

CENTRAL EMERGENCY DISPATCH COMMISSION  
TRUMBULL TOWN HALL  
LONG HILL CONFERENCE ROOM  
MONDAY, May 17, 2010  
5:30 P.M.

**MINUTES**

Members present: Kevin Mulligan, Chairman; Glenn Byrnes, Deputy Chief of Police; Brian Casey, Clerk of the Works; Barbara Crandall, Director TEMS; Michael DelVecchio, Director of Operations TEMS and John Slezak, CEDC Commission Member.

Members absent: Dave Bogen, CEDC Commission Member/LH Fire and District Representative; Bob Zitnay, Nichols Fire District and Alex Rauso, Fire Marshal's Office.

Others present: Dan Nelson, Chief of Staff and Vi Watson, Commission Chairman of Trumbull EMS.

Meeting was called to order by Chairman Kevin Mulligan at 5:35 p.m.

Brian Casey read the minutes from the previous meeting of April 18, 2010.

MOTION MADE by Mike DelVecchio to accept the minutes as read and seconded by John Slezak. Motion carried unanimously.

3. No public comment.

4. Special committees reports

PSAP consolidation project – Kevin Mulligan presented a CEDC Governance Outline (see attached). He stated that a Taxation District could be created or a letter of agreement within the town was another option.

Dan Nelson stated that he would like to take Peter Oliver's recommendations and add to this CEDC Governance Outline.

Glenn Byrnes stated that he would like to know the advantages and disadvantages of having a District.

5. Kevin Mulligan stated that he received 13 months of meeting minutes from TRDC.  
Kevin Mulligan read and e-mail from Atty. Ed Walsh, Counsel for the Town of Trumbull regarding compliance of CEDC's requests (see attached).

6. Unfinished business

- 6.1 - Kevin Mulligan stated that there is no new information on the term expiration dates for Bob Zitnay.
- 6.2 - Glenn Byrnes stated that he had a phone conversation with Paul Jakubson and that a report was forthcoming. To date he has not received the report.

Dan Nelson read an e-mail that he sent to Peter Oliver regarding the progress of the Regional Dispatch Center report. He was told that a rough draft will be forwarded soon (see attached).

Dan Nelson suggested that Glenn Byrnes contact Captain Flick of the Monroe Police Department regarding the Peter Oliver report.

- 6.3 - Brian Casey stated that there is no new information on the PD radio tower.
- 6.4 - Brian Casey stated that the opt-in page for the Everbridge system would be Completed soon.

Kevin Mulligan stated that Ed Gratrix was trying to re-establish the 06611 System.

- 6.5 - Kevin Mulligan stated that:

Item #1 – received the minutes.

Item #2 – partial information provided.

Item #4 – No monthly statistical reports have been received.

Item #6 – budget report not received yet.

Item #7 – proposal list of future goals and milestones not received.

Item #8 – no written complaints and or compliments regarding TRDC.

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Item 1 - Barbara Crandall stated that the JHPC (Join Hospital Planning Council) issue is resolved.

Item 2 – Mike DelVecchio stated that the issue of a Certified QA manager needs to be resolved.

Item 3 – Barbara Crandall stated that the EMD card system has been approved.

- .6 - Review of Draft of PSAP 2/18/2010. Brian Casey presented on the PSAP integration plan. He stated that people would be able to sign up for this website which is called CEDCnet to review any CEDC documents.
- .7 - Barbara Crandall stated the JHPC (Joint Hospital Planning Council) has been resolved.
- .8 - Kevin Mulligan stated that he had information that was forwarding to Atty. Ed Walsh regarding the delineation of duties of TRDC and EMS.
- .9 - Dan Nelson stated that there is no new information on the grant application at this time.
- 6.10 - Kevin Mulligan would like to move the letters of consent for acting as an agent and/or letter of concurrence into the milestone dates spreadsheet located in the CEDCnet website.
- 6.11 - Kevin Mulligan submitted the latest version of the General Assembly Bill # 312 (see attached).
- 6.12 – Kevin Mulligan stated that he would like to move the Consolidations of radio control points and FCC licensing requirements into the milestone dates spreadsheet located in the CEDCnet website.
- 6.13 – Kevin Mulligan stated that the discussion regarding time line for PSAP consolidation project milestones was addressed in Brian Casey’s presentation.

7.0 - No New business.

MOTION MADE to adjourn by Brian Casey and seconded by Michael DelVecchio.

Motion carried unanimously.

Meeting adjourned at 6:39 p.m.

Respectfully submitted by,

Christina L. Pereiro  
Clerk