

**TRUMBULL LIBRARY SYSTEM BOARD OF TRUSTEES
MINUTES**

Trumbull Library

April 10, 2013

Members Present: Chairwoman Tara Liskov, James Cebulski, Joan Hammill, Jeannine Stauder, Nancy Rupp, Arthur Kukla

Members Absent: Anthony Petitti, Carol Porrata-Elstein, Laura Ponzio

Also Present: Susan Horton, Library Director

The meeting was called to order at 7:00 p.m. by Chairwoman Tara Liskov.

Correspondence:

A note was received from Mary Whatley in response to her being thanked for her service on the Board.

W9 forms were received from the Friends of the Trumbull Library.

Minutes: Motion made by Joan Hammill and seconded by Jeannine Stauder to approve the minutes of March 13, 2013, as presented. 4-1 (Abstention: Arthur Kukla). Motion carried.

Motion made by Jeannine Stauder and seconded by Nancy Rupp to allocate an additional \$60.00 for funding for Kara Canney and Sandra Miller to attend the 2013 CT Library Association Conference. Vote was unanimous. Motion carried.

Director's Report: The Town Council is scheduled to vote this evening. The budget looks to be going through without any alterations.

There are 3 staff openings now within the Library. Differences are being noticed at the Fairchild Branch with the start of the new branch manager, Sue King, and things are going well.

This year's One Book One Town Program produced the biggest outcome yet. The MakerBot Replicator 2 3D Printer had an incredible turnout. School leaders, the First Selectman, and the Chief of Staff attended. A range of visitors, from toddlers to those who are retired, came to the event. Nancy Rupp attended the event. She noted there was a question and answer session held, rather than a lecture, to learn about the 3D Printer. Technologist and Trumbull resident Anand Katragadda received an honorarium for all his help running the printer, and for providing demonstrations.

The purpose of the demonstrations was primarily to introduce the new 3D Printer, and secondly to find people who liked it, and who would want to learn to use it. Approximately 20 people have signed up to learn to run the 3D Printer so far. Plans to set up volunteer hours are being discussed.

At the One Book One Town Event, middle school student, Bo Worth, was the first to use the 3D Printer. He designed an alien on his iPod, and brought in the design, successfully making it with the use of the 3DPrinter. It will actually be used for his English project, which involves a story about an alien. The 3D Printer will also be used for the STEM Program Camp this summer, which involves studies in Science, Technology, Engineering, and Math.

There is still a goal of creating a space for a permanent location for the 3D Printer.

The costs involving the 3D Printer include \$2199 for the machine, as well as spools for the machine, with a \$350 warranty. The spools showed last one year, and these cost about \$48.00 each. They currently have an array of colors including clear, white, blue, red, and green. The colors can also be layered, and a “rainbow effect” can be created.

Charges pertaining to use of the 3D Printer were discussed briefly. Discussion on this issue will continue.

It was also noted that interest was expressed in using the 3D Printer to create a Map of Elevation of Trumbull in the near future. Currently at the Fairchild Branch, a bookend is being created using the 3D Printer, when they normally cost approximately \$10 each to replace, showing the usefulness of this machine, and it ability to recreate any object.

Treasurer’s Report: Ms. Liskov addressed the issue of making sure the correct forms are asked for and received, as directed by the First Selectman and the Treasurer, and she noted that a clearer policy should be defined regarding this issue.

Ms. Horton also noted that \$3,000 was received from the Friends of the Library for the One Book One Town Program.

Ms. Horton discussed incoming disbursement and memorial fundraising. She noted that the honorarium given to Mr. Anand Katragadda was taken from the Mallett Lecture Series, not from fundraising.

She also the discussed the \$300 for the Lego Robotics Program at the Branch Library and how it is a worthwhile and educational program. Ms. Rupp noted that it brought parents into the Branch.

Fairchild Branch Committee: Ms. Rupp stated that the Committee discussed two major issues, the purchase of a copy machine, and making a space for the MakerBot Replicator 3D Printer. The older copy machine has been frequently breaking down, and a new one needs to be purchased. Costs and buying and leasing options are to be researched, as well as the supply and maintenance of the machine. Regarding finding a space for MakerBot, Mr. Cebulski is currently researching costs for the space. The space would most likely be on the first floor. This will be discussed at the next meeting.

The Program on Birds presented by the Audubon Society, that was postponed from the Winter, was well-attended at the Fairchild Library.

Old Business: Ms. Porrata-Elstein is in the process of researching the issue of the number of handicap parking spaces at the Library, and the moving of certain spaces. This issue will be tabled until the next meeting.

Ms. Horton has set up a Board email account for the Trumbull Library Board of Trustees. The username and password was distributed to the Board. Discussion of monitoring and answering the emails took place. It was decided that the Vice Chair will monitor and check the emails.

One email was already received regarding the rental of DVDs at the Library with a due date of 2 days, and the sender requested that these DVD movies be able to be kept for 5-7 days. This will be brought up at the next meeting for discussion.

Ms. Horton reminded the Board about their option to give their personal emails to the Association of CT Library Boards. Anyone who is interested in doing this can speak to Ms. Horton.

Ms. Liskov discussed the request for Town dump tickets. She spoke to Robin Bennett on March 14 regarding this. Changing of the signage on the bin was discussed. A possible trial basis of selling these tickets was discussed. Ms. Liskov noted it might be beneficial for both the Library and the Town to allow tickets to be purchased at the Library on Saturdays, providing a convenience for residents.

Executive Session: Motion made by Joan Hammill and seconded by Nancy Rupp to go into executive session at 8:21 p.m. for the purpose of discussing personnel issues. Vote was unanimous. Motion carried. Executive session ended at 8:32 p.m.

Motion made by Arthur Kukla and seconded by James Cebulski for the Trumbull Library Board to express their appreciation for the record to the Director and staff of the Library for their excellent efforts to promote and execute the One Book One Town Program in 2013. Vote was unanimous. Motion carried.

Adjournment: James Cebulski made a motion to adjourn, Mr. Kukla seconded. Vote was unanimous. Motion passed. Meeting adjourned at 8:36 p.m.

Respectfully Submitted,

Dawn Kosarko
Clerk

Approved; pending final approval by the full Board of Trustees,

Tara Liskov, Chairman
Trumbull Library Board of Trustees

The next meeting of the Trumbull Library Board of Trustees will be Wednesday,
May 8, 2013 at 7 p.m.