

**TRUMBULL LIBRARY BOARD OF TRUSTEES  
MINUTES**

February 11, 2010 \_\_\_\_\_ Trumbull Li-  
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Members Present: James J. Cebulski, Chairman, Tara Liskov, Carol Porrata Elstein, Arthur Kukla, John J. Lauria, Joseph Schlig, Diane Schwartz

Members Absent: Anthony Pettiti, Mary Whatley

Also Present: Susan J. Horton, Library Director, Joanne Orenstein, Clerk

**The meeting was called to order at 7pm by Chairman Cebulski.** Mr. Cebulski noted the Meeting was moved from February 10<sup>th</sup>, due to inclement weather. Ms. Horton did notify the Town Clerk more than 24 hours prior to the meeting of the change.

**Correspondence:** Mr. Lauria sent a thank you card to the Board for their card and flowers in sympathy for the passing of his wife.

**Minutes:** Mr. Schlig said the Minutes should reflect the Board's inability to shop for a new cd, due to administrative changes at Town Hall. Mr. Kukla wanted it noted he had abstained from approving the January Minutes due to absence. Mr. Schlig made a motion to accept the January Minutes, as amended. Ms. Schwartz seconded. VOTE: All in favor.

**Chairman's Report:** Mr. Cebulski noted that he, Mr. Pettiti, and Ms. Whatley were all re-appointed to the Board for new 3-year terms. There is an austerity move on the budget; it seems any employee position not filled won't be. Mr. Cebulski felt it would be a few months more while they sort things out. He got a call from the Chief Engineer at the Department of Public Works regarding the parking lot. She is re-drawing the plan; (there probably won't be an exit onto Church Hill Road), and she has been given the task to prioritize and review all pending projects.

Mr. Kukla asked if people pay to use the lobby display cases (no). It is for non-profit organizations. Ms. Horton thought a Board policy on a fee may be a good idea. Content is already in the

policy. Mr. Schlig suggested the Community Room fees be revisited in light of the new technology in there. Ms. Horton said new contracts are made in May, so it would be a good time if fee changes are made.

**Director's Report:** Ms. Horton reported that she and Mr. Sheehy attended the February 1 Meeting of Town Council, as it had been made clear by the first Selectman that if you had anything on the Agenda, you had to be there. Emergency funding for the boiler, already approved by the Board of Finance and the sub-committee of the Town Council, was formally approved. Ms. Porrata Elstein lauded Ms. Horton for her presentation to the Council.

Ms. Horton said there are now 38 events related to the One Town/One Book program. She said it has been paid for with a donation from the Claire Hampford Foundation.

The FLAG meeting was canceled due to the weather.

Ms. Horton distributed to the Board copies of the Budget Memo received February 11<sup>th</sup>. It is also on the Town website. All expenditure line items in the current budget are frozen, hiring is frozen. What is not encumbered in the book budget, \$13,637, is now gone, though special funds can be used. Those are funds from lost books, DVD rentals and fines. They also have the recent donation from the Friends', so Ms. Horton said they will be all right.

For the coming budget, no one has been cut from full-time salaries; part-time people got a 3% raise. Overtime and Sunday hours remain safe. There was no change in the Book Budget, but there has been no increase in this line item in three years, so in effect it has been cut, because of inflation averaging 5% a year. The new carpeting request is still in the budget. The Library received a grant from Praxair that will pay for replacing the computers.

Ms. Horton and Mr. Sheehy will represent the Library before the Board of Finance on Monday February 22 at 11am. Board members can attend. Mr. Kukla said they could speak, as it is a public meeting. Ms. Horton noted the highest percentage of library card holders on all the Town Boards are on the Board of Finance.

**Treasurer's Report:** Ms. Schwartz reported the Hyman fund's once a year income disbursement was made. Ms. Schwartz stated that Mr. Sheehy will be educating her on this and the other funds. Mr. Kukla also has information he will share with her.

**Fairchild-Nichols Branch:** Mr. Cebulski reported they had a lovely Valentine's Day Party on February 8<sup>th</sup>, for past trustees and employees of the Branch.

**Old Business:** Ms. Horton discussed copier fees. It was decided to find out how difficult it would be to separate charges for black and white prints vs. color. Ms. Schwartz noted Staples charges 17 cents for 2 B&W pages, and the Fairfield Library charges 50 cents per page.

Ms. Porrata Elstein suggested a per-person allowance for logo clothing. Ms. Horton thought tote bags might be sold at Friends' book sales.

Ms. Porrata Elstein suggested it may be better to have Sunday hours in June, to accommodate students wishing to prepare for Final exams. Currently the Library is open on Sundays from September to May.

Mr. Kukla noted the Arts Commission is having a sold-out concert on Friday night at the Senior Center.

**New Business:** Ms. Liskov brought in an article from the February 9 Wall Street Journal about how the job of the Librarian has changed.

**Adjournment:** Ms. Schwartz made a motion, Mr. Lauria seconded. VOTE: All in favor at 8:18pm.

Respectfully submitted,

Joanne Glasser Orenstein  
Clerk

Approved:

James J. Cebulski, Chairman  
Trumbull Library Board of Trustees

The next meeting of the Trumbull Library Board of Trustees will be Wednesday, March 10<sup>th</sup> at 7pm.