

**Town of Trumbull
Economic and Community Development Commission
Meeting Minutes
November 6th 2013 7:15pm
Trumbull Town Hall**

Commission: Chairman Scott Wich, Jack Berg, Beryl Kaufman, Ralph Sather, Evelyn Zamary

Staff: Economic and Community Development Director Edward Lavernoich

Mr. Wich called the meeting to order at 7:19 PM.

Mr. Berg made a motion to approve the October 2nd, 2013 meeting minutes. The motion was seconded by Ms. Kaufman and unanimously approved.

Mr. Wich advised the Commission that this will be his last meeting, due to his 3-year term coming to an end and expressed his appreciation for working on the Commission and with past and present commissioners. He stated that the terms of two other commissioners would be expiring. The identity of the other commissioners with expiring terms could not be verified at the meeting. Mr. Wich asked Mr. Lavernoich to distribute the Town's information on the current terms to the commissioners. There was a discussion of the need to elect new officers at the meeting in December, along with the setting of the meeting schedule for the year of 2014. Mr. Sather stated that a commissioner whose term is expired remains on the Commission until they are replaced.

Mr. Wich encouraged existing commissioners to take a more active role on the Commission and to encourage new commissioners to do the same. He offered suggestions on how commissioners could take the initiative to become more involved on the Commission, which would benefit the Town as well as make being a commissioner more interesting. Discussion on the future efforts of the Commission followed.

Mr. Lavernoich reported on current business development activity within the Town as of the end of October. Monroe Turnpike continues to have issues with parking availability on the overall property, so the town is in discussion with the CT DOT regarding the availability of the adjacent maintenance yard owned by the state. A new operator has obtained Health District and Building Department approval of remodeling plans for Marie's of Trumbull Center. The restaurant is expected to re-open in the coming weeks. Mr. Lavernoich said that Digital Realty is considering future projects since the 70,000 square foot expansion has been completed.

Mr. Lavernoich discussed a revised schedule for the adoption of the new Plan of Conservation and Development. The election has caused turnover on both the Planning & Zoning Commission and the Town Council, and the thought on the part of both the commission and council leadership was that the new membership on both bodies deserved a complete orientation and time to absorb the document. The hope is that the document will be approved in the first quarter of 2014.

Mr. Lavernoich briefed the commission on the status of the Solarize program. Mr. Lavernoich told the Commission that five contracts have been signed within three towns for the program. Mr. Lavernoich provided an update on the C-PACE program, describing the improvements that were financed by the program for Insports at 29 Trefoil Drive. He mentioned other applications in Town that were thought to be pending.

In relation to the planned database program, Mr. Lavernoich mentioned that the Commission has selected an intern, David Giron, a Fairfield University senior. He will be provided with a town laptop in order to input business contacts into the Microsoft Outlook platform

Mr. Wich opened the discussion for community input as there was a town resident present during the meeting. Mr. Paul Griffith expressed his desire to see the Town of Trumbull market itself to national and international business interests. He stated that he is pleased with the progress that is being made by the community and is looking forward to Trumbull becoming a “mega center” for the state of Connecticut.

With no further business, Mr. Wich asked for a motion to adjourn, which was made and carried by unanimous consensus. The meeting was adjourned at 9:13 p.m.