

**Golf Commission Meeting
February 17, 2014
Minutes**

Members Present: Ron Dray, Chairman; Owen Evans, Vice-Chairman; Teri Deal; Dick DeLibro; Joe DeLuca (arrived 8:05 PM); Joyce Michaels; Jonathan Turk; Diane Wheeler

Also Attending: Hidalgo Nagashima, Director of Golf Course Property; Jon Janik, Head Golf Professional; John Ponzio, Town Treasurer; Darin Callahan, Town Attorney

Members Absent: Tony Guzzi

Ron Dray, Chairman, called the meeting to order at 7:00 PM.

Executive Session:

Mr. Evans made a motion at 7:02 PM, seconded by Mrs. Michaels, to move into Executive Session to discuss a contractual matter. Also asked to attend – Mr. Ponzio and Mr. Callahan. Motion carried unanimously.

A motion to exit Executive session was made by Mrs. Michaels at 7:55 PM and seconded by Mr. DeLibro. Motion carried unanimously.

Review and Approval of Prior Minutes:

Review and approval of the Minutes of January 27, 2014 . . . A Motion was made by Mr. DeLibro seconded by Mr. Turk to approve the minutes as is. Motion carried unanimously.

Audience Participation:

- None

Director of Golf Course Properties Report (Hidalgo Nagashima):

Labor:

- Director of Golf Course Properties (Nagashima)
- Assistant Superintendent (Gallant)

- Mechanic (Plaveck)
- Full-time Greensmen (Cook, Romano)

Maintenance Department:

- Mr. Nagashima and Mr. Gallant attended the National Golf Course Superintendent Conference on February 3 – 7 in Orlando; FL. The conference highlighted new equipment, fertilizers and pesticides.
- The clubhouse maintenance list is nearly complete. The maintenance crew will look to removing some of the snow and ice from the roof tomorrow in anticipation of the melting due to warmer temperatures.
- Equipment maintenance continues as well with most of the blade sharpening completed. Next on the list will be maintenance service including oil and filter replacement.
- There is significant snow cover on the course. Right now it looks as if it is a base of snow with ice on top which is actually good for the ground because the snow provides some air flow to the ground. If it is found that there is too much ice on the ground some action will have to be taken to remove it to prevent ground damage.
- The bunker project is on hold.

Green Committee (Owen Evans):

- No report.

Director of Golf Operations/Head Professional Report (Jon Janik):

Golf Operations:

- The pro shop staff will report back to work on Monday, March 3rd. ID cards for the 2014 season will begin to be sold on Saturday, March 15th.

House Committee (Dick DeLibro & Ron Dray):

- A large portion of the gutter at the clubhouse over the starter shed has fallen down due to the weight of the ice. Mr. Nagashima will obtain a quote to fix the gutter. The area will also be inspected to determine if there is any wood damage underneath the fascia board.
- The glass front doors are expected to be replaced at the end of March.

Concessionaire (Mr. Faustini):

- None – did not attend

Finance (Jonathan Turk):

- There was no revenue in January 2014.
- We are currently tracking well against most expenses. However, we will keep a close eye on all budget line items for the remainder of this fiscal year.

- The Board of Finance meeting to finalize our 2014/2015 budget is scheduled for Friday, February 21st at 3:30 PM.
- The Commission must set our new rates for the 2014 season this evening. Considerations should include:
 - Current economic conditions
 - Future retained earnings
 - Local golf course competitors rates
 - Unpredictable weather conditions
- The Commission approved a small targeted rate increase last year. However, with poor weather conditions in November and December, the final revenue numbers resulted in a nominal increase of revenues over the previous year's numbers.
- As a reminder, our budgeted expenses for the 2013/2014 fiscal year are \$1,881,271 and our actual revenues ended up at \$1,927,123 (minus credit card processing fees and taxes). Hopefully, with some cooperation from the weather, we can exceed last year's revenue numbers.

Correspondence:

- None

Old Business:

- Mr. Dray asked if the Commissioners had considered the rate to be offered to the Mary's Fund Tournament for the 2014 season. A brief discussion was held and it was requested that Mr. Dray follow up with Mr. Sherlach to determine the number of players expected for this year's tournament so that a more informed decision can be made.

New Business:

- The Commission discussed rates for the 2014 season. Mr. Brown had previously supplied the Commissioners with a comparison of rates from other area courses. Also considered was the need to continue to fund the retained earnings account. Several different scenarios were discussed.

A motion was made by Mr. Dray; seconded by Mr. Wheeler; to set the rates for the 2014 season at the Tashua Knolls Golf Course as follows:
 A \$1.00 increase on all rates except for:
 Both resident and non-resident senior rates
 Non-resident weekday 9-hole rate
 Motion carried 6 – 2 (Oppose: DeLibro, DeLuca)

Executive Session:

Mrs. Deal made a motion at 9:05 PM, seconded by Mr. Evans, to move into Executive Session to discuss a contractual matter. Motion carried unanimously.

A motion to exit Executive session was made by Mrs. Michaels at 9:20 PM and seconded by Mr. Turk. Motion carried unanimously.

Adjournment:

A motion was made by Mr. DeLibro at 9:23 PM; seconded by Mrs. Wheeler to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Christine A. Plumeau
Golf Course Commission Clerk