

**TRUMBULL LIBRARY SYSTEM BOARD OF TRUSTEES
MINUTES**

Trumbull Library

April 8, 2015

Members Present: Chairwoman Jeannine Stauder, James J. Cebulski, Arthur Kukla, Tara Liskov, Nancy Rupp, Joan Hammill, Laura Ponzio, Nancy Lee, and John Breedis.

Also Present: Sue Horton, Library Director, and Louis Sheehy, Assistant Library Director

The meeting was called to order at 7:00 p.m. by Chairwoman Stauder.

Correspondence: A letter was received and read to the Board regarding a donation sent to Challenge Unlimited. The James Gleason scholarship fund was created in Mr. Gleason's name.

An email was received by the Board from George Meagher regarding the painting in the Library that is currently under review. The email was acknowledged and referred to policy.

The Library Director received a call from Joe Pifko in reference to the painting as well, and she encouraged him to attend the Board meeting or send in a written letter for the Board to review.

The most recent article in the Connecticut Post regarding the painting was also discussed.

Approval of Minutes: Corrections to the minutes are as follows:

1. On page 2, under "Director's Report," it should read, "Ms. Rupp was recognized for her assistance with this event, and Ms. Ponzio and the Trumbull Community Women were also acknowledged for their help with the refreshments for this event."

Motion made by Nancy Rupp and seconded by Laura Ponzio to approve the minutes of March 11, 2015 as amended. Abstention (1): Arthur Kukla. Motion carried.

Director's Report: Library cards and Pingtown! were discussed.

A review of the One Book One Town program was discussed including the success of the recent debate.

A report on funding received to support the One Book One Town program and expenditures was distributed to the Board. The Mallett Fund was discussed, and funds were used for the purchase of books, programming, and lectures.

Ms. Horton explained that the One Book One Town funds supplemented each person attending Farm to Table Dinner by covering the tax and the tip. The Farm and Garden Expo was also discussed. Agriscience students and farmers were acknowledged for their help with making the event a success. Ms. Rupp will be submitting a report to the newspaper. Ms. Horton noted that everyone who participated should be thanked for their time.

The Governor's proposed budget cuts to Connecticut Libraries was discussed, as well as the impact it will have on the Library.

The Soundview Knitters will meet at the Library on Wednesday, and they asked the Board for permission to allow llamas on the premises.

Motion made by James Cebulski and seconded by Nancy Rupp to not allow the Soundview Knitters to bring llamas to the Library, either inside the building or anywhere on the premises. The llamas are not to be allowed on Library property. Vote was unanimous. Motion carried.

Treasurer's Report: Video funds were discussed, and they appear to be stabilizing.

Mr. Sheehy discussed current negotiations with Midwest Tape for Hoopla. Contracts were distributed to the Board. Changes in the new Hoopla contracts were discussed. Limits on downloads, charges, advertising, and censors were discussed. The terminology of the contract was also discussed.

Motion made by John Breedis and seconded by Arthur Kukla to accept the revised contract prepared for Hoopla as presented. Vote was unanimous. Motion carried.

Mr. Kukla discussed the Heimann Fund and using these funds for the Library. Ms. Rupp noted that the 40th Anniversary of the Library will be coming up.

In-house Library book sales are increasing. Adopt a shelf was discussed. Ms. Horton will bring a list of items the Library needs to the Board.

Fairchild Branch: An ad for the Branch Managing Librarian position will be posted tomorrow. Turnover was discussed, as well as advertisement for the position. Mr. Cebulski noted the positive impact of Katharine Farley's tenure as Branch Manager.

Old Business: The status of the strategic plan was discussed. An outline was presented to the Board for the time frame of the plan which includes a survey, database expansion, and incentives to respond to the survey. Facebook presence

was also discussed. Interviewing of Town leaders and a Town meeting will be part of the strategic planning process.

The Board made corrections to the survey send by Alan Burger and Ms. Horton will submit the suggested changes to him.

The policy on displays and exhibits was distributed to the Board and discussed. The policy and release were reviewed. Town attorneys will also be reviewing the policy, application, and release.

The 40th Anniversary of the Library was discussed. Ms. Lee noted that she had located many of the people that have contributed to the start of the Library. A meeting will be scheduled by the anniversary planning committee to plan for the event.

New Business: Ms. Stauder discussed Library Security. Mr. Sheehy will be investigating several security companies.

Motion made by Joan Hammill and seconded by Arthur Kukla to have the Board enter into executive session at 8:55 p.m. for the purpose of personnel discussion. Vote was unanimous. Motion carried.

There being no further business to discuss, a motion was made by Laura Ponzio and seconded by Nancy Lee to adjourn the meeting at 9:50 p.m.

Respectfully Submitted,

Dawn Kosarko
Clerk

Approved; pending final approval by the full Board of Trustees,

Jeannine Stauder
Trumbull Library Board of Trustees

The next meeting of the Trumbull Library Board of Trustees will be Wednesday, May 13, 2015 at 7:00 p.m.

