

**TRUMBULL LIBRARY SYSTEM BOARD OF TRUSTEES
MINUTES**

Trumbull Library

June 12, 2013

Members Present: Chairwoman Tara Liskov, James Cebulski, Joan Hammill, Jeannine Stauder, Arthur Kukla, Anthony Petitti, Carol Porrata-Elstein,

Also Present: Susan Horton, Library Director, and Ms. Kara Canney.

The meeting was called to order at 7:00 p.m. by Chairwoman Tara Liskov.

Approval of Minutes: Motion made by Arthur Kukla and seconded by James Cebulski to approve the minutes of May 8, 2013. Vote was unanimous. Motion carried.

Youth Services Librarian Kara Canney presented the CLA Report and Summer Reading Program to the Board. She explained that all of the programs are currently going very well, and the possibility of adding more after school based summer programs is being looked into. There are currently a lot of literacy relevant programs for children. Some other programs include a Messy Mystery program, a picture book program for school-aged children, several group activities, games, and interactive activities. Currently, they are trying to get more bus stops to bring children into the library from the middle and elementary schools.

Ms. Canney also presented the Board with a proposal for the purchase of new picture book bins. The bins have been deteriorating for some time, and the Library has purchased 6 new bins, but the book circulation has increased dramatically even since the new bin purchases. The cost of the new bins would come to \$11,000 for 8 bins. Ms. Canney also showed the Board the bins, and presented pictures of the current state of the bins. The Board will review this request.

Director's Report: Ms. Susan Horton noted the success of the MiniGolf Event by IMPACT. The group brought in over 200 people.

She also discussed the new area at the Fairchild Branch. Work began on June 3rd. The space is planned to open on a sign-in basis beginning in July under the direction of Jenny McLachlan. Toys and other objects created by the new 3D Printer were presented. The sheetrock was put up today, the electrical and wiring was completed, and inspections will be done within the next few days. Toys and other objects created by the 3D Printer were circulated for members to see. The Lego Robotics program is also currently being planned.

The S.T.E.M. Skills Program, designed to increase learning skills in science, technology, engineering, and math is also in the works, with the collaboration of Trumbull Schools, and the S.T.E.M. camps are well underway.

Ms. Horton also discussed the current staffing issues with the Board. Currently there are still some openings. They recently filled a 19 hour position. Due to union issues, the filling of some positions will have to wait until September.

The One Book One Town book was chosen to be The Art of Fielding, by Chad Harbach. It was chosen because of its depth and view of many contemporary issues. It was also on the 2011 New York Times Best Seller List. Chad Harbach will be one of the speakers in association with this program.

Treasurer's Report: Mr. Antonio Petitti discussed the income and disbursements, stating there was nothing major or outstanding this month. He also discussed the dumpster books and the extra income from them. Regarding the budget, everything looks to be expended. The only item that may have a surplus is full time salaries. The budget reports were also presented and discussed by the Board. Ms. Joan Hammill noted that percentages are dropping across the board in all of the libraries. Ms. Horton also noted that the circulation is also going down in a lot of the libraries. It was also noted that the website may be planned to be updated.

Committees: Mr. Cebulski discussed the Fairchild Branch, and the building of the new MakerBot Space. It has been modified a bit to be more than just a space for the 3D Printer, but also a meeting center. The dimensions look to be 12'x20'. The Makerbot has generated a lot more traffic to the Library, and has also been able to cross age boundaries, even generated interest from the senior population. The Printer cost \$2,199.00, and the spools needed for it cost \$48.00 a piece, which look to be able to last a year.

Old Business: Chairwoman Liskov spoke to Robin Bennett regarding the outside book bin, and the signage is to be removed. A possible waterproof bin was discussed. Ms. Horton noted an increase in book donations. Mr. Bernard Klem is looking into the cost of bookshelves.

Motion made by Carol Porrata-Elstein and seconded by Arthur Kukla to approve up to \$2,000.00 per Ms. Sue Horton's discretion, based on Mr. Bernard Klem's recommendation, for shelving for internal book sales. Vote was unanimous. Motion carried.

The Board expressed it's appreciation to Mr. Bernard Klem for his interest and efforts put into in the Library.

Mr. Larry Heimann's fund was also discussed, regarding the purchase of children's books, and possibly altering the parameters of what could be purchased with the interest that has accumulated.

Motion made by Arthur Kukla and seconded by Carol Porrata-Elstein to have chairwoman Tara Liskov write a letter to Mr. Larry Heimann to request permission to use the interest that has accumulated in the Heimann Fund above the original corpus. 5-1 (Opposed: James Cebulski). Motion carried.

Old Business: Ms. Carol Porrata-Elstein gave the Board an update on the current handicap parking issue. She will be speaking to the Town Planning and Zoning about this. She noted that at least one van space is needed. She also noted that a curb cut is needed, and she will be contacting Public Works.

Ms. Porrta-Elstein also discussed the road signage, and she contacted the Trumbull Police about this issue. Currently, the Town policy is that only one sign can be there. She discussed the problem of a lot of cars going the wrong way.

New Business: The possible new children's picture book bins were discussed. Possible fundraisers for these was also discussed. This issue will be tabled until the next meeting in September, as there is usually not an August meeting of the Trumbull Library Board of Trustees.

Motion made by James Cebulski and seconded by Jeannine Stauder to not hold an August 2013 meeting of the Trumbull Library Board of Trustees. 5-1 (Opposed: Carol Porrata-Elstein). Motion carried.

Motion made by Mr. Petitti and seconded by Mr. Cebulski to adjourn the meeting at 8:55 p.m. Vote was unanimous. Motion carried.

Respectfully Submitted,

Dawn Kosarko
Clerk

Approved; pending final approval by the full Board of Trustees,

Tara Liskov, Chairman
Trumbull Library Board of Trustees

The next meeting of the Trumbull Library Board of Trustees will be Wednesday, July 10, 2013 at 7 p.m.

