

**Golf Commission Meeting
August 22, 2011
Minutes**

Members Present: Ron Dray, Chairman; Owen Evans, Vice-Chairman; Teri Deal; George Furkiotis; Dave Galla; Tony Guzzi; Jim Steidlmayer; Jonathan Turk

Members Absent: Tony Johnson

Ron Dray, Chairman, called the meeting to order at 7:30 PM.

Review and Approval of Prior Minutes:

Review and approval of the Minutes of July 25, 2011 . . . A Motion was made by Mr. Evans, seconded by Mr. Steidlmayer to approve the minutes as is. Motion carried unanimously.

Audience Participation:

- Various mentions were made regarding the quick action of the staff at Tashua Knolls Golf Course in regards to several incidents where customers fell ill. In particular, Jon Janik was thanked for his attention in providing service.

Director of Golf Course Properties Report (Hidalgo Nagashima):

Labor:

- Director of Golf Course Properties (Nagashima)
- Mechanic (Plaveck)
- Full-time Greensmen (Cook, Cook, Gallant, Romano)
- Eight part-time groundskeepers (DeFrancisco, Goodwin, Markaj, Oleyar, Hoepner, Messina, Balkun, Valluzzo)
- Five seasonal groundskeepers (Bowden, Bird, Edvardson, Provenzano, Ebert)

Maintenance Department Outline:

- The course is in excellent shape. It is looking like we will have an outstanding fall season. Fall preparations include weed control, aerification of tees and fairways, dethatching of Glen greens, and late fall deep tine aeration of the Knolls greens.
- The maintenance department located and fixed a broken drainage pipe that caused a perennial wet spot on the 15th green. Two reasons were found to be factors, 1) the pipe terminated 5 feet before the stream leaving the water with no place to go, and 2) a section of the existing pipe was crushed. The area was dug back and new pipe was installed and terminated in the stream. After the recent heavy rain, the area was dry. The area will continue to be monitored.
- The access road from the 7th to the 8th green will be paved.

- A tree on the access road from the 13th green to 14th tee cracked and dropped a large limb. For safety and health reasons the rest of the large leader will be removed by Long Hill Tree.
- The drainage project on #2 is scheduled for completion this week.
- The rain shelter on #4 Glen is structurally complete. It is scheduled to be grounded next week.

Follow-Up:

- The OSHA report has not yet been received.
- The internet access to the maintenance barn has been installed. Mr. Nagashima has already utilized the system to shut off the irrigation system.
- The ponds have been treated, but the 1st pond still has some problems due to the excessive rain.

Green Committee (Owen Evans):

- Mr. Evans reported that the green committee was concentrating on fixing water problems on the course and had a good start with the work done on the 15th hole. Work will now begin on the 2nd hole to see how work there will affect small areas that perpetually collect water. Mr. Dray asked if a depression on the teeing ground on #9 can be looked at as several people have stepped in the depression recently.
- Several members of the Commission thanked Mr. Nagashima for the outstanding condition of the course. Although the numbers have been down at Tashua Knolls Golf Course this year mainly due to weather, the course has fared much better than most area courses. The shape of the course and the customer service provided were two issues it was felt put Tashua at an advantage over other courses.

Director of Golf Operations/Head Professional Report (Bobby Brown & Jon Janik):

Monthly rounds:

- July rounds 2011 - 7058 Knolls vs. 2010 – 6830; 3737 Glen vs. 2010 - 2879
- The July rounds on the Glen in July were the highest monthly total ever.

Tournaments:

- August Tournaments: Don Miklus Memorial (88 players); SNEWGA (97 players); US Kids (51 players)

Pro Shop:

- Summer closeout specials have begun. A Labor Day Weekend sale will be conducted.
- Fall pre-book meetings will begin in September.

Instructional Programs:

- Adult programs:
 - o Ladies Golf School – 6 participants
 - o Short Game School – 8 participants
- Junior programs:

- LPGA-USGA Girl's golf regular season ends this week. An open house is scheduled for September 10th and the annual adult/daughter tournament is scheduled for September 17th.
- Junior Golf Club Championship winners: Championship Flight, Chris Sarosky; 1st Flight, Patrick Heeks
- Adult/Junior Tournament – 14 participants

Fall Specials:

- The Commission agreed to the Saturday and Sunday 3rd Wave special for 9-holes with cart at \$20 for residents and \$25 for non-residents. The rate would start the weekend after Labor Day.
- The Commission also agreed to extend the Glen Special from noon to 2:00 PM after Labor Day weekend.
- Fall specials will be discussed in September for implementation in October.

House Committee (Tony Johnson):

- Mrs. Plumeau will follow-up on installation of the awning over the starter area.
- Mr. Faustini has been asked for specifications of the HVAC system to follow-up on his complaint regarding the air conditioning in the restaurant.
- Numerous complaints have been received regarding the slippery conditions of the ladies room floor. Mrs. Deal will schedule a meeting with Mr. Faustini.

Finance (Dave Galla):

July Revenue 2011:

*Reported by C. Plumeau and POS system***

Total Income**		
<u>2010</u>	<u>2011</u>	<u>Change</u>
\$311,308	\$349,041	+12%
Knolls**		
<u>2010</u>	<u>2011</u>	<u>Change</u>
\$248,786	\$267,660	+8%
Glen**		
<u>2010</u>	<u>2011</u>	<u>Change</u>
\$59,353	\$76,843	+29%

July Rounds Analysis:

Knolls		
<u>2010</u>	<u>2011</u>	<u>Change</u>
6,830	7,058	+3%
Glen		
<u>2010</u>	<u>2011</u>	<u>Change</u>
2,879	3,737	+30%

Golf Cart Sales:

July Usage

	2010	2011	Change
	6,779	7,716	14%

Expenses:

**Total
Income**

	2006	2007	2008	2009	2010	2011
January	\$13,550.00	\$0.00	\$3,582.00	\$255.00	\$381.00	\$60.00
February	\$0.00	\$0.00	\$3,048.00	\$670.00	\$3,197.00	\$4,765.00
March	\$22,337.50	\$30,588.00	\$37,981.00	\$52,686.00	\$32,343.00	\$13,952.00
April	\$168,759.00	\$137,969.00	\$187,964.92	\$200,814.50	\$210,827.29	\$172,005.50
May	\$218,895.54	\$302,291.39	\$286,950.54	\$302,924.00	\$312,860.00	\$270,491.25
June	\$258,197.71	\$325,591.00	\$320,660.77	\$278,648.50	\$314,195.00	\$314,021.00
July	\$321,276.88	\$332,425.74	\$339,228.50	\$344,149.00	\$311,308.50	\$349,041.25
August	\$293,232.00	\$303,320.50	\$345,791.28	\$325,218.50	\$324,575.00	
September	\$251,289.71	\$259,745.00	\$242,016.00	\$277,855.00	\$271,419.00	
October	\$146,098.11	\$134,895.50	\$156,633.00	\$147,526.08	\$174,005.00	
November	\$89,692.50	\$59,936.93	\$59,287.00	\$80,697.05	\$74,961.24	
December	\$37,317.00	\$7,307.00	\$8,235.00	\$13,416.00	\$12,343.00	
TOTAL	\$1,820,645.95	\$1,894,070.06	\$1,991,378.01	\$2,024,859.63	\$2,042,415.03	\$1,124,336.00

**Final number to be determined by Munis report upon settlement of July 2011 numbers unavailable for August 22 meeting.*

***As reported by C. Plumeau and the Tashua Knolls Point of Sale System*

Correspondence:

- A letter was read from Mr. Thomas Hylan thanking the staff, and in particular Jon Janik and Bobby Brown, for their service at the recent NEPL Men's Club Tournament.

Old Business:

- Mr. Turk asked about the status of an addition off the kitchen to allow for storage of chairs and tables from the restaurant. Mr. Dray reported that Mr. Faustini was asked to provide a detailed plan before Commission approval will be given. No further action has taken place.

- Mrs. Deal reported that she spoke to Mr. Faustini regarding adding paper towels to the men's room at the clubhouse. Stating the cost and clean-up involved in paper towels, Mr. Faustini refused to change.

New Business:

- Mr. Turk asked about the status of the strike guard lightning detection system. It was reported that the server was hit with a power surge that affected the strike guard. The situation was being worked on. It was also suggested that the system be installed in the pro shop so that customers can be advised of delays in a timelier manner. The possibility will be explored.
- Mr. Dray requested that the Commission consider earmarking \$100,000 from retained earnings to improve the maintenance area off of Madison Avenue. At this point, the golf course has just over \$500,000 in retained earnings. All the Commissioners agreed that the 35-year old maintenance structures are in desperate need of repair. There is a great deal of rotted wood in the structure. The needed repairs would include replacing all rotted wood, replacement windows, doors, lighting fixtures and siding the building. The addition of a 24 x 30 foot covered area for equipment which would allow for a permanent break room and improvements to the chemical storage area.

A motion was made by Mr. Evans; seconded by Mr. Steldlmayer; to approve the use of \$100,000 from retained earnings to improve the maintenance area. Motion carried unanimously.

- Mr. Brown asked for Commission awareness of issues surrounding the clubhouse such as the broken bench and chairs outside of the restaurant which have been there for at least a week.
- Mr. Brown also reported that we received at least three customer complaints during the recent Club Championship on Sunday where the flights played through. He suggested that if the championship tees off at 6:30 AM rather than 7:30 AM, some of the complaints could be reduced. Mr. Evans also agreed that better communication could help alleviate the problem.
- The security staff was commended for the actions recently for providing aid in an emergency situation and for catching several youths from stealing flags from the course.

Adjournment:

A motion was made by Mrs. Deal at 8:30 PM; seconded by Mr. Furkiotis; to adjourn the meeting. Motion carried unanimously.

Respectfully submitted,

Christine A. Plumeau
Golf Course Commission Clerk