

**Town of Trumbull
Economic and Community Development Commission
Meeting Minutes
October 2nd 2013 7:15pm
Trumbull Town Hall**

Commission: Chairman Scott Wich, Thomas Ginis, William Haberlin, John Pisinski, Ralph Sather

Staff: Economic and Community Development Director Edward Lavernoich

Mr. Wich called the meeting to order at 7:50 PM. He noted he had been holding an informal workshop with the Commissioners until a quorum was in attendance.

Mr. Haberlin made a motion to approve the September 4th, 2013 meeting minutes. The motion was seconded by Mr. Sather and unanimously approved.

Mr. Wich thereafter recounted the discussion during the informal workshop, as follows.

Mr. Lavernoich reviewed his report, which included recent business development activity within the Town as of the end of September. He mentioned there is a concern for parking since Chip's Pancakes has opened at the new Monroe Turnpike development and that the Town is looking at an option to assist in alleviating the parking issue. He also pointed out that the Sentinel Data/Digital Reality project 70,000 square foot expansion has been completed. Mr. Lavernoich also indicated proposed development activity for the Town as well as provided an update regarding the Bridgeport Hospital Cancer Outpatient Center.

Mr. Lavernoich went into detail about the solar energy program that is part of Solarize Connecticut. Mr. Wich and Mr. Haberlin attended the program that formally announced the program. Mr. Lavernoich discussed that the program will be beneficial for the participants within the community. A form has been made that tracks targeted installer metrics associated with the program.

Mr. Lavernoich provided an update of the POCD process. He indicated that the adoption of the document has been pushed back 2 months and will most likely be reviewed by the Town Council in early 2014.

In regards to the planned database project, Mr. Lavernoich mentioned that two resumes have been received from students that attend Fairfield University and are interested in assisting with the project as interns. Interviews will be held on October 9th 2013. Mr. Sather and Mr. Ginis will be holding the interviews on behalf of the Commission.

Having concluded the summary of the workshop, Mr. Wich asked if there was any further business to discuss. Hearing none, he asked for a motion to adjourn, which was unanimously carried by the Commission. The meeting was adjourned at 7:55 p.m.