

BOARD OF FINANCE
MAY 14, 2009
MINUTES

Present: Kathy McGannon, Marty Shapiro, Tom Tesoro, William Crooks, Ken Martin and alternates Steve Lupien, Lisa Valenti

Also: Lynn Heim, Director of Finance; Dan Schopick, Town Attorney; Robert Wright, Town Treasurer; Maria Pires, Asst. Director of Finance

The meeting was called to order at 8:00 p.m. by Chairman Kathy McGannon. All those present joined in the Pledge of Allegiance.

The Chair announced that Lisa Valenti would be sitting in for Mark Smith and that Ken Martin would be arriving at 8:15 p.m.

Approval of minutes of April 23, 2009...Marty Shapiro moved to approve; seconded by Tom Tesoro.

Bill Crooks moved to amend Page 5...sixth line from top “that time *there was* insufficient...”

Motion carries on amendment 5 – 0

Motion carries on minutes as amended 5 - 0

Treasurer’s Report...Robert Wright, Town Treasurer, was present for discussion on his report.

There were no questions regarding the Treasurer’s Report; however, Mr. Crooks did have some concerns with regard to the setting of the mill rate. He questioned that in light of the fact that interest rates have dropped from 1.8 million dollars a year ago to where we are today, we are probably receiving something short of 800,000 dollars this year, he is asking the Board to consider reducing the 850,000 dollar projection to 800,000 dollars. Mr. Crooks believes the projection for the rest of this year is \$775,000. He is hesitant to projecting another \$75,000 for next year. He is willing to go to \$800,000. Discussion followed.

Discussion: Internal Auditor Position...to be discussed after the setting of the mill rate.

5/09/01...PW-Maint...Transfer from 01030200-567701 Transportation-Gas, Oil the sum of \$40,000 to 01030200-567702 Transportation Vehicle Repair to supplement repairs through the end of the fiscal year.

It was moved by (Shapiro); seconded by (Tesoro).

John DelVecchio, Public Works Director, was present for discussion.

Mr. Shapiro had looked at the run rate for this year and it seems reasonable he would need the additional 20 to 40 thousand dollars.

Mr. Crooks agreed with the forty thousand number.

(Ken Martin arrived 8:20 p.m.)

Vote: Motion carries 5 – 0 – 1 (Martin)

5/09/02...Appropriate from Unreserved Fund Balance the sum of \$6,500 to 01000029-480012 Transfer Out for engineering services for the purchase of 206 Lake Avenue.

It was moved by (Shapiro); seconded by (Tesoro).

John DelVecchio, Public Works Director was present for discussion.

Mr. DelVecchio gave a brief overview of this. Two years ago we had violent storms which produced a lot of flooding at the time. We contacted FEMA for some relief for some of the homeowners who were affected by this. Seven applications were made to FEMA and the only one to fall within the guidelines of FEMA was 206 Lake Avenue. FEMA granted \$548,000 to be used for the purchase, demolition and acquisition of the property. The \$548,000 is the top number. We are responsible for 25% of the \$548,000. In order for this to take place we had to hire an engineering firm to do the preliminary survey, engineering, wetlands, applications, etc. We went out to bid and received a bid for \$5,350. Mr. DelVecchio was not sure what the bid would come in at and that is why his request was for \$6,500. This amount needs to be reduced to \$5,350. This entire amount will be reimbursed to us.

It was moved by (Shapiro); seconded by (Crooks) to amend \$6,500 to \$5,350.

Vote on amendment carries 6 – 0

Vote on motion as amended carries 6 – 0

Setting of Mill Rate:

Motion made to approve mill rate of 24.07 as proposed by the administration (Shapiro); seconded by (Crooks).

Discussion:

R-1...Property Taxes...Mr. Crooks questioned if \$250,000 was too high a number for incremental property. Ms. Heim explained that the incremental piece that has not been

billed or assessed. It is not a total of what we feel the Grand List is going to go up to by the next fiscal year. 122,962,300

R-2...Education Program Grants...Mr. Crooks feels that the vo-ag program be increased by \$25,000 to \$275,000.

Motion made to increase the administration proposed figure for Vo-ag Program be increased by \$25,000 to \$275,000 (Crooks); seconded (Shapiro). Motion carries unanimously 6 – 0 1,426,802

R-3...Education Grants-Other	3,873,109
R-4...State Program Grants	112,639
R-5...State Revenue Other	847,878
R-6...Town Program Revenue	-

R-7...Town Permits, Fees & Fines...Mr. Crooks requested a breakout of the \$357,000 (Disposal Area) by category. Building...Mr. Crooks is hesitant building \$75,000 into this account. 3,962,929

R-8...Town Revenues-Other...Interest...Mr. Tesoro moved to reduce interest from \$850,000 to \$825,000, a reduction of \$25,000; seconded by Mr. Shapiro...Motion carries unanimously 6 - 0. Miscellaneous remains the same. 895,000

R-9...Inter Fund Transfers 487,812

R-7...Town Permits, Fees & Fines...Building...Mr. Crooks moved to reduce Building Fees by \$50,000; seconded by Mr. Martin. Motion fails 3 – 3 (Shapiro; Tesoro; McGannon)

Mr. Crooks moved to reduce Building Fees by \$25,000; seconded by Mr. Martin. Motion fails 3 – 3 (Shapiro; Tesoro; McGannon)

Motion to set mill rate at 24.07 carries 6 – 0.

Internal Auditor’s Position...Basically we have three choices: 1. Keep the position as is; 2. You not replace it and keep the money in the budget; and 3. You recreate the position, more as a liaison between the Board of Finance and added help for Lynn. That position could be per diem, project based driven by this Board. Material presented to Board by Ms. Valenti for them to review for the June meeting.

Motion to adjourn (Tesoro); seconded by (Martin).

Meeting adjourned at 10:07 p.m.

Respectfully submitted,