

TRUMBULL LIBRARY BOARD OF TRUSTEES MINUTES

Trumbull Library

July 10, 2013

Members Present: Chairwoman Tara P. Liskov, James J. Cebulski, Joan Hammill, Jeannine C. Stauder, Arthur A. Kukla, Nancy Rupp, Laura Ponzio, and Carol Porrata-Elstein

Also Present: Louis G. Sheehy, Assistant Library Director

The meeting was called to order at 7:00 p.m. by Chairwoman Tara Liskov.

Correspondence: A donation request was received from the Trumbull Police Union Local 1745 for a safety coloring book. No donation was granted, since the Library is a non-profit organization.

Approval of Minutes: Motion made by Jeannine Stauder and seconded by Joan Hammill to approve the Minutes of June 12, 2013. 5-2 (Abstentions: Laura Ponzio and Nancy Rupp). Motion carried.

Director's Report: Mr. Sheehy explained that the budget year is ending, and further discussed financial issues and utility costs.

The possibility of turning recycled books into mattresses was discussed.

Treasurer's Report: Mr. Sheehy answered Ms. Hammill's questions about income disbursement figures and trends.

A total of \$811 was received for book sales within the Library. There was discussion regarding Mr. Klem and the Friends of the Library working in tandem for the good of the Library.

Fairchild Branch: Mr. Cebulski explained that the new space on the main floor of the Fairchild Library, the Maker Space/Innovation Center, is just about complete. A lot of interest has been expressed in using this space. Everything is going very well at the Branch. Furniture is to be brought in. It is a lockable, soundproof room that will be used for many things such as group and class meetings, and discussion groups.

Old Business: Mr. Sheehy met with the Facilities Manager regarding the parking lot. The first cut was made in the sidewalk. Guidelines and traffic laws will be strictly adhered to. Ms. Porrata-Elstein explained that the final cut will be made this week. Mr. Cebulski discussed the possible change in the signage in the parking lot. The intent is to improve the traffic flow. Ms. Porrata-Elstein will be looking into this further.

June book sales were discussed. The new book shelving in the Library was also discussed. Ms. Horton selected 2 units to be installed as well as a new book cart. The cost of these was well under the \$2,000 that was previously approved for this expense.

New Business: Chairwoman Liskov discussed a letter that was written to Mr. Larry Heimann by Mr. Kukla, regarding the Heimann fund. The letter addressed changing the guidelines of the fund so that we can use the accumulated interest for the purchase of children's books.

Mr. Sheehy will be working with the facilities manager regarding the air conditioning at the main Library.

Adjournment: There being no further business to discuss, a motion was made by Ms. Porrata-Elstein and seconded by Ms. Stauder to adjourn the meeting at 7:50 p.m. Vote was unanimous. Motion carried.

Respectfully Submitted,

Judith Prusak, clerk pro tem

Approved: pending final approval by the full Board of Trustees,

Tara P. Liskov, Chairwoman
Trumbull Library Board of Trustees

The next meeting of the Trumbull Library Board of Trustees will be Wednesday, September 11, 2013 at 7 p.m.