

# TRUMBULL LIBRARY BOARD OF TRUSTEES MINUTES

Trumbull Library

March 13, 2013

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Members Present: Chairwoman Tara Liskov, James Cebulski, Joan Hammill, Anthony Petitti, Carol Porrata-Elstein, Jeannine Stauder, Nancy Rupp

Members Absent: Arthur Kukla, Laura Ponzio

Also Present: Susan Horton, Library Director

The meeting was called to order at 7 p.m. by Chairwoman Tara Liskov.

## Correspondence:

A tax form was received from the Friends of the Trumbull Library.

Executive Session: Motion made by Carol Elstein and seconded by Anthony Petitti to go into executive session at 7:08 p.m. for the purpose of financial discussion. Vote was unanimous. Motion carried. Executive session ended at 7:25 p.m.

Information was received regarding a Workshop on Developing Partnerships in the Community that is scheduled for Thursday, April 18, 2013 in Middletown. Anyone who is interested can see Ms. Horton.

A request was received for two of the Youth Librarians to attend the 2013 CT Library Association Conference.

A note was received from Robin Bennett regarding the recycling order that would require town residents to purchase demolition tickets. It was asked of the Board if they would consider selling these tickets at the Trumbull Library on Saturdays from 9 a.m. to 11 a.m. to provide Town residents with a more convenient way of obtaining them.

Minutes: Motion made by Joan Hammill and seconded by Anthony Petitti to accept the minutes of January 9, 2013 as amended. Vote was unanimous. Motion carried.

Director's Report: Mr. Petitti and Ms. Rupp attended the Trumbull Historical Society's exhibit on Household Technology from the 18<sup>th</sup> Century to Present Day. This exhibit marked the official beginning of this year's One Book One Town program.

The Replicator 2-3D Printer is successfully up and running at the Fairchild Library. It was demonstrated to a wide variety of library visitors. Mr. Robert Miller of the Trumbull Technology Foundation has agreed to provide the Library with a laptop to run the printer. Ms. Horton suggested volunteers receive training to use the printer, and then oversee operation, in order to assure it is handled properly. Guidelines will be established so that it will be available to students and other interested individuals.

Staff changes have taken effect. Susan King started on February 4, 2013 as the Branch Manager, and took over the operations of the Fairchild-Nichols Library on Tuesday, February 19, 2013. Sandy Miller is now a Youth Librarian. Judy Savary will be retiring at the end of March. There will be one full time and two part time vacancies which are expected to be filled in the coming months.

Treasurer's Report: Mr. Petitti presented the reports for January and February. The percentage of expenses was calculated, there was no deviance. The \$2,224.00 from the capital line 888 was for a technological upgrade for online catalog terminals. There was nothing outstanding in turn of the January and February expenditures.

Fairchild-Nichols Branch: Nancy Ruff was welcomed as the newest member of the Trumbull Library System Board of Trustees.

The Replicator 2-3D Printer is successfully up and running with demonstrations each Wednesday afternoon in March at the Branch.

Mr. Cebulski noted that a space downstairs could be converted into a space to house the 3D Printer. He also indicated the new space/room could serve as a meeting room as well.

The program on the study of birds presented by the Audubon Society has been postponed to March 16<sup>th</sup>.

Policy Committee: Ms. Liskov distributed the updated Mission Statement, which should be inserted into the front of the Policy Manuals.

Old Business: Ms. Horton is in the process of establishing a Board email address.

New Business: A motion was made by Carol Porrata-Elstein and seconded by Anthony Petitti to approve \$300.00 for Kara Canney and Sandra Miller to attend the 2013 CT Library Association Conference. A report on this was requested for the May Library Board of Trustees meeting. VOTE: All in favor.

Book donations for the Trumbull Library were discussed. The amount of books coming into the Library is significantly less. December 2012 book sales totaled \$617.00, January 2013 book sales totaled \$658.00, and February 2013 book sales were approximately \$465.00. Ms. Liskov will speak to Robin Bennett, Solid Waste and Recycling Coordinator, regarding the signage on the current book bin.

Adjournment: Anthony Petitti made a motion to adjourn, Mr. Cebulski seconded. Motion passed. Meeting adjourned at 8:34 p.m.

Respectfully Submitted,

Dawn Kosarko  
Clerk

Approved; pending final approval by the full Board of Trustees,

Tara Liskov, Chairman  
Trumbull Library Board of Trustees

The next meeting of the Trumbull Library Board of Trustees will be Wednesday, April 10, 2013 at 7pm.