

CENTRAL EMERGENCY DISPATCH COMMISSION
TRUMBULL TOWN HALL
LONG HILL CONFERENCE ROOM
MONDAY, MARCH 21, 2011
5:30 P.M.

MINUTES

Members present: Kevin Mulligan, Chairman; Glenn Byrnes, Deputy Chief of Police; Barbara Crandall, Director TEMS; Michael DelVecchio, Director of Operations TEMS; Brian Casey, Clerk of the Works; Dave Bogen, CEDC Commission Member/LH Fire and District Representative; Douglas Doyle, CEDC Commission Member/Nichols Fire District Member and Alex Rauso, Fire Marshal's Office.

Members absent: John Slezak, CEDC Commission Member

Others present: Vi Watson, Commission Chairman of Trumbull EMS and Wayne Szymt, Chairman of TRDC.

As not having met the sufficient number of members present for a quorum Kevin Mulligan stated that this would be a work session until a quorum was achieved.

Members began reviewing the Operations Draft presented by Kevin Mulligan. See attached.

At this time a quorum of members present has been achieved.

Meeting was called to order by Kevin Mulligan at 5:57 p.m.

Kevin Mulligan read the minutes from the previous meeting of February 28, 2011.

MOTION MADE by Michael DelVecchio and seconded by Alex Rauso to accept the minutes as read. Motion carried unanimously.

3. No Public Comment.
4. No Special committees reports at this time.
5. Kevin Mulligan stated that the following correspondences were received:
 - e-mail from Barbara Crandall to John Butz regarding QA Program. See attached.
 - TRDC Board of Directors Meeting – 1/17/2011. See attached.
 - RDC Monthly Statistics dated 2/11/2011. See attached.

6. Unfinished Business:

No new information on the PD Tower.

6.1 Compliance request. Kevin Mulligan stated that the above items listed were provided by TRDC.

6.2 Kevin Mulligan stated that the EMD Q & A item will remain on the agenda.

6.3 No new information.

6.4 Kevin Mulligan stated that the status of the Delineation of Duties is still pending.

6.5 Discussion regarding timeline. No new information.

Kevin Mulligan stated that he would like to review the Trumbull Communications Center Proposal Summary, Version 2, February, 2011 DRAFT.

Doug Doyle stated that the objective summary needs to be re-written.

Kevin Mulligan stated that an additional office would be needed for the Director.

Alex Rauso stated the need for integration with existing software.

Discussion continued.

Alex Rauso left the meeting at 6:55 p.m.

Wayne Szymt left the meeting at 7:03 p.m.

Dave Bogen left the meeting at 7:05 p.m.

7.0 New Business

7.1 Operations Draft presented by Kevin Mulligan.

Discussion continued.

MOTION MADE to adjourn by Barbara Crandall and seconded by Brian Casey. Motion carried unanimously.

Meeting adjourned at 7:33 p.m.

Respectfully submitted by,

Christina L. Pereiro
Clerk