	12,453.08	89.7%
TOTAL TOWN HALL	1,830,281	10,370	1,840,651	1,119,114.41	7,444.89	714,091.70	61.2%
01014000 CUSTODIAL SERVICES							
01014000 501101 FULL TIME/	173,097	0	173,097	163,236.62	.00	9,860.38	94.3%
01014000 501102 SAL-PT/PER	13,294	0	13,294	12,301.35	.00	992.65	92.5%
01014000 501105 OVERTIME	3,000	0	3,000	3,257.08	.00	-257.08	108.6%*
01014000 501106 LONGEVITY	850	0	850	850.00	.00	.00	100.0%
01014000 501888 UNIFORMALL	400	0	400	.00	.00	400.00	0%
01014000 522203 SVS-ANCLRY	101,810	0	101,810	99,695.22	7,407.43	-5,292.65	105.2%*
TOTAL CUSTODIAL SERVICES	292,451	0	292,451	279,340.27	7,407.43	5,703.30	98.0%
01014200 PLANNING AND ZONING							
01014200 501101 FULL TIME/	115,366	0	115,366	105,239.07	.00	10,126.93	91.2%
01014200 501102 PART TIME/	26,882	0	26,882	39,212.54	.00	-12,330.54	145.9%*
01014200 501105 OVERTIME	3,000	0	3,000	2,151.48	.00	848.52	71.7%
01014200 501106 LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01014200 522201 SVS-CLRC	0	0	0	60.00	.00	-60.00	100.0%*
01014200 522205 PROG EXP	10,979	0	10,979	10,687.00	.00	292.00	97.3%
01014200 545501 LEGAL NOTI	8,000	0	8,000	11,667.30	.00	-3,667.30	145.8%*
01014200 556601 PRF DV-SEM	250	0	250	185.00	.00	65.00	74.0%
TOTAL PLANNING AND ZONING	164,902	0	164,902	169,627.39	.00	-4,725.39	102.9%
01014400 ZONING BOARD OF APPEALS							
01014400 545501 LEGAL NOTI	6,500	0	6,500	6,800.06	.00	-300.06	104.6%*

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01014400 PRF DV-SEM	150	0	150	90.00	.00	60.00	60.0%
TOTAL ZONING BOARD OF APPEALS	6,650	0	6,650	6,890.06	.00	-240.06	103.6%
01014600 ECONOMIC DEVELOPMENT							
01014600 522202 SVS-PROF	80,000	0	80,000	80,000.04	.00	-.04	100.0%*
01014600 522205 PROG EXP	6,300	0	6,300	6,120.55	.00	179.45	97.2%
01014600 534401 MTLs-OFFCE	1,800	0	1,800	292.99	.00	7.01	97.7%
01014600 534402 PROGSUPPL	7,000	500	7,500	789.42	.00	1,010.58	43.9%
01014600 545503 COM-PUB RL	500	-500	0	7,274.00	.00	226.00	97.0%
01014600 545504 COM-POSTAGE	500	0	500	.00	.00	.00	.0%
01014600 556601 PRF DV-SEM	1,000	0	1,000	117.84	.00	382.16	23.6%
01014600 567703 TRNSP-TRV	97,400	0	97,400	1,000.18	.00	-.18	100.0%*
TOTAL ECONOMIC DEVELOPMENT	97,400	0	97,400	95,595.02	.00	1,804.98	98.1%
01014800 INLAND WETLANDS COMMISSION							
01014800 522201 CLERICAL F	1,500	0	1,500	806.05	.00	693.95	53.7%
01014800 534401 MTLs-OFFCE	200	0	200	.00	45.00	155.00	22.5%
01014800 534402 PROGRAM SU	75	0	75	.00	.00	75.00	.0%
01014800 545501 LEGAL NOTI	7,000	0	7,000	6,895.90	.00	104.10	98.5%
01014800 556601 SEMINARS/C	500	0	500	.00	.00	500.00	.0%
01014800 556604 PUBLICATIO	100	0	100	100.00	.00	.00	100.0%
TOTAL INLAND WETLANDS COMMISSION	9,375	0	9,375	7,801.95	45.00	1,528.05	83.7%
01015000 RECYCLING COMMISSION							
01015000 522205 PROG EXP	1,250	0	1,250	211.50	.00	1,038.50	16.9%
01015000 534402 MTLs-PROG	1,500	0	1,500	1,348.00	.00	152.00	89.9%
TOTAL RECYCLING COMMISSION	2,750	0	2,750	1,559.50	.00	1,190.50	56.7%
01015400 CONSERVATION COMMISSION							
01015400 522201 SVS-CLRC	180	0	180	120.00	.00	60.00	66.7%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01015400 545502 COM-PUB RP	75	-75	0	.00	.00	.00	.0%
01015400 556601 PRF DV-SEM	0	100	100	100.00	.00	.00	100.0%*
01015400 556602 PRF DUES	40	0	40	.00	.00	40.00	.0%
01015400 556604 PRF DV-PUB	55	-25	30	.00	.00	30.00	.0%
TOTAL CONSERVATION COMMISSION	350	0	350	220.00	.00	130.00	62.9%
01015600 CLEAN ENERGY FUND							
01015600 522205 PROG EXP	0	1,600	1,600	1,584.00	.00	16.00	99.0%*
TOTAL CLEAN ENERGY FUND	0	1,600	1,600	1,584.00	.00	16.00	99.0%
01015800 TRANSIT DISTRICT							
01015800 522205 PROGRAM EX	44,080	4	44,084	44,084.00	.00	.00	100.0%
TOTAL TRANSIT DISTRICT	44,080	4	44,084	44,084.00	.00	.00	100.0%
TOTAL GENERAL GOVERNMENT	15,845,879	32,974	15,878,853	14,949,370.47	17,387.73	912,094.80	94.3%
02 PUBLIC SAFETY							
01022000 POLICE							
01022000 501101 FULL TIME/	5,658,298	0	5,658,298	5,199,731.84	.00	458,566.16	91.9%
01022000 501102 PART TIME/	53,852	0	53,852	44,283.74	.00	9,568.26	82.2%
01022000 501104 RELIEF/VAC	46,977	0	46,977	29,021.21	.00	17,955.79	61.8%
01022000 501105 OVERTIME	468,000	0	468,000	432,914.96	.00	35,085.04	92.5%
01022000 501106 LONGEVITY	20,725	0	20,725	20,450.00	.00	275.00	98.7%
01022000 501109 COLLEGE IN	21,200	0	21,200	.00	.00	21,200.00	.0%
01022000 501112 SHIFTDIFF	41,257	0	41,257	43,057.84	.00	-1,800.84	104.4%*
01022000 501113 HOLIDAY	260,980	0	260,980	231,712.92	.00	29,267.08	88.8%
01022000 501114 TRAINING	71,000	0	71,000	64,719.18	.00	6,280.82	91.2%
01022000 501887 POLICE UNI	16,500	0	16,500	9,968.00	.00	6,532.00	60.4%
01022000 501888 UNIFORM AL	68,000	0	68,000	43,005.44	.00	23,527.56	65.4%
01022000 522203 ANCILLARY	13,500	-3,581	9,919	.00	1,467.00	9,919.00	.0%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01022000 534401 OFFICE SUP	13,500	0	13,500	13,723.55	500.19	-723.74	105.4%*
01022000 534402 PROGRAM SU	33,096	0	33,096	26,831.56	1,403.18	4,861.26	85.3%
01022000 534403 MTLs-CLNG	5,562	0	5,562	4,991.06	.00	4,570.94	89.7%
01022000 545503 PUBLIC REL	2,500	0	2,500	74.18	.00	2,425.82	3.0%
01022000 556602 PRF DV-PRF	1,400	0	1,400	1,625.00	.00	-225.00	116.1%*
01022000 556603 PRF DV-INS	24,577	0	24,577	17,681.08	1,877.04	5,018.88	79.6%
01022000 556604 PRF DV-PUB	500	0	500	215.27	.00	284.73	43.1%
01022000 567702 VEHICLE RE	5,000	0	5,000	4,325.89	480.00	194.11	96.1%
01022000 567704 EXPENSE AC	11,700	0	11,700	9,918.99	735.45	1,045.56	91.1%
01022000 578801 SERVICE CO	100,100	0	100,100	87,627.71	6,613.84	5,858.45	94.1%
01022000 578802 EQUIPMENT/	10,500	0	10,500	6,205.66	75.00	4,219.34	59.8%
01022000 578803 PROGRAM-RE	6,000	0	6,000	889.60	354.60	4,755.80	20.7%
01022000 578804 REFUSE REM	2,000	0	2,000	1,812.47	166.09	21.44	98.9%
01022000 581888 CAPITAL OU	168,650	3,581	172,231	172,230.49	.00	.51	100.0%
01022000 589901 ANNUAL REN	11,000	0	11,000	8,156.12	1,200.00	1,643.88	85.1%
01022000 590011 UTIL-HEAT	6,497	0	6,497	5,795.30	.00	701.70	89.2%
01022000 590012 ELECTRICIT	94,090	0	94,090	80,406.12	.00	13,683.88	85.5%
01022000 590013 WATER	2,583	0	2,583	2,016.14	.00	566.86	78.1%
01022000 590014 TELEPHONE	40,270	0	40,270	25,808.64	.00	14,461.36	64.1%
01022000 590015 TRAFFICLIT	8,100	0	8,100	7,506.20	.00	593.80	92.7%
TOTAL POLICE	7,287,914	0	7,287,914	6,596,706.16	14,872.39	676,335.45	90.7%
01022200 SPECIAL DETAIL SERVICES							
01022200 522204 SVS-CONTRC	18,000	0	18,000	.00	.00	18,000.00	.0%
TOTAL SPECIAL DETAIL SERVICES	18,000	0	18,000	.00	.00	18,000.00	.0%
01022400 ANIMAL CONTROL							
01022400 501101 FULL TIME/	53,257	0	53,257	48,537.33	.00	4,719.67	91.1%
01022400 501102 PART TIME/	27,393	0	27,393	22,973.98	.00	4,419.02	83.9%
01022400 501105 OVERTIME	2,000	0	2,000	1,920.34	.00	79.66	96.0%
01022400 501887 UNIFORMCLG	400	0	400	123.00	.00	277.00	30.8%
01022400 501888 UNIFORMALL	600	0	600	463.00	.00	137.00	77.2%
01022400 522202 SVS-PROF	5,950	0	5,950	4,160.45	.00	1,789.55	69.9%
01022400 522203 SVS-ANCLRY	300	0	300	.00	.00	300.00	.0%
01022400 534402 PROGSUPPL	3,750	0	3,750	2,786.78	293.04	670.18	82.1%
01022400 545501 COM-LEGAL	850	0	850	646.63	.00	203.37	76.1%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01022400 556603 PRF DV-INS	150	0	150	150.00	.00	.00	100.0%
01022400 567702 TRNSP-VEH	0	0	0	159.99	.00	-159.99	100.0%*
01022400 578802 MNTNCE-EQP	3,500	0	3,500	1,820.00	55.00	1,625.00	53.6%
01022400 578804 MNTNCE-RFS	640	0	640	604.13	55.36	-19.49	103.0%*
01022400 581888 CAP OUTLAY	4,752	0	4,752	4,751.50	.00	50	100.0%
01022400 590011 UTIL-HEAT	2,467	0	2,467	2,060.48	.00	406.52	83.5%
01022400 590012 UTIL-ELECT	3,888	0	3,888	3,313.33	.00	574.67	85.2%
01022400 590013 UTIL-WATER	505	0	505	383.58	.00	121.42	76.0%
01022400 590014 UTIL-PHONE	724	0	724	687.23	36.60	.17	100.0%
TOTAL ANIMAL CONTROL	111,126	0	111,126	95,541.75	440.00	15,144.25	86.4%
01022500 CENTRAL EMRGNCY DISPATCH COMM	0	0	0	540.00	.00	-540.00	100.0%*
TOTAL CENTRAL EMRGNCY DISPATCH COMM	0	0	0	540.00	.00	-540.00	100.0%
01022600 EMERGENCY MEDICAL SERVICES	44,299	0	44,299	42,102.57	.00	2,196.43	95.0%
01022600 501101 FULL TIME/	234,000	0	234,000	177,659.80	.00	56,340.20	75.9%
01022600 501102 PART TIME/	1,000	0	1,000	911.76	.00	88.24	91.2%
01022600 501105 OVERTIME	5,000	0	5,000	2,277.03	759.00	1,963.97	60.7%
01022600 501888 UNIFORM AL	720	0	720	.00	.00	720.00	.0%
01022600 522201 CLERICAL F	385,121	0	385,121	384,861.88	.00	259.12	99.9%
01022600 522202 PROFESSION	58,480	0	58,480	33,338.77	.00	25,141.23	57.0%
01022600 522203 ANCILLARY	1,250	0	1,250	841.74	.00	408.26	67.3%
01022600 534401 OFFICE SUP	38,150	0	38,150	30,406.14	2,735.72	5,008.14	86.9%
01022600 534402 PROGRAM SU	400	0	400	20.86	.00	379.14	5.2%
01022600 534403 MTLs-CLNG	1,500	0	1,500	670.01	.00	829.99	44.7%
01022600 545503 PUBLIC REL	1,000	0	1,000	634.00	.00	366.00	63.4%
01022600 556601 PRF DV-SEM	10,040	0	10,040	3,095.00	.00	6,945.00	30.8%
01022600 556603 PRF DV-INS	750	0	750	199.22	.00	550.78	26.6%
01022600 567703 TRNSP-TRV	905	0	905	573.84	.00	331.16	63.4%
01022600 578801 SERVICE CO	11,550	0	11,550	9,110.39	.00	2,439.61	78.9%
01022600 578802 EQUIPMENT/	659	0	659	604.13	55.36	.49	100.1%*
01022600 578804 REFUSE REM	58,020	0	58,020	57,120.00	.00	900.00	98.4%
01022600 581888 CAPITAL OU	2,680	0	2,680	2,408.99	103.91	167.10	93.8%
01022600 589901 ANNUAL REN	7,932	0	7,932	5,606.16	.00	2,325.84	70.7%
01022600 590011 HEAT							

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01022600 590012 ELECTRICIT	14,100	0	14,100	9,633.36	.00	4,466.64	68.3%
01022600 590013 WATER	703	0	703	706.94	.00	-3.94	100.6%*
01022600 590014 TELEPHONE	2,710	0	2,710	3,753.47	159.96	-1,203.43	144.4%*
TOTAL EMERGENCY MEDICAL SERVICES	880,969	0	880,969	766,536.06	3,813.95	110,618.99	87.4%
01022800 FIRE MARSHAL							
01022800 501101 FULL TIME/ PART TIME/ OVERTIME	182,926	28,000	210,926	193,640.87	.00	17,285.13	91.8%
01022800 501105 UNIFORMCLG	27,584	0	27,584	22,007.26	.00	5,576.74	79.8%
01022800 501887 UNIFORMALL	10,000	0	10,000	12,231.43	.00	-2,231.43	122.3%*
01022800 501888 ANCILLARY	600	0	600	266.05	.00	333.95	44.3%
01022800 522203 PROGRAM EX	2,750	2,200	4,950	3,918.32	959.05	72.63	98.5%
01022800 522205 MTLN-OFFCE	325	0	325	102.20	.00	222.80	31.4%
01022800 534401 PROGRAM SU	250	0	250	.00	.00	250.00	.0%
01022800 556601 PRF DV-SEM	500	0	500	347.78	.00	152.22	69.6%
01022800 556602 PRF DV-PRF	800	0	800	199.35	.00	600.65	24.9%
01022800 556604 EQUIPMENT/ CAPITAL OU	1,800	0	1,800	760.00	.00	1,040.00	42.2%
01022800 578802 RNTLS-A/LS	1,200	0	1,200	1,176.00	.00	24.00	98.0%
01022800 581888 TELEPHONE	1,200	0	1,200	832.50	.00	367.50	69.4%
01022800 589901	1,000	0	1,000	797.75	.00	202.25	79.8%
01022800 590014	1,000	0	1,000	893.00	.00	107.00	89.3%
TOTAL FIRE MARSHAL	4,837	0	4,837	4,837.00	.00	100.00	100.0%
	2,664	0	2,664	3,073.46	.00	-409.46	115.4%*
TOTAL FIRE MARSHAL	239,436	30,200	269,636	245,082.97	959.05	23,593.98	91.2%
01022824 FIRE MARSHAL-FIRE HYDRANTS							
01022824 590016 UTIL-FIRE	1,282,920	0	1,282,920	925,417.11	.00	357,502.89	72.1%
TOTAL FIRE MARSHAL-FIRE HYDRANTS	1,282,920	0	1,282,920	925,417.11	.00	357,502.89	72.1%
01023200 BUILDING OFFICIAL							
01023200 501101 FULL TIME/ PART TIME/ SAL-SEASON	235,956	0	235,956	217,393.95	.00	18,562.05	92.1%
01023200 501102	12,180	0	12,180	15,486.00	.00	-3,306.00	127.1%*
01023200 501103	0	0	0	4,352.00	.00	-4,352.00	100.0%*

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTM	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01023200 501105 OVERTIME	2,400	0	2,400	6,684.14	.00	-4,284.14	278.5%*
01023200 501106 LONGEVITY	425	0	425	425.00	.00	.00	100.0%
01023200 501888 UNIFORM AL	300	0	300	.00	292.00	8.00	97.3%
01023200 522204 CONTRACTUA	250	-228	22	.00	.00	22.00	.0%
01023200 534401 OFFICE SUP	1,535	228	1,763	1,608.28	154.33	.39	100.0%
01023200 545501 LEGAL NOTI	75	0	75	.00	.00	75.00	.0%
01023200 556601 SEMINARS/C	300	0	300	198.00	.00	102.00	66.0%
01023200 556602 PROFESSION	375	0	375	352.00	.00	23.00	93.9%
01023200 556604 PUBLICATIO	825	0	825	1,794.00	734.97	90.03	89.1%
01023200 578801 MNTNCE-SV	2,392	0	2,392	4,733.25	.00	598.00	75.0%
01023200 581888 CAPITAL OU	4,733	0	4,733	253,026.62	1,181.30	-1.25	100.0%*
TOTAL BUILDING OFFICIAL	261,746	0	261,746			7,538.08	97.1%
01023400 EMERGENCY MANAGEMENT							
01023400 501102 SAL-PT/PER	33,249	0	33,249	34,186.99	.00	-937.99	102.8%*
01023400 501105 SAL-OVRTIM	18,300	0	18,300	15,031.34	.00	3,268.66	82.1%
01023400 501888 UNIFORMALL	600	0	600	388.00	157.95	54.05	91.0%
01023400 534402 PROGSUPPL	2,000	0	2,000	458.12	439.62	1,102.26	44.9%
01023400 556603 PRF DV-INS	1,000	0	1,000	.00	.00	1,000.00	.0%
01023400 578801 MNTNCE-SV	1,100	0	1,100	200.55	299.65	1,100.00	.0%
01023400 578802 MNTNCE-EQP	1,625	0	1,625	10,787.96	266.52	1,124.80	30.8%
01023400 590014 TELEPHONE	13,488	0	13,488	61,052.96	1,163.74	2,433.52	82.0%
TOTAL EMERGENCY MANAGEMENT	71,362	0	71,362			9,145.30	87.2%
TOTAL PUBLIC SAFETY	10,153,473	30,200	10,183,673	8,943,903.63	22,430.43	1,217,338.94	88.0%
03 PUBLIC WORKS							
01030000 PUBLIC WORKS DIRECTOR							
01030000 501101 FULL TIME/	152,004	0	152,004	141,705.42	.00	10,298.58	93.2%
01030000 501105 SAL-OVRTIM	179	0	179	1,120.75	.00	-941.75	626.1%*
01030000 522203 SVS-ANCLRY	0	0	0	762.20	.00	-762.20	100.0%*
01030000 556602 PRF DV-PRF	320	0	320	.00	188.36	131.64	58.9%
01030000 567704 EXPENSE AC	250	0	250	80.00	.00	170.00	32.0%
01030000 590014 TELEPHONE	336	0	336	377.58	.00	-41.58	112.4%*

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL PUBLIC WORKS DIRECTOR	153,089	0	153,089	144,045.95	188.36	8,854.69	94.2%
01030023 SECURITY-BLDG & GROUNDS							
01030023 522204 SVS-CONTRC	5,270	0	5,270	5,100.00	.00	170.00	96.8%
01030023 578802 MNINCE-EQP	1,300	0	1,300	962.84	.00	337.16	74.1%
01030023 590017 SEWER FEE	114,064	0	114,064	142,074.11	.00	-28,010.11	124.6%*
TOTAL SECURITY-BLDG & GROUNDS	120,634	0	120,634	148,136.95	.00	-27,502.95	122.8%
01030025 PUBLIC WORKS -STREET LIGHTS							
01030025 590015 STREET AND	400,000	0	400,000	335,990.42	.00	64,009.58	84.0%
TOTAL PUBLIC WORKS -STREET LIGHTS	400,000	0	400,000	335,990.42	.00	64,009.58	84.0%
01030100 PUBLIC WORKS - HIGHWAY							
01030100 501101 FULL TIME/	2,321,259	0	2,321,259	2,079,651.70	.00	241,607.30	89.6%
01030100 501102 SAL-PT/PER	0	0	0	6,569.55	.00	-6,569.55	100.0%*
01030100 501103 SEASONAL/T	7,500	0	7,500	5,918.62	.00	1,581.38	78.9%
01030100 501105 OVERTIME	42,500	0	42,500	22,324.65	.00	20,175.35	52.5%
01030100 501106 LONGEVITY	1,500	0	1,500	1,500.00	.00	.00	100.0%
01030100 501888 UNIFORM AL	9,725	0	9,725	12,284.37	.00	-2,559.37	126.3%*
01030100 522203 ANCILLARY	37,000	0	37,000	40,758.73	.00	-3,758.73	110.2%*
01030100 534401 OFFICE SUP	2,500	0	2,500	2,301.14	.00	198.86	92.0%
01030100 534402 PROGRAM SU	160,000	0	160,000	114,326.17	16,165.53	29,508.30	81.6%
01030100 534403 MTLs-CLNG	400	0	400	97.20	128.80	174.00	56.5%
01030100 545503 PUBLIC REL	7,700	0	7,700	7,120.67	.00	579.33	92.5%
01030100 556601 PEF DV-SEM	200	0	200	25.00	.00	175.00	12.5%
01030100 578801 SERVICE CO	5,123	0	5,123	4,501.27	30.92	590.81	88.5%
01030100 578802 EQUIPMENT/	20,000	19,078	39,078	38,397.85	.00	680.15	98.3%
01030100 578803 PROGRAM-RE	22,000	0	22,000	19,361.29	3,210.70	-571.99	102.6%*
01030100 578804 MNINCE-RFS	5,933	0	5,933	5,435.02	498.05	.00	100.0%*
01030100 581888 CAPITAL OU	3,300	0	3,300	747.00	.00	2,553.00	22.6%
01030100 589901 ANNUAL REN	163,400	0	163,400	163,063.28	.00	336.72	99.8%
01030100 589902 OCCASIONAL	5,000	0	5,000	45.00	5,250.00	-295.00	105.9%*

FOR 2011 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01030100 590011 HEAT	37,359	0	37,359	29,011.34	.00	8,347.66	77.7%
01030100 590012 ELECTRICIT	78,083	0	78,083	70,813.06	.00	7,269.94	90.7%
01030100 590013 WATER	4,539	0	4,539	3,312.39	.00	1,226.61	73.0%
01030100 590014 TELEPHONE	22,085	0	22,085	18,613.10	.00	3,471.90	84.3%
TOTAL PUBLIC WORKS - HIGHWAY	2,957,106	19,078	2,976,184	2,646,178.40	25,284.00	304,721.60	89.8%
01030101 HW-SNOW REMOVAL							
01030101 501105 SAL-OVRTIM	165,000	0	165,000	172,605.00	.00	-7,605.00	104.6%*
01030101 534402 PROGRAM SU	385,000	0	385,000	371,033.83	150.00	13,816.17	96.4%
TOTAL HW-SNOW REMOVAL	550,000	0	550,000	543,638.83	150.00	6,211.17	98.9%
01030105 HW-CONSTRUCTION							
01030105 522205 PROG EXP	250,000	0	250,000	10,000.00	79,142.27	160,857.73	35.7%
TOTAL HW-CONSTRUCTION	250,000	0	250,000	10,000.00	79,142.27	160,857.73	35.7%
01030200 PUBLIC WORKS - BLD MAINTENANCE							
01030200 501101 FULL TIME/	233,730	0	233,730	221,081.63	.00	12,648.37	94.6%
01030200 501105 SAL-OVRTIM	2,600	0	2,600	1,223.33	.00	1,376.67	47.1%
01030200 501888 UNIFORM AL	900	0	900	200.00	.00	700.00	22.2%
01030200 522203 SVS-ANCLRY	1,000	0	1,000	.00	.00	1,000.00	.0%
01030200 534402 PROGRAM SU	5,000	-2,680	2,320	1,461.37	.00	858.63	63.0%
01030200 567701 GAS, OIL,	324,720	0	324,720	325,557.73	4,783.04	-5,620.77	101.7%*
01030200 567702 VEHICLE RE	331,650	0	331,650	297,359.45	24,872.28	9,418.27	97.2%
01030200 581888 CAPITAL OU	0	19,430	19,430	3,948.00	14,250.00	1,232.00	93.7%
01030200 589902 OCCASIONAL	1,200	0	1,200	1,200.00	.00	.00	100.0%
TOTAL PUBLIC WORKS - BLD MAINTENANCE	900,800	16,750	917,550	852,031.51	43,905.32	21,613.17	97.6%
01030400 RECYCLING CENTER							
01030400 501101 FULL TIME/	107,532	0	107,532	98,043.62	.00	9,488.38	91.2%

FOR 2011 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01030400 501105 OVERTIME	22,000	0	22,000	28,452.48	.00	-6,452.48	129.3%*
01030400 501888 UNIFORMALL	400	0	400	50.00	.00	350.00	12.5%
01030400 522204 CONTRACTUA	1,848,300	0	1,848,300	1,357,819.59	1,255.31	489,225.10	73.5%*
01030400 522207 SPECCONTR	29,950	0	29,950	8,741.62	21,458.06	-249.68	100.8%*
01030400 534402 PROGRAM SU	8,000	0	8,000	2,995.62	565.70	4,438.68	44.5%*
01030400 581886 HAZARDOUS	13,000	0	13,000	3,246.00	17,037.00	-7,283.00	156.0%*
01030400 581888 CAPITAL OU	10,000	0	10,000	.00	.00	10,000.00	.0%
01030400 589901 RWTLA-A/LS	30,600	0	30,600	30,596.60	.00	3.40	100.0%
TOTAL RECYCLING CENTER	2,069,782	0	2,069,782	1,529,945.53	40,316.07	499,520.40	75.9%
01030500 TOWN ENGINEER							
01030500 501101 FULL TIME/	354,742	0	354,742	319,607.74	.00	35,134.26	90.1%
01030500 501103 SEASONAL/T	0	0	0	2,600.00	.00	-2,600.00	100.0%*
01030500 501105 OVERTIME	8,300	0	8,300	11,279.48	.00	-2,979.48	135.9%*
01030500 501106 LONGEVITY	850	0	850	850.00	.00	.00	100.0%
01030500 501888 UNIFORMALL	840	0	840	421.89	134.99	283.12	66.3%*
01030500 522202 PROFESSION	5,000	0	5,000	500.00	.00	4,500.00	10.0%
01030500 522203 SVS-ANCLRY	1,800	0	1,800	427.52	.00	1,372.48	71.3%*
01030500 522204 SVS-CONTRC	1,832	32	1,832	1,831.32	.00	.68	100.0%*
01030500 534401 OFFICE SUP	2,800	68	2,858	2,075.17	811.43	-18.60	100.6%*
01030500 534402 PROGRAM SU	3,500	-345	3,155	284.61	1,612.90	1,257.49	60.1%
01030500 545501 LEGAL NOTI	280	0	280	229.98	.00	50.02	82.1%
01030500 556602 PRF DUES	905	245	1,150	1,150.00	.00	.00	100.0%
01030500 578802 EQUIPMENT/	2,000	0	2,000	360.00	.00	1,640.00	18.0%*
01030500 589901 ANNUAL REN	4,120	0	4,120	4,120.00	.00	.00	100.0%*
TOTAL TOWN ENGINEER	385,737	0	385,737	345,737.71	2,559.32	37,439.97	90.3%*
TOTAL PUBLIC WORKS	7,787,148	35,828	7,822,976	6,555,705.30	191,545.34	1,075,725.36	86.2%*
04 PUBLIC HEALTH							
01040000 HEALTH DISTRICT							
01040000 522205 PROGRAM EX	235,572	0	235,572	235,532.00	.00	40.00	100.0%
TOTAL HEALTH DISTRICT	235,572	0	235,572	235,532.00	.00	40.00	100.0%
01040200 VITAL STATISTICS							

FOR 2011 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01040200 522205 PROGRAM EX	500	-2	498	.00	.00	498.00	.0%
01040200 578803 PROGRAM-RE	500	2	502	501.59	.00	.41	99.9%
TOTAL VITAL STATISTICS	1,000	0	1,000	501.59	.00	498.41	50.2%
01040400 NURSING - SENIORS							
01040400 501101 FULL TIME/	66,054	0	66,054	51,610.42	.00	14,443.58	78.1%
01040400 501106 SAL-LNGVIT	200	0	200	200.00	.00	.00	100.0%
01040400 534402 WTLS-PROG	523	0	523	219.96	.00	303.04	42.1%
01040400 556602 PRF DOES	25	0	25	25.00	.00	.00	100.0%
01040400 567703 TRNSP-TRV	185	0	185	83.50	.00	101.50	45.1%
TOTAL NURSING - SENIORS	66,987	0	66,987	52,138.88	.00	14,848.12	77.8%
01060400 NON PUBLIC SCHOOL							
01060400 501101 SAL-FT/PER	256,078	0	256,078	241,272.81	.00	14,805.19	94.2%
01060400 501102 SAL-PT/PER	14,930	0	14,930	12,053.50	.00	2,876.50	80.7%
01060400 501104 SAL-VAC, W	2,534	0	2,534	2,481.25	.00	52.75	97.9%
01060400 501106 SAL-LNGVIT	1,828	-129	1,699	1,573.00	.00	126.00	92.6%
01060400 534402 WTLS-PROG	1,045	128	1,173	1,173.00	.00	.00	100.0%
01060400 556601 PRF DV-SEM	59	1	60	60.00	.00	.00	100.0%
01060400 567703 TRNSP-TRV	150	0	150	148.55	.00	1.45	99.0%
TOTAL NON PUBLIC SCHOOL	276,624	0	276,624	258,762.11	.00	17,861.89	93.5%
TOTAL PUBLIC HEALTH	580,183	0	580,183	546,934.58	.00	33,248.42	94.3%
05 SOCIAL SERVICES							
01050000 SOCIAL SERVICES							
01050000 501101 FULL TIME/	106,432	-100	106,332	86,390.89	.00	19,941.11	81.2%
01050000 501102 PART TIME/	0	0	0	8,662.50	.00	-8,662.50	100.0%*
01050000 501103 SAL-SEASON	0	0	0	765.00	.00	-765.00	100.0%*

FOR 2011 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01050000 501106 LONGEVITY	837	-150	687	412.00	.00	275.00	60.0%
01050000 534401 MTL5-OFFCE	650	0	650	578.01	.00	71.99	88.9%
01050000 567703 TRAVEL REI	150	250	400	359.26	.00	40.74	89.8%
01050000 578802 EQUIPMENT/	100	0	100	.00	.00	100.00	.0%
01050000 581888 CAPITAL OU	500	0	500	364.26	.00	135.74	72.9%
01050000 589901 ANNUAL REN	500	0	500	.00	.00	500.00	.0%
01050000 590014 TELEPHONE	1,988	0	1,988	1,676.31	.00	311.69	84.3%
TOTAL SOCIAL SERVICES	111,157	0	111,157	99,208.23	.00	11,948.77	89.3%
01050200 COUNSELING CENTER	186,137	0	186,137	179,037.11	.00	7,099.89	96.2%
01050200 501101 FULL TIME/	520	0	520	362.61	.00	157.39	69.7%
01050200 501105 SAL-OVRTIM	1,275	0	1,275	1,275.00	.00	100.00	100.0%
01050200 501106 SAL-LNGVIT	3,600	0	3,600	2,388.00	.00	1,212.00	66.3%
01050200 522202 SVS-PROF	1,138	0	1,138	811.21	300.68	26.11	97.7%
01050200 534401 MTL5-OFFCE	750	0	750	114.14	.00	635.86	15.2%
01050200 534402 MTL5-PROG	585	-139	446	.00	.00	446.00	.0%
01050200 545503 PUB REL	828	139	967	967.00	.00	100.00	100.0%
01050200 556602 PRF DUES	1,500	0	1,500	833.68	.00	666.32	55.6%
01050200 567703 TRNSP-TRV	2,374	0	2,374	1,731.06	155.35	487.59	79.5%
01050200 578801 MNINCE-SV	1,397	0	1,397	1,743.74	.00	-346.74	124.8%*
01050200 590011 UTIL-HEAT	2,375	0	2,375	2,227.73	.00	147.27	93.8%
01050200 590012 UTIL-ELECT	210	0	210	142.39	.00	67.61	67.8%
01050200 590013 UTIL-WATER	1,804	0	1,804	1,431.50	.00	372.50	79.4%
01050200 590014 UTIL-PHONE	204,493	0	204,493	193,065.17	456.03	10,971.80	94.6%
TOTAL COUNSELING CENTER	46,904	0	46,904	38,887.56	.00	46,904.00	.0%
01050400 YOUTH COMMISSION	0	0	0	60.00	.00	-38,887.56	100.0%*
01050400 501101 FULL TIME/	360	0	360	300.00	.00	300.00	16.7%
01050400 501102 PART TIME/	6,000	0	6,000	5,361.27	.00	638.73	89.4%
01050400 522201 CLERICAL F	141	0	141	.00	.00	141.00	.0%
01050400 522205 PROGRAM EX	1,400	0	1,400	307.58	.00	1,092.42	22.0%
01050400 534401 OFFICE SUP	325	0	325	226.32	.00	98.68	69.6%
01050400 534402 PROGRAM SU	300	0	300	.00	.00	300.00	.0%
01050400 545503 PUBLIC REL	55,430	0	55,430	44,842.73	.00	10,587.27	80.9%
01050400 567703 TRAVEL REI	0	0	0	0	.00	0	0%
TOTAL YOUTH COMMISSION	55,430	0	55,430	44,842.73	.00	10,587.27	80.9%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

01050600 SENIOR CITIZENS' SERVICES							
01050600 501101 FULL TIME/	30,532	0	30,532	21,218.54	.00	9,313.46	69.5%
01050600 501102 PART TIME/	90,207	0	90,207	82,156.16	.00	8,050.84	91.1%
01050600 501106 LONGEVITY	213	0	213	213.00	.00	.00	100.0%
01050600 522201 CLERICAL F	600	0	600	480.00	.00	120.00	80.0%
01050600 522205 PROGRAM EX	26,745	0	26,745	20,245.09	58.20	6,441.71	75.9%
01050600 534401 OFFICE SUP	1,171	0	1,171	908.92	68.59	193.49	83.5%
01050600 534403 MFLS-CLNG	1,004	0	1,004	295.88	.00	708.12	29.5%
01050600 545502 PUBLIC REP	0	0	0	599.04	.00	-599.04	100.0%*
01050600 567703 TRAVEL REI	400	0	400	.00	.00	400.00	.0%
01050600 578801 SERVICE CO	6,568	0	6,568	5,796.43	55.00	716.57	89.1%
01050600 578802 EQUIPMENT/	3,000	0	3,000	2,665.06	.00	334.94	88.8%
01050600 578804 MNTNCE-RES	1,319	0	1,319	1,208.15	.00	.14	100.0%
01050600 581888 CAPITAL OU	2,774	31,988	34,762	34,762.20	.00	-.20	100.0%*
01050600 590011 UTIL-HEAT	11,042	0	11,042	8,255.46	.00	2,786.54	74.8%
01050600 590012 ELECTRICIT	19,067	0	19,067	16,457.54	.00	2,609.46	86.3%
01050600 590013 WATER	1,345	0	1,345	989.79	.00	355.21	73.6%
01050600 590014 TELEPHONE	3,481	0	3,481	3,062.58	.00	418.42	88.0%
TOTAL SENIOR CITIZENS' SERVICES	199,468	31,988	231,456	199,313.84	292.50	31,849.66	86.2%
TOTAL SOCIAL SERVICES	570,548	31,988	602,536	536,429.97	748.53	65,357.50	89.2%

06 EDUCATION							

01060000 EDUCATION							
01060000 511152 FRINGE-WC	0	0	0	18,899.77	.00	-18,899.77	100.0%*
01060000 522204 SVS-CONTRC	160,616	0	160,616	208,993.93	.00	-48,377.93	130.1%*
01060000 522205 PROG EXP	84,950,215	0	84,950,215	70,611,211.70	.00	14,339,003.30	83.1%
01060000 567703 TRNSP-TRV	840,293	0	840,293	652,275.61	.00	188,017.39	77.6%
01060000 578805 XTRA ITEM	0	0	0	678,236.65	.00	-678,236.65	100.0%*
01060000 589901 RNTLS-A/LIS	244,567	0	244,567	153,133.97	.00	91,433.03	62.6%
01060000 595888 INT-BOND	1,988,937	0	1,988,937	1,858,168.14	.00	130,768.86	93.4%
01060000 596888 INT-ST NOT	12,500	0	12,500	.00	.00	12,500.00	.0%
01060000 597888 PRINC-BOND	4,171,750	0	4,171,750	3,386,750.00	.00	785,000.00	81.2%
TOTAL EDUCATION	92,368,878	0	92,368,878	77,567,669.77	.00	14,801,208.23	84.0%
01060200 SCHOOL NURSES							

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ACCOUNTS FOR: 01	GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01060200	501101 FULL TIME/	676,229	0	676,229	604,963.64	.00	71,265.36	89.5%
01060200	501102 PART TIME/	30,525	0	30,525	40,030.40	.00	-9,505.40	131.1%*
01060200	501104 RELIEF/VAC	7,395	0	7,395	3,818.63	.00	3,576.37	51.6%
01060200	501106 LONGEVITY	2,197	0	2,197	1,602.00	.00	595.00	72.9%
01060200	534401 OFFICE SUP	722	-203	519	500.87	.00	18.13	96.5%
01060200	534402 PROGSUPPL	2,058	203	2,261	2,260.53	.00	.47	100.0%
01060200	545504 POSTAGE	120	0	120	120.00	.00	.00	100.0%
01060200	556601 PRF DV-SEM	118	0	118	83.00	.00	35.00	70.3%
01060200	556602 PRF DV-PRF	240	0	240	236.00	.00	4.00	98.3%
01060200	567703 TRAVEL REI	822	0	822	520.33	.00	301.67	63.3%
01060200	578801 MNTNCE-SV	1,355	0	1,355	1,042.13	.00	312.87	76.9%
TOTAL SCHOOL NURSES		721,781	0	721,781	655,177.53	.00	66,603.47	90.8%
01060600 BUSINESS/EDUCATION INITIATIVE								
01060600	522202 SVS-PROF	20,000	0	20,000	16,479.00	.00	3,521.00	82.4%
01060600	522204 CONTRACTUA	8,000	0	8,000	6,875.00	.00	1,125.00	85.9%
01060600	522205 PROG EXP	0	154	154	153.25	.00	.75	99.5%
01060600	534401 OFFICE SUP	500	0	500	385.47	.00	114.53	77.1%
01060600	534402 PROGRAM SU	300	0	300	217.00	.00	83.00	72.3%
01060600	545502 PUBLIC REP	400	-201	199	73.95	.00	125.05	37.2%
01060600	567703 TRNSP-TRV	100	47	147	146.88	.00	.12	99.9%
01060600	590011 HEAT	3,278	0	3,278	2,477.98	.00	800.02	75.6%
01060600	590012 ELECTRICIT	2,438	0	2,438	1,916.42	.00	521.58	78.6%
01060600	590014 TELEPHONE	336	0	336	284.63	.00	51.37	84.7%
TOTAL BUSINESS/EDUCATION INITIATIVE		35,352	0	35,352	29,009.58	.00	6,342.42	82.1%
TOTAL EDUCATION		93,126,011	0	93,126,011	78,251,856.88	.00	14,874,154.12	84.0%
07 LIBRARIES								
01070000 LIBRARIES								
01070000	501101 FULL TIME/	775,574	0	775,574	732,247.01	.00	43,326.99	94.4%
01070000	501102 PART TIME/	301,612	0	301,612	269,282.03	.00	32,329.97	89.3%
01070000	501105 LIBRARY -O	20,471	0	20,471	20,441.24	.00	29.76	99.9%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCY USED
01070000 501106 LONGEVITY	1,900	0	1,900	1,900.00	.00	.00	100.0%
01070000 522201 CLERICAL F	720	0	720	480.00	.00	240.00	66.7%
01070000 522205 PROGRAM EX	11,000	0	11,000	8,560.70	2,369.23	70.07	99.4%
01070000 534401 OFFICE SUP	24,000	0	24,000	20,080.68	2,494.99	1,424.33	94.1%
01070000 534402 PROGRAM SU	167,000	0	167,000	166,060.50	.00	939.50	99.4%
01070000 545504 POSTAGE	500	0	500	83.56	.00	416.44	16.7%
01070000 578801 SERVICE CO	4,362	0	4,362	3,229.56	130.00	1,002.44	77.0%
01070000 578802 EQUIPMENT/	34,356	0	34,356	37,981.75	.00	-3,625.75	110.6%*
01070000 578803 PROGRAM-RE	4,000	0	4,000	3,139.86	225.00	635.14	84.1%
01070000 581888 CAPITAL OU	2,337	0	2,337	2,188.75	200.57	-52.32	102.2%*
01070000 589901 ANNUAL REN	2,000	10,866	12,866	12,855.44	.00	10.56	99.9%
01070000 590011 HEAT	26,058	0	26,058	23,532.55	2,742.85	-217.40	100.8%*
01070000 590012 ELECTRICIT	27,383	0	27,383	15,382.78	.00	12,000.22	56.2%
01070000 590013 WATER	80,512	0	80,512	62,229.02	.00	18,282.98	77.3%
01070000 590014 TELEPHONE	1,662	0	1,662	1,372.10	.00	289.90	82.6%
TOTAL LIBRARIES	35,071	0	35,071	23,547.10	.00	11,523.90	67.1%
TOTAL LIBRARIES	1,520,518	10,866	1,531,384	1,404,594.63	8,162.64	118,626.73	92.3%
08 RECREATION AND PARKS	1,520,518	10,866	1,531,384	1,404,594.63	8,162.64	118,626.73	92.3%
01080000 PUBLIC EVENTS							
01080000 522205 PROGRAM EX	20,000	0	20,000	16,700.16	1,015.19	2,284.65	88.6%
TOTAL PUBLIC EVENTS	20,000	0	20,000	16,700.16	1,015.19	2,284.65	88.6%
01080300 TRUMBULL DAY COMMISSION							
01080300 522201 SVS-CLRC	720	0	720	.00	.00	720.00	.0%
TOTAL TRUMBULL DAY COMMISSION	720	0	720	.00	.00	720.00	.0%
01080400 RECREATION							
01080400 501101 FULL TIME/	153,844	0	153,844	146,382.87	.00	7,461.13	95.2%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01080400 501102 PART TIME/	19,679	0	19,679	24,380.52	.00	-4,701.52	123.9%*
01080400 501106 SAL-LNGVIT	625	0	625	625.00	.00	.00	100.0%
01080400 522201 CLERICAL F	540	0	540	360.00	.00	180.00	66.7%
01080400 522205 PROG EXP	277,500	0	277,500	325,549.36	.00	-48,049.36	117.3%*
01080400 534402 PROGSUPPL	11,583	0	11,583	12,321.88	17.00	-755.88	106.5%*
01080400 556601 PRF DV-SEM	400	0	400	.00	.00	400.00	.0%
01080400 556602 PRF DV-PRF	400	0	400	315.00	.00	85.00	78.8%
01080400 567703 TRNSP-TRV	1,957	-95	1,862	1,842.00	.00	20.00	98.9%
01080400 578801 MNINCE-SV	1,086	95	1,181	808.20	.00	372.80	68.4%
01080400 578804 MNINCE-RFS	659	0	659	604.13	55.36	-.49	100.1%*
TOTAL RECREATION	468,273	0	468,273	513,188.96	72.36	-44,988.32	109.6%
01080600 PARKS							
01080600 501101 FULL TIME/	833,530	0	833,530	782,889.36	.00	50,640.64	93.9%
01080600 501102 PART TIME/	21,517	0	21,517	19,335.09	.00	2,181.91	89.9%
01080600 501103 SEASONAL/T	66,967	0	66,967	49,151.08	.00	17,815.92	73.4%
01080600 501105 OVERTIME	37,000	0	37,000	24,796.44	.00	12,203.56	67.0%
01080600 501106 LONGEVITY	1,625	0	1,625	1,625.00	.00	.00	100.0%
01080600 501120 AED STIP	800	0	800	320.00	.00	480.00	40.0%
01080600 501888 UNIFORM AL	5,000	0	5,000	1,499.26	.00	3,500.74	30.0%
01080600 522201 SVS-CLRC	2,000	0	2,000	1,833.26	.00	166.74	91.7%
01080600 522203 SVS-ANCLRY	220,000	0	220,000	183,333.30	36,666.53	.17	100.0%
01080600 534401 MTLs-OFFCE	65,600	0	65,600	379.81	.00	220.19	63.3%
01080600 534402 PROGRAM SU	5,600	0	5,600	56,924.99	4,286.32	3,788.69	94.2%
01080600 534403 MTLs-CLNG	2,800	0	2,800	2,063.80	1,854.15	1,682.05	70.0%
01080600 545503 PUBLIC REL	2,800	0	2,800	2,800.00	.00	.00	100.0%
01080600 556601 PRF DV-SEM	750	0	750	65.00	.00	685.00	8.7%
01080600 578801 SERVICE CO	5,400	0	5,400	2,169.00	.00	3,231.00	40.2%
01080600 578802 EQUIPMENT/	22,000	0	22,000	8,822.64	6,602.24	6,575.12	70.1%
01080600 578803 PROGRAM-RE	45,000	0	45,000	44,257.32	2,846.40	-2,103.72	104.7%*
01080600 578804 MNINCE-RFS	411	0	411	376.28	34.48	.24	99.9%
01080600 589901 ANNUAL REN	92,716	0	92,716	88,542.53	.00	4,173.47	95.5%
01080600 589902 OCCASIONAL	7,000	0	7,000	3,575.00	.00	3,425.00	51.1%
01080600 590011 HEAT	7,201	0	7,201	8,572.40	.00	-1,371.40	119.0%*
01080600 590012 ELECTRICIT	105,096	0	105,096	83,565.16	.00	21,530.84	79.5%
01080600 590013 WATER	38,935	0	38,935	46,036.93	.00	-7,101.93	118.2%*
01080600 590014 TELEPHONE	15,879	0	15,879	15,133.07	.00	745.93	95.3%
TOTAL PARKS	1,602,827	0	1,602,827	1,428,066.72	52,290.12	122,470.16	92.4%
01080800 TREE WARDEN							
01080800 501101 FULL TIME/	20,525	0	20,525	18,713.52	.00	1,811.48	91.2%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01080800 522205 PROGRAM EX	60,000	0	60,000	57,235.00	.00	2,765.00	95.4%
01080800 578806 EMERG SERV	15,000	0	15,000	14,630.00	.00	370.00	97.5%
TOTAL TREE WARDEN	95,525	0	95,525	90,578.52	.00	4,946.48	94.8%
01080900 ARTS COMMISSION							
01080900 501102 SAL-PT/PER	18,414	0	18,414	16,776.21	.00	1,637.79	91.1%
01080900 522201 SVS-CLRC	480	0	480	420.00	.00	60.00	87.5%
01080900 522205 PROGRAM EX	6,000	0	6,000	6,000.00	.00	.00	100.0%
01080900 534401 OFFICE SUP	420	0	420	195.09	.00	224.91	46.5%
01080900 545503 COM-PUB RL	3,000	0	3,000	2,999.03	.00	.97	100.0%
01080900 567703 TRNSP-TRV	100	0	100	.00	.00	100.00	.0%
TOTAL ARTS COMMISSION	28,414	0	28,414	26,390.33	.00	2,023.67	92.9%
TOTAL RECREATION AND PARKS	2,215,759	0	2,215,759	2,074,924.69	53,377.67	87,456.64	96.1%
09 DEBT SERVICE							
01090000 DEBT SERVICE							
01090000 595888 INTEREST G	1,491,995	0	1,491,995	996,310.12	.00	495,684.88	66.8%
01090000 596888 INTEREST -	146,234	0	146,234	.00	.00	146,234.00	.0%
01090000 597888 G/O BONDS	2,546,300	0	2,546,300	1,694,650.00	.00	851,650.00	66.6%
TOTAL DEBT SERVICE	4,184,529	0	4,184,529	2,690,960.12	.00	1,493,568.88	64.3%
TOTAL DEBT SERVICE	4,184,529	0	4,184,529	2,690,960.12	.00	1,493,568.88	64.3%
TOTAL GENERAL FUND	135,984,048	141,856	136,125,904	115,954,680.27	293,652.34	19,877,571.39	85.4%
TOTAL EXPENSES	135,984,048	141,856	136,125,904	115,954,680.27	293,652.34	19,877,571.39	

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ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
135,984,048	141,856	136,125,904	115,954,680.27	293,652.34	19,877,571.39	85.4%
GRAND TOTAL						

** END OF REPORT - Generated by Maria Pires **