

**TRUMBULL LIBRARY SYSTEM BOARD OF TRUSTEES  
MINUTES**

Trumbull Library

July 16, 2014

Members Present: Chairwoman Jeannine Stauder, Vice Chairwoman Joan Hammill, Treasurer Arthur Kukla, Antonio Petitti, Tara Liskov, Nancy Rupp, Laura Ponzio, and James J. Cebulski

Members Not Present: Carol Porrata-Elstein

Also Present: Sue Horton, Library Director, and Alissa Heilbrunn, Friends of the Library

The meeting was called to order at 7:00 p.m. by Chairwoman Jeannine Stauder.

The Board welcomed Ms. Alissa Heilbrunn, Book Sale Co Chair of the Friends of the Trumbull Library, to the public session. Ms. Heilbrunn was asked about the next book sale which will be held on September 6, 2014. She also noted that as of now, there are currently no meetings scheduled for the Friends of the Trumbull Library.

Correspondence: A letter was read to the Board, addressed to Ms. Horton, from Sister Eleanor Francis and the children of the Good Shepherd Home. In the letter The Board was thanked for their \$100.00 donation in honor of Ms. Porrata-Elstein's father.

The Board also thanked Ms. Stauder for her generous donation of Legos for the children's programming at the Fairchild-Nichols Library.

Approval of Minutes: Corrections to the minutes of June 11, 2014 are as follows:

1. In the middle of page one, the paragraph should read, "The purpose of Ms. Cappiello's visit was to discuss the Braille Code education classes that will be held in the Kiwanis Conference Room, and to discuss the associated scheduling and fees." The request had already been agreed upon in the previous meeting.
2. In the middle of page two, Connecticutar should be replaced with Connecticutcard.

Motion made by Joan Hammill and seconded by Nancy Rupp to approve the minutes of June 11, 2014 as amended. Vote was unanimous. Motion carried.

Director's Report: Ms. Horton has been working with Beryl Kaufman and Diane Schwartz to introduce a Lecture Series modeled after some similar Lifelong

Learning opportunities in the area, such as the Fairfield Senior Center. Four stand-alone lectures will be held in October 2014, and another four will be held in April 2015. Fall speakers have been secured.

The One Book One Town Planning Committee met on June 11<sup>th</sup> and all in attendance agreed to read Animal, Vegetable, Miracle by Barbara Kingsolver. The consensus was that the One Book One Town theme for 2015 will be food. The group will vote on this book at their next meeting. Everyone from the Board was welcomed to join the Planning Committee and encouraged to read the book.

Staffing issues were also discussed. The closing date for the full-time technical services clerk position was June 27<sup>th</sup>. Applications will soon be sorted.

Treasurer's Report: Mr. Kukla noted that the end of the budget year was June 30<sup>th</sup>. The budget, as well as salaries, have been spent for the year. Mr. Kukla also discussed the electricity budget and solar power. Memorial funding was also discussed.

Mr. Kukla also discussed the Stern Fund and the Heimann Fund, and noted that the CD for the Heimann Fund will mature this September.

DVD rentals were discussed, and income for this has been steadily decreasing every year. Currently, the Trumbull Library is the only library in CT to charge for DVDs. Other sources of funding for the DVDs were discussed.

Costs for water, coffee, fish tank services, library functions, and banking services were also discussed. The Board was asked to think of fundraising events.

Fairchild Branch: The annual meeting of the Fairchild Branch Committee was held. Ms. Horton attended this meeting and noted the success of the Creators' Corner, the increase of volunteers, and the great job staff is doing. Storytimes at the branch have been very well attended.

Ms. Stauder was thanked again for her donation of Legos. They now have enough for 15 children. Donations are still greatly appreciated as there is currently room for 40 children to participate in this program. The next Lego Block Party is scheduled for July 30<sup>th</sup>.

Mr. Cebulski noted the success of the 3D Printer and the increased use of the project room within the Library.

Old Business: Ms. Stauder reported on the recent discussion on June 26<sup>th</sup> with the Friends of the Trumbull Library. Ms. Hammill, Mr. Kukla, and Ms. Stauder met with the Friends to discuss mutual cooperation and collaboration for the Library, as well as meetings, monthly book sales, and scheduling for the sorting of books for the

sales. Developing a framework for sales was discussed. The Board thanked Ms. Heilbrunn for coming to the meeting and for her much appreciated input.

New Business: Discussion of the policy review of cell phone usage in the Library will be tabled until the next meeting, which will be held in September 2014. There will not be a meeting of the Trumbull Library System Board of Trustees in August.

Motion made by Antonio Petitti and seconded by James Cebulski to hold the next meeting of the Trumbull Library Board of Trustees in September 2014. Vote was unanimous. Motion carried.

There being no further business to discuss, a motion was made by Arthur Kukla and seconded by James Cebulski to adjourn the meeting at 8:12 p.m. Vote was unanimous. Motion carried.

Respectfully Submitted,

Dawn Kosarko  
Clerk

Approved; pending final approval by the full Board of Trustees,

Jeannine Stauder, Chairwoman  
Trumbull Library Board of Trustees

The next meeting of the Trumbull Library Board of Trustees will be Wednesday, September 10, 2014 at 7:00 p.m.

