

**Golf Commission Meeting
February 25, 2013
Minutes**

Members Present: Ron Dray, Chairman; Owen Evans, Vice-Chairman; Teri Deal (arrived 7:15 PM); Joe DeLuca; Joyce Michaels; Jonathan Turk; Diane Wheeler

Also Attending: Robert Brown, Director of Golf; Hidalgo Nagashima, Director of Golf Course Property; John Ponzio, Town Treasurer

Members Absent: Dick DeLibro; Tony Guzzi;

Ron Dray, Chairman, called the meeting to order at 7:00 PM.

Review and Approval of Prior Minutes:

Review and approval of the Minutes of January 28, 2013 . . . A Motion was made by Mr. Evans seconded by Mr. DeLuca to approve the minutes as is. Motion carried unanimously.
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Audience Participation:

- None

Director of Golf Course Properties Report (Hidalgo Nagashima):

Labor:

- Director of Golf Course Properties (Nagashima)
- Mechanic (Plaveck)
- Full-time Greensmen (Cook, Gallant, Romano)

Maintenance Department:

- The maintenance department has been working on many of the drainage issues from the winter project list. These areas include #1 by the green and the left side of the fairway 250 yards from the green and the 7th fairway wet spot by the stone wall.
- The lightning detection has been sent out for re-calibration.
- The bunker project will begin in earnest as soon as the snow melts from the course. Everything is still on schedule for all work to begin in the fall for completion before winter sets in.
- Mr. Nagasghima will be working with Mr. Brown and the Commission to open the course as soon as is reasonable possibly for the 2013 season.

Green Committee (Owen Evans):

- None

Director of Golf Operations/Head Professional Report (Bobby Brown):

Golf Operations:

- All golf carts have been serviced by EZ-Go in anticipation of the start of the season. Golf carts have been unplugged for long stretches over the winter in order to save on electricity.
- Proshop staff will be returning by mid-March in order to begin processing ID's. Bobby and Jon will return on March 1st.
- The range will open as soon as possible.
- The Miklus Center is booking more groups and lessons are beginning for the upcoming season.

House Committee (Ron Dray):

- Mr. Dray reported that the work on the sprinkler system was completed by Fairfield Sprinkler. Work included the porch area, kitchen area, and draining sprinkler heads.
- The Commission made the decision to relocate two thermostats out of the restaurant area into the main hallway after it was learned that the thermostats were not functioning and the temperature in the area was measured in the 40s. It was believed that there was a possibility that the pipes could freeze due to the low temperature.
- It was also found that the settings on one of the boilers had been set to lower than recommended numbers on two occasions. The Commission made the decision to change the maintenance room locks and strictly maintain control of the keys.
- During the recent snowstorm, a ceiling leak occurred outside the Grille Room. It is believed that the leak was strictly a consequence of the heavy amount of snow and the only cost to repair was for replacement ceiling tiles.
- An aqua stat on the main boiler needed replacement as well.

Finance (Jonathan Turk):

Revenue January 2013 was: \$824 (\$750 of which was a tournament down payment)

- We are currently tracking well against most expenses with the exception of 578802 (Maintenance Repair Equip/Building) which is higher than normal do to the unforeseen repairs to the heating, air conditioning & building sprinkler systems recently. We will be keeping a close eye on this line item for the remainder of the fiscal year.
- The Board of Finance meeting over our 2013-2014 annual budget will be taking place on Wednesday March 6th.

Considering rate setting for the 2013-2014 fiscal year, we need to consider the increase to our budget from the new bunker project this coming fiscal year. Other considerations include:

- Current economic conditions
- Future retained earnings
- Local golf course competitors rates
- Unpredictable weather conditions

	2005/2006	2006/2007	2007/2008	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013
July	\$238,898.50	\$321,276.88	\$332,425.74	\$339,228.50	\$344,149.00	\$311,308.50	\$349,041.25	\$337,608.53
August	\$238,684.50	\$293,232.00	\$303,320.50	\$345,791.28	\$325,218.50	\$324,575.00	\$280,997.00	\$318,196.98
September	\$227,999.00	\$251,289.71	\$259,745.00	\$242,016.00	\$277,855.00	\$271,419.00	\$233,621.50	\$277,118.97
October	\$96,635.00	\$146,098.11	\$134,895.50	\$156,633.00	\$147,526.08	\$174,005.00	\$159,111.10	\$150,943.67
November	\$46,341.00	\$89,692.50	\$59,936.93	\$59,287.00	\$80,697.05	\$74,961.24	\$80,000.00	\$41,051.00
December	\$4,048.00	\$37,317.00	\$7,307.00	\$8,235.00	\$13,416.00	\$12,343.00	\$41,579.25	\$19,631.00
January	\$13,550.00	\$0.00	\$3,582.00	\$255.00	\$381.00	\$60.00	\$902.00	\$824.00
February								
March								
April								
May								
June								
TOTAL	\$866,156.00	\$1,138,906.20	\$1,101,212.67	\$1,151,445.78	\$1,189,242.63	\$1,168,671.74	\$1,145,252.10	\$1,145,374.15

Despite our first rate increase in three years, which should have increased our revenues last year, we were hindered by poor weather conditions in November and December 2012, thereby offsetting each other.

Based on the 2005-2013 revenue number spreadsheet above, if we compare years 2008 through 2013 our current annual revenues are very similar these past five years.

As a reminder, our budgeted expenses in the 2012-2013 fiscal year is: \$2,002,155 and our revenues for the 2011-2012 fiscal year ended up to be \$2,140,669 (minus credit card fees & taxes). Hopefully, with weathers cooperation, we can come close to duplicating last year’s revenue numbers.

Correspondence:

- A letter was received by St Joseph’s high school.

A motion was made by Mr. Dray; seconded by Mr. Evans; to approve the use of the Tashua Knolls Golf Course for the 2013 St. Joseph's High School golf team. Motion carried unanimously.

Old Business:

- A discussion was held regarding the definition of "preferred rate" in the Trumbull Municipal Golf Regulations from the Trumbull Golf Course Commission.

A motion was made by Mr. Dray; seconded by Mrs. Michaels; to define the term "preferred rate" in the Trumbull Municipal Golf Regulations as \$1.00 higher than resident rates. Motion carried unanimously.

- The Commission discussed rates for the 2013 season. Comparisons were considered from other area courses. Also considered was the need to continue to fund the retained earnings account.

A motion was made by Mr. Dray; seconded by Mr. Evans; to set the rates for the 2013 season at the Tashua Knolls Golf Course as follows:
A \$1.00 increase on the Glen Special
A \$1.00 increase for 18 holes on the Knolls
An additional \$1.00 increase for 18 holes on the Knolls for regular weekend rates.
Motion carried unanimously.

New Business:

- Mr. Ponzio updated the Commission on the debt structure for the Tashua Knolls Golf Course. The information will be useful in helping to plan future budgets and retained earnings.

Executive Session:

Mr. Evans made a motion at 8:22 PM, seconded by Mr. Turk, to move into Executive Session to discuss a contractual matter. Invited to attend the Executive Session were Mr. Herbst and Mr. Ponzio. Motion carried unanimously.

A motion to exit Executive session was made by Mr. Evans at 9:00 PM and seconded by Mrs. Deal. Motion carried unanimously.

Passage.

Adjournment:

A motion was made by Mr. DeLuca at 9:01 PM; seconded by Mr. Turk to adjourn the meeting.
Motion carried unanimously.

Respectfully submitted,

Christine A. Plumeau
Golf Course Commission Clerk