

TOWN COUNCIL  
**Town of Trumbull**  
CONNECTICUT  
www.trumbull-ct.gov

TOWN HALL  
Trumbull

TELEPHONE  
(203) 452-5000



AGENDA No. 745

- I CALL TO ORDER
- II MOMENT OF SILENCE
- III PLEDGE OF ALLEGIANCE
- V ROLL CALL
- VI PUBLIC COMMENT
- VII APPROVAL OF MINUTES
- VIII NEW BUSINESS

DATE: September 10, 2015  
TIME: 8:00 p.m.  
PLACE: Town Hall

NOTICE is hereby given that the Town Council of the Town of Trumbull, Connecticut will hold a regular meeting on Thursday, September 10, 2015 at 8:00 p.m. at the Trumbull Town Hall, for the following purpose:

- 
1. RESOLUTION TC25-195: To consider and act upon a resolution that would appoint Lori Hayes-O'Brien of 103 Old Tree Farm Lane as a member of the Senior/Community Center and Library Study and Building Committee. (Public Works)
  2. RESOLUTION TC25-196: To consider and act upon a resolution which would authorize First Selectman Timothy Herbst to execute any agreements or take any necessary steps to acquire 1.71 acres of real property known as part of the Hansen subdivision on Huntington Turnpike and contiguous Mischee Brook Park and incorporate said parcel into Mischee Brook Park. (Public Works)
  3. RESOLUTION TC25-197: To consider and act upon a resolution which would abandon the Town of Trumbull's interest in and discontinue its public use of portions of Stuart Place and Lorraine Street and authorize First Selectman Timothy M. Herbst to execute all necessary agreements and documents to effect the same. (Public Works)
  4. RESOLUTION TC 25-188: To consider and act upon a resolution which would establish an ordinance entitled Protection of Private Personal Information. (L&A)
  5. RESOLUTION TC25-193: To consider and act upon a resolution which would amend Article III, Boards, Commissions, Committees, and Agencies Division 6, Board of Finance

of the Trumbull Municipal Code to include Section 2-183, Annual Required Contribution (ARC) For the Town's Retirement Plans and the Police Retirement Income Plan. (L&A Public Hearing)

6. RESOLUTION TC25-194: To consider and act upon a resolution which would enact Section Article II, Section 2-55 of the Trumbull Municipal Code to include Municipal Contracts with Public Officials Prohibited. (L&A Public Hearing)

VIII ADJOURNMENT  
COPY OF THE RESOLUTION ATTACHED HERETO  
Carl A. Massaro, Jr., Chairman Trumbull Town Council

## RESOLUTION

1. Resolution TC25-195: BE IT RESOLVED, That Lori Hayes-O'Brien of 103 Old Tree Farm Lane, be and the same is hereby appointed as a member of the Senior/Community Center and Library Study and Building Committee.
2. RESOLUTION TC25-196: BE IT RESOLVED, That the acquisition of 1.71 acres of real property known as part of the Hansen subdivision on Huntington Turnpike and contiguous with Mishee Brook Park is hereby approved; and BE IT FURTHER RESOLVED, That First Selectman Timothy Herbst is hereby authorized to execute any agreements or take any necessary steps to incorporate said parcel into Mischee Brook Park and complete the acquisition.
3. RESOLUTION TC25-197: BE IT RESOLVED that the Town of Trumbull does hereby abandon its interest in and discontinue its public use of portions of Stuart Place and Lorraine Street and that First Selectman Timothy M. Herbst is authorized to execute all necessary agreements and documents to effect the same.
4. RESOLUTION TC 25-188: BE IT RESOLVED AND ORDAINED, That an ordinance entitled Protection of Private Personal Information is hereby established. (Full Ordinance Attached)
5. RESOLUTION TC25-193: BE IT RESOLVED AND ORDAINED, That Article III, Boards, Commissions, Committees, and Agencies Division 6, Board of Finance of the Trumbull Municipal Code is hereby amended to include Section 2-183, Annual Required Contribution (ARC) For the Town's Retirement Plans and the Police Retirement Income Plan. (Full Ordinance Attached)
6. RESOLUTION TC25-194: BE IT RESOLVED AND ORDAINED, That Section Article II, Municipal Contracts with Public Officials Prohibited, Section 2-55 of the Trumbull Municipal Code is hereby enacted. (Full Ordinance Attached)

### Personal Information Privacy Ordinance

Whereas, the Town of Trumbull recognizes the significance of maintaining and protecting the private information of its residents and intends to protect such information to the greatest extent practicable, the Town of Trumbull hereby enacts the following Personal Information Privacy Ordinance.

1. Definitions.

- a. "Disclose" shall mean to reveal, release, transfer, disseminate or otherwise communicate Protected Information orally, in writing or by electronic or any other means other than to the subject of the Protected Information.
- b. "Protected Information" shall mean the Social Security Number, Driver's License Number, State Identification Card Number, Credit or Debit Card Number, Taxpayer Identification Number, Date of Birth, Financial Account Number, Health Information, Home Address and, in the case of minor children, Name, recorded or maintained by any means, including through physical or electronic records, of any resident of the Town of Trumbull.
- c. "Town" shall mean The Town of Trumbull, including all officials, employees, departments, boards and commissions of the Town, but excluding the Town's Board of Education and its officials, employees or volunteers while in the performance of their duties to the Board of Education;
- d. "Town-Related Organization" shall mean all organizations which enter into contracts or other agreements with the Town for: (i) the use of Town facilities or properties in order to provide goods, services or programs within the Town; or (ii) the use of Town-provided services to assist in the maintenance or operation of the organization.

2. Collection of Protected Information. The Town and Town-Related Organizations, as the case may be, may only collect Protected Information to the extent reasonably necessary to: (a) comply with legal obligations, or (b) conduct their operations.
3. Maintenance of Protected Information. The Town and Town-Related Organizations, as the case may be, shall implement reasonable safeguards to prevent the unauthorized disclosure of Protected Information.
4. Use and Disclosure of Protected Information. The Town and Town-Related Organizations, as the case may be, shall not disclose Protected Information except: (a) to the extent necessary to comply with legal obligations, or (b) as may be reasonably necessary to carry out the functions of the organization. In all such instances, use or disclosure shall be limited to the greatest extent practicable. Nothing herein shall be construed to prohibit the use or disclosure of such information by or among employees, volunteers or officials of the Town or Town-Related Organization, as the case may be, in the course of performing their regular duties.
5. Disposal of Protected Information. With regard to the disposal of records containing Protected Information, the Town and Town-Related Organizations shall: (1) shred the

record before the disposal of the record; or (2) destroy the Protected Information contained in the record; or (3) modify the record to make the Protected Information unreadable; or (4) take actions consistent with commonly accepted industry practices that it reasonably believes will ensure that no unauthorized person will have access to the Protected Information contained in the record.

6. Notice of Breaches. The Town and Town-Related Organizations, as the case may be, shall promptly give written or electronic notice to the affected individual(s) of any unauthorized disclosure of Protected Information to entities or individuals other than as permitted by this ordinance.
7. Policies. Within sixty (60) days following enactment of this ordinance, the Town shall implement a written policy effecting the terms herein. Starting sixty (60) days following enactment of this ordinance, the Town shall require any Town-Related Organization to have a written policy implementing this ordinance as a condition for entering into contracts or other agreements with the Town. Town-Related Organizations that adopt the model policy, attached hereto, by approving the policy in accordance with their by-laws or equivalent internal procedures and having the policy signed by the organization's chief executive officer or his/her equivalent, shall be considered as in compliance with this section.
8. Violations. Violations of this ordinance by Town employees, volunteers or officials will subject the violator to appropriate action. Repeated or willful violations of this ordinance by Town-Related Organizations shall, within the reasonable discretion of the First Selectman, result in the disqualification of the Town-Related Organization from using Town facilities or properties, or the use of Town-provided services to assist in the maintenance or operation of the organization, for a period not to exceed two (2) years.
9. Non-Assumption of Liabilities. Nothing herein is intended nor shall be construed as an assumption by the Town of any obligations or liabilities of any Town-Related Organization, including but not limited to those that may arise by reason of this ordinance.
10. Savings Clause. Nothing in this Ordinance is intended nor shall be construed to abridge or diminish any additional or greater protections afforded to the residents of Trumbull under federal or state law.

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MODEL POLICY

In recognition of the importance of maintaining the privacy of certain information that \_\_\_\_\_ (name of organization) may collect in the course of its operations, \_\_\_\_\_ (name of organization) implements the following policy for its Board members, executives, employees and volunteers.

We will safeguard Protected Information (i.e., the Social Security Number, Driver's License Number, State Identification Card Number, Credit or Debit Card Number, Taxpayer Identification Number, Date of Birth, Financial Account Numbers, Health Information, Home Address and, in the case of minor children, Name, recorded or maintained by any means, including through physical or electronic records, of any resident of the Town of Trumbull) in the following manner.

1. We will only collect Protected Information to the extent reasonably necessary to: (a) comply with legal obligations, or (b) conduct our operations.
2. We will implement and maintain reasonable safeguards to prevent the unauthorized disclosure of Protected Information.
3. We will not disclose Protected Information except: (a) to the extent necessary to comply with legal obligations, or (b) as may be reasonably necessary to carry out the functions of our organization. In all such instances, use or disclosure shall be limited to the greatest extent practicable.
4. With regard to the disposal of records containing Protected Information, we will: (1) shred the record before the disposal of the record; or (2) destroy the Protected Information contained in the record; or (3) modify the record to make the Protected Information unreadable; or (4) take actions consistent with commonly accepted industry practices that we reasonably believe will ensure that no unauthorized person will have access to the Protected Information contained in the record.
5. We will promptly give written or electronic notice to the affected individuals of any unauthorized disclosure of Protected Information.

Signed:

\_\_\_\_\_  
Chief Executive Officer

(name of organization)

Dated: \_\_\_\_\_

**AN ORDINANCE CONCERNING PUBLIC OFFICIALS AND TOWN CONTRACTS**

**WHEREAS, the Town of Trumbull recognizes that public officials, by virtue of the trust placed in them by the citizens of the Town of Trumbull, must recognize that their primary responsibility is to the citizens and taxpayers of the Town of Trumbull; and**

**WHEREAS, the Town of Trumbull seeks through procurement practices paid services to be provided on behalf of the citizens and taxpayers of the Town of Trumbull; and**

**WHEREAS, "public official" shall be defined as any elected or appointed town official, officer or employee of the Town of Trumbull; and**

**WHEREAS, public officials shall be prohibited from receiving any town work procured through a public bid process so as to avoid any appearance of impropriety or conflict of interest; and**

**WHEREAS, "town work" shall be defined as any professional service performed on behalf of the Town of Trumbull and paid for by the Town of Trumbull.**

**WHEREAS, public officials cannot circumvent the intent of this ordinance by receiving town work through a bid waiver, as proscribed by the Trumbull Town Charter.**

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE FOR PERTAINING TO THE ANNUAL REQUIRED CONTRIBUTION (ARC) FOR THE TOWNS RETIREMENT PLANS AND THE POLICE RETIREMENT INCOME PLAN

WHEREAS, the Town of Trumbull has made great strides to improve its public employee pension fund by funding the annual required contribution; and

WHEREAS, effective fiscal year 2015-2016, the Town of Trumbull has fully funded the annual required contribution (ARC) for the Towns retirement plan and the Towns Police retirement plan; and

WHEREAS, the Town of Trumbull recognizes that to achieve a AAA credit rating, the financial rating agencies have been actually sensitive to the Town of Trumbull's pension funding and desire to see that funding improve; and

WHEREAS, in the budget adopted for each fiscal year, the Town shall fully fund the annual required contribution for the Towns retirement plan and the police retirement plan; and

WHEREAS, the amounts for these annual required contributions shall be included in the proposed budget submitted by the First Selectman in accordance with Chapter IV, Section I of the Trumbull Town Charter, shall also be included in the budget recommended by the Board of Finance in accordance with Chapter IV, Section 2 of the Town Charter, and the budget adopted by the Trumbull Town Council pursuant to Chapter IV, Section 3 of the Trumbull Town Charter; and

WHEREAS, in any fiscal year in which the Board of Finance determines that economic circumstances so warrant, the Board of Finance may recommend, by a unanimous vote of all six members of the board, that the budget adopted for that fiscal year shall fund a percentage less than (100%) of the Towns retirement plan and police retirement plan; and

WHEREAS, if said recommendation is made by the Trumbull Board of Finance, then the Trumbull Town Council may approve said recommendation by a vote of no less than 18 out of 21 members of the council, thereby adopting a budget for that fiscal year that funds less than (100%) of the Towns retirement plan and police retirement plan; and

WHEREAS, the Town of Trumbull shall review this ordinance every five years from the effective adoption date to determine if additional revisions are warranted subject to the present fund ratios of each retirement plan at that time.

# Town of Trumbull

CONNECTICUT



**Planning and Zoning  
Department**  
Telephone: (203) 452-5047  
Fax: (203) 452-5169

**Town Hall**  
5866 Main Street  
Trumbull, Connecticut 06611

## PLANNING & ZONING COMMISSION

August 27, 2015

Carl Massaro, Chairman  
Trumbull Town Council  
5866 Main Street  
Trumbull, CT 06611

Re: Municipal Improvements Referral  
Proposed Dedication of 1.7 acres of Open Space  
Huntington Turnpike opposite Carriage Drive

Dear Mr. Massaro:

Pursuant to Section 8-24, of the CGS, on August 19, 2015 the Planning and Zoning Commission voted unanimously to recommend APPROVAL of the above proposed plan, as more fully described in the attached correspondence.

Very truly yours,

Helen Granskog  
P&Z Administrator/Clerk

cc: First Selectman Herbst  
Jamie Brätt, Director of Economic and Community Development

Economic & Community  
Development  
(203) 452-5043



Town Hall  
5866 Main Street  
Trumbull, Connecticut  
06611

*Town Of Trumbull*  
*Connecticut*

August 19, 2015

Planning & Zoning Commission  
Town of Trumbull  
5866 Main Street  
Trumbull, CT 06611

RE: Dedication of Public Open Space on Huntington Turnpike  
Opposite Carriage Drive and Adjacent to Mischee Brook Park

Dear Commissioners:

In June of this year, the Planning and Zoning Commission unanimously approved a 2-lot subdivision on Huntington Turnpike opposite Carriage Drive. This was Application #15-24 and the minutes from that meeting are attached hereto. The subdivision plan called for a dedication of open space to the Town. Said open space is described in the attached legal description and highlighted on the attached subdivision plan. Now that the subdivision has been approved, the applicant will be returning to the Planning & Zoning Commission as well as Town Council to complete an 8-24 Review process for the acceptance of land for public dedication. The applicant represented that the Parks Commission recommended acceptance of said land since it is adjacent Mischee Brook Park. The Parks & Recreation Commission minutes from March 2015 corroborate this statement.

Sincerely,

Jamie Brätt  
Director of Economic & Community Development

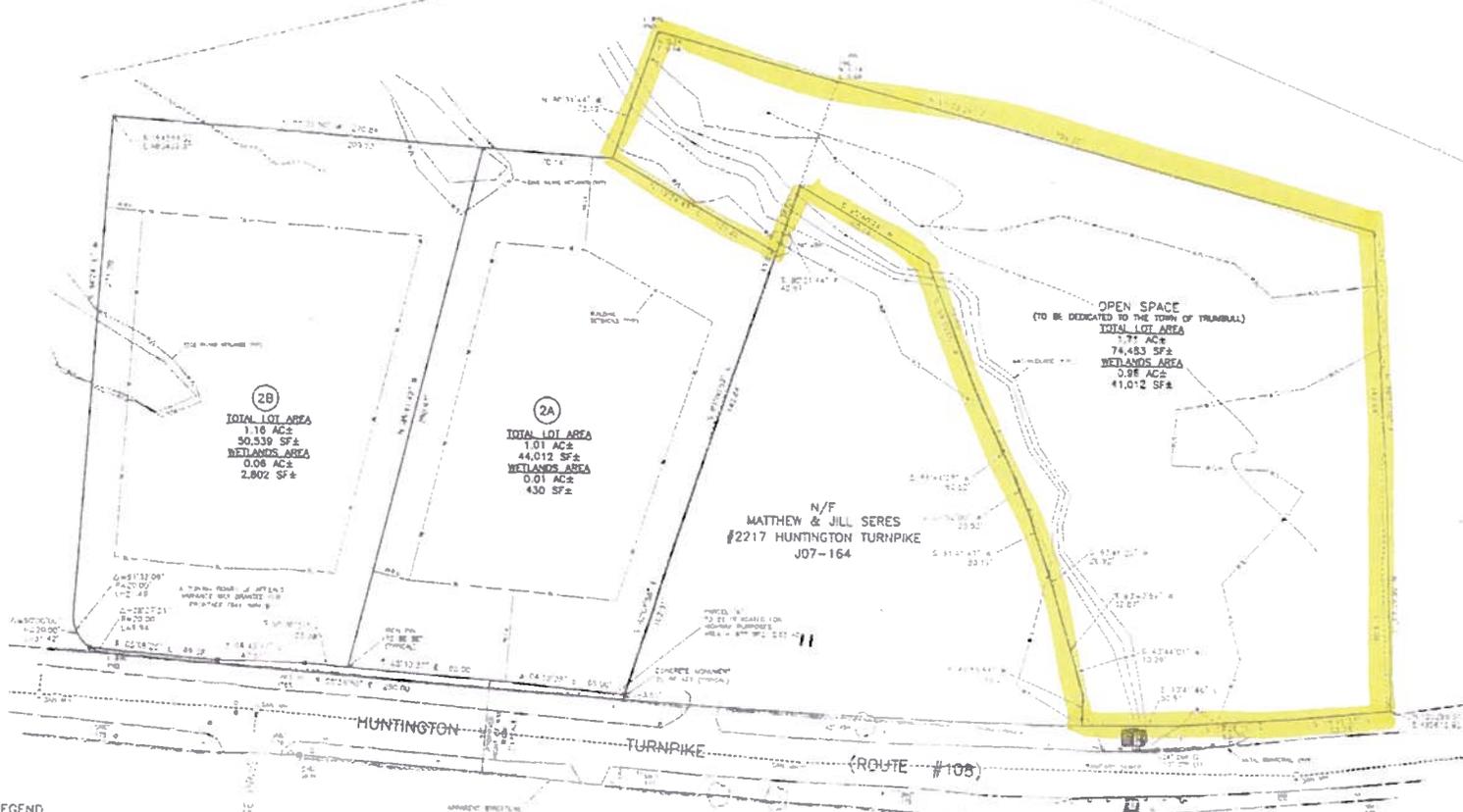
Cc: Helen Granskog, Clerk  
Enclosures: Subdivision Map copy  
Legal Description of proposed open space parcel  
Excerpted Minutes from June 2015 P&Z Meeting

MISCHEE BROOK PARK  
N/F  
TOWN OF TRUMBULL



LOCATION MAP  
SCALE 1" = 1000'

- NOTES**
- This survey and map has been prepared in accordance with the Sections 20-200a-1 through 20-200a-2c of the Regulations of Connecticut State Agencies. Minimum Requirements for Survey and Maps in the Class of Connecticut as established by the Connecticut Association of Land Surveyors, Inc. It is a Professional Survey under a Connecticut Registration and conforms to International Accuracy Class A-2.
  - Reference is made to the following documents to be in the Trumbull Town Clerk's Office:
    - PL 10-3010 - Data Acquisition Plan Showing A Lot Line Revision, 02/11/1988, Trumbull, Conn. 1581 Trumbull, Connecticut, prepared for Dwight Hansen, Esq., 11-30-87, dated 4-25-88, revised 01/11/88 prepared by Schuchman Associates, Inc.
  - The underground utility shown on this map have been located from visible field survey information. The surveyor makes no guarantee that the underground utilities shown conform to actual utilities in the area prior to service or construction. The surveyor further does not warrant that the underground utilities shown are in the exact location or elevation as indicated on the surveyor's data report because they are located as accurately as possible from information available. The surveyor has not physically located the underground utilities.
  - Property is located in FEMA Zone X, See Flood Insurance Rate Map (FIRM) CONTROL EFFECTIVE DATE: June 18, 2012, Panel 282 of 626.
  - The front yard setback is based on the Connecticut State Code.
  - Property is located in Zone Residential AA (1) Acres. Current Zoning Ordinance is Arts, Minimum Setback is 150' Minimum Front Yard Setback is 30' Minimum Side Setback is 30' Minimum Rear Yard is 20'.
  - Total Area = 170,212 sq. ft. 3.96 ac.
  - Area of structure is 11,100 sq. ft. or greater.
  - A Zoning Board of Appeals variance was granted on December 3, 2014 with an effective date of December 24, 2014.



- LEGEND**
- ◇ HYDRANT
  - MANHOLE
  - GAS VALVE
  - UTILITY POLE
  - ▲ WATER VALVE
  - ⊗ LAMP POST
  - CATCH BASIN
  - ELECTRIC BOX
  - ▲ SIGN
  - ▭ MAILBOX
  - TELEPHONE BOX
  - CATV
  - FLARED END

THE OWNER OF RECORD MAY NOT SUBMIT THIS PLAN TO ANY AGENCIES OR TO THE TOWN OF TRUMBULL, CONNECTICUT, WITHOUT FIRST OBTAINING THE NECESSARY VARIANCES FROM THE TOWN OF TRUMBULL.

APPROVED BY THE TRUMBULL PLANNING AND ZONING COMMISSION

NOT FOR CONSTRUCTION PURPOSES. THIS MAP IS NOT TO BE USED FOR CONSTRUCTION PURPOSES. THE SURVEYOR MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN ON THIS MAP ARE IN THE EXACT LOCATION OR ELEVATION AS INDICATED ON THE SURVEYOR'S DATA REPORT BECAUSE THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE. THE SURVEYOR HAS NOT PHYSICALLY LOCATED THE UNDERGROUND UTILITIES.

**RESUBDIVISION MAP  
LOT 2**

PREPARED FOR  
**DWIGHT C. HANSEN**  
HUNTINGTON TURNPIKE (RTE. 105)  
TRUMBULL, CONNECTICUT

NO.	DATE	BY	REVISION
1	11-30-87	DCH	Original
2	04-25-88	DCH	Revised
3	01-11-88	DCH	Revised

**DWIGHT C. HANSEN**  
 LICENSED PROFESSIONAL ENGINEER  
 STATE OF CONNECTICUT  
 No. 1581

Legal Description  
Open Space Parcel  
Huntington Turnpike  
Trumbull, CT

A certain piece or parcel of land situated in the Town of Trumbull, County of Fairfield, and the State of Connecticut as shown on the following map titled: Resubdivision Map Lot 2, Prepared for Dwight C. Hansen, Date: Nov. 11, 2014, Revised: 5-20-15. HUNTINGTON TURNPIKE (RTE. 108); TRUMBULL, CONNECTICUT; SCALE: 1"=30'; SHEET 1 OF 1 prepared by The Huntington Company, LLC, being more particularly bounded and described as follows:

Beginning on the westerly street line of Huntington Turnpike at the common corner of open space parcel and 2217 Huntington Turnpike thence SW 16.31 feet, SW 10.29 feet, SW 32.87 feet, SW 26.92 feet, SW 30.11 feet, SW 23.93 feet, SW 52.52 feet, SW 71.15 feet, SW 80.14 feet, SE 38.01 feet, NE 101.22 feet, NW 73.12 feet, NE 399.32 feet, NE 142.84 feet, NE 114.06 to the westerly street line of Huntington Turnpike, SE 53.26 feet along westerly street line of Huntington Turnpike, SE 62.70 feet, SE 50.51 feet along westerly street line of Huntington Turnpike to the point of beginning.

Containing 1.71 acres. Said parcel is to be incorporated in Mischee Brook Park.

June 5, 2015), which are modified and approved as follows.

1. Condition #1 not under the purview of Planning and Zoning, as the maintenance and cleaning of the filter system remains under the jurisdiction of the Fire and Health Departments.
2. Conditions #2 and #3. Condition #3 to be modified as follows: Exhaust fan assemblies shall be mounted in accordance with the approved minimum height requirements.

The second portion of the modification request was then addressed.

- b) Minor modification to permit two anchor tenant signs on the front edifice of 4244 Madison Avenue, conforming with regulations pertaining to signage in the Village Retail Overlay Zone.

Alan Webber presented. A modification of the approved sign bands for two locations is requested. The two restaurant tenants will require signage with more height and less width, as they have more frontage. The proposed caved/dimensional painted signage for the Sitting Duck Tavern was viewed. Several Commissioners indicated preference for the new signage commenting that the design will add to the character of the plaza. .

Following the presentation the proposal was considered and the Commission took action as follows.

MOTION MADE (Garrity), seconded (Chory) and unanimously carried to approve proposed minor modifications to sign dimensions pertaining to Application #15-14, as presented.

The public hearing was then resumed.

## **PUBLIC HEARING**

### **SUBDIVISION**

**Application #15-24 – Richard Hansen**

Re-subdivision Map, dated 11/11/14, Prepared for Dwight C. Hansen  
2 Lots Huntington Turnpike opposite Carriage Drive

David Bjorklund and the applicant conducted the presentation.

The subject parcel is the remainder of the subdivision initiated in 2001. The remaining 3.90 acres is now the subject of the current application. The proposal is to create two one acre building lots. The northern most portion of the parcel would be deeded to the town, as open space to be combined with Mischee Brook Park. The applicant noted that the park was created in 1970 through a 16.6 acre donation of land by his grandfather Richard Moore. .

Mr. Bjorklund advised that the necessary waiver for lot frontage was approved by the ZBA in 2014. IWWC approval to construct two single family dwellings has also been received along with DOT approval for the two proposed curb cuts. Upon inquiry, the project engineer advised that the Parks Commission has voted favorable to accept the 1.7 acres as park land.



Jamie Brätt indicated that with the necessary waivers in place the proposal meets with all applicable subdivision standards. She also confirmed that the March 2015 minutes of the Parks and Recreation Commission reflects their approval of the subject donation of land.

Upon further discussion and review the following motion was made.

MOTION MADE (Garrity), seconded (Chory) and unanimously carried to approve Application #15-24, as presented and plans submitted.

### **SPECIAL PERMIT**

Application #15-20 – Marsel Huribal  
2991 Nichols Avenue

Pursuant to Art. I, Sec. 6, Special Permit/Adaptive Reuse to convert existing dwelling into medical/professional office use. HEARING CONTINUED FROM MAY 20, 2015.

Attorney Christopher Russo came forward advising that the applicant wishes to withdraw the application to allow for an opportunity to rework the proposed traffic plan. Mr. Russo indicated that the intent is to re-submit at the August meeting.

Commissioner Garrity advised of the heavy congestion already existing on Nichols Avenue and suggested looking into having the site accessed from Huntington Turnpike. Bill Maurer commented that as both Nichols Avenue and Huntington Turnpike are State roads the DOT will have the final say as far as egress and ingress.

Application #15-25 – Eslam Gebriel & Joanne Mekawi  
63 Lauderdale Drive

Pursuant to Art. II, Sec. 1.2.2.7 to establish 1,025 sq. ft. accessory apartment within existing footprint.

Eslam Gebriel came forward. The submitted plans indicated all construction to be within the footprint. Ms. Brätt advised that the proposal, as presented, conforms to zoning standards.

MOTION MADE (Chory), seconded (Silber) and unanimously carried to approve Application #15-25, as presented and plans submitted.

This concluded the Public Hearing.

### **REGULAR MEETING**

#### **Acceptance of Minutes**

MOTION MADE (Chory), seconded (Silber) and unanimously carried to approve the minutes of the May 20, 2015 regular meeting, as recorded.

**TO:** Carl A. Massaro, Chairman  
Trumbull Town Council

**CC:** Council Clerk

**FROM:** Robert R. Ferrigno, Chairman  
Parks and Recreation Commission

**DATE:** August 25, 2015

**RE:** Hansen Subdivision – Huntington Tpke.  
Open Space Grant of property contiguous with Mischee Brook Park

This is to advise you that the Parks and Recreation Commission voted unanimously at its August 10, 2015 to indicate to the Town Council, in keeping with the Hansen Family Request, a desire to have the Hansen (Richard F. Moore family) Parcel dedicated as parkland to be incorporated into the Mischee Brook Park property, donated by Richard F. Moore.

A physical audit was completed by the Parks and Recreation Chairman, Director, and Superintendent along with the Town Engineer and a representative of Spath-Bjorklund Engineers and note that the parcel is consistent with the contiguous Mischee Brook Park property with no structures and direct access to roadway and is clearly a desirable addition to Mischee Brook Park.

The Parks and Recreation Commission respectfully request that the Hansen Parcel be placed on an upcoming Town Council Agenda for acceptance to be incorporated into the Mischee Brook Park property.



**Spath-Bjorklund Associates, Inc.**

*A member of the SB Group of Companies.*

593 Main Street, P.O. Box 324, Monroe, CT 06468  
203 268 5216 • 800 246 7113 • fax 203 268 9492

e-mail: [sba@thesbgroup.com](mailto:sba@thesbgroup.com)  
website: [www.thesbgroup.com](http://www.thesbgroup.com)

Via e-mail: [councilclerk@trumbull-ct.gov](mailto:councilclerk@trumbull-ct.gov)

July 7, 2015

Mr. Carl A. Massaro, Chairman  
Trumbull Town Council  
Town of Trumbull  
5866 Main Street  
Trumbull, CT 06611

Re: Hansen Subdivision - Huntington Turnpike  
Open Space Grant

Dear Carl:

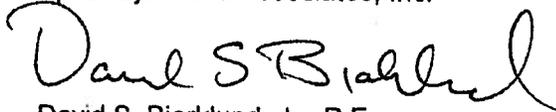
This office represents the estate of Dwight C. Hansen and recently obtained subdivision approval of a two lot subdivision on Huntington Turnpike. The subdivision included a provision to deed 1.71 Acres to the Town of Trumbull as Open Space. The parcel is contiguous to Mishee Brook Park.

The acquisition was endorsed by the Parks & Recreation Commission on March 9, 2015 and was approved by the Planning & Zoning Commission on June 17, 2015 (copy attached).

We are requesting that the Town Council process this request to deed the proposed Open Space to the Town of Trumbull.

If we can be of any further assistance, please feel free to contact our office.

Very truly yours,  
Spath-Bjorklund Associates, Inc.



David S. Bjorklund, Jr., P.E.

/sm  
attach.

cc: Jamie Bratt - Planning & Zoning  
Robert Ferrigno (via mail)  
Richard Hansen

# Town of Trumbull

CONNECTICUT

Planning and Zoning  
Department  
Telephone: (203) 452-5047  
Fax: (203) 462-5169

Town Hall  
5866 Main Street  
Trumbull, Connecticut 06611



## PLANNING & ZONING COMMISSION

June 22, 2015

Richard Hansen, Trustee  
53 Jenness Street  
Lowell, MA 01851

Re: Application #15-24, dated May 27, 2015  
Re-subdivision Map, dated 11/11/14, Prepared for Dwight C. Hansen  
2 lots Huntington Turnpike opposite Carriage Drive.

Dear Applicant:

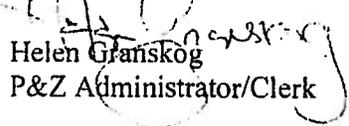
On June 17, 2015 the Planning and Zoning Commission voted to APPROVE the above captioned plan, SUBJECT TO THE FOLLOWING:

1. All conditions, as may be required by Town Engineer, shall be complied with.
2. Receipt of record map, to be signed by owner(s) of record, indicating approval of all boundaries, dedications, and conveyances shown thereon.

**Your attention is called to the fact that if receipt of record map is not complied within 90 days from the date of expiration of appeal period (July 8, 2015), the Commission's approval shall become void.**

No land within this plan shall be transferred, sold or offered for sale before effective date of approval and the plan has been recorded and filed in the office of the Town Clerk, with approval so endorsed in writing on the map by the Commission.

Very truly yours,

  
Helen Granskog  
P&Z Administrator/Clerk

cc: Town Clerk - ZEO  
Building Official - Town Engineer  
Spath-Bjorklund Associates ✓

RECEIVED  
JUN 29 REC'D

# Town of Trumbull

CONNECTICUT



Planning and Zoning  
Department  
Telephone: (203) 452-5047  
Fax: (203) 452-5169

Town Hall  
5866 Main Street  
Trumbull, Connecticut 06611

## PLANNING & ZONING COMMISSION

August 26, 2015

John Knuff, Esq.  
HSSK Law Offices  
147 North Broad Street  
Milford, CT 06460

Re: Municipal Improvements Referral  
Discontinuance of Stuart Place and Loraine (aka Lorraine) Street

Dear Attorney Knuff:

Pursuant to Section 8-24 and 13a-49 of the CGS, please be advised that on August 19, 2015 the Planning and Zoning Commission voted unanimously to recommend APPROVAL of the above proposed plan.

Very truly yours,

  
Helen Grånsko  
P&Z Administrator/Clerk

cc: First Selectman Herbst  
Trumbull Town Council  
Jamie Brätt, Director of Economic and Community Development

