

**TRUMBULL LIBRARY SYSTEM BOARD OF TRUSTEES
MINUTES**

Trumbull Library

March 11, 2015

Members Present: Chairwoman Jeannine Stauder, James J. Cebulski, Tara Liskov, Nancy Rupp, Joan Hammill, Laura Ponzio, Nancy Lee, and John Breedis.

Members Not Present: Arthur Kukla

Also Present: Sue Horton, Library Director, and Louis Sheehy, Assistant Library Director

The meeting was called to order at 7:00 p.m. by Tara Liskov.

Public Session: Ms. Stauder welcomed the public to the meeting and all members of the public were invited to speak and voice their views and concerns. A list was provided for anyone from the public who wanted to speak. Several individuals voiced their opinion to the Board about the painting in the Library from the Great Minds Collection that has been a controversial topic for the Town for several weeks.

A total of 10 individuals from the public spoke about the painting in question, and opinions were varied. Ms. Stauder thanked everyone for their input and for attending this public session. She noted that this issue will be further discussed and all views will be taken into consideration before any change is made within the Library. Prepared statements were collected by the Board.

Correspondence: The Board received a letter requesting the Library close for the July 4th holiday, which falls on a Saturday this year.

Motion made by John Breedis and seconded by Nancy Rupp for the Library to be closed for the holiday on Saturday July 4th. Vote was unanimous. Motion carried.

Approval of Minutes: Corrections to the minutes are as follows:

1. On page 2, under "New Business," it should read, "the topic for the debate is going to be genetically engineered foods are needed to feed the world."

Motion made by Laura Ponzio and seconded by James Cebulski to approve the minutes of February 11, 2015 as amended. Abstentions (2): Jeannine Stauder and Joan Hammill. Motion carried.

Director's Report: Ms. Horton discussed the recent meeting with the Town Council Finance Committee that was held on Tuesday, March 10.

The Debate between St. Joseph's High School and Trumbull High School kicked off this year's One Book One Town program on Wednesday, March 4th. Ms. Rupp was recognized for her assistance with this event, and Ms. Ponzio and the Community Women were also acknowledged for their help with the refreshments for this event. It was also noted that Ms. Hammill, Ms. Rupp, and Ms. Stauder will be overseeing the book discussion luncheon on Thursday, March 12th.

The partnership with the Nature and Arts Center was also discussed, as well as the sugaring that was held over the weekend. This activity had a big turnout. Other upcoming events were discussed such as the Trumbull Marriott Dinner and the Garden Expo.

Staff issues at the Main Library were discussed. Two new part time circulation clerks are being trained and the new Adult Programmer, Jackie Carlino, started on March 4th. There is one more part time position at Fairchild to fill. The part time circulation clerk position has also been filled, and Mary Ellen Moyher began last week.

Ms. Horton asked the Board to examine the "Display and Exhibits" Policy.

Ms. Horton also noted that Alan Burger of Library Development Solutions has been notified by the town that the bid for the Library's Strategic Plan has been awarded to his company.

Treasurer's Report: Mr. Sheehy discussed finances with the Board. Total income and disbursements were discussed. The IMPACT mini golf tournament was discussed, and it was noted that this event brought \$380.00 in donations to the Library. The Rotary Club was acknowledged for their \$1,500.00 donation to One Book One Town.

Memorial fundraising by category was discussed. An overview of the budget was presented, and it was noted that expenditures are right on track, as well as all line items. The Hoopla streaming device was discussed as well as movies and music associated with this device. It was also noted that there was a small reduction in circulation both at the Main Library and at the Branch. The virtual library was also discussed.

An overview of all programs was given including upcoming lectures and presentations. Presenters will be paid from the Mallett Fund.

Fairchild Branch: Ms. Rupp noted that everything is in order and there was nothing extraordinary to report.

Old Business: The Strategic Plan was further discussed. A meeting will be held with Library Development Solutions toward the end of the month, and a plan will be

developed to move forward. A technology overview and a building review will be done.

Policies were discussed. Ms. Stauder noted that the current exhibits and displays policy will need work.

Ms. Stauder and the Board welcomed Town attorney Dennis Kokenos to the meeting. Mr. Kokenos offered his assistance to the Board for any questions or issues they may have regarding exhibits and displays within the Library. Applications and release forms for all exhibits were discussed, as well as policies currently in place at other libraries in Connecticut. Mr. Kokenos also suggested updating the current policies, and the insuring of paintings and exhibits was also discussed.

The upcoming 40th Anniversary of the Library was discussed, as well as plans for a celebration of this event. The budget for Town activities was also discussed.

Motion made by John Breedis and seconded by James Cebulski to have the Board enter into executive session at 8:15 p.m. for the purpose of personnel discussion. Vote was unanimous. Motion carried.

There being no further business to discuss, Ms. Stauder adjourned the meeting at 9:40 p.m.

Respectfully Submitted,

Dawn Kosarko
Clerk

Approved; pending final approval by the full Board of Trustees,

Jeannine Stauder
Trumbull Library Board of Trustees

The next meeting of the Trumbull Library Board of Trustees will be Wednesday, April 8, 2015 at 7:00 p.m.

