

CENTRAL EMERGENCY DISPATCH COMMISSION
TRUMBULL TOWN HALL
LONG HILL CONFERENCE ROOM
MONDAY, OCTOBER 17, 2011
5:30 P.M.

MINUTES

Members present: Kevin Mulligan, Chairman; Glenn Byrnes, Deputy Chief of Police; Barbara Crandall, Director TEMS; Michael DelVecchio, Director of Operations TEMS; Brian Casey, Clerk of the Works; Alex Rauso, Fire Marshal's Office and Dave Bogen, CEDC Commission Member/LH Fire and District Representative.

Members absent: Douglas Doyle, CEDC Commission Member/Nichols Fire District Member and John Slezak, CEDC Commission Member.

Others present: Dan Nelson, Chief of Staff, Vi Watson, Commission Chairman of Trumbull EMS, and Doug Bogen, Deputy Chief Long Hill Fire.

Meeting was called to order by Kevin Mulligan at 5:43 p.m.

Brian Casey read the minutes from the previous meeting of September 19, 2011.

MOTION MADE by Brian Casey and seconded by Michael DelVecchio to accept the minutes as read. Motion carried unanimously.

3. No Special Committees Report.

4. No new correspondence.

5.0 Unfinished business.

5.1 Compliance request from TRDC:

- Doug Bogen stated that TRDC did not have a meeting last month.

5.2 EMD Q & A

Barbara Crandall stated that she and Mike DelVecchio met with Ken Kellogg and Barry Barkinsky regarding this issue. The outcome was that all responders must respond the same and each entity will be reviewed. Barry Barkinsky and Ken Kellogg will get back to all parties regarding this.

Barbara Crandall stated that TRDC has now been responding to requests.

Dan Nelson stated that he spoke to Civil Service and that he suggested to proceed with the Civil Service process. He also stated that the final candidates has increased from the top 3 to the top 5. The town and bargaining unit will negotiate all job descriptions, pay scale, etc. The top 5 candidates will be interviewed.

Discussion continued.

Dave Bogen entered the meeting at 6:00 p.m.

Kevin Mulligan stated he would like to meet with the Civil Service Personnel Director and address this matter with her.

6.0 New business

Kevin Mulligan submitted a spreadsheet on the CEDC Combined Dispatch Center. See attached.

Kevin Mulligan stated that the 3 Fire Chiefs had a joint meeting and all parties would like to proceed forward with a Combined Dispatch Center. Dave Bogen stated that the biggest issue at the joint meeting was safety.

Dan Nelson will see to the appointment status for the CEDC members.

Doug Bogen stated that Wayne Szmyt has resigned as TRDC Chairman and the Need for follow-up with TRDC on the replacement for Wayne Szmyt.

Kevin Mulligan stated that a 150 band with Simulcast is starting at Trumbull Center Fire District.

7.0 No public comment.

MOTION MADE to adjourn by Brian Casey and seconded by Michael DelVecchio.
Motion carried unanimously.

Meeting adjourned at 6:41 p.m.

Respectfully submitted by,

Christina L. Pereiro
Clerk

CEDC Combined Dispatch Center

Category	Current operations TRDC 2010/2011	Current operations PD	Proposed operations Year 1
Part time Salary			
PT Benefits			
PT Sick time			
PT Vacation Time			
Part time Salary			
PT Benefits			
PT Sick time			
PT Vacation Time			
OT Dir.			
OT Shift super			
OT Dispatcher			
OT Part time			
Sp OT (event, major incident)			
Other (payroll tax)			
S.S. Employer (6.2%)			
S.S. Employee			
Medicare Employer (1.45%)			
Medicare Employee			
CT state tax			
CT SUI			
Federal			
Wages & Fringes (other)			
Full time Disp (101)	200,367.34		
FT Training (101A)	10,000.00		
Part time Disp (102)	90,325.27		
PT Training (102A)	6,700.00		
Training not classified (212)	2,500.00		
Over Time Disp (110)	17,000.00		
Holidays (not broken out 13 days)			
Vacation Disp (103)	12,785.00		
Shift Differential (111)	5,500.00		
Sick Time (112)	7,300.00		

CEDC Combined Dispatch Center

Category	Current operations TRDC 2010/2011	Current operations PD	Proposed operations Year 1
Personal Time (113)	1,700.00		
Holiday (104)	13,850.00		
SUTA Tax (105)	3,500.00		
FICA Tax (106)	23,300.00		
Workers comp (107)	4,000		
Bonus (108)	1,000		
Health and Benefits (109)	60,994.76		
Life/AD&D (109A)	600.00		
Flex Benefits (109B)	700.00		
EAP (109C)	600.00		600
Profit Share (109D)	14,500.00		
Dental R/B (109E)	0.00		
State mandated PD			
State mandated Fire			
State mandated EMS			
Combined training			
Wages and Benefits (Totals)			
Capital outlay Year 1			
Consoles (Oliver Report)			\$500,000
Capital outlay Year 2+			
Security upgrades Building			
Fax (machine)			
CPU's			
Furniture			
Operational Expenses			
Accounting (201)	2,300.00		0
Auditor (202)	3,000.00		0
Secretary (203)	600		600
pager rental (216)	350		3
Legal Service (221)	360		

CEDC Combined Dispatch Center

Category	Current operations TRDC 2010/2011	Current operations PD	Proposed operations Year 1
Uniforms (222)	500		
Pension Administration (223)	1,300.00		0
Technology			
Heat	0		
light	0		
Maintance, Building	0		
Maintance, Equipment	0		
Data processing (217)	4600		
Banking (219)	200		
Magna-sync tapes (220)	0		
misc.:(218)	750		
Recruitment / retention	0		
Liens:	0		
	0		
Professional fees, legal			
professional fees, accounting			
Repair / replacement			
State fees			
National fees			
Telephone all (213)	20,800.00		
Telephone, land lines	0		
Telephone, Cell	0		
Telephone, other	0		
uniforms			
insurance, liability (205)	10,800.00		
insurance, motor vehicle			
insurance, employee, bonding			
Insurance, Bonding of Employee			
Equipment, office			
equipment, Technology			
Rent, building			
office supplies			
internet			
Cable TV (215)	1,700.00		

CEDC Combined Dispatch Center

Category	Current operations TRDC 2010/2011	Current operations PD	Proposed operations Year 1
rental equipment			
R/B Mileage @ current Fed. Rate			
Service contracts (206)	7,952.52		
Office supplies (207)	7,000.00		
Company Meetings (208)	1,000.00		
postage (210)	200.00		
new hire exams (211)	2,000.00		
Medical (new hire)			
Travel and Lodging (214)	2,000.00		
Nex-gen (CAD)			
I'm responding			
computer service			
Fire House software			
Cad inter Face			
Collect			
E911			
NCIC			
Voice recorder			
office equipment			
phone system, in house (VM)			
At&T equipment 911			
Sea-med			
Radio license (? If required)			
Radio, counsel, major components			
Reverse 911			
O6611			
Capital (TRDC)			
Furniture (301)	1000		
Computer (303)	4523		
Radio (304)	0		
upgrade-Repair-Maint (305)	2000		
Planned Capital Accrual (TRDC)			

CEDC Combined Dispatch Center

Category	Current operations TRDC 2010/2011	Current operations PD	Proposed operations Year 1
Computer (402) Restricted	8,600		
Radio - Antenna (403)			
total operational cost	560,757.89		
Income (proposed)			
OSET, 911 R/B			
OSET Grant			
Alarm Ordinance			
TCFD			
Long Hill			
Nichols			
Trumbull PD			
EMS			
Easton fire (paging)	3,000		
Fairfield County hazmat (dispatching)			
State of CT Sea-med RB			
FFLD county haz-mat			
Total Cost of operations			
income 2010 - 2011			
Long Hill 48.976%(2010-2011)	\$281,287.37		
Trumbull Center 28.141%(2010-2011)	164,251.59		
Nichols 22.883% (2010-2011)	\$115,218.92		
Interest (2010-2011)	0		
other (2010-2011)	0		
Total income 2010-2011	\$560,757.88		
Total Budget 2010-2011	560,757.89	\$645,308	
Easton Paging (not listed on 2010-2011)			
OSET: (EMS RB)			

CEDC Combined Dispatch Center

Category	Current operations TRDC 2010/2011	Current operations PD	Proposed operations Year 1
Wages & Fringes			
Dir. Full time Salary (1) \$30.00			62,400.00
Dir. Full time Benefits Medical \$ 7.00 per hr			14,560
Dir FT Sick time			0
Dir. FT Vacation Time			0
shift super. Full time Salary (1) \$25 per hr			
shift super Full time Benefits Medical \$ 7.00			
shift super FT Sick time			
shift super FT Vacation Time			
shift super. Full time Salary (2) \$ 20 per hr			
shift super Full time Benefits Medical \$ 7.00			
shift super FT Sick time			
shift super FT Vacation Time			
shift super. Full time Salary (3)			
shift super Full time Benefits			
shift super FT Sick time			
shift super FT Vacation Time			
Disp. FT time Salary			
Disp FT time Benefits			
Disp FT Sick time			
Disp. FT Vacation Time			
Disp. FT time Salary			
Disp FT time Benefits			
Disp FT Sick time			
Disp. FT Vacation Time			
Disp. FT time Salary			
Disp FT time Benefits			
Disp FT Sick time			
Disp. FT Vacation Time			
Part time Salary (10% of Fulltime salary * 1.5 %)			
PT Benefits			
PT Sick time			
PT Vacation Time			