

CENTRAL EMERGENCY DISPATCH COMMISSION
TRUMBULL TOWN HALL
LONG HILL CONFERENCE ROOM
MONDAY, JANUARY 9, 2012
5:30 P.M.

REVISED MINUTES

Members present: Kevin Mulligan, Chairman; Glenn Byrnes, Deputy Chief of Police; Barbara Crandall, Director TEMS; Michael DelVecchio, Director of Operations TEMS; Douglas Doyle, CEDC Commission Member/Nichols Fire District Member and Dave Bogen, CEDC Commission Member/LH Fire and District Representative.

Members absent: Brian Casey, Clerk of the Works and John Slezak, CEDC Commission Member and Alex Rauso, Fire Marshal's Office.

Others present: Dan Nelson, Chief of Staff and Paul Ruskay, Trumbull Center Fire District.

Meeting was called to order by Kevin Mulligan at 6:40 p.m. (Revision to read "Meeting was called to order by Kevin Mulligan at 5:40 p.m.)

Kevin Mulligan read the minutes from the previous meeting of November 21, 2011.

MOTION MADE by Barbara Crandall and seconded by Michael DelVecchio to accept the minutes as read. Motion carried unanimously.

3. Special Committees Report.

- Michael DelVecchio submitted a Draft of Job Descriptions for the Communications Operations Manager, Supervisor Position and Dispatch Positions. See attached.

Discussion continued.

- Glenn Byrnes submitted an Annual Dispatch Cost Estimate report reflecting costs associated with the dispatching area of the Police Department based on approximately 20,000 calls/year. See attached.

Discussion continued.

Kevin Mulligan stated that he would like Glenn Byrnes and Doug Doyle to continue to work on a proposed budget for the next meeting.

Kevin Mulligan stated that he spoke with a NexGen representative and would like them to make a presentation utilizing Firehouse software along with interfacing utilizing CAD. Kevin will submit several dates for the CEDC to choose from for this presentation.

Discussion continued.

4. Read all correspondence

Kevin Mulligan submitted the following from TRDC:

- October 17, 2011 TRDC Meeting Minutes.
- November 21, 2011 TRDC Meeting Minutes.

See attached.

Kevin Mulligan stated that Wayne Szymt as of March 31, 2011 will no longer be Chairman of TRDC. (Revision to read: Kevin Mulligan stated that Wayne Szymt as of March 31, 2012 will no longer be Chairman of TRDC).

Paul Ruskay stated that TRDC is waiting for the Nichols Fire District to appoint a Representative before they are able to replace Wayne Szymt.

5.1 See above.

5.2 No new information on EMD Q&A.

Paul Ruskay that he will look into this and would be able to provide the number of calls and any action taken.

Discussion continued.

5.3 See above.

5.4 See above.

5.5 See above.

5.6 See above.

5.7 Status of John Slezak.

Dan Nelson entered the meeting at 6:33 p.m.

Dan Nelson stated that John Slezak will probably be replaced due to his employment schedule.

5.8 Kevin Mulligan asked if there was anyone interested in the Chairmanship of the CEDC. No responders.

5.9 Meeting dates for 2012 were reviewed.

6.0 No new business.

Dave Bogen stated that he called OCET and spoke with Kerri Thompson regarding qualifying for any regional funds. She stated the population of the Town of Trumbull was too low to qualify.

7.0 No public comment.

Kevin Mulligan stated that for the next meeting he is requesting the following:

- Glenn Byrnes and Doug Doyle will work on a budget for the proposed dispatch center.
- Everyone is to review the Draft of the Job Descriptions for the Communications Operations Manager, Supervisor Position and Dispatch Positions submitted by Michael DelVecchio.
- NexGen presentation.
- Kevin Mulligan will invite all Fire Chiefs and Police Department to the next Meeting.

Discussion continued.

MOTION MADE to adjourn by Barbara Crandall and seconded by Dave Bogen. Motion carried unanimously.

Meeting adjourned at 6:47 p.m.

Respectfully submitted by,

Christina L. Pereiro
Clerk