

Town of Trumbull
Economic Development Commission
October 20, 2011

Meeting Minutes

Call to Order: the meeting was called to order at 7:20 P.M. by Chairman Jim Abraham

In attendance: Scott Wich, Jim Abraham, Karl Mizak, Patty Connelly, Tom Ginis, Skip Mather, Beryl Kaufman and Dave Rutigliano

Absent: Jack Berg

Motion to accept the minutes of the September 15, 2011 meeting was made by Patty. Second by Karl. The minutes were unanimously approved

Jim shared information on his health and announced his decision to step down as Chairman but he will remain on the Commission. Jim recommended Scott for Interim Chair until our December elections for leadership. Members agreed.

Skip reported on the Board of Finance meeting. The Commission agreed (6 – 0) to having the Director's position be a full-time position. It was referred to the Town Attorney. This move was also supported by the Trumbull Chamber of Commerce. Jim noted that we'll need to look at the salary range and the process used to hire the Director. It was pointed out that the Ec. Dev. Director is a "relationship" position. It was noted that our former Director had an unusual skill set ...doing the newsletter, website, grant writing and all her own clerical work. We need to look at the position description again. The Commission members thanked Skip for his help in attending the meeting.

Beryl distributed a list of key large business in town and suggested that since we don't have a Director, Commission members each take 2-3 names of people and touch base with them to let them know we are interested in them and see if there is anything we can do to help them. Skip agreed to come up with a script so that we are all on the same page. When the script is ready, Beryl will let everyone know who they are assigned to contact. Please let her know if there is someone you know or especially want to contact.

FAIRFIELD COUNTY BUSINESS JOURNAL-Skip will confer with Dan to decide what we should put in as an ad for the annual Book of Lists.

Scott suggested we find out the status of the Tax Abatement policy.

Tom mentioned he has a friend who is interested in site for a Mountain Bike facility.

The meeting adjourned at 7:55 P.M.; Motion:Patty Second:Skip

Respectfully submitted,
Beryl Kaufman, Vice-Chair
November 3, 2011

