

CIVIL SERVICE BOARD
MINUTES
MARCH 7, 2012

Present: Nick Macol
Matt Broder
Gail Jarvis

Also present: Mary Ann Meier, Personnel Manager
First Selectman Timothy Herbst

Meeting was called to order at 7:35 p.m. by Co-chairman Nick Macol.

Minutes of December 27, 2011 were approved as presented. Vote: Motion carried 2-0-1 (Abstention: Broder).

Item #3 Moved by Matt Broder, seconded by Gail Jarvis to approve Eligibility List for Director of Solid Waste and Recycling and IT Technician as presented. VOTE: 3-0

Item #3 Moved by Matt Broder, seconded by Nick Macol to use the ECD list to fill the position of Planning & Development, subject to further oral examination of those candidates who did not make the rank of top 8 from the Planning & Development posting. We are expanding the search to retest because we did not get the top 5 candidates as outlined in the Civil Service Rules. VOTE: 3-0

Item #4 Moved by Matt Broder, seconded by Gail Jarvis to give an oral examination for the position of Electrician with weights of 80 oral/20 E&T and 5 additional points for those applicants who have a CDL. The top 20% of candidates will be tested but no more or less than 8. VOTE: 3-0.

Item #5 Moved by Matt Broder to table Election of Chairman to next month because there were only three members present to vote. VOTE: 3-0

Item #7- Amending Civil Service Rules. Personnel Manager will setup a preliminary meeting with Matt Broder to discuss changes to the Civil Service Rules, thereafter; the changes will be submitted to the Civil Service Board for their review.

Nick Macol moved to adjourn; seconded by Matt Broder. Motion carried unanimously.

Meeting adjourned at 9:00 p.m.

Respectfully submitted,

Mary Ann Meier