

TRUMBULL LIBRARY SYSTEM BOARD OF TRUSTEES

AGENDA

TRUMBULL LIBRARY

Wednesday, July 11, 2012

7:00 p.m.

Public Session

Correspondence

Approval of Minutes: 6/13/12

Director's Report – Susan J. Horton

Treasurer's Report – Antonio Petitti

Committees

Fairchild Branch – Mary Whatley

Parking Lot Improvements – Jim Cebulski

Policy Committee

5 Computer & Internet

15 Technology Center Etiquette

20 Wireless Access (WiFi)

Update Table of Contents

Old Business

Friends of the Library

Parking Lot Update

New Business

Board Scholarship Discussion

Ms. Horton's Five-Year Retrospective Discussion

Adjournment

****If unable to attend this meeting, please call Sue @ 452-5129
or email shorton@trumbull-ct.gov***



Director's Report
Trumbull Library System Board of Trustees
Wednesday, July 11, 2012

Youth Services Librarian

The Youth Services Librarian position has been posted and deadline for applications is Friday, July 6th. Personnel Manager Mary Ann Meier is handling this round of the process.

Staff Development Day - October 30th

At last Board meeting I requested, Monday, October 29th for staff development day. After speaking with managers, we concluded that the 30th would better serve our public.

→ I am requesting a new vote for the 30th date.

Summer Reading Programs

"*Catch the Reading Wave*" Summer reading programs for all ages, at Main and Branch libraries are currently underway. Check the website for some great programming opportunities!

Efficiency Audit

The town has hired a consultant to conduct a town-wide efficiency audit. Louis and I spoke with Susanne Branford of Gibson Consulting Group of Austin, Texas in regards to the Library operation on Thursday, July 6th via conference call.

Circulation Review

At the June meeting Mr. Kukla requested a three year retrospective of Library circulation numbers. Due to the end of the year work in process, this report will not be available until the August meeting as the final numbers are still being tabulated.

Activities and meetings:

- 6/14 Cable Advisory Meeting
- 6/18 Library Managers Meeting
- 6/19 Town of Trumbull Economic Development Breakfast
- June 25th-29th Vacation
- 7/5 Efficiency Audit Interview with Gibson Consulting
- 7/9 Managers Meeting
- 7/11 One Book One Town Committee Meeting

Respectfully submitted,

Susan J. Horton, Director

Trumbull Library System