

TRUMBULL LIBRARY BOARD OF TRUSTEES
MINUTES

January 14, 2009

Trumbull Library

Members Present: James J. Cebulski, Chairman, Arthur Kukla, John J. Lauria, Anthony Pettiti, Carol Porrata Elstein, Diane Schwartz, Mary Whatley

Members Absent: Tara Liskov, Joseph Schlig

Also Present: Susan Horton, Library Director, Joanne Orenstein, Clerk

The Meeting was called to order at 7:00 pm by Chairman Cebulski.

There were no members of the Public present.

Correspondence: None

Approval of Minutes: Ms. Schwartz suggested rewording the paragraph at the top of page 3, saying the Friends had a positive meeting prior to the Board Meeting. Mr. Cebulski, Mr. Kukla and Ms. Porrata Elstein were in attendance. Ms. Porrata Elstein stated her name needs to be added to those listed in attendance at the Ladies Night Out program. Ms. Schwartz asked it be omitted from the Minutes that she brought six paying guests to the Holiday Gala. Mr. Lauria made a motion to approve the Minutes with the noted corrections, Mr. Pettiti seconded. **VOTE:** All in favor.

Chairman's Report:

Mr. Cebulski welcomed everyone to the New Year. Ms. Horton said that earlier the week a request to show the Inauguration came in; it will be streamed from the Internet in the Merwin Room. This brought up the need for the Library to have an additional cable hook-up, or extension of the one present, as well as the need for a Smart Board or monitor in the Community Room, and in the Lobby, as an electronic message board. The cost for all of it would run between \$3 and \$4,000, as commercial grade would be necessary. There has been interest from Seniors from the Community Center in having a wide screen TV in the Community Room so they could play Wii. It was suggested that the Rotary might be interested in funding all or part of the cost. Ms. Horton said the Cable Advisory Board would like the Library to show Channel 17. The Board does have the funds available to pay for this. Ms. Whatley made a motion to research and discuss the issue further, including the costs involved. Ms. Porrata Elstein seconded the motion. **VOTE:** All in favor.

Director's Report:

Ms. Horton met with Deborah Cox of the Trumbull Economic Development Team. They had a terrific meeting, and thought she should be added to the list of potential presenters for the Board retreat. This year's cultural celebration will be Brazil, on Saturday January 17. The Business Breakfast will be January 29. The invitations went out on January 13 and by the next day they had 20 responses. There will be three presentations: Deborah Cox, Greg Bivona and Sue Horton.

Ms. Horton has called for a meeting of Town Department heads. Trumbull does many parallel activities, so they are gathering together to be mutually supportive and eliminate some redundancy in offerings.

During meeting with Deborah Cox, they came up with a new tag line for the Library to "The Trumbull Library – It's All Here for You."

Ms. Horton did not get access to the MUNIX system until January 5. The First Selectman has asked for a flat budget with only contractual increases. She has heard through the grapevine that there will be lay-offs. Mr. Kukla stated his disappointment that he didn't get to look at this year's budget before it was submitted. He said it is the Director's job to recommend the budget, but the Board's to approve it. They did not make any changes from last year's budget, including \$160,000 in collections. Ms. Horton has been unable to get any information from the Town. The Library does not have the authority to make a change if the Town chooses to make lay-offs. There has been no formal presentation of the budget as yet.

The ruling on Lisa Forman came last Friday. They did not grant her the money she was looking for.

Ms. Horton has continued to work on policies and will give the Committee more to work on next month.

Fairchild-Nichols Branch:

Ms. Whatley stated they had no meeting in December.

Friends of the Library:

Bob Chimini has the specs on the storage shed, and it is out for pricing. Ms. Porrata Elstein spoke to Mr. Baldwin about parking for it, but some problems presented. Further discussion is needed.

Policy Update:

Ms. Horton is re-typing the policies. She realized the Board never voted on the Assistant Treasurer abolition.

Mr. Lauria made a motion that the report generated by Assistant Director Louis Sheehy satisfy the Board's interest in financial reports. As Treasurer, Ms. Porrata Elstein does not to provide an additional report, as Mr. Sheehy's report shall suffice. Ms. Porrata Elstein will review the reports each

month and answer any questions the Board has regarding them. Mr. Kukla seconded the motion.
VOTE: All in favor.

Ms. Whatley made a motion to abolish the position of Assistant Treasurer. Mr. Lauria seconded.
VOTE: All in favor.

For the next meeting, Ms. Horton will provide the Board with all the policies in a binder.

New Business:

Ms. Horton said the CT Chamber Orchestra would like to play at the Library; they may be a good basis for a fundraiser. The offer for the Golf Tournament fundraiser was withdrawn.

Adjournment:

Mr. Lauria made a motion to adjourn, and Mr. Kukla seconded at 8:30pm. **VOTE:** All in favor.

Respectfully submitted,

Joanne Glasser Orenstein, Clerk

Approved:

James J. Cebulski, Chairman
Trumbull Library Board of Trustees

The next meeting of the Trumbull Library Board of Trustees will be Wednesday, February 11, 2009 at 7pm.

