

**TRUMBULL LIBRARY SYSTEM BOARD OF TRUSTEES
MINUTES**

Trumbull Library

February 11, 2015

Members Present: James J. Cebulski, Tara Liskov, Nancy Rupp, Laura Ponzio, Nancy Lee, and John Breedis.

Members Not Present: Jeannine Stauder, Arthur Kukla, and Joan Hammill

Also Present: Sue Horton, Library Director

The meeting was called to order at 7:00 p.m. by Chairwoman Jeannine Stauder.

The Board welcomed three members of the Friends of the Trumbull Library System, including Shelley Hall and Alissa Heilbrunn, to the meeting. The gift of \$18,000.00 from the Friends to the Library was discussed, as well as the breakdown of the gift. \$2,000.00 was allocated for e-books, \$2,000.00 was for One Book One Town, \$4,000.00 was for summer reading programming, and the remaining \$10,000.00 was allocated for collections. The Friends also discussed the decrease of Library donations and the need for volunteers. Community service was also discussed. The Board thanked the Friends of the Trumbull Library System for their generous donation.

Correspondence: The Board received an email from the Bridgeport Hospital School of Nursing Yearbook requesting the purchase of an ad in the yearbook. The Board declined the request.

Approval of Minutes: Motion made by Laura Ponzio and seconded by James Cebulski to approve the minutes of January 14, 2014 as presented. Vote was unanimous. Motion carried.

Director's Report: The 2015-2016 budget was discussed and proposed requests are in review. They will meet with the Board of Finance in February.

Planning for this year's One Book One Town was discussed as well as planning the Farm Expo to be held at the Agriscience and Biotechnology Center on Saturday, March 28th. The Committee will be meeting weekly until all the details are finalized.

Staff issues were discussed. Candidates for the part time circulation and clerk positions have been selected and two will begin employment within the next two weeks. Elaine Barrie, the Managing Librarian at Fairchild has tendered her resignation effective February 13th. Ms. Horton discussed realigning staff at the branch.

Strategic Plan bids were also discussed. There were five respondents. The possibility of moving the Library was also discussed.

Treasurer's Report: Financial reports were distributed to the Board and discussed. Donations were discussed as well as Library book sales.

Fairchild Branch: Mr. Cebulski discussed the roof leak with the Board. The problem has been corrected and the lights are now all working properly. Railing outside the Library for slippery conditions was also discussed. Overall, the branch is in good shape.

Old Business: The budget update was discussed as well as the Strategic Plan for the Library.

New Business: One Book One Town and the Farm Expo were further discussed. Ms. Ponzio mentioned the need for volunteers.

Ms. Rupp discussed the upcoming Debate and the need for refreshments to be provided for the event. The topic for the debate is going to be foods needed to feed the world.

There being no further business to discuss, Tara Liskov adjourned the meeting at 7:33 p.m.

Respectfully Submitted,

Dawn Kosarko
Clerk

Approved; pending final approval by the full Board of Trustees,

Tara Liskov
Trumbull Library Board of Trustees

The next meeting of the Trumbull Library Board of Trustees will be Wednesday, March 11, 2015 at 7:00 p.m.

