

CIVIL SERVICE BOARD
MINUTES
JUNE 1, 2015

Present: Anna Maresca
Gail Jarvis
Barbara Skibiski
Tom Whelan

Also present: Mary Ann Meier, Personnel Manager.

Meeting was called to order at 6:05 p.m. by Tom Whelan.

Moved by Anna Maresca, seconded by Gail Jarvis to approve minutes of May 20, 2015 meeting, as presented. VOTE: Carried 4-0

Moved by Anna Maresca, seconded by Barbara Skibiski to approve the Civil Engineer eligibility list, as presented. Vote: Motion carried 4-0 unanimously.

Moved by Gail Jarvis; seconded by Barbara Skibiski, to advertise, recruit and test for an Assistant Tax Collector. The position will be filled as an oral evaluation with weights of 100%. Vote: Motion carried 4-0 unanimously.

Motion made by Gail Jarvis to adjourn. Meeting adjourned at 6:24 pm.

Respectfully submitted,

Mary Ann Meier