

**Golf Commission Meeting  
January 23, 2012  
Minutes**

**Members Present:** Ron Dray, Chairman; Owen Evans, Vice-Chairman; Teri Deal; Dick DeLibro, Joe DeLuca; Tony Johnson; Joyce Michaels; Jonathan Turk

**Members Absent:** Tony Guzzi

Ron Dray, Chairman, called the meeting to order at 7:40 PM.

**Review and Approval of Prior Minutes:**

Review and approval of the Minutes of December 28, 2011 . . . A Motion was made by Mr. Johnson, seconded by Mr. Evans to approve the minutes with the following change to page 2, Green Committee, Item #2, "Drainage on the left side and middle of #17." Motion carried unanimously.

**Audience Participation:**

- Mrs. Kristine Miklus, of the Donald Miklus Foundation, spoke to the Commission. Her late husband worked on the Tashua Knolls Golf Course Commission for approximately 40 years. She is proud to have worked on the Miklus Indoor Training Center in his honor. The purpose of the center is to provide a venue for use by children in the area who would not otherwise have an opportunity to play golf due to either financial or physical hardships. She is pleased to report that the Center has received its official Certificate of Occupancy and also reports that the Foundation has donated \$85,000 to the center. Mrs. Miklus thanked Elite Electric, contractors for the center, and Mrs. Christine Plumeau for her work on the project.
- Mr. Ron Fitelson, President of the Tashua Knolls Golf Course Men's Club, presented their request for the 2012 golf season:

A motion was made by Mr. Evans; seconded by Mr. Johnson; to approve the Tashua Knolls Men's Club requests as follows:

1. May 20 – One Day Member/Member – shotgun start 7:15 AM
2. June 9, 10 & 16 – Senior Club Championship – 2 times for 1<sup>st</sup> day, 1 time each day 2 & 3
3. June 22 – Friday Night Glen – Master's Par 3 Tournament – shotgun start 5:30 PM
4. June 23 & 24 – Two Day Member/Member – shotgun start Sunday 7:30 AM
5. July 15 – One Day Stableford Tournament – 16 start times
6. July 28, 29, August 4 & 5 – Club Championship – each day is ½ tee times of the previous day
7. August 18 & 19 – Two/Day Member/Guest – Shotgun start Sunday (resident rates)
8. September 23 & 30 – 5<sup>th</sup> Annual Tashua Cup – 14 start times

Motion carried unanimously.

## **Director of Golf Course Properties Report (Hidalgo Nagashima):**

### **Labor:**

- Director of Golf Course Properties (Nagashima)
- Mechanic (Plaveck)
- Full-time Greensmen (Cook, Cook, Gallant, Romano)

### **Project Follow-up:**

- Drainage Project on #15 – the irrigation system cut through the existing drainage in three places. There was orange water and stone indicating stagnant water. The maintenance crew removed the broken pipe and replaced it with new pipe which is tied into the drain at a working point. The pipe that was removed was clogged with debris. The outlet into pond #3 is working.
- Drainage Project on #17 – the irrigation main cuts through the drainage pipe here as well. The drainage is now tied into the existing 24 inch pipe behind the 16<sup>th</sup> green. Work continues on #17.
- Mr. Nagashima is working with Mr. Dick DeLibro to put together detailed specifications for the maintenance area renovations. The cost to complete all work is approximately \$60,000. In total three quotes will be provided for both the construction and the paving.
- Mr. Nagashima will be attending the GCSAA Convention in Las Vegas the week of February 27<sup>th</sup>.

## **Green Committee (Owen Evans):**

- Mr. Evans commended Mr. Nagashima and his crew for the excellent job in the on-going drainage projects. Mr. Brown asked if the depression on #13 was looked at as having the same broken pipe problems as the other wet areas. Mr. Evans thought it was probable and the area would be inspected and put on the list for repair if appropriate.

## **Director of Golf Operations/Head Professional Report (Bobby Brown & Jon Janik):**

### **Monthly rounds:**

- December rounds Knolls 2011 – 919 vs. 2010 – 173, Glen 2011 – 253 vs. 2010 – 36.
- November income 2011 - \$41,579.25 vs. 2010 – 12,343. This represented the best December ever.
- The golf course closed for the 2011 season on December 23<sup>rd</sup>.

### **Golf Operations:**

- A meeting was held with Mr. Brown, Mrs. Plumeau, and Mr. William Chin, Technology Director, to discuss computer requirements at the course. Mr. Brown reported that time to make the change over to the new point-of-sale system is fading due to the upcoming season. We still do not have a contract in place for the hardware side of the technology should we make the change. A discussion was held regarding

the pros and cons of making the change. It was requested that Mr. Brown have someone lined up by February 5<sup>th</sup> in order to proceed with the software changeover.

**House Committee** (Tony Johnson & Ron Dray):

- Mr. Johnson arranged for someone to look at the two stacks in the attic that are no longer necessary. It will cost \$400 to remove both stacks, lay plywood, and replace the roof shingles.
- Mr. Dray reported that we are in the process of receiving quotes to fix the insulation in the attic. We currently have a PO in place in the amount of \$12,000 for the project.
- Mr. Dray reported that there are three continuing problems occurring in the restaurant side of the operation:
  1. The removal of vent stacks - \$400
  2. New, larger Freon line to condenser on roof - \$2,000
  3. Replacement of anti-freeze in boiler system - \$1,800
- As these issues have been outstanding for a long while, Mr. Dray asked for Commission consensus to split this cost with Mr. Faustini. The Commission would take care of the stacks and Freon line and Mr. Faustini would take care of the anti-freeze. The Commission agreed and a formal letter of agreement will be drafted.
- Mr. Dray reported that he has asked Mr. John Button to act as a Special Liaison to the House Committee in order to get some of these problems solved. He also requested that Mr. Johnson and Mr. DeLibro serve on the House Committee and that the Committee be responsible for all buildings at Tashua including the clubhouse, cart barn, Miklus Center, and maintenance barn.

**Finance** (Jonathan Turk):

**Revenue December 2011**

*Reported by C. Plumeau and POS system\*\**

Total Income** (including carts)		
<u>2010</u>	<u>2011</u>	<u>Change</u>
\$ 12,343	\$ 41,579	+336.9%
Knolls** (including carts)		
<u>2010</u>	<u>2011</u>	<u>Change</u>
\$ 4,788	\$ 28,944	+604.5%
Glen** (including carts)		
<u>2010</u>	<u>2011</u>	<u>Change</u>
\$ 716	\$ 4,151	+579.7%

**December Rounds Analysis**

Knolls		
<u>2010</u>	<u>2011</u>	<u>Change</u>
173	919	+531.2%
Glen		
<u>2010</u>	<u>2011</u>	<u>Change</u>
36	253	+702.8%

## December Golf Cart Sales

Usage	2010	2011	Change
	125	757	+605.6%

### Items of Note:

- The income and number of rounds were up considerably in December because we were able to stay open until December 23<sup>rd</sup>.

### Budget

- The Finance Committee met with Tim Herbst today to go over the Golf Commission's Budget that was passed for the fiscal year 2012-2013. The Budget meeting with the Town of Trumbull's Finance Committee is scheduled for late February.
- Mr. Dray reported that the Finance Committee would consist of Mr. Turk, Mrs. Deal and himself.

## Annual Income Analysis (Off of the Munis Report)

	2006/2007	2007/2008	2008/2009	2009/2010	2010/2011	2011/2012	YOY Change
July	298,759	338,129	349,235	349,368	308,880	310,293	0.6%
August	296,946	296,366	313,028	307,515	347,428	340,342	-2.0%
September	236,314	255,737	272,890	300,783	285,885	225,421	-26.8%
October	154,412	156,507	155,835	153,187	158,778	164,448	3.6%
November	89,415	60,925	54,929	86,395	82,555	76,395	-7.5%
December	47,154	8,817	15,733	13,830	14,916	41,966	+281.3%
January	2,768	3,463	73	140	-718	0	0.0%
February	1,700	2,990	339	2,780	4,676	0	0.0%
March	12,916	26,048	50,591	30,382	12,592	0	0.0%
April	115,777	179,889	188,703	197,860	144,913	0	0.0%
May	296,403	258,558	277,921	242,939	278,406	0	0.0%
June	303,218	319,167	292,608	366,530	339,389	0	0.0%
<b>Total</b>	<b>1,855,783</b>	<b>1,906,597</b>	<b>1,971,886</b>	<b>2,051,707</b>	<b>1,977,699</b>	<b>1,116,899</b>	<b>0.0%</b>

### Correspondence:

- Mr. Dray reported that the new owner of a property on Farmstead Lane that abuts the golf course called to ask if the Commission has decided anything regarding her appearance at last month's Commission meeting where she expressed a concern about golf balls possibly being hit into her yard. Mr. Dray left a message to say that Town has made the decision that it would not be taking any action.
- Mr. Evans reported that there was some ambiguity in the language regarding the number of preferred rate tournaments allowed to each club during a season. According to past regulations one club tournament is allowed per year at resident rates, and two tournaments are allowed for outside organizations per club at resident rates, e.g., SNEWGA or the CSGA. Therefore it was necessary to rescind the resident rates voted on for the Ladies 9-holer Couple's Tournament for 2012:

A motion was made by Mr. Evans; seconded by Mr. Dray; to rescind the approval of the Tashua Knolls Ladies 9 Holvers request for resident rates at the Couples Tournament on Sunday, September 9, 2012. The Tournament will now be at regular rates. Motion carried unanimously.

**Old Business:**

- None

**New Business:**

- Mr. Brown reported that he met with Mr. Tim Herbst, First Selectman, regarding Tashua Knolls Golf Course hosting a First Selectman's Cup sometime during the 2012 season. Mr. Herbst stated the purpose of the event would be to raise funds for various Trumbull organizations involved in the area of youth activities. The Town is looking into forming a foundation to handle the tournament. At this point Mr. Herbst is asking for the Commission's support in holding the tournament and for volunteers to serve on the Committee. The following Commissioners volunteered for the Committee: Mr. Dray, Mrs. Deal, Mr. Turk, and Mr. DeLibro. The Commission also gave consensus to hold the tournament and will discuss further when a date is proposed.
- Mr. Evans proposed the following change to the Tashua Knolls Golf Course Rules and Regulations to clarify the stipulations for reduced rates for club tournaments:

Mr. Evans made a motion, seconded by Mr. Johnson, to amend the Tashua Knolls Golf Course Rules and Regulations as follows:

1. Add the following to section II, Subsection D (Special Rate Play) as Paragraph 2:
  2. Each Tashua Knolls affiliated club may be granted one club tournament per year at resident rates.
2. Delete Section II, Subsection II, Subsection F, Paragraph 2, and place it verbatim into Section II, Subsection D (Special Rate Play), as Paragraph 3.
3. Renumber Section II, Subsection F, Paragraphs 3 and 4 to 2 and 3 respectively.

Motion carried unanimously.

- Mr. Dray asked and received Commission consensus to open the golf course on Mondays in July and August if no tournaments are scheduled. Mr. Evans will re-write the Rules and Regulations to reflect the change and vote on them at February's Commission meeting.
- Mr. Dray expressed his appreciation to Kris Miklus for the job she did in making the Miklus Indoor Training Center a reality and asked the Commission consider making the name of the center permanent:

Mr. Johnson made a motion, seconded by Mrs. Deal, to name the newly renovated building as "The Miklus Indoor Training Facility" in perpetuity. Motion carried unanimously.

- Mr. Brown informed the Commission of the first business planning meeting where a mission statement and 5-year plan were begun. The Committee will be asking various individuals to help out in obtaining information for the plan. It is estimated that a plan will be available late in the year for discussion.

**Executive Session:**

Mr. Evans made a motion at 8:45 PM, seconded by Mr. Johnson, to move into Executive Session to discuss a contractual matter. Mr. Tim Herbst, First Selectman, Mr. John Ponzio, Town Treasurer, Mr. Bobby Brown, Mr. Hidalgo Nagashima, and Mrs. Christine Plumeau, Administrative Assistant, were invited to attend the meeting. Motion carried unanimously.

A motion to exit Executive session was made by Mr. Evans at 9:45 PM and seconded by Mr. Dray. Motion carried unanimously.

**Adjournment:**

A motion was made by Mr. Evans at 9:46 PM; seconded by Mr. Johnson; to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Christine A. Plumeau  
Golf Course Commission Clerk