

**Town Of Trumbull
Economic and Community Development Commission
Meeting Minutes
April 6, 2016 7:15 p.m.
Trumbull Town Hall**

Present: Commissioners Evelyn Zmary, Beryl Kaufman, Jackie Galiani, Tom Ginis, Eric Michel

Director of Economic & Community Development: Rina Bakalar

Land Use Planner: Rob Librandi

Secretary Evelyn Zmary (in absence of Chairman Sather) called the meeting to order at 7:20 p.m. and made a motion to approve the March 2, 2016 meeting minutes. Tom Ginis accepted the motion, which was seconded by Beryl Kaufman and unanimously approved by the Commission.

Ms. Bakalar, newly appointed Director of Economic & Community Development, shared her qualifications and professional experience and the Commissioners in turn introduced themselves.

Directors Report

Smilow Cancer Center – Should be getting their temporary C/O this week authorizing them to install specialized equipment - will then be eligible for their full C/O.

Long Hill Green (10 Broadway) – P&Z will be receiving special permit applications for their signage to ensure a unified look.

Bridgeport Board of Realtors – Landscaping still in progress, with some restrictions.

Romanicci's and Upper Crust Bakery received their sign permits

Parking Issues – Commissioner Ginis expressed concern over the parking requirements of new businesses, especially the needs of big name brands such as Chips and The Edge. Mr. Librandi stated that Planning & Zoning is aware that standardized parking regulations are ineffectual in Trumbull and P&Z will be conducting a meeting to address the revision of these regulations and to also review architectural regulations to guarantee a uniform town look. Mr. Librandi also noted that he intends to delineate between the specific terms for – gym, fitness center (classes & gym), and dance studio. These revised definitions will be added to our regulations. Mr. Librandi advised that the Town is looking to expand parking and regional government is involved. A traffic study is also being conducted for the Routes 111 & 25. Mr. Librandi then emphasized the importance of adhering to the Towns approved land use designation which affects parking ration requirements.

Madison Village - Ms. Kaufman expressed concerns regarding the harsh lighting and Mr. Librandi said he will look into it and also concerns about odors, buffering and noise.

Mex on Main - is open for business

Whitney Ave – There is currently no tenant – builder will be coming in for the signage

O-Bar & First Aid Immediate Care Medical Center are closing. Mr. Librandi suggested that Trumbull Center needs a focal point to draw business in and recommended that we review our signage regulations so businesses gain more visibility since Trumbull has compact commercial areas.

Outlook Data Base – Ms. Galiani will be working with Director Bakalar on the business contact database and Mr. Librandi will be calling the Trumbull Chamber of Commerce for additional contacts.

Electronic Newsletter - Ms. Kaufman suggested the upcoming newsletter focus on restaurants and she will be working with Ms. Bakalar to establish a new format. Also, Ms. Zmary recommended a quarterly publication may be more effective than a monthly one.

Opportunity for Community Input

Visitor Paul Griffith from ***Exit27A.com*** introduced himself and commented that he is running a one man pro-Trumbull campaign. He attended tonight's meeting to meet the new ECDC Director and offer digital office space in his company's Boston and NYC locations.

Ms. Bakalar stated she looks forward to meeting with each commissioner.

The next meeting will be held on May 4th. There being no further business, Secretary Zmary requested a motion to adjourn at 7:55 p.m., Rob Librandi accepted the motion, seconded by Beryl Kaufman and voted in favor unanimously by the Commission.

Respectfully submitted,

Gail Andreyka
Clerk