

**TRUMBULL LIBRARY SYSTEM BOARD OF TRUSTEES
MINUTES**

Trumbull Library

May 11, 2016

Members Present: Vice Chairwoman Joan Hammill, Treasurer Arthur Kukla, John Breedis, Jim Cebulski, Rachel Branyan, and Laura Ponzio.

Members Not Present: Chairwoman Jeannine Stauder, Tara Liskov, and Rosemary Seaman

Also Present: Susan Horton, Library Director

The meeting was called to order at 7:00 p.m. by Vice Chairwoman Joan Hammill.

Pledge of Allegiance.

Public Session: The Board welcomed Art Payne to the meeting. Mr. Payne presented the Board with a proposal to display his art in the Library. He has recently developed his own unique style of art that involves photographing paint while in the mixing process. He presented and explained several photographs and other canvas pieces to the Board. He also demonstrated alternative lighting for the displays. Mr. Breedis suggested Mr. Payne obtain a release from his present employer to comply with the Library's updated Exhibits and Displays Policy. The Board thanked Mr. Payne for his presentation and will consider his request.

Correspondence: Ms. Hammill showed a recent *Trumbull Times* article about the State Library Group awarding Steve Coulter, Editor of Trumbull Times, 2016 News Media Award.

A report was also received from Walter Dembowski (copies distributed to Board) thanking the Board for the opportunity to attend the Connecticut Library Association Conference on April 22, 2016.

Approval of Minutes: Corrections to the minutes of April 13 are as follows:

1. On page 2, under the Treasurer's Report, the first sentence should read, "Interest from the Heimann Fund will be used for books."
2. On page 2, also under the Treasurer's Report, the first sentence of the second paragraph should read, "Bank charges were returned to our bank account."

Voting for approval of the April Library Board Minutes has been postponed until June due to the lack of a quorum of original attendees at April meeting.

Director's Report: On Wednesday, May 4th, about 40 students used the Library during the extended hours to study for AP exams. The second extended hour evening will be on Tuesday, May 10th. Plans are in the works to extend the hours again during final exam week.

The Committee for One Book One Town is reviewing titles for next year's selection. Ms. Horton has turned over her role in coordinating the planning committee to Jackie Carlino and the committee has agreed to continue. Sue also announced a \$500.00 donation was received from someone who had enjoyed the bus trip.

An updated Trumbull Library System Board of Trustees member contact list was distributed to the Board.

Ms. Horton discussed plans for her departure with the Board, and noted that many of her tasks are being reassigned to various staff members to ensure a smooth transition. She has also updated all the handbooks that are at each service desk and that also include Board policies and bylaws, all forms, operational guidelines, and Town policies in her office to help new in-coming Director. Assistant Library Director Louis Sheehy will assume all of Ms. Horton's administrative roles until the time there is a new director in place.

Treasurers Report: An annual grant of \$12,028.00 was received from ConnectiCard. Miscellaneous video money continues to go down.

A donation of \$16,000.00 was received from the Friends of the Trumbull Library, and in-house book sales are doing very well.

Fairchild Branch: The children's departments of the Main Branch and Fairchild are coordinating their summer reading programs this year.

The Creator's Corner and 3D Printer are very successful, and programs are currently underway. Drop-in hours and additional programing were further discussed.

Old Business: The Committee met for the Fall Fundraising Event which will be earmarked for the Teen Area. Reports for the event were distributed to the Board, and they included information on goals, ticket pricing, overall expenses, and raffle tickets and prices.

Ms. Horton discussed plans for the teen area with the Board, laptops for teen use, and study groups, and a picture was passed around for the Board to view.

The Taste of Trumbull Event is scheduled for November 6th. Plans are coming along and a bartender/server is still needed for the event.

Mr. Cebulski discussed the 501 C 3 status with the Board, noting the effects of fundraising on the budget.

Broadening book sales and the sorting of books was also discussed, as well as the revenue stream coming in from these sales.

New Business: The Board will consider Art Payne's request for the art display, and will accept a release provided by his employer that is in compliance with the Library's policies on exhibits and displays.

A discussion was held by the Search Committee and their results were reported to the Board.

There being no further business to discuss, Vice Chairwoman Joan Hammill adjourned the meeting at 8:55 p.m.

Respectfully Submitted,

Dawn Kosarko
Clerk

Approved; pending final approval by the full Board of Trustees,

Jeannine Stauder, Trumbull Library Board of Trustees

The next meeting of the Trumbull Library Board of Trustees will be Wednesday, June 8, 2016 at 7:00 p.m.