

**TRUMBULL LIBRARY BOARD OF TRUSTEES
MINUTES**

Trumbull Library

October 10, 2012

Members Present: Chairwoman Tara Liskov, Arthur Kukla, James Cebulski, Carol Porrata Elstein, Jeannine Stauder, Mary Whatley

Members Absent: Joan Hammill, Anthony Petitti, Laura Ponzio

Also Present: Susan J. Horton, Library Director, Joanne Orenstein, Clerk

The meeting was called to order at 7pm by Chairwoman Liskov.

Public Session: Jenn Record, President of IMPACT, was present. IMPACT derived from the Face book Group Trumbull Moms. They do community service projects for area non-profits or groups. They have just submitted paperwork for incorporation, and will then apply for 501(c)3 status: that is probably 6 months away. Ms. Record requested the Board to allow them to hold a mini golf fundraiser in the Library and provided two April 2013 dates. If April did not work, she said they would wait until the fall. They would share funds with the Friends of the Trumbull Library, or make a direct donation to the Library. Rick Bolton's company would set up and take down the golf course, and IMPACT would do all the work and would be present all day. It was noted that April would not work, as the Library is open to the public (the Library is only closed on Sundays from May until September). IMPACT would need to provide liability insurance and the cost of the custodian. Ms. Liskov said she would call Ms. Record after the Board had made a decision.

Correspondence: None

Minutes: The Board commended Ms. Stauder for the nice job she did on the September Minutes. Mr. Cebulski made a motion to accept the Minutes as presented. Ms. Porrata Elstein seconded. **VOTE:** All in favor.

Staff Report: Donna Soucy, the Collection Development Librarian reported. She said that DVD revenue has been dropping precipitously every year, so she has been exploring options. She found Indy Flix, a new company which streams independent and foreign language films. They currently have 4500 titles, and would charge \$1000/year for the service. There would be no revenue, but it saves money the Library would spend on buying DVDs. It is a small piece of the \$30,000 per year the Library currently spends on DVDs, and could be an indicator of the popularity and usefulness of a more mainstream movie streaming provider. Ms. Soucy said it would help the Library stay relevant to patrons and the community. Indy Flix will be available in January.

Director's Report: Ms Horton reported the Clothesline project is in full swing – she counted 105 shirts outside. The Main Library received a gift of an iPad from the Trumbull Community Women's Group. Staff Development Day is October 29th and the topic of conversation is "How to Deal with Difficult People". Helen Steinnagel is retiring. There were 80 applications for the position of Youth Librarian. Mary Ann Meier needs to go before the Civil Service Board to establish guidelines, but they have not had a quorum for the past 2 meetings. The latest meeting is set for October 17th. The redesign of the webpage has begun. A new newsletter is being designed, with the Trumbull Senior Citizen and Town Clerk's newsletters as a models.

Nicole Cignoli is going to a social media workshop sponsored by the New York Public Library. Ms. Horton requested the Board reimburse her. Mary Whatley made a motion to reimburse Ms. Cignoli \$100 for the workshop and travel expenses. Ms. Stauder seconded. **VOTE:** All in favor.

Treasurer's Report: Mr. Petitti was not present. Ms. Horton reported the Heimann Fund made \$68 in interest and it was recommended to roll it over. The Board agreed.

Fairchild-Nichols Branch: Ms Whatley reported they are working with Ms. Horton to approve an ad and job description for a 19-hour/week Librarian position, to be placed on the CLC website. The Fairchild Trust will pay for the Librarian, and the position will be contracted year to year. There will be no issues with unions or benefits, according to the Town Attorney. The Librarian will report to Ms. Horton but will not be a Town employee. Workman's compensation will be paid for by Fairchild.

They are investigating buying a Maker-Bot.

Policy Committee: Mr. Cebulski made a motion to approve both the Adult and the Teen Technology Center Etiquette and Responsibilities Policies as modified. Ms. Whatley seconded. **VOTE:** All in favor.

Mr. Cebulski made a motion to accept the Wireless Access (Wi-Fi) Policy as presented. Ms. Porrata Elstein seconded. **VOTE:** All in favor.

Ms. Stauder said she and Ms. Hammill had not been able to find a consistent Mission Statement, so they wrote one and presented it to the Board. The Board will review it, alongside the present one (the present one is on the website but not easily found) and will make a decision next meeting.

Old Business: Discussion of the Friends was tabled, as well as the Scholarship.

New Business: The Board discussed the IMPACT proposal. Ms. Cebulski suggested making it an outdoor event in the summer alongside the Friends' shed, in conjunction with a book sale. He suggested an 80/20 split with the Group and the Library. It could be done as an annual event, and the Library might choose a partner each year. Ms. Liskov will discuss this with Ms. Record, and the Board will make a decision next month.

Ms. Stauder's ACLB ticket will be made available to a Staff member if no Trustee wants it.

Strategic plans from other libraries were traded.

Adjournment: Ms. Whatley made a motion to adjourn, Ms. Stauder seconded. Motion passed. Meeting adjourned at 9:00 PM.

Respectfully submitted,

Joanne Glasser Orenstein
Clerk

Approved; pending final approval of the full Board of Trustees
Tara Liskov, Chairman
Trumbull Library Board of Trustees

The next meeting of the Trumbull Library Board of Trustees will be Wednesday, November 14^h at 7pm.