



## Economic Development Commission Meeting

Long Hill Room  
5866 Main Street  
Trumbull, CT 06611  
December 17, 2009 7:15 pm

- |    |   |             |
|----|---|-------------|
| 1. | Approval of Meeting Minutes                       | B. Matthews |
| 2. | Director's Report                                 | D. Cox      |
|    | - Update on Projects                              |             |
| 3. | Proposed Visitor's Center<br>on White Plains Road | B. Matthews |
| 4. | Officer Elections                                 | B. Matthews |
| 5. | Other Business                                    | All         |

**Call to Order:** The meeting of the Town of Trumbull Economic Development Commission was called to order at 7:27 p.m. by Chairman Bob Matthews.

**In Attendance:** In attendance were the following Commissioners:

Martin Arnold	Patricia Connelly	Beryl Kaufman
Tom Ginis	Bob Matthews	Karl Mizak

and Deborah Cox, Director of Economic Development

**Absent:** John Malfettone, Jim Abraham

1. **Meeting Minutes:**

A motion to accept the meetings minutes of November 19, 2009 was made by Commissioner Kaufman and seconded by Commissioner Mizak.

The meeting minutes of November 19, 2009, were unanimously approved.

2. **Director's Report:**

Deborah Cox provided the following highlights from the director's report. (Note that the full report is attached):

- Tax Abatement has been drafted for review
- Sidewalk work will stop during snow months, light plan is being developed
- Working with food processing company who is interested in parcel on Reservoir Avenue.

3. **Proposed Visitors Center on White Plains Road:**

Chairman Matthews reported that the P&Z Commission approved the purchase of the parcel on White Plains Road. The EDC has been asked for support. Mr. Matthews proposed sending a letter of approval to purchase and restore the parcel stating that the EDC is generally supportive of the concept as an additional resource for the community. However, the EDC recommends that it incorporate a local

business enterprise or business plan to offset the ongoing operation cost in addition to providing benefit to the Rails to Trails participants and the community.

A motion to approve a letter of recommendation with appropriate business concerns was made by Commissioner Kaufman and seconded by Commissioner Mizak.

The letter of approval was unanimously approved.

4. **New Officer Elections:**

- Chairman Matthews nominated Tom Ginis as the 2010 Chairman of the Economic Development Commission.

A motion to approve Mr. Ginis as the EDC Chairman was made by Commissioner Kaufman, and seconded by Commissioner Connelly.

A vote to elect Mr. Ginis as the EDC Chairman passed unanimously.

Mr. Ginis thanked the members of the commission for their support.

- Commissioner Abraham was nominated by Commissioner Kaufman as the Vice Chair of the Economic Development Commission.

A motion to approve Mr. Abraham as the EDC Vice-Chairman was made by Commissioner Connelly, and seconded by Commissioner Arnold.

A vote to elect Mr. Abraham as the EDC Vice Chairman passed unanimously.

5. **Other Business:**

- Chairman Matthews spoke with the new First Selectman, Tim Herbst about Economic Development. Mr. Herbst is very supportive of Economic Development in Trumbull.
- Chairman Matthews reported on the December Business Advisory Council Meeting.
  - At the BAC's suggestion, Trumbull Center has agreed to display Phase 1 & 2 renderings in their storefronts.
  - Commissioner Arnold stated that he is in contact with an attorney group who would help the Council create a 501C3 at no charge. However, it is suggested that we speak with the First Selectman to ascertain his opinions about this structure.
  - The BAC will be helping to create a package for Trumbull Businesses as a resource and benefit to doing business in Trumbull. A work session of the BAC will take place in January to develop this concept.

Meeting Adjourned at 9:00 pm

Respectfully Submitted By:

Deborah Cox  
Director, Economic Development

January, 2009 Director's Report Attached

Town of Trumbull  
Economic Development  
November, 2009 Report

**Director's Report**

**Recruitment Activities**

- New Businesses:
  - Verizon Store in Trumbull Center.
  
- New Prospects:
  - Energy related company. We are working with them and regional and state agencies on incentives, workforce programs, and zoning. They are also seriously considering a location in another town.
  - Food processing company considering Trumbull. Their lease in another town will be due in several years, but they are beginning their search now. One parcel was of great interest, so we are helping them explore the future potential.
  
- **Status of Previously Open or Pending Prospects:**
  - Open - Software Company looking for approx 2,000 s/f – Still serious about Trumbull – They have worked out the layout with the landlord. Now, the company is waiting for some outstanding business activities before making a commitment.
  - Open -- Data Center Company looking for approx. 20,000 s/f. Still considering Trumbull, as well as other areas.
  - Open -- Food Processing Company is considering sites in several states, but will eventually select one. A Trumbull site has been narrowed down from the top four sites on the CT short list to one of two sites in CT. The company visited Trumbull on October 19, and we continue to provide information to their consultant.
  - Open -- Fitness Center: (still in discussions).
  - Dead -- Large Manufacturing Firm: For now, the company has put their search on hold due to the economy.
  - Open -- Bank of America Branch location bid closed October 29. No word on the final bid award yet.
  - Open -- Health Products Company – looking at Trumbull Land provided by Econ. Dev. Office, as well as other towns.
  - Open -- Existing Trumbull company looking to relocate their data center (4,000 sf).
  
- Other:
  - New telephone center opening near TD Bank.
  - Following up on an inquiry from a bank for the Long Hill Green site.

## Retention & Expansion Activities

- Met with the following companies:
  - Affinion Group
  - Trumbull Center
  - Westfield
  - Luigi's

## Marketing/PR

- Marketing & Advertising:
  - Advertised in New England Real Estate Journal
  - Sun Products PR

## Community Development Activities and Projects:

- Beautification and Revitalization:
  - Construction of brick sidewalks in Trumbull Center has begun. Several problems have arisen with the project, and the State DOT and DECD have been involved in helping us resolve them.
  - Lights are selected, but cannot be ordered until problems with sidewalks are rectified and budget is updated.

## Status of Commercial Development Projects:

- Westfield Revitalization: Zoning approval received except for lighted panels. They are returning to P&Z on 11/18 to revisit this topic. Work is starting 11/16.
- Hotel in Corporate Park: On hold for financial reasons.
- Route 111/Trefoil: On hold for financial reasons – lost potential tenants
- Park Avenue: Original tenant lost, expected to come in with new tenant
- Sentinel Expansion: On hold – seeking anchor tenant
- Luigi's Expansion: Expected to come to P&Z in November/December
- Sidewalks: Work is underway
- Home Depot: Site work has begun. Blasting permit issued. They are expected to open May, 2011
- Trumbull Center: Zoning approval obtained on October 21.
- CooperSurgical CO expected in January
- Sun Products Permanent CO expected in end of November

## Updates on P&Z Activities as they pertain to Economic Development

- Long Hill Development (Luigi's) coming to P&Z in December in order to await the RPA decision on the new zone proposal.
- Building next to Marisa's: We are trying to facilitate discrepancies with previous Wetlands and P&Z approvals so that they can proceed building in next few months.

- Jewish Home for the Elderly has withdrawn their application on Hardy Lane, but gave no word on alternative site at this time.

Respectfully Submitted By,

Deborah Evans Cox  
Director, Economic Development