

**TRUMBULL LIBRARY SYSTEM BOARD OF TRUSTEES
MINUTES**

Trumbull Library

June 11, 2014

Members Present: Chairwoman Jeannine Stauder, Vice Chairwoman Joan Hammill, Treasurer Arthur Kukla, Antonio Petitti, Tara Liskov, Nancy Rupp, Laura Ponzio, and James J. Cebulski

Members Not Present: Carol Porrata-Elstein

Also Present: Sue Horton, Library Director

The meeting was called to order at 7:02 p.m. by Chairwoman Jeannine Stauder.

The Board welcomed Ms. Suzanne Capiello, teacher of the visually impaired (TVI) and education consultant working for the State of Connecticut Bureau of Rehabilitation, Children's Services Division. Ms. Capiello is the lead teacher for the Braille Training Class for Paraprofessionals in the Fairfield County Area, and the agency's mission is to train para-educators and facilitate braille literacy for blind students.

The purpose of Ms. Capiello's visit was to request use of the Kiwanis Conference Room for approximately 2 hours each month during school hours for adult instruction of the braille code, so they can serve as a literacy medium for blind students. Educational materials were shown to the Board and scheduling and fees for use of the Kiwanis Conference Room were discussed. The Board will consider this request and thanked Ms. Capiello for her time.

Approval of Minutes: Motion made by Arthur Kukla and seconded by Antonio Petitti approve the minutes of May 14, 2014 as amended. One abstention: Laura Ponzio. Motion carried.

The board decided to send \$100.00 donation in memory of Carol Elstein's father, Louis to the Good Shepherd Home.

Director's Report: Volunteers have begun training as part of the Adopt a Shelf program. One volunteer has begun working at the Library and has started sorting and re-shelving materials for the in-house ongoing sale racks.

Mary Rogers and Managers designed the interface for a new Trumbull Library webpage APP, BookMyne+, which will be available for Library patrons with iPhones within the next month.

The One Book One Town planning committee has begun reviewing suggested titles for the 2015 book choice. The planning committee welcomes any suggestions from the public for consideration.

The circulation/technical services clerk position will be advertised within the next week.

Treasurer's Report: Library has requested a transfer to cover the deficit in the overtime account. The transfer was due to full time higher salaried personnel filling in for personnel vacancies of lower full time salaried personnel during 2013-2014 and several technology emergencies which occurred on weekends that required immediate attention.

The Cultural Alliance of Fairfield County membership was discussed. It was decided that the Library would do a trial membership for 1 year to determine the benefits of being a member of this association.

Connecticut state funds for the Library were discussed, as well as the new process of wire transferring grants for the Library directly to the Town.

Fairchild Branch: Their scheduled May meeting was cancelled, however they will meet on June 23rd.

Old Business: Chairwoman Stauder reported on the recent discussion with Mary Engels and Paul McIlvaine. It was decided that the Trumbull Library Board officers will meet with the officers of Friends of the Trumbull Library on June 26.

New Business: The issue of reviewing the policy regarding cell phone usage in the Library will be tabled until the next meeting.

There being no further business to discuss, a motion was made by Nancy Rupp and seconded by Antonio Petitti to adjourn the meeting at 8:19 p.m. Vote was unanimous. Motion carried.

Respectfully Submitted,

Dawn Kosarko
Clerk

Approved; pending final approval by the full Board of Trustees,

Jeannine Stauder, Chairwoman
Trumbull Library Board of Trustees

The next meeting of the Trumbull Library Board of Trustees will be Wednesday, July 9, 2014 at 7 p.m.