

CENTRAL EMERGENCY DISPATCH COMMISSION
TRUMBULL TOWN HALL
LONG HILL CONFERENCE ROOM
MONDAY, August 16, 2010
5:30 P.M.

MINUTES

Members present: Kevin Mulligan, Chairman; Glenn Byrnes, Deputy Chief of Police; Barbara Crandall, Director TEMS; Michael DelVecchio, Director of Operations TEMS; Alex Rauso, Fire Marshal's Office and John Slezak, CEDC Commission Member.

Members absent: Brian Casey, Clerk of the Works; Dave Bogen, CEDC Commission Member/LH Fire and District Representative and Bob Zitnay, Nichols Fire District.

Others present: Timothy M. Herbst, First Selectman, Dan Nelson, Chief of Staff and Vi Watson, Commission Chairman of Trumbull EMS.

Meeting was called to order by Chairman Kevin Mulligan at 5:45 p.m.

Kevin Mulligan read the minutes from the previous meeting of July 19, 2010.

MOTION MADE by Mike DelVecchio to amend the minutes as follows seconded by Barbara Crandall. Motion carried unanimously.

Item # 6.5

“MOTION MADE by Michael DelVecchio to accept Wayne Szmyt's presentation and seconded by Glenn Byrnes. Motion carried unanimously”.

Item #7.0 - New business:

“Glenn Byrnes stated that the RDC has the sign-off on EMD training and certifications and the PD will be training dispatchers in EMD in the next few months”.

“Michael DelVecchio stated that he attended an Emergency Management meeting and that the TRDC was designated the dispatch entity task force for fire services for this area”.

3. No public comment.

4. No Special committees reports at this time.

5. Kevin Mulligan read recent correspondence as follows:

Received from TRDC

- EMD QA June 2010
- EMD Q & A Program June 2010
- EMD Q & A Program Abbreviations June 2010
- TRDC Certification List dated 07-19-10
- TRDC Budget 2010-2011
- RDC Monthly Statistics dated 7/2/2010
- TRDC Board of Directors Meeting Minutes of May 17, 2010
- e-mail from Wayne Szmyt regarding CEDC request

e-mail from Kevin Mulligan to Wayne Szmyt regarding CEDC request

e-mail from Edward Walsh to Dan Nelson with cc: Kevin Mulligan
regarding the TRDC Agreement

Agreement from Edward Walsh to Steve Bellis regarding TRDC

e-mail from Edward Walsh to Kevin Mulligan with cc: Dan Nelson
regarding the TRDC Agreement

Letter from Wayne Szmyt with attached Certificate of Liability Insurance
for TRDC

Memo from Timothy M. Herbst, First Selectman to Dan Nelson and
Thomas Kiely regarding the Regional Emergency Communication
Center.

See attached.

6. Unfinished business

6.1 No report on status of Bob Zitnay.

6.2 Glenn Byrnes stated that there is no news on the Peter Oliver report at
this time.

Dan Nelson also stated that there is no new information at this time
Regarding the Peter Oliver report.

6.3 Dan Nelson stated that there is no new information on the PD radio
tower at this time.

- 6.4 No report on the status of the 06611 and Everbridge systems.
- 6.5 Kevin Mulligan stated he received the TRDC Budget for 2010-2011
 - 6.5.1 Barbara Crandall stated that the training information regarding P128 has now been CPR certified through TEMS.
 - 6.5.2 Meeting minutes of 05/17/2010 provided.
 - 6.5.3 Monthly stats received.
 - 6.5.4 TRDC Budget received
 - 6.5.5 TRDC stated that there is no policy.
Barbara Crandall stated that she needs to speak with Barry Barkinski regarding Q & A. EMS reviewed the TRDC's report and will follow-up with Barry Barkinski of JHPC.
 - 6.5.6 TRDC do not have any future goals or milestones.
 - 6.5.7 John Butz stated in a letter that he investigated an incident at the Trumbull Mall.
 - 6.5.8 No new information on JHPC.
 - 6.5.9 Certified QA Manager item is unresolved.
 - 6.5.10 Agreement has been signed. Item is completed.

- 6.6 Glenn Byrnes stated that he reviewed the draft of PSAP and that the cost sharing should be based on call volume and population.

Discussion continued.

- 6.7 JHPC already discussed.

- 6.8 Michael DelVecchio stated that they need to address the delineation of duties between TRDC and TEMS.

Discussion continued.

- 6.9 Dan Nelson stated that there is no new information on the grant application, however, a concrete figure is expected in September or October.

Timothy M. Herbst, First Selectman entered the meeting at 6:40 p.m. He stated that the governance structure for the Regional Dispatch Center should be equal to the cost sharing. Timothy M. Herbst left the meeting at 6:45 p.m.

6.10 Proposed legislation regarding PSAP consolidation may be removed from agenda.

6.12 Discussion regarding timeline suspended till further notice.

7.0 New business

7.0.1 Kevin Mulligan stated that all official documents will be attached to the minutes.

MOTION MADE to adjourn by Michael DeVecchio and seconded by Barbara Crandall.
Motion carried unanimously.

Meeting adjourned at 7:10 p.m.

Respectfully submitted by,

Christina L. Pereiro
Clerk