

CENTRAL EMERGENCY DISPATCH COMMISSION
TRUMBULL TOWN HALL
LONG HILL CONFERENCE ROOM
MONDAY, FEBRUARY 28, 2011
5:30 P.M.

MINUTES

Members present: Kevin Mulligan, Chairman; Glenn Byrnes, Deputy Chief of Police; Barbara Crandall, Director TEMS; Michael DelVecchio, Director of Operations TEMS; Brian Casey, Clerk of the Works; Dave Bogen, CEDC Commission Member/LH Fire and District Representative; John Slezak, CEDC Commission Member and Alex Rauso, Fire Marshal's Office.

Members absent: Douglas Doyle, CEDC Commission Member/Nichols Fire District Member.

Others present: Vi Watson, Commission Chairman of Trumbull EMS and Paul Ruskay, Trumbull Center FireDistrict.

Meeting was called to order by Kevin Mulligan at 5:37 p.m.

MOTION MADE by Brian Casey to waive the reading of the minutes and seconded by Kevin Mulligan. Motion carried unanimously.

3. No Public Comment.
4. No Special committees reports at this time. Kevin Mulligan stated that the PSAP Consolidation project is canceled due to lack of funding. Item may be removed from agenda.
5. Kevin Mulligan stated that the following correspondences were received:
 - Trumbull Communications Center Proposal Summary, Version 2, February 2011
 - Trumbull Regional Dispatch Center, Inc., June 30, 2010
 - TRDC Board of Directors Meeting – 10/18/2010
 - TRDC Board of Directors Meeting – 12/20/2010
 - RDC Monthly Statistics dated 1/11/2011
 - RDC Monthly Statistics dated 12/20/2010
 - TRDC Certification List 02/07/2011
6. Unfinished Business:
 - 6.1 Brian Casey stated that the Radio Tower is moving forward and may be removed from the agenda.

- 6.2 Kevin Mulligan stated that the items listed have been provided by TRDC.
- 6.3 Kevin Mulligan stated that the EMD Q & A item has been met.
Paul Ruskay stated that Ron Butz has completed the requirements.
Barbara Crandall stated that she will meet with Ron Butz and that the Q & A reports need to be forwarded to TEMS.
- 6.4 Paul Ruskay stated that there were no formal complaints and or compliments received.
- 6.5 Kevin Mulligan stated that the status of the Delineation of Duties would be discussed in the draft he is providing for the Trumbull Communications Center.

MOTION MADE by Brian Casey stating that the CEDC will continue research for a combined Police, Fire, EMS Dispatch Center for the Town of Trumbull only and seconded by Michael DelVecchio.

Discussion continued on the draft of the Trumbull Communications Center, Proposal Summary, Version 2, February 2011 as follows:

Summary – Kevin Mulligan stated that the existing dispatch room will be renovated.

Facility and equipment – Kevin Mulligan stated that the only location would be to use the existing room with renovations.

Design – Kevin Mulligan stated that it could accommodate any new equipment.

Technology – Alex Rauso asked if there would be interfacing between Fire and NexGen. Kevin Mulligan stated that this would be accommodated.

Radio Systems – Michael DelVecchio stated that this is a substantial Issue and that we need to take on licensing issues to accommodate to a statewide trunking system.

Governance – Kevin Mulligan stated that he would like to maintain the CEDC with possible verbiage changes and to include a sub-committee for the handling of the day-to-day operations and any questions will be referred back to the CEDC. The sub-committee will consist of a Human Resources representative, Police Department, Fire, EMS and the dispatch Center Coordinator. In addition, the Fire representative must be a member of the CEDC and approved by the three fire districts on a yearly basis.

Opt-out language – This would include a one-year notification to the CEDC to withdraw.

Personnel & staffing – Kevin Mulligan stated that the Director position would be an open competitive Civil Service position and would like a job specific exam for the dispatch positions. Also, must negotiate with the Police Union, etc. and TRDC dispatchers may have the ability to transfer.

Funding & costs – Michael DeVecchio stated that a formula must be devised to address this issue.

Operations – Kevin Mulligan stated that all employees must be cross-trained.

Motion carried unanimously.

6.6 Discussion regarding timeline TBD.

7.0 No new business.

MOTION MADE to adjourn by Barbara Crandall and seconded by Michael DeVecchio.
Motion carried unanimously.

Meeting adjourned at 6:57 p.m.

Respectfully submitted by,

Christina L. Pereiro
Clerk