

**Golf Commission Meeting  
April 23, 2012  
Minutes**

**Members Present:** Ron Dray, Chairman; Owen Evans, Vice-Chairman; Dick DeLibro, Joe DeLuca; Tony Guzzi; Tony Johnson; Joyce Michaels; Jonathan Turk

**Members Absent:** Teri Deal

Ron Dray, Chairman, called the meeting to order at 7:31 PM.

**Review and Approval of Prior Minutes:**

Review and approval of the Minutes of March 26, 2012 . . . A Motion was made by Mr. Johnson, seconded by Mr. DeLibro to approve the minutes as is. Motion carried unanimously.
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**Audience Participation:**

- None

**Director of Golf Course Properties Report (Hidalgo Nagashima):**

**Labor:**

- Director of Golf Course Properties (Nagashima)
- Mechanic (Plaveck)
- Full-time Greensmen (Cook, Cook, Gallant, Romano)
- Ten part-time seasonal (Messina, DeFrancisco, Quinn, Hoepfner, Markaj, Goodwin, Oleyar, Balkun, Edvardson, Valuzzo)

**Maintenance Department Outline:**

- The course is in great shape. The greens are recovering nicely from the aeration. The Knolls has been fertilized “wall-to-wall.” The Glen will be fertilized this week.
- Now that the part-time staff has returned, several “handyman” projects will be worked on including painting and siding.
- The drainage system is working well.
- The irrigation system is up and running.
- The maintenance area renovations are out to bid and are due May 1<sup>st</sup>. There will be a site inspection on Tuesday for potential bidders to see the scope of the work.
- The two storage containers for the maintenance area will be delivered this week.

**Green Committee (Owen Evans):**

- The Green Committee met and updated the project list which mostly consisted of crossing off work that has been completed. The list will be updated and distributed to the Commission. Mr. Turk asked how much the drainage projects have cost. Mr. Nagashima responded that they have been approximately \$1,500 to date. Mr. Evans added that an additional \$500 will be necessary to pave the cart path that was torn up for the project.

**Director of Golf Operations/Head Professional Report (Bobby Brown & Jon Janik):**

**Golf Operations:**

- March Rounds 2012: 4,000 (2915 Knolls/1085 Glen) vs. 2011: 17 (17 Knolls/0Glen)
- March Income 2012: \$37,833 vs. 2011: \$13,952
- April activity is up in all areas as well.
- Season ID's for new players is also trending up this year as well. There are 129 new IDs to date over all categories.
- Starting tee times have been moved earlier this season and all are ½ to 1 hour earlier than past seasons:
  - o Weekday beginning April 17 was 7:30 AM and starting May 1 will be 7:00 AM
  - o Weekend on April 7 was 7:30 AM, April 14 was 7:00 AM and April 28 will be 6:30 AM
- The rug in the Miklus Center has been installed. Some equipment has been moved in and lessons have begun inside when the weather warrants.
- Mr. Brown was asked how the increased rate for the season ID has been received. Both he and Mr. Janik report that we have received no more than the usual amount of complaints.

**Programs:**

- Spring Adult Program participants is 133
- Spring Junior Program participants is 161

**Marketing:**

- Five e-blasts have been issued this season to date regarding several topics. Mr. Dray asked about a way to promote Monday play on days there are no tournaments scheduled. Mr. Brown stated that he will use the e-blast system to promote those days.

**House Committee (Tony Johnson):**

- Mr. Johnson will be getting quotes on the replacement gutters. Mr. Nagashima's crew will remove the existing gutters and replace and paint the new fascia board.

Mr. Dray reported on the following:

- The inside doors facing the circle will be painted.
- Rotted wood above the starter shed will be replaced.

- A bearing on the air handler has gone bad. It is located on the back of the compressor and could not be reached to be greased. It will be replaced by a perpetually greased bearing and the cost borne by Mr. Faustini.
- A bad vent stack on the oil tank resulted in the oil not reaching the boilers. The stack must be replaced and the boilers had to be restarted. Mr. Faustini will bear the cost of these repairs as well.
- The expansion tank for the new sprinkler system compressor is being made and will take a few weeks to be replaced.

**Finance** (Jonathan Turk):

**Monthly revenue - March (Off of Christine's Income Spreadsheets)**

*Reported by C. Plumeau and POS system\*\**

Total Income\*\* (including carts)

<u>March 2011</u>	<u>March 2012</u>	<u>Change</u>
\$13,952	\$137,838	+987.9%

Knolls\*\* (including carts)

<u>March 2011</u>	<u>March 2012</u>	<u>Change</u>
\$594	\$93,494	+15,740%

Glen\*\* (including carts)

<u>March 2011</u>	<u>March 2012</u>	<u>Change</u>
\$0	\$19,078	+0%

**Round Analysis**

Knolls

<u>March 2011</u>	<u>March 2012</u>	<u>Change</u>
17	2,915	+17,147%

Glen

<u>March 2011</u>	<u>March 2012</u>	<u>Change</u>
0	1,085	+0%

**Items of Note:**

- Revenue is up substantially due to the early opening of the course and exceptionally warm weather in March. In addition, the new rates went into effect Monday March 19<sup>th</sup> which contributed to the increase.

**Budget**

- Maintenance / Repair-Equipment / Building line items are rather high at 82% of the annual budgeted amount. Part of this is due to the course opening on month earlier than normal. Suggest keeping a close watch on this budget item until the end of the fiscal year ending June 30<sup>th</sup>.

## **Correspondence:**

- None.

## **Old Business:**

- The issue of allowing golf carts into the parking lot was discussed. It was the general consensus that the golf carts should be allowed in the parking lots as a convenience to our customers. However the course will do what it can to encourage caution on both the part of drivers of both cars and golf carts. Mr. Dray suggested that we install a speed bump where the golf carts enter the parking lot to slow the carts down. The Commission agreed with the suggestion. The speed bump is already in stock and Mr. Nagashima will try to install it as near the present caution sign as possible.
- The issue of the usage of golf carts in restricted areas was discussed as well. The Commission held a discussion as to what the policy should entail. It was decided that a Committee would be formed to establish the restricted areas for carts. Mr. Dray proposed the following which would become effective once a policy on restricted areas is formed:

Mr. Dray made a motion, seconded by Mr. Evans: If a player is found to be in a flagrant violation of the Tashua Knolls Golf Courses Restricted Area Golf Cart Policy the following policy may be implemented:

First Violation: A warning is given

Second Violation: When the player comes off the course at the end of play, he/she will lose their ability to rent a cart for a period of one month.

Third Violation. The individual will lose the privilege of renting a cart for the remainder of the golfing season (minimum of four months to be carried over to following season if necessary)

Mr. Dray Amended his initial motion to add that the individual would lose the privilege of “driving” a cart, but would still be allowed to be a “passenger”.

Mr. Dray then Rescinded his Amendment to allow the original motion to stand.

Motion passed 5 - 3; Oppose: Turk, DeLibro, Michaels

## **New Business:**

- Mr. Guzzi introduced a Comprehensive Pace of Play Proposal (attached) to the Commission. The purpose of the proposal is to speed up play at Tashua Knolls Golf Course and allow for an enjoyable golf experience for all. A general discussion was held regarding the issue and the severity of the problem. One of the areas identified was a need for additional staff in order to implement the proposal. The issue will be discussed again at the next Commission meeting.
- Mr. Evans and Mr. Dray will be conducting a performance evaluation for both Mr. Brown and Mr. Nagashima in the near future.
- A meeting to discuss the First Selectman’s Cup will be held at Town Hall this Thursday at 5:00 PM. Several Commissioners were asked to attend.

- Mr. Dray reported that Mr. Faustini has asked that of his staff only he be allowed to drive one of the golf carts in order to remove garbage and fill the soda machine at the range.

Mr. Evans made a motion, seconded by Mr. DeLuca, to allow only Mr. Faustini himself to drive a golf cart for the purpose of conducting course business with the stipulation that Mr. Faustini provide his own insurance, sign any documentation required by the Town of Trumbull, and that a golf cart is available. Motion carried 7 (Abstain: Johnson)

**Executive Session:**

Mr. Evans made a motion at 8:15 PM, seconded by Mr. DeLuca, to move into Executive Session to discuss a contractual matter. Motion carried unanimously.

A motion to exit Executive session was made by Mr. Evans at 9:30 PM and seconded by Mr. DeLibro. Motion carried unanimously.

**Adjournment:**

A motion was made by Mr. Evans at 9:32 PM; seconded by Mr. Turk to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Christine A. Plumeau  
Golf Course Commission Clerk