

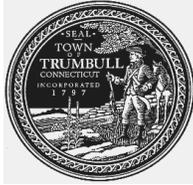
# Town of Trumbull

CONNECTICUT

www.trumbull-ct.gov

TOWN HALL  
Trumbull

TELEPHONE  
(203) 452-5005



## AGENDA No. 688

- I CALL TO ORDER
- II MOMENT OF SILENCE
- III PLEDGE OF ALLEGIANCE
- IV ROLL CALL
- V APPROVAL OF MINUTES
- VI BUSINESS

DATE: March 5, 2012  
TIME: 8:00 p.m.  
PLACE: Town Hall

NOTICE is hereby given that the Town Council of the Town of Trumbull, Connecticut will hold a regular meeting on Monday, March 5, 2012 at 8:00 p.m. at the Trumbull Town Hall, for the following purpose:

### Discussion Item:

- Trumbull High School Building Committee Update:
  - a. Chairman's Report
  - b. Owner's Rep Update
  - c. Architect's Update
  - d. Construction Manager Update

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1. RESOLUTION TC24-15: To consider and act upon a resolution which would approve the appointment of \_\_\_\_\_ of \_\_\_\_\_ as an alternate member of the Board of Assessment Appeals for a term ending the first Monday of December, 2013. (R&R)
  2. RESOLUTION TC24-16: To consider and act upon a resolution which would approve the appointment of \_\_\_\_\_ of \_\_\_\_\_ as an alternate member of the Board of Assessment Appeals for a term ending the first Monday of December, 2013. (R&R)
  3. RESOLUTION TC24-20: To consider and act upon a resolution which would approve the appointment of Susan LaFrance of 45 Woolsley Avenue as an alternate member of the Board of Finance for a term extending to December 2, 2013. (R&R)
  4. RESOLUTION TC24-21: To consider and act upon a resolution which would approve the appointment of Vincent A. Degennaro of 91 Deer Run Drive as an alternate member of the Board of Finance for a term extending to the first Monday of December, 2014.(R&R)

5. RESOLUTION TC 24-22: To consider and act upon a resolution which would authorize the Town Attorney to settle a worker's compensation claim known as Norman Laneuville vs. the Town of Trumbull. (L&A)
6. RESOLUTION TC 24-23: To consider and act upon a resolution which would authorize the Town Attorney to settle a worker's compensation claim known as Anthony Recupero vs. the Town of Trumbull. (L&A)
7. RESOLUTION TC24-24: To consider and act upon a resolution which would appropriate \$3,000 from the Unrestricted Fund Balance to 01030000-556601 Public Works Director- Professional Development Seminars for costs associated with flagger class training as requested by OSHA. (L&A)

## VII ADJOURNMENT

COPY OF THE RESOLUTION ATTACHED HERETO

Carl A. Massaro, Jr., Town Council Chairman

## RESOLUTIONS

1. RESOLUTION TC24-15: BE IT RESOLVED, That \_\_\_\_\_ of \_\_\_\_\_, be and the same is hereby appointed an alternate member of the Board of Assessment Appeals for a term ending the first Monday of December, 2013.
2. RESOLUTION TC24-16: BE IT RESOLVED, That \_\_\_\_\_ of \_\_\_\_\_, be and the same is hereby appointed an alternate member of the Board of Assessment Appeals for a term ending the first Monday of December, 2013.
3. RESOLUTION TC24-20: BE IT RESOLVED, That Susan LaFrance of 45 Woolsley Avenue, be and the same is hereby appointed an alternate member of the Board of Finance for a term extending to the December 2, 2013.
4. RESOLUTION TC24-21: BE IT RESOLVED, That Vincent A. Degennaro of 91 Deer Run Drive, be and the same is hereby appointed an alternate member of the Board of Finance for a term for a term extending to the first Monday of December, 2014.
5. RESOLUTION TC 24-22: BE IT RESOLVED, That the Town Attorney is hereby authorized to settle a worker's compensation claim known as Norman Laneville vs. the Town of Trumbull.
6. RESOLUTION TC 24-23: BE IT RESOLVED, That the Town Attorney is hereby authorized to settle a worker's compensation claim known as Anthony Recupero vs. the Town of Trumbull.
7. RESOLUTION TC24-24: BE IT RESOLVED, That \$3,000 is hereby appropriated from the Unrestricted Fund Balance to 01030000-556601 Public Works Director-Professional Development Seminars for costs associated with flagger class training as requested by OSHA.

TOWN OF TRUMBULL  
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 9-Feb-2012  
AGENDA: 2-12-01  
AMOUNT: \$3,000

2011-2012

(A) APPROPRIATION

FROM: ACCOUNT NO.  
ACCOUNT NAME Unrestricted – Fund Balance \$3,000

ACCOUNT NO. 01030000-556601  
ACCOUNT NAME Public Works Director-Prof. Dev. Seminars \$3,000

(B) TRANSFER

FROM: ACCOUNT NO.  
ACCOUNT NAME

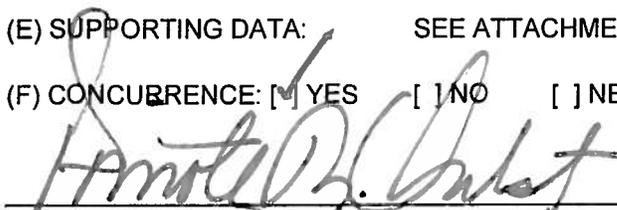
TO: ACCOUNT NO.  
ACCOUNT NAME

(C) SUMMARY OF REQUEST Flagger class training as requested by OSHA.

(D) REQUESTED BY: John Marsilio, Director of Public Works

(E) SUPPORTING DATA: SEE ATTACHMENT.

(F) CONCURRENCE:  YES  NO  NEED ADD'L INFORMATION

  
TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED \_\_\_\_\_
2. RECOMMENDED TO TOWN COUNCIL \_\_\_\_\_
3. TABLED \_\_\_\_\_
4. DENIED \_\_\_\_\_
5. OTHER \_\_\_\_\_



Technology Transfer Center  
270 Middle Turnpike, Unit 5202  
Storrs, CT 06269-5202

January 26, 2012

John Marsilio  
Public Works Director  
Town of Trumbull  
5866 Main Street  
Trumbull, CT 06611

**RE:** *Custom Proposal - Flagger Certification Training - March 5, 2012 and March 9, 2012  
Classes to be held 7:30a.m. – 12:00 p.m.*

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The Connecticut Technology Transfer Center is pleased to provide you with a proposal for a custom training program.

This program provides the Town of Trumbull with the following benefits:

- American Traffic Safety Services Association (ATSSA) Flagger Certification. The program includes handout materials and certification cards for each participant.
- An instructor certified by the American Traffic Safety Services Association and highly recommended by the Connecticut Technology Transfer Center. The T2 Center will handle all paperwork for instructor contracts and payments.
- Training right at your location – no additional time and expense needed for travel and overtime.
- Road Master Elective credit for each participant.

This proposal is contingent on the following:

- The training space provided by the town must be capable of comfortably seating the total number of participants. The training space must have tables for taking a written test and must be suitable for viewing a PowerPoint presentation and video.
- The town must submit an official sign-in and sign-out sheet of the attendees and completed evaluation forms in order to receive Road Master credit. These forms are supplied by the Technology Transfer Center.
- The town must provide the Technology Transfer Center with a list of anticipated attendees at least two weeks prior to the date of training.

**The cost of this custom program is \$75 per participant.** This participant fee is based on the Town of Trumbull enrolling at least 15 participants per session. Because of American Traffic Safety Services Association certification requirements, class size must be limited to 24 people. (Your Custom Program invoice will reflect the total number of participants or the minimum participants, whichever is greater).

Cancellation Policy: Registration fees will not be charged if cancellation of the custom training is received 48 hours prior to the start of the program. Please notify us as soon as possible of any changes.

Please sign below to accept this proposal and mail back a signed copy. Once I receive the signed proposal, I will contact you to confirm training details.

Thank you for your interest in the Connecticut Transportation Institute's Technology Transfer Center Programs. Please feel free to contact me if you have any questions. You can reach me by email at [mary@enr.uconn.edu](mailto:mary@enr.uconn.edu) or by phone at (860) 486-1384.

Sincerely,

*Mary C. McCarthy*  
Mary McCarthy  
Training Specialist  
CT Technology Transfer Center  
Tel: 860-486-1384  
Fax: 860-486-5718

Terms of Proposal Accepted:

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**John Marsilio**  
**Town of Trumbull**

40 employees @ \$75 =  
\$3000

**State of Connecticut Department of Labor**

Division of Occupational Safety & Health  
38 Wolcott Hill Road  
Wethersfield, CT 06109  
Phone: (860)263-6900 FAX: (860)263-6940



**INVOICE**

*AMENDED INVOICE*

**Facility Name:** Town of Trumbull DPW Road Crew  
**Inspection Site:** Old Field Road, Trumbull, CT 06611  
**Issuance Date:** 12/08/2011

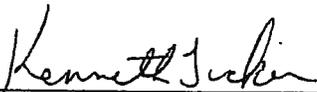
**Summary of Penalties for Inspection Number 310789276**

Citation 1, Serious = \$ ~~210:00~~ *\$ 126<sup>00</sup>*  
**TOTAL PROPOSED PENALTIES** = \$ ~~210:00~~ *\$ 126<sup>00</sup>*

Please remit payment promptly to this Office for the total amount of the uncontested penalties summarized above.

Make your check or money order payable to: "Commissioner of Labor". Please indicate CONN-OSHA's Inspection Number (indicated above) on the remittance.

CONN-OSHA does not agree to any restrictions or conditions or endorsements put on any check or money order for less than full amount due, and will cash the check or money order as if these restrictions, conditions, or endorsements do not exist.

  
\_\_\_\_\_  
**Kenneth C. Tucker III**  
**Program Manager**



Citation and Notification of Penalty

Facility Name: Town of Trumbull Department of Public Works Road Crew  
Inspection Site: Old Field Road, Trumbull, CT 06611

*Amended Citation*

Citation 1 Item 1 Type of Violation: **Serious**

31-372-107

1926.202: Barricades for protection of employees did not conform to Part VI of the Manual on Uniform Traffic Control Devices:

Location:

(A) DPW Road Crew - Old Field Road

(1) Employer did not ensure that the work zone where employees were working was in accordance to part VI of the manual on uniform traffic control devices.

Date By Which Violation Must be Abated:

Proposed Penalty:

~~01/24/2012~~ 3/19/12  
\$ ~~210.00~~  
\$126<sup>00</sup>

SPECIFIC ABATEMENT DOCUMENTATION AND  
CERTIFICATION IS REQUIRED FOR ALL SERIOUS CITATIONS

*Kenneth Tucker*

Kenneth C. Tucker III  
Program Manager

See pages 1 through 4 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

**BOARD OF FINANCE  
MINUTES  
February 9, 2012**

**CALL TO ORDER**

Chairman Elaine Hammers called the Board of Finance meeting to order at 7:10 p.m. at the Town Hall, Trumbull, Connecticut. All those present joined in the Pledge of Allegiance.

A moment of silence was held in memory of Mr. Crooks, the former Chairman of the Board, who passed away one year ago today.

**PUBLIC COMMENT**

There was no public comment.

Members present and absent were as follows:

**PRESENT**

Chairman, Elaine Hammers  
Andrew Palo  
Cindy Penkoff, Alternate  
Paul Lavoie  
Alex Remson, Alternate  
Dave Rutigliano  
Tom Tesoro

**ABSENT**

Steven Lupien

Also present: Maria Pires, Director of Finance; James Henderson, Internal Auditor; Timothy M. Herbst, First Selectman

**DELIVERY OF 2012-2013 BUDGET**- First Selectman Herbst

First Selectman Timothy M. Herbst presented the 2012-2013 budget to the Board of Finance:

- Trumbull is entering the fifth year of a global economic calamity that has had profound impact on our residents and on the region. We have had 95 homes foreclosed upon and 1800 sewer use delinquency liens have been filed.
- The Budget for fiscal year 2012-2013 maintains vital services, makes meaningful investments in public education and for the third consecutive year addresses the beleaguered pension fund.
- The revaluation of property will result in the decrease of real estate taxes for many residents and a redistribution of the tax burden from 85% residential, 15% commercial to 80% residential, 20% commercial.
- 2% of the expenditure increases in this budget relate directly to the debt service associated with Trumbull High School renovations, the sewer expansion project in North Nichols and beleaguered pension fund.
- Proposing a 3.47% increase to the Board of Education, which will allow for full day kindergarten to be implemented while maintaining existing services.

**FISCAL YEAR 2011-12 SUPPLEMENTAL APPROPRIATION**

02-12-01	Public Works	FROM:	Unrestricted – Fund Balance	3,000
		TO:	01030000-556601 Public Works Director- Professional Development Seminars  Flagger class training as requested by OSHA.	3,000

Mr. Lavoie moved seconded by Mr. Tesoro to approve a supplemental appropriation of \$3,000 from the Unrestricted Fund Balance to 01030000-556601 Public Works Director – Professional Development Seminars.

Ms. Pires indicated that these are required seminars. In response to Mr. Tesoro, she indicated that there are no other accounts to transfer the funds from.

Vote: 4-1 (Against: Palo)

02-12-02	Central Emergency Dispatch	FROM:	Unrestricted – Fund Balance	600
		TO:	01022500-522201 Central Emergency Dispatch- Clerical Services  To cover clerical services for the fiscal year, inadvertently left out of budget.	600

Mr. Lavoie moved seconded by Mr. Rutigliano to approve a supplemental appropriation of \$600 from the Unrestricted Fund Balance to 01022500-522201 Central Emergency Dispatch – Clerical Services

Vote: 4-1 (Against: Palo)

**FISCAL YEAR 2011-2012 TRANSFERS**

02-12-03	Tree Warden	FROM:	01080800-522205 Program Expenses	12,000
		TO:	01080800-578806 Emergency Services  To move funds from Program Expenses, credited 10/13/11 at BOF meeting in error.	12,000

Mr. Lavoie moved seconded by Mr. Palo to approve a supplemental appropriation of \$12,000 from the Unrestricted Fund Balance to 01080800-578806 Emergency Services

Vote: 5-0-0

**TOWN TREASURER'S REPORT**

We are on target to possibly exceed revenue projections over the next five (5) months.

**INTERNAL AUDITORS REPORT** - Jim Henderson

Mr. Henderson indicated that the time and attendance audit is underway. He also reported on the EMS audit, indicating that the outstanding receivables have been on the books between three (3) and four (4) years and recommends writing off the \$217,000 outstanding. The debts are uncollectable for the following reasons: bad address, lack of social security number; welfare recipients. Comstar recommends turning these over to FFR, their collection agency; however, the problem is that too long a period has elapsed and these individuals have either passed away or there are no funds remaining to pay their bill.

**DISCUSSION ITEMS**

- Year to Date Budget to Actual Report - Expenditures  
Ms. Pires indicated that the Workman's Compensation keeps rising. There have been 2 payouts and a final settlement. She went on to add that the Public Works Department is over budget and we are still waiting for FEMA reimbursement. It was noted that the Fire Marshall is incurring overtime; however, the fees collected are then used to offset the expense.

**APPROVAL OF MINUTES - January 12, 2012**

Mr. Lavoie moved seconded by Mr. Rutigliano to approve the January 12, 2012 minutes.

Vote: 5-0-0

**ADJOURNMENT**

There being no further business to discuss, the Board of Finance adjourned by unanimous consent at 8:15 p.m.

Respectfully submitted

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Phyllis Collier  
Board of Finance Clerk