

TOWN COUNCIL
Town of Trumbull
CONNECTICUT
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TOWN HALL
Trumbull

TELEPHONE
(203) 452-5005



NOVEMBER 7, 2013
MINUTES

CALL TO ORDER: Chairman Carl A. Massaro, Jr. called the last regular meeting of the 24th Session to order at 8:11 p.m. at the Trumbull Town Hall. The Chair asked all present to remember Planning & Zoning Chairman Anthony Chory's mother, Evelyn Chory who recently passed away. All present joined in a moment of silence and the Pledge of Allegiance.

ROLL CALL: The clerk called the roll and recorded it as follows:

<u>PRESENT:</u>	Ann Marie Evangelista	Jane Deyoe	Carl A. Massaro, Jr.
	Debra A. Lamberti	Fred Palmieri, Jr.	Kristy Waizenegger
	Michael J. London	Jeffrey Donofrio.	James F. Meisner
	David R. Pia	Chadwick Ciocci	Tony J. Scinto
	Vicki Tesoro	Gregg Basbagill	Suzanne S. Testani
	John A. DelVecchio, Jr.	Jeff S. Jenkins	

ABSENT: Martha A. Jankovic-Mark, Mark LeClair, James Blose and Thomas Whitmoyer.

ALSO PRESENT: First Selectman Timothy Herbst, Chief of Staff Jesse Jablon, Chief of Police Thomas Kiely, Deputy Chief Glenn Byrnes, Emergency Management Deputy Director William Chiarenzelli, Chief Lucella of EMS, Fire Chief Doug Bogen, Town Attorney Darin Callahan and Economic and Community Development Director Edward Lavernoich.

*The Chair reserved the right not to vote unless otherwise noted.

APPROVAL OF MINUTES: Moved by Mr. London, seconded by Ms. Lamberti to approve the October 7, 2013 meeting minutes as submitted.

VOTE: Motion CARRIED unanimously.

DISCUSSION ITEM:

Trumbull High School Building Committee Update:

Mr. Meisner reported there were a number of items that had to wait until the NEASC inspection was completed at the high school, i.e. roof top work and the commissioning of HVAC system. The project is winding down and should be completed by the end of the year. Mr. Jenkins further explained the roof top items were long-lead items.

The Chair stated that as requested the council received an expense report (attached) on the new bathrooms and concession stand renovation. Total cost listed is \$299,412.35 plus open purchase orders of \$25,757, and appears to be the final cost.

Mr. DelVecchio noted that there was a bid waiver. RAM's Building Group's bid was \$143,000. The Town was going to do some of the work to save money. Their cost came in at \$208,958, \$65,000 higher than the bid. The Chair stated this would be followed up on. The Chair explained that the minutes reflect that the Director of Public Works did not need to attend this meeting; the list of expenses was what was requested. Ms. Tesoro referred to the minutes of the February and March 2013 meetings noting that the concession stand/bathroom plans were to be brought to the council for approval. There is a date listed in those minutes that something was supposed to be submitted by March 21, 2013. The Town Council never received the plans noting that this is a process question. Ms. Tesoro requested that the Director of Public Works come to the next meeting to walk the council through this and answer where the plans were and whether the council was supposed to approve them? Ms. Tesoro stated that she had researched the minutes and did not see that the plans were approved by the Town Council. The Chair stated he would request the DPW's presence at the next regular meeting. The Chair stated that what was constructed was not much different than what was there besides adding the second building of the bathroom.

THS Renovation Audit Update:

The Chair had requested Catherine Parente to attend this meeting; she was unable to do so but provided the attached update. The Chair stated weather permitting at the January meeting Ms. Parente would be present to update the council.

First Selectman Herbst thanked the Town Council members leaving for their years of service as a volunteer and wished them all well in their respective endeavors.

Centralized Emergency Communication System Committee Report:

First Selectman Herbst stated the council charged a task force to establish a series of recommendations on how to create a combined centralized emergency communication system. TPD Deputy Chief Glenn Byrnes, William Chiarenzelli of OEM, TFD Chief Doug Bogen and EMS Chief Lucella make up the task force. The report will be made public tomorrow; copies of the report will be made available to this council and the incoming council. The report streamlines the emergency communications system to make sure call response time is consistent, deliberate and immediate. The report makes recommendations for current operations and the future operations that they envision would be the most effective at reducing call response time to better protect the public. Best practices of other communities in the region were looked at. They were encouraged that other communities in Region 1, of which Trumbull is a part, have done this, (Fairfield, Newtown and others). \$600,000 of fire district taxes pays for manning a separate dispatch center for the fire dept. The police department is the primary center where the emergency call is received.

Deputy Chief Byrnes reported the system currently in place is less than ideal, it consists of three (3) different dispatch centers. The task force made an assessment of the system currently in place, what needs to be fine-tuned and a recommendation was made on how to bring the different entities together. The location recommended is the police department; all that is needed is currently in place at the police department. The center (PSAP - primary public safety answering point) needs to be redesigned; it currently has space for 2 positions and is limited in its configuration. The PSAP of the Town is too limiting and gives them no room for expansion. Preliminary plans have been drawn by an architect; they would stay within the same footprint of the existing center while still being able to expand to four

(4) positions identically equipped. The basics are currently in place although the center was not built for how it operates now. A redesigned center would have specifically designed furniture and equipment for this task. With four (4) identically designed positions it would provide for the day to day operations, during periods of peak activity and their needs in the future. The third recommendation is a director for the center. One person needs to be assigned to run the center. The fire department is looking to relocate their center with an outside vendor; they are currently located in the police department. A proposed recommendation is that the fire department relocates to a temporary location during renovation. The renovations will be necessary. Because the fire departments are private entities within the Town, an arrangement would have to be made, by contract, for the fire department to reimburse the Town for providing dispatching services. Additional personnel would be necessary for increased responsibilities of fire and EMS dispatching, in addition to the call taking/dispatching currently done by the police department. They are proposing the reassignment of police officers from the dispatch center to civilianize the center. There are a variety of reasons for this outlined in the report. There is a need for regionalization in the long term. There has been an attempt on the state level to have the municipalities work on a regional basis. Partly to combine the equipment that is provided by the State. It was proposed to be mandated a few years ago and expects it to be again in the future. The report includes recommendations/plans that would properly position the center for regionalization in the future.

Deputy Chief Byrnes indicated for Mr. London the cost is anticipated to be just over \$1 million. There are too many variables when it comes to the personnel changes to estimate that portion. The task force for this was comprised of representatives of all three entities, police, fire and EMS plus the Office of Emergency Management. Many hours went into this report and all are in agreement. Deputy Chief Byrnes explained for Mr. Pia the original group explored to regionalize with was Monroe and Easton. There was an assessment study done with State funds to determine the feasibility of regionalization of the three towns. At the time other funding sources were explored including federal funding. For a variety of reasons it did not come to be. What is currently being proposed follows along that same path with Trumbull's dispatch center serving as a regional dispatch center and would be able to accommodate those three towns. There would be several hurdles before that could happen, our own agencies need to be working together before other agencies are brought in. First Selectman Herbst stated that regionalization can not be considered at this time because Trumbull's three emergency services need to be centralized first. This will be a policy decision of the Town Council, BOF and the Police Commission. In Connecticut there are 169 cities doing things in 169 different ways. The state of California is larger than Connecticut and does not have 169 call centers. This will bring all three emergency/service branches on the same page, provide a state of the art facility, improve call response time and improve emergency readiness. After bringing our three entities together Trumbull will be in better position to determine whether to leave centralized or form a regionalized model in the future.

Deputy Chief Byrnes confirmed for Mr. Meisner that the fire department currently has plans to move to an alternate location on their own decision; cost may be a factor in their decision. The current fire dispatch center will be temporarily used as swing space for the current call center when under construction. Deputy Chief Byrnes stated the task force met privately to work specifically on this project. Mr. Meisner suggested that the meetings be open to the public due to the importance of this to the Town.

End of Discussion Items.

*The Chair reserved the right not to vote unless otherwise noted.

1. RESOLUTION TC24-159: Moved by Mr. Basbagill, seconded by Mr. Palmieri.
BE IT RESOLVED AND ORDAINED, That Chapter 18 of the Municipal Code be amended to include Article V, Police and Firefighter Surviving Spouse Tax Relief Regulations, enacting a tax abatement program for spouses of police and firefighters.

(Ms. Tesoro left the meeting at 8:45 p.m.) (Ms. Tesoro returned to the meeting at 8:46 p.m.)

Committee Report: The L&A Committee met on October 28, 2013 held a Public Hearing. There was one person present from the public to speak to the resolution, voted to amend the resolution unanimously and as amended unanimously.

The Chair recognized the amendments made in committee. The revised ordinance distributed to the council reflects the three (3) following changes.

Moved by Palmieri, seconded by Mr. London to amend the resolution to include the amendments made in committee as follows:

The title Emergency Medical Technician shall be inserted throughout the resolution in the appropriate places.

And;

To add subparagraph (5) to **Section 18-64 – Eligibility**

(5) Notwithstanding subparagraphs (1) and (2) above, The tax abatement in any given case shall remain in effect for so long as the surviving spouse occupies the property as his or her primary residence and holds legal title to the property. If a surviving spouse subsequently purchases a different property in the Town of Trumbull as his or her primary residence and all other qualifying criteria are satisfied, the tax abatement shall apply to the newly purchased property. The tax abatement may only apply to one property at any time.

And;

To change Section 18-62- Definitions, subparagraph (5) to (6) and add a new subparagraph (5) to read as follows:

Sec. 18-62 – Definitions

(5) Spouse shall be defined according to the Connecticut General Statutes.

VOTE: Motion CARRIED unanimously.

Moved by Mr. London, seconded by Mr. DelVecchio to amend Section 18-64 by changing the number of years to 5 years from the date of death.

Mr. London explained for Mr. Meisner that five years was a good compromise. An open ended time frame is excessive, while 2 years did not seem to be enough time. Mr. Meisner suggested using the phrase 5 years following the date of death due to how tax bills are calculated. Mr. London agreed with Mr. London.

Mr. London WITHDREW his motion.

Moved by Mr. London, seconded by Mr. DelVecchio to amend Section 18-64 by adding to the first sentence after the phrase, “real property shall be”, the following language, “for five (5) fiscal years following the date of death”. Atty. Callahan agreed and stated that the amendment proves clarity.

The first sentence would now read as:

Sec. 18-64. – Eligibility.

Municipal real estate taxes due on the real property shall be abated *for five (5) fiscal years following the date of death* until the earlier of the following events:

- (1) the real property ceases being the surviving spouse's primary residence;
- (2) the surviving spouse conveys legal title to the real property;
- (3) remarriage of the surviving spouse; or
- (4) 90 days after the death of the surviving spouse.

Ms. Evangelista spoke against the amendment noting that the ordinance is about honoring the policemen, firemen and EMT's and would be happy to honor the surviving spouse. Mr. Meisner agreed there should be a cap but would prefer a ten (10) year cap. Mr. Pia spoke in favor of the amendment and noted that the policemen's surviving spouse is entitled to their pension and life insurance. The tax abatement is a pledge of honor and appreciation and is to relieve the financial burden.

Atty. Callahan stated for Ms. Tesoro that Easton has 100% abatement but limits it to the employees of their town, Newtown has a 50% abatement and is subject to Town Council approval and is open to all towns. The variations range from town to town.

Mr. DelVecchio stated that each individual case will be different; some will need the benefit while others may not and spoke in favor of the amendment. The spirit of the abatement is to thank them. 5 years is a good start, it may be light, but could always be amended in the future.

VOTE: Motion CARRIED 14-2 (Against: Evangelista and Meisner)

The Chair noted that on page 2 of the ordinance in Section 18-64 creates language confusion. Atty. Callahan agreed the language created confusion and ambiguity and suggested the following amendment to clarify.

Moved by Mr. Meisner, seconded by Mr. London to strike the following language from the first sentence of the last paragraph on page 2 of the ordinance beginning with "Notwithstanding subparagraphs (1) and (2) above", ~~the tax abatement in any given case shall remain in effect so long as the surviving spouse occupies the real property as his or her primary residence and holds legal title to the real property.~~

VOTE: Motion CARRIED unanimously

Moved by Mr. Meisner, seconded by Mr. Basbagill to amend Section 18-63 by striking the clause, "or \$7,500 per year, whichever is less", the section would read as:

Sec. 18-63. – Tax Abatement Program

Subject to the eligibility terms and conditions set forth herein, there is hereby established effective the Grand List of October 1, 2013 an abatement of 100% of municipal real property taxes due ~~or \$7,500 per year, whichever is less~~, with respect to real property in the Town of Trumbull owned and occupied as a primary residence by the surviving spouse of the following persons:

- (1) a police officer who dies in the performance of his or her police duties; or
- (2) a firefighter who dies in the performance of his or her fire duties; or
- (3) a emergency medical technician who dies in the performance of his or her EMT duties.

Mr. Meisner explained this would be administratively simpler, it would prevent the ordinance from being outdated in the future and would make it a more significant relief for a shorter number of years.

Mr. Pia suggested changing the amount to \$37,500 representing one number equal for all people. Mr. Meisner kept his amendment as stated and suggested Mr. Pia propose the additional amendment.

Mr. Basbagill spoke in favor of Mr. Meisner's amendment. Mr. Palmieri stated the Tax Assessor and the Tax Collector prefer the percentage v. a hard number. It is easier administratively. Mr. DelVecchio spoke in favor of the amendment

VOTE: 14-1-1 (Against: Jenkins) (ABSTENTION: Testani)

Moved by Mr. Meisner, seconded by Mr. Ciocci to amend the title of the ordinance by adding Emergency Medical Technician, the title would read as:

Chapter 18. TAX ABATEMENT FOR SURVIVING SPOUSE OF POLICE OFFICERS, FIREFIGHTERS AND EMERGENCY MEDICAL TECHNICIANS

VOTE: Motion CARRIED unanimously.

VOTE: ADOPTED as amended unanimously.

2. RESOLUTION TC24-163: Moved by Mr. Palmieri, seconded Mr. Meisner.
BE IT RESOLVED, That the sale of Town Parcel G08-224 to Brinsmade Associates, LLC is hereby approved and the First Selectman is hereby authorized to execute the sale agreement and documents to complete the sale.

(Mr. DelVecchio left the meeting at 9:15 p.m.)

(Mr. DelVecchio returned to the meeting at 9:16 p.m.)

Committee Report: The Legislation & Administration Committee met on October 28, 2013 held a Public Hearing, there was one person present from the public to speak to the resolution and voted unanimously.

Mr. Meisner stated the property has more value than the appraisal to the owner and urged the P&Z to ask for as many improvements as possible. Mr. Lavernoich stated the Tax Assessor has an appraised value on the property of \$13,400, the commissioned appraisal came in at \$16,800. It can be argued that there is greater value in the property for the developer but would not know how to value that. Putting this property back in the tax roles allows building a bigger and better project on the property the developer currently owns. In essence creates an annuity for the Town, additional tax revenue and allows the start of the domino effect for the center by taking down the center building on the other side of the road and improving the appearance of the area.

Moved by Mr. Meisner, seconded by Mr. DelVecchio to amend by adding the following language: “provided the contract shall include a sale price of not less than the Town’s appraisal and the contract and title be subject to the Trumbull Planning and Zoning Commission’s conditions in its 8-24 approval dated September 3, 2013 and that its subsequent issuance of a special permit for development of the subject parcel and in conjunction with the development of parcel G08-54”.

The Chair stated the amendment is to ensure that the Town gets at least the appraised price and the P&Z 8-24 be enforced going forward with this transaction.

Mr. Palmieri questioned whether the amendment was necessary. The Chair explained it would give more strength to this body’s approval for the transaction moving forward. Mr. Meisner stated this would ensure that the P&Z requirements are enforced and if they are not the sale would need to come back to the council for approval. The Chair agreed.

The resolution as amended will read as:

RESOLUTION TC24-163: BE IT RESOLVED, That the sale of Town Parcel G08-224 to Brinsmade Associates, LLC is hereby approved and the First Selectman is hereby authorized to execute the sale agreement and documents to complete the sale provided the contract shall include a sale price of not less than the Town’s appraisal and the contract and title be subject to the Trumbull Planning and Zoning Commission’s conditions in its 8-24 approval dated September 3, 2013 and that its subsequent issuance of a special permit for development of the subject parcel and in conjunction with the development of parcel G08-54.

VOTE: Motion CARRIED unanimously.

VOTE: ADOPTED as amended unanimously.

3. RESOLUTION TC24-164: Moved by Mr. Meisner, seconded by Mr. London.
BE IT RESOLVED, That the filing of an application for State financial assistance by the Town of Trumbull in an amount not to exceed \$123,890 is hereby approved and First Selectman, Timothy M. Herbst is hereby directed to execute and file such application with the Connecticut Department of Economic and Community Development in order to undertake the Hillcrest Pool Project Phase II. (*Full Resolution Attached*)

Committee Report: The Legislation & Administration Committee met on October 28, 2013 and voted unanimously.

Mr. Meisner suggested the Town consider a recreation center. It would be a benefit for the Town. Ms. Tesoro agreed with Mr. Meisner noting that the pool is over 50 years old and the Town has put in over \$1 million into it. Ms Tesoro thanked Senator Musto for getting the grant. The pool was closed again this week. Mr. Ciocci spoke against spending more money on the pool. Mr. Ciocci spoke against the grant system. Ms. Waizenegger agreed with Mr. Ciocci. Mr. DelVecchio spoke against accepting the grant and previous grants where items were purchased that are not used. Mr. DelVecchio spoke in favor of a Town recreation center and against putting more money into the pool. Mr. Meisner added that the Recreation Center could be a self funding operation as Tashua Golf Course is.

VOTE: ADOPTED 11-5 (AGAINST: Jenkins, Ciocci, Waizenegger, DelVecchio and Pia)

Mr. Palmieri stated this will be the 24th year for the NIA Jingle Bell Run. It will take place on Saturday, December 7th and invited everyone to participate. This will be his last meeting and extended his gratitude to all, especially the people in District 2 for giving him the honor of serving them. It has been an honor and a privilege to part of this council.

Mr. Pia announced the Knights of Columbus of Saint Theresa's will have a pasta dinner dance in Bridgeport on December 13, 2013 to raise money for underprivileged families for Christmas. Any one interested in a table should contact him. Mr. Pia thanked the council and stated he will cherish his time on the council. Mr. Pia recognized and thanked Anthony Genetti (present at this meeting) for serving our country. Anthony had just returned from serving a tour of duty in Afghanistan.

Mr. DelVecchio extended his gratitude to all present, to the former First Selectman Raymond Baldwin, his father who has served this Town well, Carl Massaro for treating him so fairly and who always treated him with respect and the council clerk for all her work.

The Chair extended his gratitude to full Town Council and the council clerk for her dedication and hard work. The Chair noted he is one of 21; the council is comprised of individuals who work collectively. In the last four years, as Chairman, the body has had a lot of important legislation come before it and budgets that are always difficult. 95% of the time the council votes the same way the remaining 5% of the time leads to lively discussion on what is important legislation with meaningful results for all of the people who live and work here. The Chair enjoyed this council; effort has always been there, from the committee meetings to the council meetings. The exchange has been respectful and professional. At the end of every term good byes have to be said, some come voluntarily and some do not. Many of the people leaving have worked hard for the Town for many years, it is hard to say good bye after all the time and effort put in. We are colleagues and friends. That is what comes along with volunteering and serving your community. It is a sacrifice personally and for the council members' families. He believes this is a good thing to do for people. The Chair thanked all present for the effort of being elected and serving as a legislator.

The Chair and Vice Chairman Testani presented proclamations to the following outgoing Town Council members:

Gregg Basbagill, David Pia, Jane Deyoe, Jeffrey Donofrio, Fred Palmieri, Jr., Jeffrey Jenkins, John DelVecchio, Jr., Debra Lamberti, Kristy Waizenegger, Martha Jankovic-Mark, James Meisner, Chadwick Ciocci and Thomas Whitmoyer.

There being no further business to discuss and upon motion made by Mr. DelVecchio, seconded by Mr. Pia the Twenty Fourth Session of the Trumbull Town Council adjourned by unanimous consent at 9:57 p.m.

Respectfully Submitted,

Margaret Mastroni
Town Council Clerk

RESOLUTION TC24-164: BE IT RESOLVED, Whereas, pursuant to C.G.S. Sec 4-66c, the Connecticut Department of Economic and Community Development is authorized to extend financial assistance for economic development projects: and,

Whereas, it is desirable and in the public interest that the Town of Trumbull make an application to the State for \$123,890 in order to undertake the Hillcrest Pool Project Phase II and to execute an Assistance Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE Trumbull Town Council, that it is cognizant of the conditions and prerequisites for the state financial assistance imposed by C.G.S. Sec. 4-66c that the filing of an application for State financial assistance by the Town of Trumbull in an amount not to exceed \$123,890 is hereby approved and that First Selectman, Timothy M. Herbst, be and the same is directed to execute and file such application with the Connecticut Department of Economic and Community Development, to provide such additional information, to execute such other documents as may be required, to execute an Assistance Agreement with the State of Connecticut for State Financial assistance if such an agreement is offered, to execute any amendments, decisions, and revision thereto, and to act as the authorized representative of Town of Trumbull.

Chapter 18. TAX ABATEMENT FOR SURVIVING SPOUSE OF POLICE OFFICERS, FIREFIGHTERS AND EMERGENCY MEDICAL TECHNICIANS

Sec. 18-60. – Generally.

The Town hereby enacts a tax abatement program with respect to real property owned and occupied as the principal residence of the surviving spouse of a police officer, firefighter or emergency medical technician who dies while in performance of such officer's or firefighter's or technician's duties pursuant to Connecticut General Statute § 12-81x and on the terms and conditions provided herein.

Sec. 18-61. – Purpose.

The purpose of this Ordinance is to honor police officers, firefighters and emergency medical technicians who die while in the performance of his or her official duties and to ease the resulting financial burden on such officer's, firefighter's or technician's surviving spouse.

Sec. 18-62. – Definitions.

For purposes of this Ordinance, the following terms shall be defined as follows:

(1) Police Officer. The term "*police officer*" shall be defined as any person who is a duly employed member of a state or municipal police department in the State of Connecticut, serving in an official capacity, full-time or part-time, with or without pay.

(2) Firefighter. The term "*firefighter*" shall be defined as any person who is a duly employed or volunteer member of a fire department in the State of Connecticut, serving in an official capacity, full-time or part-time, with or without pay.

(3) Emergency Medical Technician. The term "*emergency medical technician*" shall be defined as any person who is certified as an emergency medical technician by the State of Connecticut Office of Emergency Medical Services and is a duly employed or volunteer member of a municipal emergency medical services department in the State of Connecticut, serving in an official capacity, full-time or part-time, with or without pay.

(4) Police Duties. The term "*police duties*" shall be defined as duties which an officer is obligated or authorized by law, regulation, or written condition of employment to perform.

(5) Fire Duties. The term "*fire duties*" shall be defined as duties performed while traveling to, at, or returning directly from fires or fire related calls, alarms of fires or calls for mutual aid assistance, or tests or trials of any apparatus or equipment normally

used by the fire department; while instructing or being instructed in fire duties; or while engaging in any other duty ordered to be performed by a superior or commanding officer in the fire department.

(6) EMT duties. The term “*EMT duties*” shall be defined as duties performed while traveling to, at, or returning directly from all dispatch calls routed through the emergency dispatch center, or tests or trials of any apparatus or equipment normally used by the emergency medical services department; while instructing or being instructed in EMT duties; or while engaging in any other duty ordered to be performed by a superior or commanding officer in the emergency medical services department.

(7) Surviving Spouse. The term “*surviving spouse*” shall be defined accordance with the Connecticut General Statutes.

Sec. 18-63. – Tax Abatement Program

Subject to the eligibility terms and conditions set forth herein, there is hereby established effective the Grand List of October 1, 2013 an abatement of 100% of municipal real property taxes due with respect to real property in the Town of Trumbull owned and occupied as a primary residence by the surviving spouse of the following persons:

- (1) a police officer who dies in the performance of his or her police duties; or
- (2) a firefighter who dies in the performance of his or her fire duties; or
- (3) an emergency medical technician who dies in the performance of his or her EMT duties.

Sec. 18-64. – Eligibility.

Municipal real estate taxes due on the real property shall be abated for five (5) fiscal years following the date of death until the earlier of the following events:

- (1) the real property ceases being the surviving spouse’s primary residence;
- (2) the surviving spouse conveys legal title to the real property;
- (3) remarriage of the surviving spouse; or
- (4) 90 days after the death of the surviving spouse.

Notwithstanding subparagraphs (1) and (2) above, if a surviving spouse subsequently purchases a different real property in the Town of Trumbull as his or her primary residence and all other qualifying criteria are satisfied, the tax abatement shall

apply to the newly purchased property. The tax abatement may only apply to one property at a time.

Sec. 18-65. – Administration.

The Tax Collector and the Tax Assessor shall prescribe such forms and procedures as they deem necessary and appropriate to implement this Ordinance.

The Tax Assessor, in addition, shall take steps as necessary and appropriate to satisfactorily establish the facts that support the eligibility of the surviving spouse for abatement of municipal real property taxes on an initial and continuing periodic basis.

Further, the Tax Collector and the Tax Assessor shall create and maintain records of the sum of the total monies abated as a result of this Ordinance on a fiscal and ongoing basis to be submitted for review by the Town Council and Board of Finance upon request.

Sec. 18-66. – Effective Date.

This Ordinance shall be effective upon the date of adoption.



SANSIVERI, KIMBALL & CO., L.L.P.
CENTRAL IDAHO, WEST MICHIGAN, NEW ENGLAND, NEW YORK, SOUTH CAROLINA

October 8, 2013

Carl Massaro, Jr., Esq.
Chairman – Trumbull Town Council
c/o Trumbull Town Hall
5866 Main Street
Trumbull, CT 06611

RE: Special Forensic Audit Services – Trumbull High School Like New Renovation Phase I & II

Dear Mr. Massaro:

I am providing this letter as per your request for a project update. I will provide a broad update of what we have done since my last letter to you dated August 5, 2013. We met with and interviewed Tim Herbst, John Marsillio and Jim Henderson on August 14, 2013. We obtained some preliminary background information from them relative to the renovation project. We also obtained a number of documents from them at that time. On that same day, after those meetings, we attended a tour of the school facility. Several other individuals participated in the facility tour. Both of these items (interviews and facility tour) were done to obtain a better understanding of the renovation project and the Town's perceived issues with that project.

Subsequent to that date, we have requested a number of additional documents from the Town. The broad categories of documents include items relative to the Building Committee (composition, minutes, etc.), RFQs and RFPs (related to the architectural and design services, contracts administrator or owners representative, construction manager at risk, etc.), the Scoring and Award process, certain Contracts, Bid packages and responses, Trade contractor scope sheets and awards, change orders and tracking, building committee progress reports and presentation materials and other miscellaneous documents. We are still in the process of receiving these items. Although it is preferable to wait until all items have arrived to begin our review, we have started reviewing selected items. As you will note, there are numerous items being requested and provided. We will use our judgment as to the depth of review of certain items.

Carl Massaro, Jr., Esq.
Chairman – Trumbull Town Council
October 8, 2013
Page 2

After our document review is completed, Tom Hardin will perform an on-site walk through. Once these tasks are completed, we will then schedule our interviews with selected individuals. We have changed the order of items/phases as outlined in the original plan to a number of the interview persons after we have reviewed much of the material that we have requested. This will allow us to be a bit more pointed and informed when the interviews are conducted.

If you have any questions, please feel free to contact me.

Sincerely,



Catherine M. Parente, CPA/ABV/CFF, CVA, CFE, MAFF
Principal

Cc: Timothy Herbst
Tom Hardin

VENDOR	VENDOR NAME	PROJECT DESC	PO	YEAR	AMOUNT	INVOICE
	43 ADI	TRUMBULL HIGH SCHOOL-AS NEW		2014	519.96	YPCF9501
43 Total					519.96	
686	DECESARE'S BUILDERS	TRUMBULL HIGH SCHOOL-AS NEW		2013	570.00	21964
686	DECESARE'S BUILDERS	TRUMBULL HIGH SCHOOL-AS NEW		2013	679.50	22137
686	DECESARE'S BUILDERS	TRUMBULL HIGH SCHOOL-AS NEW		2014	33.75	22607
686	DECESARE'S BUILDERS	TRUMBULL HIGH SCHOOL-AS NEW		2014	20.25	22655
686 Total					1,303.50	
782	ELECTRICAL WHOLESAL	TRUMBULL HIGH SCHOOL-AS NEW	20131027	2013	388.36	00534111.001
782	ELECTRICAL WHOLESAL	TRUMBULL HIGH SCHOOL-AS NEW	20131027	2013	32.72	00540144.001
782	ELECTRICAL WHOLESAL	TRUMBULL HIGH SCHOOL-AS NEW	20131027	2013	457.53	00540144.002
782	ELECTRICAL WHOLESAL	TRUMBULL HIGH SCHOOL-AS NEW	20131027	2013	252.05	00552590.001
782	ELECTRICAL WHOLESAL	TRUMBULL HIGH SCHOOL-AS NEW	20131027	2013	459.18	00579243.001
782	ELECTRICAL WHOLESAL	TRUMBULL HIGH SCHOOL-AS NEW	20131027	2013	64.20	00586298.001
782	ELECTRICAL WHOLESAL	TRUMBULL HIGH SCHOOL-AS NEW	20131027	2013	209.99	00589925.001
782	ELECTRICAL WHOLESAL	TRUMBULL HIGH SCHOOL-AS NEW	20131027	2013	71.38	00590341.001
782	ELECTRICAL WHOLESAL	TRUMBULL HIGH SCHOOL-AS NEW	20131027	2013	67.22	00627913.001
782	ELECTRICAL WHOLESAL	TRUMBULL HIGH SCHOOL-AS NEW	20140478	2014	2.06	00964347.001
782	ELECTRICAL WHOLESAL	TRUMBULL HIGH SCHOOL-AS NEW	20140478	2014	63.89	00981541.001
782	ELECTRICAL WHOLESAL	TRUMBULL HIGH SCHOOL-AS NEW	20140478	2014	52.60	00995792.001
782	ELECTRICAL WHOLESAL	BOE CAPITAL PROJECTS	20131027	2014	56.49	00762057.001
782	ELECTRICAL WHOLESAL	BOE CAPITAL PROJECTS	20131027	2014	368.25	00823942.001
782	ELECTRICAL WHOLESAL	BOE CAPITAL PROJECTS	20131027	2014	8.35	00871075.001
782 Total					2,554.27	
826	FAIRFIELD ELECTRIC	TRUMBULL HIGH SCHOOL-AS NEW		2014	82.27	0099868-01
826 Total					82.27	
977	GLOBE EQUIPMENT COMP	TRUMBULL HIGH SCHOOL-AS NEW	20130356	2014	534.30	510909
977	GLOBE EQUIPMENT COMP	TRUMBULL HIGH SCHOOL-AS NEW	20130356	2014	360.00	511375
977 Total					894.30	
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW		2013	37.56	0011916
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW	20131028	2013	331.60	0015419
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW	20131028	2013	25.35	0017298
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW		2013	522.57	1011646
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW	20131028	2013	41.32	1015240
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW	20131028	2014	-99.97	2110473
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW	20140479	2014	38.61	3014180
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW	20140479	2014	64.58	3016727
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW	20131028	2013	150.88	3018257
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW	20131028	2013	229.47	4014902
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW	20131028	2013	418.76	4016424
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW	20140479	2014	51.69	4140060
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW		2013	24.18	4596933
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW	20131028	2013	14.63	5011889
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW	20140479	2014	13.57	5014275
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW	20131028	2013	300.54	5020453
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW	20131028	2013	58.19	6014431
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW	20131028	2013	34.96	6017651
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW	20140479	2014	119.25	6022318
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW		2013	-55.88	6102713
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW		2013	213.60	6180645
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW		2013	99.76	6560160
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW		2013	175.33	7010555
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW	20131028	2013	36.84	7016176
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW		2013	-102.48	7112961

VENDOR	VENDOR NAME	PROJECT DESC	PO	YEAR	AMOUNT	INVOICE
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW	20131028	2013	38.97	7133156
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW		2013	47.47	7569947
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW	20140479	2014	67.13	8012304
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW	20131028	2013	64.84	8013997
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW	20131028	2013	107.52	8014108
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW	20140479	2014	90.51	8016882
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW	20140479	2014	61.74	9012145
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW	20140479	2014	6.67	9012161
1092	HOME DEPOT COMMERICA	TRUMBULL HIGH SCHOOL-AS NEW	20131028	2013	23.36	9025028
1092	HOME DEPOT COMMERICA	BOE CAPITAL PROJECTS	20131028	2014	113.07	0016509
1092	HOME DEPOT COMMERICA	BOE CAPITAL PROJECTS	20131028	2014	44.21	0023556
1092	HOME DEPOT COMMERICA	BOE CAPITAL PROJECTS	20131028	2014	179.67	0134609
1092	HOME DEPOT COMMERICA	BOE CAPITAL PROJECTS	20131028	2014	90.68	1011660
1092	HOME DEPOT COMMERICA	BOE CAPITAL PROJECTS	20131028	2014	83.42	1014281
1092	HOME DEPOT COMMERICA	BOE CAPITAL PROJECTS	20131028	2014	61.04	1014285
1092	HOME DEPOT COMMERICA	BOE CAPITAL PROJECTS	20131028	2014	137.98	1144342
1092	HOME DEPOT COMMERICA	BOE CAPITAL PROJECTS	20131028	2014	99.97	2011587
1092	HOME DEPOT COMMERICA	BOE CAPITAL PROJECTS	20131028	2014	102.27	2018032
1092	HOME DEPOT COMMERICA	BOE CAPITAL PROJECTS	20131028	2014	253.81	2182140
1092	HOME DEPOT COMMERICA	BOE CAPITAL PROJECTS	20131028	2014	249.62	3019511
1092	HOME DEPOT COMMERICA	BOE CAPITAL PROJECTS	20131028	2014	159.24	3027140
1092	HOME DEPOT COMMERICA	BOE CAPITAL PROJECTS	20131028	2014	174.46	4019289
1092	HOME DEPOT COMMERICA	BOE CAPITAL PROJECTS	20131028	2014	74.66	4019435
1092	HOME DEPOT COMMERICA	BOE CAPITAL PROJECTS	20131028	2014	123.19	7010628
1092	HOME DEPOT COMMERICA	BOE CAPITAL PROJECTS	20131028	2014	286.07	9016695
1092 Total					5,486.48	
1322	B. LIPNICK SUPPLY CO	TRUMBULL HIGH SCHOOL-AS NEW	20131163	2013	473.91	239840
1322	B. LIPNICK SUPPLY CO	TRUMBULL HIGH SCHOOL-AS NEW	20131163	2013	16.08	239841
1322	B. LIPNICK SUPPLY CO	TRUMBULL HIGH SCHOOL-AS NEW		2013	106.31	239915
1322	B. LIPNICK SUPPLY CO	TRUMBULL HIGH SCHOOL-AS NEW		2014	30.33	242561
1322	B. LIPNICK SUPPLY CO	BOE CAPITAL PROJECTS	20131163	2014	975.00	238538
1322	B. LIPNICK SUPPLY CO	BOE CAPITAL PROJECTS	20131163	2014	93.20	239512
1322	B. LIPNICK SUPPLY CO	BOE CAPITAL PROJECTS	20131163	2014	248.57	239529
1322	B. LIPNICK SUPPLY CO	BOE CAPITAL PROJECTS	20131163	2014	248.85	239530
1322	B. LIPNICK SUPPLY CO	BOE CAPITAL PROJECTS	20131163	2014	112.89	239582
1322 Total					2,305.14	
1343	M & M FENCE & WIRE W	TRUMBULL HIGH SCHOOL-AS NEW	20140337	2014	4,950.00	16478
1343 Total					4,950.00	
1358	MADISON SUPPLY CO LL	TRUMBULL HIGH SCHOOL-AS NEW		2014	284.20	MS273152
1358	MADISON SUPPLY CO LL	TRUMBULL HIGH SCHOOL-AS NEW		2014	283.21	MS273339
1358	MADISON SUPPLY CO LL	TRUMBULL HIGH SCHOOL-AS NEW		2014	50.14	MS274394
1358	MADISON SUPPLY CO LL	TRUMBULL HIGH SCHOOL-AS NEW		2014	1,063.29	MS274575
1358	MADISON SUPPLY CO LL	TRUMBULL HIGH SCHOOL-AS NEW		2014	35.08	MS274801
1358	MADISON SUPPLY CO LL	TRUMBULL HIGH SCHOOL-AS NEW		2014	216.53	MS274901
1358	MADISON SUPPLY CO LL	TRUMBULL HIGH SCHOOL-AS NEW		2014	132.80	MS274947
1358	MADISON SUPPLY CO LL	TRUMBULL HIGH SCHOOL-AS NEW		2014	157.55	MS275075
1358 Total					2,222.80	
1363	MAIN ENTERPRISES INC	TRUMBULL HIGH SCHOOL-AS NEW		2013	402.59	48187
1363 Total					402.59	
1626	O & G INDUSTRIES INC	TRUMBULL HIGH SCHOOL-AS NEW		2014	1,031.38	I-177992
1626 Total					1,031.38	
1674	PARK CITY VALVE & FI	TRUMBULL HIGH SCHOOL-AS NEW		2014	190.49	331657
1674 Total					190.49	

VENDOR	VENDOR NAME	PROJECT DESC	PO	YEAR	AMOUNT	INVOICE
	2499 CONSTRUCTION MATERIA	TRUMBULL HIGH SCHOOL-AS NEW		2013	132.15	110046
2499 Total					132.15	
	2649 HOMER C. GODFREY CO,	TRUMBULL HIGH SCHOOL-AS NEW		2013	303.65	505981
	2649 HOMER C. GODFREY CO,	TRUMBULL HIGH SCHOOL-AS NEW		2013	100.00	506432
	2649 HOMER C. GODFREY CO,	TRUMBULL HIGH SCHOOL-AS NEW		2014	42.86	513117
2649 Total					446.51	
	5510 HAYNES MATERIALS	TRUMBULL HIGH SCHOOL-AS NEW		2014	921.25	618516
	5510 HAYNES MATERIALS	TRUMBULL HIGH SCHOOL-AS NEW		2014	580.00	619711
	5510 HAYNES MATERIALS	TRUMBULL HIGH SCHOOL-AS NEW		2014	580.00	619787
	5510 HAYNES MATERIALS	TRUMBULL HIGH SCHOOL-AS NEW		2014	580.00	619887
	5510 HAYNES MATERIALS	TRUMBULL HIGH SCHOOL-AS NEW		2014	1,536.00	620004
	5510 HAYNES MATERIALS	TRUMBULL HIGH SCHOOL-AS NEW		2014	1,472.00	620045
5510 Total					5,669.25	
	6198 PAINTER'S SUPPLY	TRUMBULL HIGH SCHOOL-AS NEW		2013	65.77	9526322
	6198 PAINTER'S SUPPLY	TRUMBULL HIGH SCHOOL-AS NEW		2013	58.62	9534768
	6198 PAINTER'S SUPPLY	TRUMBULL HIGH SCHOOL-AS NEW		2013	83.96	9534771
6198 Total					208.35	
	7616 TILEAMERICA	TRUMBULL HIGH SCHOOL-AS NEW		2013	80.99	03476284.001
	7616 TILEAMERICA	TRUMBULL HIGH SCHOOL-AS NEW		2013	31.15	03476284.002
	7616 TILEAMERICA	TRUMBULL HIGH SCHOOL-AS NEW		2013	184.74	03476284.003
	7616 TILEAMERICA	TRUMBULL HIGH SCHOOL-AS NEW		2013	952.56	03477096.001
7616 Total					1,249.44	
	9967 GRILLO SERVICES LLC	TRUMBULL HIGH SCHOOL-AS NEW		2014	1,320.00	87629
9967 Total					1,320.00	
	10217 ANTINOZZI ASSOCIATES	TRUMBULL HIGH SCHOOL-AS NEW	20140475	2014	16,282.20	97182372
	10217 ANTINOZZI ASSOCIATES	BOE CAPITAL PROJECTS	20130919	2014	20,419.72	9718280
10217 Total					36,701.92	
	10826 RAM BUILDING GROUP	TRUMBULL HIGH SCHOOL-AS NEW	20140486	2014	24,728.32	APPL NO. 04
	10826 RAM BUILDING GROUP	TRUMBULL HIGH SCHOOL-AS NEW	20131153	2013	42,750.00	APPL. NO. 01
	10826 RAM BUILDING GROUP	BOE CAPITAL PROJECTS	20131153	2014	65,075.00	APPL. #2
	10826 RAM BUILDING GROUP	BOE CAPITAL PROJECTS	20131153	2014	76,405.08	APPL. NO. 03
10826 Total					208,958.40	
	11094 CARLOS PRIME	BOE CAPITAL PROJECTS	20131038	2014	980.00	1776
11094 Total					980.00	
	11100 DIVERSIFIED SALES	TRUMBULL HIGH SCHOOL-AS NEW		2013	2,725.00	D-20376
11100 Total					2,725.00	
	11152 SHELTON WINNELSON CO	TRUMBULL HIGH SCHOOL-AS NEW	20140485	2014	130.39	256490-00
	11152 SHELTON WINNELSON CO	TRUMBULL HIGH SCHOOL-AS NEW	20140485	2014	156.30	256592-00
	11152 SHELTON WINNELSON CO	TRUMBULL HIGH SCHOOL-AS NEW	20140485	2014	35.77	256605-00
	11152 SHELTON WINNELSON CO	BOE CAPITAL PROJECTS	20131149	2014	77.11	249768-00
	11152 SHELTON WINNELSON CO	BOE CAPITAL PROJECTS	20131149	2014	39.58	252048-00
	11152 SHELTON WINNELSON CO	BOE CAPITAL PROJECTS	20131149	2014	69.00	252145-00
11152 Total					508.15	
	11157 SINGER EQUIPMENT	TRUMBULL HIGH SCHOOL-AS NEW	20140131	2014	18,570.00	50433/091213
11157 Total					18,570.00	
Grand Total					299,412.35	Amount Paid to Date
					25,757.02	Open Purchase Orders
					325,169.37	Total Project Cost to Date

