



**Town of Trumbull  
Economic Development Commission Meeting**

5866 Main Street  
Trumbull, CT 06611  
Thursday, May 17, 2007  
7:15 p.m.

**CALL TO ORDER:** The regular meeting of the Town of Trumbull Economic Development Commission was called to order at 7:27 p.m. by Chairperson Bob Matthews.

**IN ATTENDANCE:** In attendance were the following:

Jim Abraham	Barry Diamond	Beryl Kaufman
Steve Hodson	Susan Kohn	Bob Matthews
Karl Mizak	Deborah Cox	

**ABSENT:** Jeff Dorfman, Martin Arnold

**MEETING MINUTES:**

1. Approval of March and April Meeting Minutes
  - Note: Due to lack of quorum in April, voting on March meeting minute was delayed until the May meeting.
2. Chairperson's Report
  - Bob Matthews summarized his review of three strategic plans provided by Economic Development consultants at Mount Auburn. Mr. Matthews recommended that we create an Economic Development Strategic Plan for Trumbull. The plan will help support requests for funding, facilitate communication, and heighten the commission's and the town's professionalism.
  - Motion made by Jim Abraham, seconded by Beryl Kaufman.
  - Vote** passed unanimously.

Deborah Cox agreed to work on a draft of a plan which will be presented to the EDC in mid-July
3. Director's Report
  - Deborah Cox submitted the Director's report for April, 2007. See Attachment.
4. Zoning Regulations Review:
  - Sue Kohn is in the process of reviewing the zoning regulations and will forward recommendations to the commission before P&Z's May 24<sup>th</sup> meeting. It is recommended

that EDC be represented at the May 24<sup>th</sup> meeting if possible.

5. Other Business

- Bob Matthews asked that the commission consider moving the September meeting from September 20 to September 19<sup>th</sup>. No vote taken at this time, and we will revisit this possibility in subsequent meetings.

Meeting Adjourned at 9:00 p.m.

Respectfully submitted,  
Deborah Evans Cox  
Director, Economic Development



**Town of Trumbull**  
**Economic Development Director's Report**  
**May 17, 2007 Report to EDC**

- Planning and Zoning Regulations:
  - Deborah Cox passed along the drafts of revisions of Table of Contents and definitions that were received from P&Z's Consultant Mark Branse on May 15, 2007. In addition, research on regulations for home-office is being conducted to ensure that we provide adequate input to P&Z for their consideration of this significant market.
  
- Main Street/DECD Meeting:
  - Bob Matthews and Deborah Cox met with management of the CT Department of Economic and Community Development to understand the processes and sources of funding for enhancing the Trumbull Center, as well as the Corporate Park located in the IL3 zone. Currently the STEAP grants are the most likely sources. The next step is to determine how to produce a design and plans for specific projects in these two (and possibly other) areas..
  
- New Developments and Businesses
  - A day care center is considering occupying space in the 35 Nutmeg Building.
  - Fairfield County Bank has opened their doors on White Plains Road, and a ribbon cutting is scheduled for Tuesday, May 22.
  - New Boston is anticipating two new tenants to occupy space on Corporate Drive. In addition, they have significant space available on Corporate Drive.
  
- EDC Business Breakfast – May 17, 2007
  - We obtained full sponsorship for the breakfast
  - Attendance was approximately 100 people, and the feedback on the speaker, Fred Carstensen, was very positive.
  
- Business Education Partnership Conference – April 27, 2007
  - D. Cox acted as the student advisor and conference coordinator and conduit for Businesses being more involved with the community and the schools.
  - There were approximately 100 attendees at the event.

- BIO 2007 Trade Show May 6 – 9, 2007 – Boston, MA
  - D. Cox represented Trumbull at the BIO 2007 Conference in an effort to get exposure to over 20,000 attendees who have interest in the Biotechnology market. Most states, including Connecticut had large booths, and Trumbull was one of 5 towns included in the Connecticut Booth.
  
- Business Showcase 2007.
  - Trumbull was represented at the Business Showcase held at Sacred Heart University on May 16, 2007. Monroe and Meriden also had a booth, as did the Monroe, Valley, and BRBC Chambers of Commerce. Although the exposure is good, the value is currently worthy of review.

Respectfully submitted by,

Deborah Evans Cox  
Director, Economic Development