

TOWN COUNCIL  
**Town of Trumbull**  
CONNECTICUT  
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TOWN HALL  
Trumbull

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PUBLIC WORKS COMMITTEE  
MINUTES  
JANUARY 30, 2013

Vice Chairman Tony Scinto called the Public Works Committee to order at 7:12 p.m. All present joined in the Pledge of Allegiance.

The clerk called the roll and recorded it as follows:

Members Present: Tony Scinto, Vice Chairman, Vincent DiMasi, Jr., Ennio DeVita, Thomas Christiano, Daniel Marconi, and Vicki Tesoro, Alternate.

Members Absent: Ken Martin Sr., Chairman and Michael London, Alternate

Also Present: Town Council Chairman Carl A. Massaro, Director of Public Works John Marsilio, Director of Finance Maria Pires and Town Council Member Cindy Penkoff.

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1. RESOLUTION TC 25-31: Moved by Mr. Christiano, seconded by Mr. Marconi. BE IT RESOLVED, That the Five Year Capital Plan is hereby approved.

Mr. Marsilio explained to the committee that the Five-Year Capital Plan encompasses what the Board of Education, Public Works, WPCA Enterprise, the Engineering Dept., and Parks Dept. are proposing as their Five-Year Capital Plan. This document has within it projects that are funded internally by the Town, from other sources as well as projects that the Town engages with utility companies. The Town has partnered with UI in the past where there were no out-of-pocket expenses by the Town.

The plan serves two functions: 1. It alerts the Council to the proposed projects and indicates the source of funding and 2. Once the plan is approved, individual projects within the plan become an authorized project of the Town. Once the project is included in the Plan the Town can apply for state, federal or other forms of funding such as LOCIP money. If funding becomes available it is required that the project be an approved project in order to be able to access the funding. This document represents what has been identified as needs. The process is as follows: the Five-Year Plan is presented to the committee of the Council, hopefully it will be recommended to the full Council and the Town Council adopts it. The next step is to take the plan and focus on the year 2014 only. This will go before the Board of Finance for funding in the form of a bonding resolution and will ultimately go before the Town Council for adoption. Whatever the dollar amount is State, Federally funded or

partnered with a utility would reduce the total dollar amount of the plan leaving a net number that would be requested to fund the projects (the aforementioned bonding).

Adopting the Five Year Capital Plan does not represent commitment to any of the projects. The Council is being asked to approve the program not the individual projects. Mr. Marsilio explained for Mr. DeVita that the Board of Education request is based on their 2007 facilities study. The numbers from that study were simply inserted into the plan which accounts for the disparity of the total amounts of the different years of the plan. The Town did their facilities study in 2010 and divided their projects between the operating budget and the capital budget. Anything that has a lifetime of 20 years or more or extends the useful life of a building for 20 years is considered capital. Anything less than that would come out of the operational budget.

Mr. Marsilio reviewed the capital plan with the committee - see details of the review attached to these minutes.

Mr. Marsilio explained that the Five Year Capital Plan is missing one item under the section entitled Other Projects under Engineering on page 13. There should have been \$90,000 for Strobel Road in the 2014 column. The entire road has been surveyed, the sewer line has been camera tested. All the storm drainage defects have been identified. The \$90,000 represents engineering services for three items. It has come to their attention that a traffic signal is necessary at Strobel and Daniels Farm Road. On Strobel Road by the bridge there is a low point the bridge needs to be redone and at the far east end of the road they need to move the road over by 10 feet to alleviate site line issues. The \$90,000 is for the three items.

Mr. Marsilio indicated for Ms. Tesoro the Engineering section is new to the Capital Plan. The Engineering projects listed in the plan are drainage easements that are problematic or structures that are collapsing. The engineering for most will be done in-house the amounts listed are for construction (i.e. Lake Avenue at \$90,000). That Macdonald Road and Carousel represent working easements not roadwork.

There are elements in the plan that require collaboration with the State and/or Federal agencies for funding. If the plan is approved they can proceed to work with UI and other agencies on the projects.

Moved by Mr. Christiano, seconded by Mr. Marconi to amend by adding \$90,000 to the Strobel Road line item 2014 column under Other Projects/Engineering representing engineering services.

Vote: Motion CARRIED unanimously.

Mr. Marsilio confirmed for Mr. DeVita that approval of the planned his approval of the scope of the projects and is not authorizing anything. The committee is approving the plan. Ms. Pires added that the Five-Year Capital Plan is needed to get funding from the State in the form of a grant and bonding agencies also require that the Town has a Five Year Capital Plan in place.

Mr. Marsilio confirmed for Mr. Christiano that the Fire Department is its own entity and is not part of this document. The Golf Course did not make any requests.

VOTE: As amended CARRIED unanimously.

There being no further business to discuss the Public Works Committee adjourned by unanimous consent at 7:51 p.m.

Respectfully Submitted,

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Margaret D. Mastroni

ATTACHMENT:

DETAILS OF THE COMMITTEE'S REVIEW OF THE CAPITAL PLAN:

ROADWAYS pages 4-6: The 2014 column represents the worst streets that need to be done. Within that there are two different means of remediation. One is mill and fill the other is reclamation with repaving curb to curb. Each of the amounts reflected in their appropriate columns are based on the type of remediation that has been deemed proper for that street. These amounts can change.

BUILDING pages 7-10: The Town requires an emergency generator for the library. There is also mechanical HVAC work as a partnership with UI. The boiler at the library was replaced this year in partnership with the UI. The UI has millions of dollars to work with this program it comes from the portion of every person's electric bill where one dollar is donated. The Town Hall includes HVAC, boiler, the VA the replacement as a possible partnership with UI. In projects such as these if the Town does not partner with UI in the UI does not think it's a viable energy savings project more than likely the Town will not do the project. The town of Trumbull has done so much work with the UI over the past few years they put aside \$1 million for the Town. Any projects denoted in the plan as a partnership with UI is not included in the bonding request.

VEHICLE/FLEET & EQUIPMENT (page 11): The Town has a program where one plow is replaced per year. In 10 years the oldest plow will be 20 years old right now the town is still replacing 23 to 24-year-old plows. There is a request for the loader the Town would like to give the board of Ed to snowplows and one wheel loader which will put the Board of Ed in good shape for plowing. The leaf trucks need to be replaced and the Parks Department needs to replace the tractor this year.

ECONOMIC DEVELOPMENT (page 12): The Corporate Park is requesting an emergency exit. There is only one way in and one way out currently of the Corporate Park this is a safety issue. Merritt Boulevard has recently been repaved the exit would be on to Route 8 and will probably be stone not paved this will require permission from the State. Corporate Drive has a \$508,000 grant to use the visitor center also has grant money as part of the Rails to Trails project with only a small portion coming from the Town. The Economic Development Department will look for a grant for the Long Hill Green project.

WPCA (page14): The WPCA has approved these in the debt service goes into the rates.

Mr. Marsilio collaborated with the Board of Education on three things:

1. Equipment Requests
2. Madison Middle School work for this budget. The roof was approved in the previous capital budget, once the roof is done the skin of the building will be tightened such as masonry is re-pointed or replaced.
3. All of the paving around the schools has been analyzed. An assessment of the playground has been analyzed as well.

The other numbers came out of the facilities plan from 2007.